

Marion Public Library Board Meeting
Meeting Held Via Zoom
Monday, January 11th, 2021 @ 5:00PM

Present via Zoom: Susan Kling, Sally Reck, Nancy Miller,
Jack Zumwalt, Cara Briggs Farmer, Sandy Rosenberger, Okpara Rice,
Kim Rose, Seth Moomey,
Chelsea Nunn

Absent: Excused: Eileen Robinson and Ross McIntyre

Staff: Kelly Dybvig, Kimberly Cowger, Amy Geiger, James Teahen,
Jackie Tracey, Renee Greenlee

Friends Rep: Jan Dickinson

Guests: Jo Pearson, Shaun Kelly from Engberg Anderson, City Council
Member Will Brandt

The meeting was called to order at 5:00PM by President, Sally Reck

Moved by Cara to approve the agenda as presented, seconded by Kim.
All in favor, motion carried.

Public Comment: None

Moved by Jack to approve the December minutes as presented,
seconded by Okpara. All in favor, motion carried.

Library Friends Update: Book Sales on the 1st and 3rd Saturdays of the month are bringing in approximately \$150-\$200/sale.

Library Foundation Update: To date \$2,493,809 have been raised for the Capital Campaign. Leaving \$806,191 left to raise. Amy will present to City Council on the meeting on January 19th.

Financial Report: Things are on track with the Budget.

Committee Reports:

Art Committee: Nothing to report.

Personnel Committee: Nothing to report.

Policy Committee:

Attendance Policy--Supplemental Personnel Policy—no changes suggested

Conditions of Employment--Supplemental Personnel Policy—recommend removal

Continuing Education--Supplemental Personnel Policy—combine with Professional Development Policy

Library Dress Policy--Supplemental Personnel Policy—no changes suggested

Meal and Break Policy--Supplemental Personnel Policy—no changes suggested

Part-time Eligibility for Annual Merit Increase--Supplemental Personnel Policy—no changes suggested

Professional Development--Supplemental Personnel Policy—combine with Continuing Education Policy

Recording Work Time for PT Staff--Supplemental Personnel Policy—recommend removal

Vacation Schedules--Supplemental Personnel Policy—recommend removal

Work Schedules--Supplemental Personnel Policy—recommend removal

Working from Home--Supplemental Personnel Policy

Moved by Sandy to approve the Policies as presented, seconded by Cara. All in favor, motion carried.

Old Business: None

New Business:

Staff Training:

At our All Staff Meeting on Friday, January 15th we will do a Diversity Training based on the National Day of Racial Healing. Board Members are invited to attend, Kelly will send the Zoom link.

Director Search Update: Tentative Timeline:

Dates for the Search Committee and Board involvement were shared so everyone can get the dates on their calendars. Jack asked if Candidates will do a public presentation like when Doug Raber and Elsworth Carman were hired. The Search Committee will discuss this.

Parking Request for 7th Ave:

Sally wrote a letter asking for 2 short term, loading zone parking spots in front of the Uptown Library Branch. The letter was received and filed at the last City Council Meeting. This would only be during Library hours and for as long as the Library is occupying the Uptown Branch. This should be decided at the next City Council Meeting. Patrons are encouraged to communicate to City Council Members that this would be an appreciated change.

Director's Report: Stats: Circulation was up in December, partly due to the Surprise Me Bundles led by Sue Gerth and Nancy Hepker. 150 Bundles went out in December.

Program kits have also been popular as a COVID safe way to do programming.

New Building Update:

Presentation by Shaun Kelly: Bid Package 3 for Furniture will be going out soon. Shaun showed a presentation showing many types of furniture that have been selected but it did not show the finishes/fabrics that will be used.

Staff Updates:

Dawn and Sue have been recertified with the State of Iowa.

Board Continuing Education: None

Moved by Cara to adjourn, seconded by Kim. All in favor, motion carried.

Meeting Adjourned at: 6:11pm.

The next meeting is scheduled for Monday, February 8th, 2021 at 5:00pm.

Respectfully submitted by:

Kimberly Cowger Administrative Assistant