

Marion Public Library Board Meeting    Library Conference Room  
Monday, October 14, 2019 @ 5:00PM

Present: Susan Kling, Sally Reck, Nancy Miller, Jack Zumwalt, Cara Briggs Farmer, Sandy Rosenberger, Okpara Rice, John Clemens and Eileen Robinson

Absent: Excused: Kim Rose. Unexcused: None.

Staff: Hollie Trenary, Kelly Dybvig, Norah Hammond, Madeline Jarvis

Friends Rep: Bob Hoyt

President, Susan Kling called the Meeting to Order at 5:00PM.

Guests: Marion Council Member Will Brandt, FULE Marketing

Moved by Sally to approve the agenda as presented, seconded by Jack. All in favor, motion carried.

Moved by Eileen to approve the September Meeting minutes and October 7<sup>th</sup>, Special Meeting minutes as presented, seconded by Cara. All in favor, motion carried.

Leadership Team Update:

Early Access Pilot Report Out: Discussed findings from pilot and plans moving forward. No vote needed.

Uptown VR Tour: Madeline Jarvis explained this project and how it was paid for with Grant money.

Policy Committee: Policies up for review this month are Social Media, Distribution and Display Policy. And Photo & Video Recording. The Social Media, Distribution and Display Policy was separated into two different policies.

Moved by John to approve the Policies as presented, seconded by Cara. All in favor, motion carried.

Librarian's Report:

Statistics Report: Circulation stats are changing as a result of our large weeding project.

Budget & Materials Reports: Trending right along. A budget amendment is coming up soon for carryover amounts.

ILA 2020 Legislative Agenda: This shows things lobbyists are working on at the State level.

MacMillan Embargo: This has the potential to effect libraries, especially if more publishers join suit.

Library Friends Update: The Fall Book Sale was relatively successful but not as good as in the past.

Building Project Update: It has been decided that the new building will sit on the 6<sup>th</sup> Avenue side along the top part of the block. Engberg Anderson will be coming up with some preliminary drawings for options of how to configure space inside the building.

Old Business:

Feasibility Study Results: The study came back positive for a \$2 million Capital Campaign, but we want a \$3 million Capital Campaign. The Book Mobile project will be put in with the Capital Campaign.

New Business:

Envisionware Contract: New self-check machines and security gates are coming on November 11th, they will go with us to the new building.

Foundation 28E Agreement: The Foundation will pay for half of Norah Hammond's salary for the next three years so she can fulfill the Foundation Director role.

Alburnett Contract Service: The Mayor of Alburnett is wanting to go back on the cost of the 5-year contract he previously signed.

Moved by Susan to stay with the current contract as stated and signed, seconded by Sally. All in favor, motion carried.

FY21 Budget Process: Doing some housekeeping to clean up some items regarding budgeting.

FUEL: Input on information gathering report.

Car: The Building Services Department has a car they are no longer going to use. We can use it for outreach and meetings/conferences. It will be transferred to the Library.

Moved by Cara for the Library to get a car from the City, seconded by Sally. All in favor, motion carried.

Moved by Sally to adjourn, seconded by Sandy. All in favor, motion carried.

Meeting Adjourned at: 7:35pm.

The next meeting is scheduled for Monday, November 11th at 5:00pm.

Respectfully submitted by:

Kelly Dybvig

Deputy Director