

BEHAVIOR GUIDELINES

Marion Public Library

The library welcomes all users. To ensure our spaces and services can be utilized effectively, we require all users and staff to respect each other, show kindness and empathy, and behave appropriately. Staff and users have a shared responsibility for maintaining the desired environment. Unacceptable behavior detracts from the effectiveness of the library and will be addressed promptly.

Unacceptable behavior includes but is not limited to:

1. Behavior that endangers the safety or health of others, including leaving a child under the age of nine unattended in the library.
2. Violation of local, state, or federal law.
3. Vandalism or deliberate destruction of library material and/or property.
4. Theft of library materials or the personal property of other patrons or staff members.
5. Deliberate disruption of library procedures.
6. Abusive or inappropriate language.
7. Excessive loud talking, laughing, ~~crying~~, or screaming.
- ~~8. Disruptive use of cell phones.~~
- ~~9.8.~~ Panhandling in the building or on the grounds.
- ~~10. Possession of weapons, concealed or openly visible, on library premises with the exception of those carried by authorized law enforcement agents, members of the armed services, or those with private security firms.~~
- ~~11.9.~~ Bringing animals into the library, except service animals, unless authorized by the Director or designee.

All patrons are expected to ~~dress appropriately, including wearing~~ shirts and shoes. ~~Patrons not dressed appropriately will be asked to leave. Final judgment of what is appropriate attire shall rest with library management.~~

Food and beverages are allowed in the library. Patrons are expected to clean up after themselves.

The library is a smoke-free facility. Pursuant to the Iowa Smokefree Air Act and the City of Marion's Tobacco Free Policy, smoking of any kind, including electronic cigarettes, is not allowed in the building or on the library grounds. Use of chewing tobacco or snuff is not permitted.

The primary responsibility for enforcing this policy rests on the supervisor in charge of the library when the incident occurs. However, all staff members have responsibility for enforcing the policy.

In most cases, patrons who are behaving inappropriately in the library will be ~~given one warning~~ approached by library staff and asked to behave in an appropriate manner. Continued inappropriate behavior may result in loss of library privileges. Loss of privileges may be extended to other metro libraries, as all three libraries have agreed to support one another in these decisions. In cases where library privileges are withdrawn, a patron must meet with the library director or with a supervisor for reinstatement of privileges.

~~Notes will be made in the patron's account explaining the loss of privileges. Notes will be initialed and dated.~~

In cases where an illegal or potentially dangerous incident occurs, any staff member is authorized to call the police.

Refer to Meeting Rooms Policy M 1.1, Section V. No. 8 for information on selling items or services on premises.

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