

# DISTRIBUTION & DISPLAY POLICY

Marion Public Library

The library bulletin board is for the use of library staff, Friends of the Marion Public Library, and the Marion Public Library Foundation only.

The city bulletin board is for City of Marion promotions and information distribution only.

Information for educational, cultural or other not-for-profit groups may be posted on the community bulletin board or in the display racks in the library's lobby. These groups include but are not limited to Marion community organizations and community organizations from surrounding communities. Items for the community bulletin board must be approved, stamped, and posted by a library staff person. Posting of notices, brochures, and fliers does not imply endorsement of the viewpoints expressed in the items by the library staff or the library board. Postings and pamphlets may be rearranged or removed at the discretion of library staff. Due to demand for community bulletin board space, items will be posted based on availability.

The library staff produces photo images for display in small digital photo frames at public desks and in the Friends bookstore, and in two larger display screens (one in the Circulation area and one in the Young Adult area). These images are for the promotion of library and library-affiliated group programs.

Commercial notices from for-profit organizations or individuals may not be displayed. Materials promoting a particular political party or religious denomination may not be distributed or displayed on library property. Petitions for any cause are not allowed on library property unless permission is granted by the library board.

Revised 10/9/17

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