

Marion Public Library Board Meeting
Monday, January 9, 2017
Meeting Room B, 5:00 PM

Secretary, Eileen Robinson called the regular monthly board meeting to order.

Present: Jo Pearson, Jack Zumwalt, Eileen Robinson, Nancy Miller, John Clemens, Kim Rose, Sandy Rosenberger, Elsworth Carman and Sally Reck (via phone)

Absent: Susan Kling and Cara Briggs Farmer

Guests: Dawn Cline, library staff; and Stephen Miller

Friends Representative: Karen Dunn

Correspondence: None

John Clemens made a motion to accept the agenda as sent to the board. Jack Zumwalt seconded. Carried unanimously.

Kim Rose made a motion to accept the minutes from the regular December meeting. John Clemens seconded. Carried unanimously.

Public Comment: None

Committee Reports:

Building Committee: Elsworth and Susan met with the City Manager and other City administrators to discuss communication around the building project. Additionally, they met with the City Manager and Lydia Brown (Ryan Companies) to talk about financing options for the project.

Policy Committee: Jack made a motion to accept the recommended change in the by-laws regarding minimum age for board members. Kim Rose Seconded. Carried unanimously. Up for review this month are the library's supplemental personnel policies. These policies had no recommended changes: Continuing Education, Meal and Break, Recording Work Time for PT Staff, Vacation Schedules.

These policies had recommended changes which Jack explained: Conditions of PT Employment, Library Dress Policy, Probation Status, Work Schedules, and Working from Home; the changes were discussed. Kim Rose made a motion to accept the policies as presented. John Clemens seconded. Carried unanimously.

These supplemental policies were eliminated: Leave of Absence, Overtime Compensation policies.

Librarian's Report:

Statistics Report: See attached.

Budget Report: See attached.

Library Friends Update: Karen Dunn reported that the staff appreciation breakfast will be served at the staff meeting tomorrow morning, January 10. She also reported that the Friends will host a program in February with Jessica Michna presenting Mary Todd Lincoln in a program called “Widow Forgotten.”

Old Business: Elsworth shared the pricing for the janitorial service stating that the library will be using All Seasons Cleaning LLC beginning on February 1, 2017.

New Business: Elsworth shared that Public Services came in the past week to do some window repair in the adult reading area. Public Services has also fixed a problem with one of the outside door not locking in very cold weather. Jack asked about the outside book drop and Jo shared that several years ago Public Services did replace both book drop doors, saving the library a great deal of money.

Elsworth has received correspondence from the State about the possibility of having electric car charges stations installed in our parking lot; he will read the report and determine his recommendation to the board at a later date.

Jo shared that the Heritage Center has taken the library’s bound historical newspapers and the shelving unit that was built for them. The staff has done some reorganization in that area, including purchasing three wire newspaper racks to hold current papers; it looks very inviting now.

Elsworth informed the board that Ben High is on the City Council agenda this week to be approved as our new board member, filling the vacancy created by Bob Buckley with his resignation in December.

City Monthly Report: See attached.

Sandy Rosenberger made a motion to adjourn. John Clemens seconded. Carried.

Meeting Adjourned: 6:00 PM

Respectfully submitted,
Eileen Robinson, Secretary