



# MINUTES

## Library Board

5:00 PM - Monday, January 9, 2023

Library, 1101 6th Avenue

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The Library Board of the City of Marion, Linn County, Iowa met on Monday, January 9, 2023, at 5:00 PM, with the following members present:

**PRESENT:** Susan Kling, Jack Zumwalt, Sandy Rosenberger, Okpara Rice, Eileen Robinson, Ross McIntyre, Chelsa Nunn

**ABSENT:** Sally Reck, Kim Rose, Cara Briggs Farmer, Seth Momey, Nancy Miller

**STAFF PRESENT:** Bill Carroll, James Teahen, Amy Geiger, Kimberly Cowger, Kylee Pusteoska, Sue Gerth, Ashley Osborn

**FRIENDS REP:** Karla Terry

**GUESTS PRESENT:** Nick Tharalson

### CALL TO ORDER

The meeting was called to order at 5:02pm by Board Vice President, Susan Kling

### AGENDA APPROVAL

Moved by Zumwalt, seconded by Rosenberger, to approve the agenda as presented.  
Approved unanimously

### PUBLIC FORUM

No comments

### LIBRARY SPOTLIGHT

December Staff Milestone Anniversaries--1 Year: Kylee Pusteoska

### MINUTES

Moved by Rosenberger, seconded by Nunn, to approve the December Meeting minutes.  
Approved unanimously

### REPORTS

Friends of the Marion Public Library Report

New Friends Board Member Karla Terry reported that the Friends Bookstore made \$693 in December. Friends are preparing for their upcoming booksale on February 11th and 12th. The next Friends Board Meeting will be on January 24th at 5pm.

#### Marion Public Library Foundation Report

Room donor signage should be coming soon.

We are applying for a grant with Alliant that would be used for the MakerSpace.

#### Art Advisory Committee Report

Nothing to Report

#### Personnel Committee Report

Nothing to Report

#### Policy Committee Report

No policies were reviewed this month.

#### Director's Report

- Statistics Highlights--Circulation is up once again. The gate count for November was estimated. The gates seem to be working correctly now. Gate count is up when compared with December 2019 (pre-pandemic).
- Budget Update--50% of the fiscal year has passed, spending is right at 48%.
- New Building & Bookmobile Project Update--The Bookmobile build will begin in the spring, meaning it's possible it will be completed before Q3 of 2023. There are 20+ items left on the building punch list. Staff training is ongoing as more technology starts working.
- General Department Updates--The Annual Report will go to print soon. Engagements on social media are up. Patron Services staff are looking into starting or keeping up their endorsement with the State Library. Volunteers are starting to help in the building. Collections has added over 100 cake pans to our collection. Programming staff have been very busy as the Teen and Youth areas are very popular. There have been a couple of problem patrons who's behavior earned them a temporary band from the library.
- MLN Updates--Hotspot replacements used to be free with our plan but now they cost \$200 each to replace. This cost will be charged to anyone that damages or loses one.

#### Board Continuing Education

None

### **REGULAR AGENDA**

#### Adoption of Strategic Plan

Some minor tweaks have been made to the Strategic Plan, nothing major. This update will satisfy the re-accreditation process and the Strategic Plan will be robustly reworked with the help of a facilitator and a Board retreat in the next year or so. Okpara recommended we start some work this year.

Moved by Rice, seconded by Rosenberger, to approve adopting proposed updated Strategic Plan.

Approved unanimously

#### FY21-22 Annual Report

Funds will allow this year's Annual Report to be mailed out to all Marion residents. Jack indicated he may have some suggestions to send to Ashley before the Report goes to press at the end of the week.

There will be a joint Library Board/City Council Meeting on Monday, January 30th at 5:30pm in Council Chambers at City Hall.

Okpara asked about the Art Budget, but we're still waiting for the building project to be completed. Update on the old Library is that City Council wants the City to seek bids on what it would cost to demolish the building.

## **ADJOURN**

Moved by McIntyre, seconded by Zumwalt, to adjourn at 6:02pm.

Approved unanimously

Respectfully submitted by:  
Kimberly Cowger, Administrative Assistant