

Distribution and Display Policy

Scope of Policy			
<i>Scope:</i>	Use of Bulletin Boards and Exhibit Spaces	<i>Effective Date:</i>	Revised 10/21/2024

General Policy/Purpose
The Marion Public Library provides bulletin board space for the public to submit postings and pamphlets to. MPL follows the interpretation of the Library Bill of Rights Relating to Exhibit Spaces and Bulletin Boards . The Library does not endorse the ideas, issues, or events promoted or mentioned in non-library postings or pamphlets.

Provisions
<p>General Procedures Governing Library Bulletin Boards and Exhibit Spaces</p> <ol style="list-style-type: none">1. Information for educational, cultural, or other not-for-profit groups may be posted on the library's designated display boards. Space on library bulletin boards and exhibit spaces is available on a first-come, first-served basis.2. Public postings and pamphlets will be posted to the bulletin board on the second level of the library. The display board in the library's north vestibule is reserved for library postings. All postings must be approved by library management. Any postings and/or pamphlets that have not been approved or are posted outside of designated locations will be removed and discarded.3. The library will periodically arrange for and publicize special exhibits and displays in alignment with the library's mission.4. Postings and pamphlets will not be returned to the individual who submitted the posting, regardless of if the posting has been approved for display. Postings and pamphlets will not be held if bulletin boards and exhibit spaces are full at the time of submission.5. Up to 3 postings or pamphlets from any single individual or organization will be displayed for a period determined by library management, up to 30 days. Postings and pamphlets may be rearranged or removed at the discretion of library management.6. The library does not assume responsibility for preservation, protection, or possible damage or theft of any item displayed or exhibited.7. Library-sponsored and related events, promotion of library services, and information concerning the City of Marion will be given precedence for posting. <p>Postings and Pamphlet Requirements</p> <ol style="list-style-type: none">1. Postings and pamphlets must include the organization's name, address, web address, and telephone number.2. Postings and pamphlets may be no larger than 11 inches by 17 inches.3. The following will NOT be accepted as community postings:<ul style="list-style-type: none">• Advertisements for businesses, products, services, job openings, items for sale, or giveaways.• Solicitations for contributions.• Postings that advertise political campaigns or advocate/promote partisan political issues.

