

Marion Public Library Board Meeting
Library Community Room/via Zoom
Monday, June 8th,2020 @ 5:00PM

Present in person: Sally Reck, Nancy Miller, Cara Briggs Farmer,
and Eileen Robinson

Present via Zoom: Jack Zumwalt, Okpara Rice, Kim Rose, Sandy
Rosenberger,

Absent: Excused: Susan Kling

Unexcused: John Clemens

Staff: Hollie Trenary, Kelly Dybvig, Kimberly Cowger, Madeline
Jarvis

Friends Rep: Bob Hoyt

Guests: Shaun Kelly of Engberg Anderson, Jerod Engler and
Ryan Dean of Bush Construction, Marion Citizen Olivia Stoner,
and Marion City Council Member Will Brandt

The meeting was called to order at 5:00 pm by Vice President,
Sally Reck.

Moved by Cara to approve the agenda as presented, seconded
by Eileen. All in favor, motion carried.

Moved by Okpara to approve the May minutes as presented, seconded by Eileen. All in favor, motion carried.

Public Comment: None.

Leadership Team Update: Board of Trustee Appointments: Mayor is interviewing 3 candidates for our current openings. They should move on to Council next week for approval.

Open Library Positions: Technology Manager interviews continue this week and next. A Marketing Position has been posted.

Library Branding: Hollie showed a presentation on FUEL's work on Brand Promise. Jack expressed concern that the project scope had changed and that funds weren't appropriately used for library identity. Jack thought library branding should be subject to Board approval. Other Board members were under the understanding that staff would be handling this.

Summer Reading Update: We are in our first week of Summer Reading, utilizing Beanstack to help make tracking easy for patrons. 423 readers are signed up so far.

Reopening Plans: We are following the Linn County Public Health guidelines as well as coordinating with Cedar Rapids and Hiawatha Libraries on reopening. Early to mid-July we may be opening by appointment for computer use.

Fine Free Plans: As of July 1st all overdue fines will go away.

Patrons will still be responsible for replacement costs for lost or damaged items.

Committee Reports:

Policy Committee:

Financial Policy & Procedures: Tabled until future Board meeting.

Fines & Replacement Cost Policy: This policy is changing from what we've had before due to Fine Free.

Programming Policy: No changes

Public Participation Policy: One word changed.

Circulation Policy Moved to future Board meeting.

Moved by Kim to approve the 3 Policies as presented, seconded by Cara. All in favor, motion carried.

Art Committee: Cara reviewed the appraisal document with the recommendations from the Art Committee on which pieces in the current library will be taken to the new one.

Building Steering Committee Report: Minutes from the last meeting are included in packet.

Librarian's Report:

Stats: Many stats are down obviously due to the building being closed.

Budget Report: We are at 85% of the budget spent with one month to go in the Fiscal Year. One expense coming up will be to buy our own Public PCs, which have been rented from CRPL for the past few years.

Library Friends Update: Income is down due to Bookstore being closed and no Spring Book Sale. A Sidewalk Sale is planned for the Uptown Market on August 8th.

Building Project Update: Detailed Design Budget Overview-Bush Construction and EA: We are within 2% of our budget right now, which is very good for a project this size. There are a few items on the alternates that are not part of the base bid that need to be decided on if they will stay on the alternates list. A big one being a staff/second elevator. Sally, Cara, Kim, Eileen, and Okpara are in favor of moving the elevator off of the alternate list, Jack is opposed. A decision will need to be made at the July Board Meeting.

Old Business: None.

New Business: Sally mention having a Board Retreat, possibly in July. Asked for Board Member's opinions on having the retreat prior to a Board Meeting, from 3-5pm or on a Saturday.

Moved by Eileen to adjourn, seconded by Jack. All in favor, motion carried.

Meeting Adjourned at: 6:53pm.

The next meeting is scheduled for July 13, 2020 at 5:00pm.

Respectfully submitted by:

Kimberly Cowger, Administrative Assistant