



MINUTES

Library Board

5:00 PM - Monday, March 14, 2022

Marion City Hall, 1225 6th Ave

The Library Board of the City of Marion, Linn County, Iowa met on Monday, March 14, 2022, at 5:00 PM, with the following members present:

PRESENT: Sally Reck, Susan Kling, Jack Zumwalt, Sandy Rosenberger, Okpara Rice, Kim Rose, Eileen Robinson, Seth Moomey, Cara Briggs Farmer, Nancy Miller

ABSENT: Chelsea Nun, Ross McIntyre

STAFF PRESENT: Bill Carroll, James Teahen, Kimberly Cowger, Amy Geiger, Sue Gerth, Kylee Pusteoska

FRIENDS REP: Bob Hoyt

GUESTS PRESENT: Unnamed guest arrived at 5:32pm

CALL TO ORDER

The meeting was called to order at 5:00pm by Board President, Sally Reck.

AGENDA APPROVAL

Moved by Rosenberger, seconded by Rose, to approve the agenda with the addition of Bill's request to add the Library Spotlight to the Agenda.

Approved unanimously

PUBLIC FORUM

No comments

MINUTES

Moved by Kling, seconded by Zumwalt, to approve the February meeting minutes.

Approved by the following votes:

Ayes: Reck, Robinson, Rose, Rice, Zumwalt, Rosenberger, Kling, and Briggs Farmer

Abstained: Moomey

LIBRARY SPOTLIGHT

Bill officially welcomed our new Programming Manager, Kylee Pusteoska to our staff.

REPORTS

Friends of the Marion Public Library Report

The final Book Sale at the old Library building will take place on Saturday, March 19th. After that, books will be packed up and moved to the Friends Sorting Room of the new Library as soon as building occupancy is allowed.

Marion Public Library Foundation Report

\$2,823,136 have been raised for the Capital Campaign so far. \$238,800 has been raised for the Mobile Library.

Art Advisory Committee Report

No updates.

Personnel Committee Report

Current members of this committee are: Sally, Susan, Okpara, and Kim. Bill has completed his self-evaluation and the committee will seek input from staff before completing Bill's review.

Policy Committee Report

- Library Board Operating Guidelines--Suggested changes to the Library Board Operating Guidelines were reviewed, vote will happen at next month's meeting. A Finance Committee will be formed on the Board.

Director's Report

- Statistics Highlights--Circulation numbers are still down when compared to February 2021 but Program offerings and attendance are up.
- Budget Update--The budget is 55% spent so far this fiscal year, we are slowly getting to where we should be at this point. Due to lack of storage space, there are a fair amount of dollars in the budget that could **not** be spent this fiscal year. Bill will request a carryover so that some of these dollars can be spent next fiscal year after we take possession of the new building.
- New Building & Bookmobile Project Update--Turnkey date has slipped to April 18, 2022 due to materials being on backorder and labor shortages. We have received the railings that we were waiting on, however they can not be installed until the weather warms up.
- General Department Updates
Both Bush and City Finance are projecting that our building project will come in under budget.
Annual Evaluations will be completed for all staff by March 25th.
We are experimenting with grouping books by subjects, which has proven very popular in schools.
- Library Art Holding Update--Bill will follow up with the City Manager once their meeting is rescheduled.
- MLN Updates--No updates, they will meet again in April
- COVID Update--Masks are no longer required.

Board Continuing Education

Jack Zumwalt listened to *The Ten Habits of Highly Effective Library Boards*

REGULAR AGENDA

Board Member Attendance at Friends of the Library Board Meetings Discussion:
A sign-up sheet went around and will be sent via email as well.

ADJOURN

Moved by Rice, seconded by Moomey, to adjourn at 6:04pm.
Approved unanimously

Respectfully submitted by:
Kimberly Cowger, Administrative Assistant