



MINUTES

Library Board

5:00 PM - Monday, December 12, 2022

Library Board Room, 1101 6th Avenue

The Library Board of the City of Marion, Linn County, Iowa met on Monday, December 12, 2022, at 5:00 PM, with the following members present:

- PRESENT:** Sally Reck, Susan Kling, Jack Zumwalt, Sandy Rosenberger, Okpara Rice, Kim Rose, Eileen Robinson, Seth Moomey, Cara Briggs Farmer, Nancy Miller
- ABSENT:** Ross McIntyre, Chelsa Nunn
- STAFF PRESENT:** In Person: Bill Carroll, Kimberly Cowger, Amy Geiger, Kylee Pusteoska, Sue Gerth, Ashley Osborn, Heater Smith, Lindsey Weber
Via Zoom: James Teahen
- FRIENDS REP:** Bonnie Raasch
- GUESTS PRESENT:** Nick Tharalson

CALL TO ORDER

The meeting was called to order at 5:00pm by Board President, Sally Reck

AGENDA APPROVAL

Moved by Briggs Farmer, seconded by Rosenberger, to approve the agenda as presented.
Approved unanimously

PUBLIC FORUM

No comments

LIBRARY SPOTLIGHT

November Staff Milestone Anniversaries--1 Year: Heather Smith and Lindsey Weber

MINUTES

Motion to approve the November Meeting minutes.

Moved by Moomey, seconded by Rose, to approve the November Meeting Minutes.
Approved unanimously

REPORTS

Friends of the Marion Public Library Report

Bonnie Raasch reported that the Friends Bookstore made \$1,100 since the Library opened, Venmo has been a popular method of payment.

The Friends are planning four booksales next year in February, May, August, and November.

Marion Public Library Foundation Report

The Giacoletto Foundation donated an additional \$35,000 Grant that will go towards the Mobile Library.

Art Advisory Committee Report

Bill met with someone from the Cedar Rapids Museum of Art who helped with some fact finding information.

Finance Committee Report

Nothing to Report

Personnel Committee Report

Nothing to Report

Policy Committee Report

- Meeting Room Policy

Jack explained all changes to this policy.

There was a request from staff to remove the Teen and Youth Programming Rooms as reservable spaces, for now.

There was discussion on if fees should be charged for Special Events or if a recommended donation should be suggested or if anything should be charged. The Board decided Special Events should be removed from the list of fees for Meeting Room Use.

Moved by Rice, seconded by Briggs Farmer, to approve the Meeting Room Policy as Amended.

Approved unanimously

Director's Report

- Statistics Highlights--Circulation is up now that we have a fully functioning Library again.
- Budget Update--Budget is right on track with 40% spent.
- New Building & Bookmobile Project Update--The sink shroud manufacturing has been delayed as Barnes Manufacturing had a bigger job come in that bumped us down. Some Tech panels needed will not ship until Q3 of 2023. Notices to cure have gone out to several contractors. They have 10 days to respond, a few have so far.
- General Department Updates--Ashley is working on the FY22 Annual Report that will be mailed out to all Marion addresses.
- MLN Updates--This group is set to meet in December.

Board Continuing Education

None

REGULAR AGENDA

- Strategic Plan Discussion--Our Library Accreditation Application is due by February 28, 2023. One item needed for Accreditation is a current Strategic Plan. Bill will re-work our last strategic plan and will present it to the Board at the January meeting for their approval to extend thru 2023.

ADJOURN

Moved by Rice, seconded by Rosenberger, to adjourn at 6:28pm.
Approved unanimously

Respectfully submitted by:
Kimberly Cowger, Administrative Assistant