



MINUTES

Library Board

5:00 PM - Monday, May 9, 2022

City Hall, 1225 6th Avenue

The Library Board of the City of Marion, Linn County, Iowa met on Monday, May 9, 2022, at 5:00 PM, with the following members present:

PRESENT: Susan Kling, Jack Zumwalt, Sandy Rosenberger, Kim Rose, Eileen Robinson, Seth Moomey, Cara Briggs Farmer, Nancy Miller, Ross McIntyre, Chelsea Nunn

ABSENT: Sally Reck, Okpara Rice

STAFF PRESENT: Bill Carroll, James Teahen, Amy Geiger, Kimberly Cowger, Sue Gerth, Sam Exline, Lara Moellers, Becca Draus, Jackie Tracey, Miranda Vollmer, Jacob Hauskins, Sandy Ransier, Bethany Franzen, Curtis Kraetsch

FRIENDS REP: Bonnie Raasch

GUESTS PRESENT: Mayor Nick AbouAssaly

CALL TO ORDER

The meeting was called to order at 5:02pm by Board Vice President, Susan Kling

AGENDA APPROVAL

The agenda stands approved as presented by Susan Kling.

INTRODUCTION OF GUESTS

Mayor Nick AbouAssaly

PUBLIC FORUM

No comments

LIBRARY SPOTLIGHT

Staff Recognition Presentation

Library Staff Members that have completed the State Library Endorsement program were recognized for their efforts to 'Reach Higher'. Certificates were given to each staff member by Board Vice President, Susan Kling and Mayor AbouAssaly.

MINUTES

Motion to approve the April Meeting minutes.

Motion to approve the April 26, 2022, Close Session Meeting minutes.

Moved by Moomey, seconded by Rose, to approve the April Meeting Minutes.

Approved unanimously

Moved by Zumwalt, seconded by Rosenberger, to approve the April 26, 2022 Closed Session minutes.

Approved unanimously

REPORTS

Friends of the Marion Public Library Report

The collection of materials for the bookstore have been packed up except for some that are being taken to Taube Park Farmer's Markets.

Friends are brainstorming ideas for items to sell at the bookstore, besides books, such as mugs, journals, etc.

Materials donations are being accepted again by appointment.

1,017 children are registered for Dolly Parton Imagination Library (DPIL).

Research on DPIL in Coralville shows that the cost of the program is split into 3 equal shares of the Friends, Foundation, and Library. MPL Friends would like to move towards this model in the future.

Marion Public Library Foundation Report

The Capital Campaign has a balance of \$169,843 left to raise.

The Mobile Library has a balance of \$61,200 left to raise.

Art Advisory Committee Report

No updates

Personnel Committee Report

No updates

Policy Committee Report

- Circulation Policy--a typo in numbering was discovered and will be corrected.
- Confidentiality of Library Records Policy--no changes to this policy.
- Fees and Replacement Costs Policy--the name of this policy will change to Materials Fees and Replacement Costs.
- Library Access for Registered Sexual Offenders Policy--This policy was redrafted to be in compliance with Iowa Code that states only the Library Director can decide who can or can't access the library. Seth asked if the Library Director did grant limited access to an offender if the Board would be notified. Bill said he would have to look into this since that may violate patron privacy/confidentiality.

Moved by McIntyre, seconded by Nunn, to approve the Circulation Policy, Confidentiality of Library Records Policy, and Fees and Replacement Costs Policy.

Approved unanimously

Moved by Rose, seconded by Briggs Farmer, to approve the Library Access for Registered Sexual Offenders Policy.

Approved by the following votes:

Ayes: Robinson, Rose, Zumwalt, Rosenberger, Kling, Briggs Farmer, McIntyre,

and Nunn

Nays: Moomey

Director's Report

- Statistics Highlights--Circulation is down again due to construction and parking. Programming was way up for April.
- Budget update--71% of the budget has been spent so far this fiscal year.
- New Building & Bookmobile Project Update--Turnkey is possibly still going to be May 20th or the next week. This would put our public Grand Opening around Labor Day. Kim and Sandy mentioned opening around when school starts would be ideal.
- General Department Updates--Patron Services Manager Interviews are this week. Our new online resources have been very popular already. Comics Plus had 355 downloads in April and iVox had 150 downloads in 3 weeks.
- Library Art Holding Update--Tumbleread was put up for auction on GovDeals twice and received no bids. Cara and Bill will work on arranging the dismantling of the piece.
- MLN Updates--MLN Directors met on April 20, 2022. Next meeting is scheduled for May 18, 2022.

Board Continuing Education

Nothing to report

REGULAR AGENDA

Library Hours

Bill presented a recommendation for initial hours when the new library opens based on our ability to staff the building properly. Jack and Seth were among Board Members that expressed an interest in being open later on Friday evenings. Once we open, stats will be analyzed to try and figure out how we might expand our hours in the future.

Moved by McIntyre, seconded by Rose, to approve recommended Library hours.

Approved unanimously

ADJOURN

Moved by Robinson, seconded by Briggs Farmer, to adjourn at 6:24pm.

Approved unanimously

Respectfully submitted by:

Kimberly Cowger, Administrative Assistant