



MINUTES

Library Board

5:00 PM - Monday, August 18, 2025

Library, 1101 6th Avenue

The Library Board of the City of Marion, Linn County, Iowa met on Monday, August 18, 2025, at 5:00 PM, with the following members present:

PRESENT: In Person: Ross McIntyre, Melissa Alexander, Kelsey Logan, Nancy Miller, Becky Garms, Bob Read, Krystle Mullin, Ryan Norton, Sabrina Beyer, and Julie Lammers arrived at 5:02 p.m.
Via Zoom: Bob Hoyt, Chelsea Nunn

ABSENT: Susan Kling

STAFF PRESENT: Bill Carroll, Kimberly Cowger, Ashley Osborn, Bob Reynolds

FRIENDS REP: Jo Pearson

GUESTS PRESENT: None

CALL TO ORDER

The Meeting was called to order at 5:00 p.m. by Board President, Ross McIntyre

AGENDA APPROVAL

Motion to approve agenda as presented. **(Action Requested)**

Moved by Alexander, seconded by Garms, to approve the Agenda as presented.
Approved unanimously

INTRODUCTION OF GUESTS

PUBLIC FORUM

This time is set aside for comments from the public. Please understand that the Library Board of Trustees will not take any action on your comments at this time due to requirements of the Open Meetings Law but may do so at a future meeting. You will have five minutes to address the Board.

No comments.

MINUTES

Motion to approve the July 2025 Meeting minutes. **(Action Requested)**

Moved by Mullin, seconded by Logan, to approve the July 2025 Meeting Minutes as

presented.
Approved unanimously

REPORTS

1. Friends of the Marion Public Library Report
 - Jo Pearson reported that the Friends have three new Board Members.
 - The Book Store/ Book Sale has had good sales on days of the Uptown Market.
 - The DPIL Graduation Party is this Saturday.
 - Book Store annual sales were down in FY25 when compared with FY24.
2. Marion Public Library Foundation Report
 - Hilery Livengood submitted a Foundation Report for Board Members as she was absent from this meeting.
3. Board Continuing Education
 - None to report.
4. Art Advisory Committee Report
 - No Report
5. Finance Committee Report
 - No Report
6. Personnel Committee Report
 - No Report
7. Director's Report
 - Budget Update - Bill Carroll reported that Expenses are a bit high, 13%, and Revenue is a bit low, 5%, for this stage of the Fiscal Year but that is only because there are several annual contracts that are paid at the beginning of the Fiscal Year and Reimbursements from the State and County have not come in yet.
 - General Department Updates - The Bird Proofing Project will be starting soon. We are hopeful that the Terrace roof can be repaired before Winter.
 - MLN Updates - The MLN Directors hosted several Library Directors from the Des Moines area as they are thinking of forming a Network as well.
8. Policy Committee Report
 - Policy Committee did not meet.

Motion to accept Reports 1 - 8 as presented. **(Action Requested)**

Moved by Alexander, seconded by Norton, to accept Reports 1 - 8 as presented.
Approved unanimously

REGULAR AGENDA

1. State Library Board of *Trustee's Handbook* Ch. 2 - 3 (*Discussion*)
 - Some Board Members inquired about additional opportunities for Continuing Education, a list will be sent out.
2. Library Subcommittees (*Discussion*, Direction and **Action Requested**)
 - Based on recent changes in Iowa Public Information Board (IPIB) interpretation of

- laws regarding Open Meetings Bill Carroll recommends eliminating Committees from the Bylaws of the MPL Board of Trustees and replacing it with as needed Ad Hoc Workgroups, based on recommendations from City Legal.
- The full Board would still vote on any changes that might be recommended from any Workgroups.
 - Ross McIntyre asked if the Bylaws were to be changed from Committees to Workgroups if it would be easy to change it back again, should the laws ever change in the future. Bill Carroll said it would be easy to change, it simply needs to come before the Board twice before any changes are made to the Bylaws.
 - Bill Carroll will draft some recommended language to change in the Bylaws for the Board to look at during the September Board Meeting.
3. Director's Report (*Discussion* and Direction Requested)
- The question was raised if Board Members would like to see anything different with the Director's Report in it's current format.
 - Most Board Members appreciate the information in the Report and the time it takes for staff to compile the information.
4. Fall Into Marion Parade (*Discussion*)
- Ross McIntyre wanted to invite Board Members to take part in this opportunity to show support for the Library. Just a reminder, this will not be a meeting of Library/City business, but rather a social gathering.
 - Friends and Foundation members will be invited to take part.
 - There may be refreshments available at the Library after the parade for any participants. If everyone could give Ross an idea of how many people are coming, this will help with refreshments.

ADJOURN

Moved by Mullin, seconded by Lammers, to adjourn at 6:11 p.m.
Approved unanimously

Respectfully submitted by:
Kimberly Cowger, Administrative Assistant