



MINUTES

Library Board

5:00 PM - Monday, April 11, 2022

City Hall Council Chambers

The Library Board of the City of Marion, Linn County, Iowa met on Monday, April 11, 2022, at 5:00 PM, with the following members present:

PRESENT: Sally Reck, Jack Zumwalt, Sandy Rosenberger, Kim Rose, Seth Moomey, Nancy Miller, Ross McIntyre, Chelsea Nunn

ABSENT: Eileen Robinson, Okpara Rice, Susan Kling, Cara Brings Farmer

STAFF PRESENT: Bill Carroll, James Teahen, Kimberly Cowger, Amy Geiger, Sue Gerth

FRIENDS REP: Sue Hershner

GUESTS PRESENT: Unnamed guest arrived at 5:09pm

CALL TO ORDER

The meeting was called to order at 5:00pm by Board President, Sally Reck.

AGENDA APPROVAL

Moved by Rose, seconded by Rosenberger, to approve the agenda as presented.
Approved unanimously

PUBLIC FORUM

No comments

MINUTES

Moved by McIntyre, seconded by Moomey, to approve the March Meeting minutes.
Approved unanimously

REPORTS

Friends of the Marion Public Library Report

Booksales in the lobby of the old library building have ended.

1,026 Marion children are registered for Dolly Parton Imagination Library. Online registration for DPIL is no longer available, only mail in registration.

Marion Public Library Foundation Report

The balance to be raised for the Capital Campaign is \$171,593. The balance left to raise

for the book mobile is \$61,000 of the original \$300,000 goal.

Art Advisory Committee Report

No updates

Personnel Committee Report

The committee met to discuss Bill's evaluation. The evaluation was shared with Bill on April 4, 2022.

Policy Committee Report

- Art Policy
- Library Access for Registered Sexual Offenders Policy
- Reference and Information Services Policy
- Library Board Operating Guidelines

Moved by Moomey, seconded by Rose, to approve the Library Board Operating Guidelines as presented.

Approved unanimously

Moved by Rosenberger, seconded by Nunn, to approve the Art Policy, Library Access for Registered Sexual Offenders Policy, and the Reference & Information Services Policy.

Approved unanimously

Director's Report

- Statistics Highlights--Circulation and Programming numbers are trending upwards.
- Budget Update--Carryover amounts will be requested in several areas of the Budget since we are not yet in the new building.
- New Building & Bookmobile Project Update--Occupancy of the new library will depend on the weather as safety railings need to be installed.
Sandy asked if we might partner with Kirkwood Continuing Education Classes in our Demo Kitchen, we would certainly like to.
The BookMobile contract has been signed, officially placing our order. The City will provide a safety net if the Foundation is unable to raise the additional \$57,000 in it's entirety.
- General Department Updates--Recruitment continues for the Public Services Manager position. It will be open until April 18th.
Performance Evaluations have been completed for all staff members, everyone passed.
- Library Art Holding Update--*Tumbleread* is still in the old library building.
- MLN Updates--Should meet later in April.

Board Continuing Education

Ross took *Ten Habits of Highly Effective Library Boards*

REGULAR AGENDA

Recommendation for Library Director raise retroactive to April 1, 2022 action item

Library Building update discussion--A presentation took place at the last City Council Work Session where a number of subcontractors asked the City to cover close to \$200,000 in escalation costs. The next day Bush withdrew this request from consideration. Moving forward Bill will be sure to let Board Members know ahead of time

when something will come up at City Council.

Seth asked if contingency dollars could be used to cover escalation costs. They can not because contracts were signed.

Library building opening timeline discussion--once occupancy is allowed in the new library, staff will need approximately 12 weeks to get ready for Grand Opening.

Library artwork (*Tumbleread*) discussion and possible action item--*Tumbleread* has still not found a new home. Bill asked the Board if they would like to take it down and store it, put it up for sale on GovDeals, or dispose of it.

Moved by Rose, seconded by Zumwalt, to approve the recommendation of the Library Director's raise retroactive to April 1, 2022.

Approved unanimously

Moved by Moomey, seconded by Rosenberger, to authorize the Library Director to move forward with step VIII. B. 3. e. of the Art Policy.

Approved unanimously

ADJOURN

Moved by Rose, seconded by Nunn, to adjourn at 5:59pm.

Approved unanimously

Respectfully submitted by:

Kimberly Cowger, Administrative Assistant