



MINUTES

Library Board

5:00 PM - Monday, December 11, 2023

Library, 1101 6th Avenue

Minutes are in draft format until approved at the next meeting

The Library Board of the City of Marion, Linn County, Iowa met on Monday, December 11, 2023, at 5:00 PM, with the following members present:

PRESENT: In Person: Susan Kling, Jack Zumwalt, Sandy Rosenberger, Okpara Rice, Nancy Miller, Ross McIntyre
Via Zoom: Chelsa Nunn, Kim Rose

ABSENT: Sally Reck, Eileen Robinson, Cara Briggs Farmer, Seth Moomey

STAFF PRESENT: Bill Carroll, Kimberly Cowger, Ashley Olson, Amy Geiger, Kylee Pusteoska

FRIENDS REP: Bonnie Raasch

GUESTS PRESENT: Nick Tharalson

CALL TO ORDER

The meeting was called to order at 5:00:pm by Board Vice President, Susan Kling.

AGENDA APPROVAL

Motion to approve agenda as presented.

Moved by Rosenberger, seconded by Zumwalt, to approve the agenda as presented.

Approved unanimously

LIBRARY SPOTLIGHT

November Staff Milestone Anniversaries--1 Year of Service: Tressie Facculyn-Gous, Bridge Womachka, Laura Snyder, Bob Reynolds, Paulette Norman, and Ashley Neuenschwander

PUBLIC FORUM

No comments from the public.

MINUTES

Motion to approve the November Meeting minutes.

Moved by Zumwalt, seconded by McIntyre, to approve the November Meeting minutes as presented.

Approved unanimously

REPORTS

Friends of the Marion Public Library Report

- Bonnie Raasch reported there are 246 current memberships.
- The Fall Book Sale took in around \$700.
- 2024 Book Sales will take place in March, July, and November. Friends Member Night on the Friday of the Book Sale will be shortened to 4-5pm rather than 4-6pm.

Marion Public Library Foundation Report

- Amy Geiger reported that a year-end appeal for the Foundation has gone out in the mail.
- Since August \$40,900 in Grants have come in to the Library.

Art Advisory Committee Report

- No updates

Finance Committee

- No updates

Personnel Committee Report

- No updates

Policy Committee Report

- No policies to review this month.
- An Ad Hoc Committee will meet on Wednesday, January 10th to discuss Meeting Room Fees.

Director's Report

- Statistics Highlights--Circulation and door count statistics will likely increase after the holidays.
- Budget Update--42% of the Fiscal Year has lapsed, expenses are at 45%. Susan Kling asked how FY25 Budget planning was going. Bill Carroll explained where we are in the process, having just met with the City Manager's Office/Finance to explain changes in our budget requests.
- New Building & Bookmobile Project Update--One set of sink shrouds have been installed, the remaining set are being manufactured.
- General Department Updates--Our November Library Staff Training Day focused on team building. Some of our popular materials have been shifted, patrons really like the Cookbooks behind the Information Desk.

Board Continuing Education

- Ross McIntyre watched the webinar *Boardroom Series Intersections: Budgets* through IA Learns on November 15, 2023 (1 hour).

REGULAR AGENDA

Linn County Partnership (no action requested)

- Bill will attend several meetings to explore if this type of vending machine might be placed in the Library, more information to come. Jack Zumwalt noted he is interested in knowing what police/fire think about this idea, is there a need in our community?

Strategic Plan update (no action requested)

- The Community input session had a good turnout with 29 individuals. Eunice Riesberg will be at the January Board meeting to report the findings from the Community session and to set a date for the Board Retreat.

HACAP agreement (action requested)

- This agreement is what provides free food for teens.

Representation at Friends of the Library Board Meetings for 2024 (action requested)

- A sign up was passed around.

Moved by Rice, seconded by McIntyre, to approve the HACAP contract.

Approved unanimously

ADJOURN

Moved by Rice, seconded by Zumwalt, to adjourn at 5:33pm.

Approved unanimously

Respectfully submitted by:

Kimberly Cowger, Administrative Assistant