

Marion Public Library Board Meeting  
Monday, November 14, 2016  
Library Conference Room, 5:00 PM

President, Susan Kling called the regular monthly board meeting to order.

**Present:** Jack Zumwalt, Susan Kling, Eileen Robinson, Nancy Miller, John Clemens, Kim Rose, Sandy Rosenberger, Elsworth Carman, Cara Briggs Farmer, Bob Buckley, and Sally Reck

**Absent:** Jo Pearson,

**Guests:** Dawn Cline, staff; Will Brandt, City Council; Randy Strnad, City Council, Tom and Judy Saluri; Steve Miller

**Correspondence:** None

**Friends Representative:** Bonnie Raasch

Sally Reck made a motion to accept the agenda as sent to the board. John Clemens seconded. Carried unanimously.

John Clemens made a motion to accept the minutes from the regular October meeting. Kim Rose seconded. Carried unanimously.

**Public Comment:** None

**Committee Reports:**

**Building Committee:** None

**Policy Committee:** The By-Laws were discussed and Elsworth is making some inquiries about legality of proposed changes before they are adopted. The Confidentiality of Library Records and Distribution and Display policies had no recommended changes. The policy for Behavior Guidelines was tabled with some additional questions. Jack Zumwalt made a motion to accept the Reference Information Services policy as presented by the committee. Sally Reck seconded. Carried unanimously. John Clemens made a motion to accept the suggested changes for the Study Room and Volunteer policies. Kim Rose seconded. Carried unanimously.

**Librarian's Report:**

**Statistics Report:** See attached.

**Budget Report:** See attached.

**Library Friends Update:** Bonnie Raasch reported that the Friends' Bookstore income remains consistent. She stated that the Friends held an appreciation luncheon for the bookstore volunteers.

She also reported that the Home Book Program has seven members at this time. The Friends will host a Holiday Market in the lobby from 10am until 3pm on Saturday, November 19<sup>th</sup>, with 22 vendors participating.

**Old Business:** Elsworth gave an update on the HVAC repairs. No action is needed at this time.

**New Business:** Elsworth presented the board with the proposed staff 2017 holiday schedule. Discussion followed. One date correction was made. Sally Reck made a motion to accept the schedule. Bob Buckley seconded. Carried unanimously.

Elsworth reported that he and the Coordinators have agreed to remain open until 9 p.m. on summer Thursday evenings beginning in 2017, rather than closing at 6 p.m. during Uptown events. He informed the board that the lobby ATM service will be discontinued in January.

Susan Kling presented a time line for the work that has been done on the building project. Discussion followed.

President, Susan Kling informed the board that Elsworth's 6 month probation period was over in October. Discussion followed. The board and staff are very pleased with Elsworth's leadership, community involvement and attention to the details of success of the library.

Bob Buckley stated that he will be leaving the board at the end of December 2016.

The board committee assignments were discussed. Jack Zumwalt and Eileen Robinson will serve on the Policy Committee. The Personnel Committee members will be Kim Rose, Eileen Robinson, Nancy Miller and John Clemens.

**City Monthly Report:** See attached.

Jack Zumwalt made a motion to adjourn. Kim Rose seconded. Carried unanimously.

Meeting Adjourned: 5:35 PM  
Respectfully submitted,  
Eileen Robinson, Secretary