



MINUTES

Library Board

5:00 PM - Monday, May 8, 2023

Library, 1101 6th Avenue

The Library Board of the City of Marion, Linn County, Iowa met on Monday, May 8, 2023, at 5:00 PM, with the following members present:

PRESENT: In Person: Sally Reck, Susan Kling, Jack Zumwalt, Okpara Rice, Kim Rose, Eileen Robinson, Nancy Miller, Ross McIntyre, Chelsa Nunn
Via Zoom: Cara Briggs Farmer

ABSENT: Sandy Rosenberger, Seth Moomey

STAFF PRESENT: Bill Carroll, James Teahen, Kimberly Cowger, Amy Geiger, Ashley Osborn

FRIENDS REP: Jo Pearson

GUESTS PRESENT: None

CALL TO ORDER

The meeting was called to order at 5:00pm by Board President, Sally Reck.

AGENDA APPROVAL

Moved by Rose, seconded by Kling, to approve the agenda as presented.
Approved unanimously

INTRODUCTION OF GUESTS

None present

PUBLIC FORUM

None

MINUTES

Motion to approve the April Meeting minutes.

Moved by Robinson, seconded by McIntyre, to approve the April Meeting minutes.
Approved unanimously

REPORTS

Friends of the Marion Public Library Report

There will not be a Friends Booksale in May. The fundraiser at GoldFinch brought in \$430.

Marion Public Library Foundation Report

An update letter went out to all Capital Campaign donors letting them know what's happening at the Library. The Nancy A. Miller Legacy Society has been formed as a giving avenue.

Art Advisory Committee Report

No update

Finance Committee

No update

Personnel Committee Report

No update

Policy Committee Report

- Art Policy--Mostly formatting updates.
- Internet Policy--Updated due to a change in Iowa Code.
- Library Access for Registered Sex Offenders Policy--Minor formatting change.
- Meeting Room Policy--No content updates, one grammatical error corrected.
- Reference and Information Services Policy--No content updates, one formatting error corrected during meeting.

Moved by Rice, seconded by Rose, to approve the Art Policy, Internet Policy, and Library Access for Registered Sex Offenders Policy as presented and the Reference and Information Services Policy with one one formatting error corrected during the meeting.

Approved unanimously

Moved by Kling, seconded by McIntyre, to approve the Meeting Room Policy with only the grammatical correction near the end.

Approved unanimously

Director's Report

- Statistics Highlights
- Budget Update--We are on track for coming in under budget this year.
- New Building & Bookmobile Project Update--Single sink shrouds are all in. The Community Room will be closed for 2 weeks in July for tech updates. HVAC is still not commissioned. The routes for the Bookmobile are still preliminary as are staffing plans. The hope is perhaps Parks & Rec employees will be able to help staff the bookmobile with Library staff.
- General Department Updates--There are a few new landing pages on our website. Bob Reynolds is working on a customer service training for all staff called The MPL Approach.
- MLN Updates

Board Continuing Education

None

REGULAR AGENDA

Strategic planning update--Bill is working with our State Library District Representative, Eunice Riesberg, on a no-cost Strategic Planning option. Jack Zumwalt likes the idea of

not spending \$10,000 on strategic planning. This will include a community and staff component and will likely consist of some pre-meetings and an all day retreat.
Marion Public Library Foundation proposal--The Foundation offered a 4-5 year loan to replace library materials damaged in the Derecho. Bill Carroll recommends we do not take this loan as it could have unforeseen consequences in the future.

Grand Opening discussion-- it will be on Saturday, August 26, 2023.

Moved by Zumwalt, seconded by Rose, to accept Saturday, August 26, 2023 as the Library Grand Opening Date.

Approved unanimously

FY 2024 Budget Highlights--there is a modest increase of around \$45,000. Utilities budget went up, the marketing budget went down. FY25 planning will change with the Library levy being taken away, which is approximately \$76,000, so there will be cuts in FY25.

Moved by Nunn, seconded by Rice, to approve the FY24 Budget.

Approved unanimously

Board Member terms--Only 3-4 appointments can happen in a year, so some of our Board Member expiration dates need to change to ensure they are staggered.

Moved by Kling, seconded by McIntyre, to submit Option 2 that was presented to City Council in regards to our Board member terms.

Approved unanimously

ADJOURN

Moved by Robinson, seconded by Kling, to adjourn at 6:17pm.

Approved unanimously

Respectfully submitted by:
Kimberly Cowger, Administrative Assistant