



# MINUTES

## Library Board

5:00 PM - Monday, February 13, 2023

Library, 1101 6th Avenue

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The Library Board of the City of Marion, Linn County, Iowa met on Monday, February 13, 2023, at 5:00 PM, with the following members present:

PRESENT: Susan Kling, Jack Zumwalt, Sandy Rosenberger, Okpara Rice, Kim Rose, Eileen Robinson, Seth Moomey, Chelsa Nunn, and Ross McIntyre (via Zoom)

ABSENT: Sally Reck, Nancy Miller, Cara Briggs Farmer

STAFF PRESENT: James Teahen, Amy Geiger, Sue Gerth, Ashley Osborn, Bob Reynolds

FRIENDS REP: None

GUESTS PRESENT: Nick Tharalson

### CALL TO ORDER

The meeting was called to order at 5:00pm by Board Vice President, Susan Kling

### AGENDA APPROVAL

Moved by Rosenberger, seconded by Moomey, to approve the agenda as presented.  
Approved unanimously

### PUBLIC FORUM

No comments

### LIBRARY SPOTLIGHT

January Staff Anniversaries--1 Year: Becca Draus and Darryn Gradhandt

### MINUTES

Motion to approve the January Regular Meeting minutes and the January 30, 2023 Special Meeting minutes.

Moved by Robinson, seconded by Zumwalt, to approve the January Regular Meeting minutes as presented and the January 30, 2023 Special Meeting minutes as amended.  
Approved unanimously

## **REPORTS**

Friends of the Marion Public Library Report  
None

Marion Public Library Foundation Report  
Workforce update with NewBoCo is in the works.  
We have 3-4 active memorials.  
We are looking into grants for purchasing bookmobile materials.

Art Advisory Committee Report  
Nothing to Report

Finance Committee  
This committee met with Bill on January 30, 2023 about the proposed FY24 budget.

Personnel Committee Report  
Nothing to Report

Policy Committee Report

- Meeting Room Policy
- Study Room Policy
- Supplemental Personnel Policies
- --Dress Code
- --PT Personnel Merit Wage Increase Policy
- --Professional Development
- --Working from Home Policy

Moved by Moomey, seconded by Rice, to approve the Policies as amended.  
Approved unanimously

Director's Report--James reported in Bill's absence.

- Statistics Highlights.
- Budget Update--The budget is approximately 50% spent
- New Building & Bookmobile Project Update--The bookmobile chassis was delivered to the company on Thursday. A meeting concerning the bathroom shrouds will take place on February 15th.
- General Department Updates--The Annual Report was mailed out to Marion addresses.

Board Continuing Education  
Susan Kling took 2 classes at the Online Library Conference on January 26, 2023

- Opening Keynote--Library as Movement by David Lankes (1 hour)
- Why Leadership and Libraries Matter for Rural Vitality by David Peters (1 hour)

## **REGULAR AGENDA**

- Fine Free Update was presented by Bob Reynolds
- ADA Checklist (Action required/receive and file)
- Accreditation update--should be submitted ahead of the February 28, 2023 deadline.

- Old library cornerstone discussion--Board members discussed and agreed that it had no place inside the new library. James will reach out to Nancy to see if she might want it.
- Children's Interactive Play Area Update--New signage is being created. James/Ashley will ask Fire about an occupancy limit.

Moved by Rice, seconded by Rose, to receive and file the ADA Checklist as presented for the Library's Accreditation Application.

Approved unanimously

### **ADJOURN**

Moved by Rose, seconded by Rosenberger, to adjourn at 5:51pm.

Approved unanimously

Respectfully submitted by:

Kimberly Cowger, Administrative Assistant

Meeting notes taken by Ashley Osborn, Marketing and Special Events Manager