

Marion Public Library Board Meeting  
Monday, October 8, 2018  
Meeting Room B - 5:00PM

**President:** Susan Kling called the regular monthly meeting to order.

**Present:** Hollie Trenary, Susan Kling, Sally Reck, Nancy Miller, Kim Rose (via phone), Jack Zumwalt, Cara Briggs-Farmer, Sandy Rosenberger, Ben High, John Clemens and Eileen Robinson

**Absent:** None

Cara made a motion to accept the agenda as presented. Sally Reck seconded. Carried.

Jack made a motion to accept the September minutes as presented. Ben seconded. Carried.

**Guests:** Randy Strnad-City Council, Rene Gadelha-City Council, Robyn Ireland-Marion Times, Lisa and Mike Pedersen-Tomaso's, Diana Zrudsky-Friends Board, Bob Hoyt-Friends Board, Deb Krebill-Citizen, Judy Saluri-Citizen, Tom Saluri-Citizen, Seth Moomey-Citizen, Nick Glew-MEDCO, Mike Barkalow- City, Hanna Kustes-Genesis Equities, Dan Baxter-Ryan Companies, Lon Pluckhahn-City, Elsworth Carman-City, Will Brandt-City Council, Rachel Bounder-City and Ryan Tang-City.

President, Susan Kling recognized staff member, Dawn Cline for receiving the 2018 Distinguished Career Award in recognition of outstanding service and accomplishments benefitting the Iowa Library community. The ILA conference was held this month in Cedar Rapids.

**Staff:** Dawn Cline, Madeline Jarvis, Sue Gerth and Olivia Stoner

**Friends Representative:** Bob Hoyt and Dianna Zrudsky

**Building Project Update:** Part of the board's packet included printouts of the 2014 Needs Assessments Findings, a timeline of library events from 11/2003-9/2018.

\*Director, Hollie Trenary gave a presentation including information on the current building conditions and needs for providing service for the next 24-36 months. This included the 2014 Needs assessment and Unaddressed needs still present in 2018.

Also included was a circulation comparison report from June FY13-14 and June FY 17-18

\*Hollie also addressed the Library mixed-use building project timeline and key decision points.

\*She presented information regarding the future of library service in Marion including an updated 20-year plan and 2018 needs Assessment.

Discussion followed. No action was taken.

Lon Plunkhahn presented an update on the city's infrastructure timelines.

**Public Comment:** Time was allotted for comments from guests, library staff and board members. No Action was taken at this time.

**Leadership Team Update:** None

**Committee Reports:**

**Policy Committee:** The policies for Confidentiality of Library Records, Study Room and Volunteers were tabled until the November meeting.

**Director's Monthly Report:** Included: Children's Services, Adult Services, Teen Services, Access Services and Outreach Services.  
Marketing and Promotion: Interviews were held for a new Marketing and Development Director and an offer was made to a candidate.

**Library Friends Update:** None

**Statistics Report:** Total Circulation-51,305; programs-1,651; computer use-2,380; Meeting room use-470; Total visitors-29,422; New cards issued-240; and Volunteer hours-186.

**Budget Report:** The budget for 2018-2019 is on track at 18.47% and the materials budget is also on track at 26.31%.

**Old Business:** None

**New Business:** Hollie held a discussion on the need for a feasibility study including the cost estimates for the current library's needed repairs. Sally made a motion to contract with Joe Huberty and Engberg Anderson to conduct a Strategic Facility Plan for the Marion Public Library using LOST revenue to pay for the study. Cara seconded. Carried. (Majority voting with one abstention.)

The approval of the 2019 Library Holidays Schedule was tabled until the November meeting.

**Meeting Adjourned:** 7:20 PM

Respectfully submitted:  
Eileen Robinson  
Secretary