



MINUTES

Library Board

5:00 PM - Monday, June 16, 2025

Library, 1101 6th Avenue

The Library Board of the City of Marion, Linn County, Iowa met on Monday, June 16, 2025, at 5:00 PM, with the following members present:

PRESENT: In Person: Susan Kling, Jack Zumwalt, Sandy Rosenberger, Becky Garms, Ross McIntyre, Chelsea Nunn, Melissa Alexander, Kelsey Logan, Nancy Miller, Bob Hoyt, Julie Lammers
Via Zoom: Kim Rose

ABSENT: Okpara Rice

STAFF PRESENT: Bill Carroll, James Teahen, Kimberly Cowger, Ashley Osborn

FRIENDS REP: Diana Zrudsky

GUESTS PRESENT: Bob Read, Sabrina Beyer

CALL TO ORDER

The Meeting was called to order at 5:01 p.m. by Board President, Ross McIntyre

AGENDA APPROVAL

Motion to approve agenda as presented. **(Action Requested)**

Moved by Alexander, seconded by Logan, to approve the Agenda as presented.
Approved unanimously

INTRODUCTION OF GUESTS

Bob Read and Sabrina Beyer attended as guests before becoming full Board Members as of July 1, 2025.

PUBLIC FORUM

This time is set aside for comments from the public. Please understand that the Library Board of Trustees will not take any action on your comments at this time due to requirements of the Open Meetings Law but may do so at a future meeting. You will have five minutes to address the Board.

No comments.

LIBRARY SPOTLIGHT

May Staff Milestone Anniversaries - One Year of Service: Hilery Livengood

Board Members introduced themselves for the benefit of our new Board Members.

Library Board Member Recognition - Jack Zumwalt, Kim Rose, Okpara Rice, and Sandy Rosenberger were acknowledged for their years of service on the Library Board.

MINUTES

Motion to approve the May 2025 Meeting minutes. **(Action Requested)**

Moved by Nunn, seconded by Rosenberger, to approve the May 2025 Meeting Minutes as presented.

Approved unanimously

REPORTS

1. Friends of the Marion Public Library Report

- Diana Zrudsky reported that the Friends have several people interested in their open Board positions.
- Planning for the Dolly Parton Imagination Library Graduation celebration continues.
- The Friends had success in selling books outside the library during the first Uptown Marion Farmer's Market.
- The Friends are grateful for the nomination of the Governor's Volunteer Award.

2. Marion Public Library Foundation Report

- Hilery Livengood submitted a Foundation Report for Board Members as she was absent from this meeting.

3. Board Continuing Education

- Ross McIntyre attended a webinar from ALA "Advocacy at Your Library: Hosting Legislator Visits" on June 10, 2025 - 1 hour.

Bill Carroll shared that all subcommittee meetings were canceled due to changes in the Open Meeting Laws. City Attorney Kara Bullerman will present on these changes at the July Board Meeting.

4. Art Advisory Committee Report

- No Report

5. Finance Committee Report

- No Report

6. Personnel Committee Report

- No Report

7. Director's Report

- Budget Update - The Budget is trending underspent due to Part-Time Staff turnover. Bill Carroll anticipates the Budget ending the fiscal year at 92-93% spent out.
- Strategic Plan Update - The Database Mango Languages will start July 1st. The Library's Strategic Plan will be recognized as an award winner at the ALA Conference later this month.
- General Department Updates - The Bookmobile has started a new stop in Rural Linn County. The Bookmobile is now out in the Community 4 days a week. The

first week of the Summer Library Program has had 1,500+ people sign up.

8. Policy Committee Report

- Policy Committee did not meet.

Motion to accept Reports 1 - 8 as presented. **(Action Requested)**

Moved by Zumwalt, seconded by Kling, to accept Reports 1-8 as presented.

Approved unanimously

REGULAR AGENDA

1. State Library Board of *Trustees Handbook* - Ch. 16 & Appendix (*Discussion*)

- Susan Kling commented that the Individual Library Trustee Assessment on page 91 was interesting to review.
- Sandy Rosenberger asked how new Board Members would review the material in this book. Bill Carroll stated that we'll start over with Chapter 1 next month.

2. Metro Library Network (MLN) Agreement FY26-30 **(Action Requested)**

- The three Directors of each Library are the Governing Board of this MOU, they will review this each year.

Moved by Alexander, seconded by Rose, to Approve the FY26-30 Metro Library Network MOU and Authorized Bill Carroll to sign it.

Approved unanimously

3. FY26 Board Officer Elections **(Action Requested)**

- Ballots were passed out to voting Board members for those running for FY26 Board Officers:
- President - Ross McIntyre
- Vice President - Kelsey Logan
- Secretary - Becky Garms
- Treasurer - Chelsea Nunn
- The ballots were tallied and all candidates were unanimously selected.

Moved by Kling, seconded by Rosenberger, to approve the FY26 Board Officers.

Approved unanimously

4. MOU Dolly Parton Imagination Library Partnership **(Action Requested)**

- This agreement between the Library, the Friends Board, and the Foundation Board sets in place who is responsible for which facets of the DPIL.

Moved by Zumwalt, seconded by Lammers, to approve the DPIL Partnership MOU and have the Library Board President sign.

Approved unanimously

5. Library Director Contract Modification **(Action Requested)**

- Proposed modifications to the Library Director Contract were sent to Board members in a Confidential Memo from the City Attorney.

Moved by Kling, seconded by Nunn, to approve the proposed modification to the Library Director's contract.

Approved unanimously

ADJOURN

Moved by Nunn, seconded by Logan, to adjourn at 5:50 p.m.
Approved unanimously

Respectfully submitted by:
Kimberly Cowger, Administrative Assistant