



Book-A-Bike Guidelines

1. Borrowers must be 18 years of age or older. Patrons under 18 years of age are not permitted to check out or ride the bikes.
2. Borrowers must have a current Metro library card in good standing to use equipment; there is a checkout limit of one bike per library card. Patrons with Quick cards and online cards are not eligible to check out bicycles.
3. Borrowers must obey traffic and bike path rules and courtesies, as well as follow City of Marion and State of Iowa bike regulations.
4. Borrowers may only use bikes within Marion city limits.
5. Bikes and equipment may be borrowed for the day they are checked out. Bikes and equipment may not be borrowed overnight or over the weekend.
6. All equipment must be returned at least 30 minutes before closing.
7. When left unattended, equipment must be locked and secured.
8. All borrowers must sign a Lending Agreement and Liability Waiver each time they check out a bicycle.
9. There are no fees or fines to use Book-A-Bike. However, if bicycles and equipment are not returned as expected, there is a \$5 per day late fee.
10. Equipment not returned will be treated as theft.
11. Borrowers must report any damage or malfunctions to library staff immediately.
12. Borrowers are responsible for stolen or lost equipment.
13. A safety inspection checklist must be completed when equipment is returned.



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