

## Marion Public Library Board Meeting

NOTE: Based on COVID-19 guidance from Linn County Public Health and the State of Iowa to limit the size of groups gathering, this meeting was held virtually via Zoom. Monday, April 13, 2020 @ 5:00PM

Present via Zoom: Susan Kling, Sally Reck, Nancy Miller, Jack Zumwalt, Cara Briggs Farmer, Sandy Rosenberger, Okpara Rice, John Clemens and Eileen Robinson

Present via Phone: Kim Rose

Absent: None

Staff: Hollie Trenary, Kelly Dybvig, Kimberly Cowger

Friends Rep: None

Guests: Shaun Kelly and Ghalia Ajouz of Engberg Anderson and Marion City Council Member Will Brandt

The meeting was called to order at 5:02PM By President, Susan Kling

Moved by Sally to approve the agenda as presented, seconded by Cara. All in favor, motion carried.

Moved by Sandy to approve the March minutes as presented, seconded by Eileen. All in favor, motion carried.

Public Comment: None

Leadership Team Update: Library Staff are doing what they can to contribute to virtual programming for our community.

### Committee Reports

**Policy Committee:** Moved by Jack to remove policies from March from the table, seconded by Kim. All in favor, motion carried. Committee recommends removing the Customer Service Policy and Operating Policy and replacing them with Operating Guidelines.

Only minor changes suggested for April Policies: Art Policy, Library Access for Registered Sex Offenders Policy, and Reference and Information Services Policy.

Moved by Jack to approve the Policies as presented, seconded by Cara. All in favor, motion carried.

**Art Committee:** Update by Cara Briggs Farmer. There are options for how we can decide on what art goes into the new building. Board Members are asked to think on this and bring their opinions to the May Board Meeting. We do want to have an Artist in Residence program in the new building.

**Building Steering Committee:** Update by Sally Reck. The Committee met today and saw the presentation that Engberg Anderson will show tonight. Options for exterior finishes were discussed. They are glad to see things progressing forward in the midst of current events. Their next meeting will take place on May 11<sup>th</sup>.

Librarian's Report: Our stats look different right now due to being closed as a result of the pandemic. Jack asked if drop in circulation would have any impact on state dollars. We will need to monitor this but hopefully the dip in physical circulation will be righted by the spike in electronic circulation.

The FY21 Budget was approved by City Council.

Library Friends Update: The Friends Meetings from March and April have been cancelled.

Building Project Update: Engberg Anderson presented a presentation showing some changes to exterior options based on feedback.

Old Business: None

New Business: Board Development—there is hope we can still take part in a Board Retreat this summer. Susan will be contacting Board Members to find out interest for Offices and Committees.

Moved by Cara for a motion adjourn to closed session under Iowa Code Section 21.5 to discuss the annual performance review and pay of the Library Director. Seconded by Okpara.

Susan read a statement from Kara Bullerman, City Attorney for the City of Marion, "I have reviewed the subject matter for the proposed closed session and find the same to be appropriate under Iowa Code Chapter 21.5 (i)"

All in favor, motion carried.

Moved by Sandy to adjourn, seconded by Cara. All in favor, motion carried.

Meeting Adjourned at: 6:52PM.

The next meeting is scheduled for Monday, May 11, 2020 at 5:00pm.

Respectfully submitted by:

Kimberly Cowger

Administrative Assistant