



# MINUTES

## Library Board

5:00 PM - Monday, February 14, 2022

Zoom

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The Library Board of the City of Marion, Linn County, Iowa met on Monday, February 14, 2022, at 5:00 PM, with the following members present:

**PRESENT:** Sally Reck, Susan Kling, Jack Zumwalt, Sandy Rosenberger, Okpara Rice, Eileen Robinson, Nancy Miller, Ross McIntyre, Chelsea Nunn

**ABSENT:** Kim Rose, Seth Moomey, Cara Briggs Farmer

**STAFF PRESENT:** Bill Carroll, James Teahen, Amy Geiger, Dawn Cline

**FRIENDS REP:** Jo Pearson

**GUESTS PRESENT:** Rod Dooley

### CALL TO ORDER

The meeting was called to order at 5:02pm by Board Vice President, Susan Kling.

### AGENDA APPROVAL

Motion to approve agenda as presented.

Moved by Rice, seconded by Miller, Motion to approve agenda as presented.  
Approved unanimously

### PUBLIC FORUM

No comments

### Presentation by Rod Dooley

Bill introduced Rod Dooley who gave a presentation on the Intercultural Development Training Library staff have been working on.

### MINUTES

Motion to approve the January meeting minutes.

Moved by McIntyre, seconded by Zumwalt, to approve the January meeting minutes.  
Approved unanimously

### REPORTS

### Friends of the Marion Public Library Report

Jo Pearson reported that she and Judy Winistorfer will serve as the main Book Store Managers, Jennifer Flieder will help with managing children's materials. Library Staff will be taking over the administration of the Home Book Program for the confidentiality of patrons.

### Marion Public Library Foundation Report

We are below the \$200,000 mark left to be raised for the \$3M Capital Campaign for the new Library building. The direct mail campaign has so far brought in over \$21,000. Donor signage is being finalized for the new building.

### Art Advisory Committee Report

No update

### Personnel Committee Report

No update

### Policy Committee Report

- Supplemental Personnel Policy: Dress Code
- Collection Development Policy
- Collection Request for Reconsideration of Library Materials Form

Moved by Rice, seconded by Rosenberger, to approve the Dress Code Supplemental Personnel Policy.

Approved unanimously

Moved by Reck, seconded by Nunn, to approve the Collection Development Policy and the Collection Request for Reconsideration of Library Materials Form.

Approved unanimously

### Director's Report

- Statistics Highlights--Circulation for January 2022 was down 30% from January 2021. This is likely due to a number of factors; Bill is working with Library Managers to help turn this around.
- Budget Update--Bill is working with staff to help them better understand their roles in budget spending.
- New Building Update--Turnkey date has slipped to March 18, 2022. The first floor still has quite a bit of work that needs to be done. Bush projects the project will end up \$70,00-\$200,000 under budget for the subcontractors.
- General Department Updates--The lease with the Columbus Club has been terminated. Computers have been popular at the Uptown Branch.

City Council has not made any final decisions on the FY23 Budget.

City Council has asked for more information from the Engineering department on cost options for demolishing the old library and selling the lot as a parcel of land or leaving the building standing for the purchaser to demolish.

Blaine Phillips will do a presentation at the next Board meeting about the results of a survey that was completed by community members about what they expect to see in the new building.

Dawn Cline is updating the Library's Volunteer Program, she will present on this at the next Board meeting.

The Programming Team is working on Adventure passes that will give patrons free access to select museums.

- Library Art Holdings Update--*TumbleRead* has still not found a new home.
- MLN Updates--No updates. The January and February meetings were cancelled.
- COVID Update--If the City updates the mask mandated for inside City facilities, Bill will recommend the Library follow suit.

#### Board Continuing Education

- On January 20, 2022 Chelsea Nunn attended several sessions of the Iowa Libraries Online Conference -- 1). Policies of Yes; 2). Lunch Keynote: Librarian Problems? Just say Yes!; 3). Say "Yes" to memory to Memory Kits: Serving Your Patrons with Dementia and their Caregivers

### **REGULAR AGENDA**

- Board continuing education update and discussion--This will be tabled until more Board members are available to weigh in.
- Board Member contact information discussion--Board member contact information will be updated on a yearly basis to ensure we have the accurate information.
- A *Gazette* article focusing on censorship in school libraries was discussed.

### **ADJOURN**

Moved by Miller, seconded by Rosenberger, to adjourn.

Approved unanimously

Respectfully submitted by:  
Kimberly Cowger, Administrative Assistant