



MINUTES

Library Board

5:00 PM - Monday, June 10, 2024

Library, 1101 6th Avenue

The Library Board of the City of Marion, Linn County, Iowa met on Monday, June 10, 2024, at 5:00 PM, with the following members present:

PRESENT: In Person: Sally Reck, Susan Kling, Jack Zumwalt, Sandy Rosenberger, Nancy Miller, Ross McIntyre, Bob Hoyt
Via Zoom: Kim Rose, Cara Briggs Farmer, Seth Moomey

ABSENT: Okpara Rice, Chelsea Nunn

STAFF PRESENT: Bill Carroll, James Teahen, Kimberly Cowger, Hilery Livengood

FRIENDS REP: Tana Leaverton

GUESTS PRESENT: Amy Geiger, Nick Tharalson, Liz Thoendel, Isabel Thoendel, and Hazel Thoendel

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Board President, Sally Reck.

AGENDA APPROVAL

Motion to approve agenda as presented.

Moved by Kling, seconded by Rosenberger, to approve the agenda as presented.

Approved unanimously

INTRODUCTION OF GUESTS

PUBLIC FORUM

No comments

MINUTES

Moved by Zumwalt, seconded by McIntyre, to approve the May Meeting Minutes as submitted.

Approved unanimously

REPORTS

Friends of the Marion Public Library Report

- Tana Leaverton represented the Friends Board, reporting that the next Friends Book Sale will be July 12-14, 2024 and will include a Bake Sale.

Marion Public Library Foundation Report

- Hilery Livengood has been working on submitting the final report for the CAT Grant.

Board Continuing Education

- None to report.
- Nancy Miller requested a list of topics available thru IA Learns.

Art Advisory Committee Report

- No Report.

Finance Committee

- No Report.

Personnel Committee Report

- The Committee met and completed Bill Carroll's Annual Review.

Director's Report

- Budget Update - 85% of the Budget has been spent thus far though final financial reports are not available yet.
- Statistics Highlights - The first week of the Summer Library Program has seen more than 1,000 sign ups.
- General Department Updates - Bill Carroll intends to have a draft of Strategic Plan content for the Board at the July Board Meeting.

Policy Committee Report

- Confidentiality of Library Records Policy - Information was reordered, but not changed.
- Materials Fees and Replacement Costs Policy - One minor change in wording.

Motion to accept all reports as presented. (Action requested)

Moved by McIntyre, seconded by Rosenberger, to accept all Reports as presented.

Approved unanimously

REGULAR AGENDA

State Library Board of Trustees Handbook (discussion only)

- Copies will be distributed to all Board Members and a chapter or two will be discussed, Book Club style, at each Board Meeting over the next year.

Library holiday calendar discussion (potential action)

- Bill Carroll requests the Board's consideration to have the Library close at 5 p.m. on July 3rd, due to low patron usage.
- Board Members discussed that we should also consider closing at 5 p.m. on the day before Thanksgiving, for consistency.

Moved by Zumwalt, seconded by Kling, to approve changes in the Library's Holiday Calendar including closing at 5 p.m. on July 3rd and the day before Thanksgiving.

Approved unanimously

LIBRARY SPOTLIGHT

Amy Geiger was acknowledged for all her hard work with the Library Foundation and congratulated on her retirement.

Sally Reck was acknowledged for her 35 years on the Library Board and for all of her hard work as Board President over the last four years.

ADJOURN

Moved by Rosenberger, seconded by Zumwalt, to adjourn at 5:31 p.m.

Approved unanimously

Respectfully submitted by:

Kimberly Cowger, Administrative Assistant