



# MINUTES

## Library Board

5:00 PM - Monday, November 13, 2023

Library, 1101 6th Avenue

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*\*Minutes are in draft format until approved at the next meeting\**

The Library Board of the City of Marion, Linn County, Iowa met on Monday, November 13, 2023, at 5:00 PM, with the following members present:

PRESENT: In Person: Sally Reck, Susan Kling, Jack Zumwalt, Kim Rose, Seth Moomey, Cara Briggs Farmer, Nancy Miller, Ross McIntyre  
Via Zoom: Okpara Rice

ABSENT: Chelsea Nunn, Sandy Rosenberger, Eileen Robinson

STAFF PRESENT: Bill Carroll, Kimberly Cowger, Ashley Osborn, Kylee Pusteoska, Amy Geiger

FRIENDS REP: Wynelle Lindsley

GUESTS PRESENT: Nick Tharalson

### CALL TO ORDER

The meeting was called to order at 5:00pm by Board President, Sally Reck.

### AGENDA APPROVAL

Motion to approve agenda as presented.

Moved by Rice, seconded by McIntyre, to approve the agenda as presented.

Approved unanimously

### LIBRARY SPOTLIGHT

October Staff Milestone Anniversaries--1 Year of Service: Ashley Osborn and Anna Brabston.

### PUBLIC FORUM

No comments from the public.

### MINUTES

Motion to approve the October Meeting minutes.

Moved by Briggs Farmer, seconded by Kling, to approve the October Meeting minutes as presented.

Approved unanimously

## REPORTS

### Friends of the Marion Public Library Report

- Wynelle Lindsley reported that since the Library's soft opening on November 10, 2022 the Book Store has had nearly \$11,000 in sales.
- DPIL online enrollment has been turned off for the moment. A \$2,500 scholarship for DPIL was received from Alliant.

### Marion Public Library Foundation Report

- Amy Geiger reported that in the regular agenda, the Board will vote on the proposed name change of the fund through the Cedar Rapids Community Foundation be changed from the Marion Public Library Foundation Friends Fund to the Marion Public Library Foundation Fund in order to avoid confusion since the Library also has a Friends group.

### Art Advisory Committee Report

- No updates

### Finance Committee

- No updates

### Personnel Committee Report

- No updates

### Policy Committee Report

- Behavior Guidelines Policy--a few changes were recommended by the City Attorney.
- Meeting Room Policy--a few minor changes will be accepted as presented while an ad hoc committee will form and meet to discuss the City Attorney's recommendation to charge for room use. Ross McIntyre, Cara Briggs Farmer, Jack Zumwalt, and Nancy Miller volunteered for the ad hoc committee.
- Photo & Video Recording Policy--no changes.
- Programming Policy--most changes are just for clarification. One typo was discovered that needs to be fixed.
- Social Media Policy--suggested changes from the City Attorney puts the Library in line with the City's Social Media Policy.
- Study Room Policy--most changes are just for clarification.
- Unattended Child Policy--most changes are just for clarification.

Moved by Moomey, seconded by Rose, to approve these policies as amended.

Approved unanimously

### Director's Report

- Statistics Highlights--Programming numbers continue to be very high.
- Budget Update--The deficit created by contract renewals at the beginning of the fiscal year has been coming down.
- New Building & Bookmobile Project Update--Working on closeout/acceptance of the Building Project, it may be on the City Council Agenda next week. Kim Rose requested updated renderings of the bookmobile
- General Department Updates--The Community Forum for Strategic Planning will be on December 6th, 22 of 28 invitees have responded back that they will attend.

## Board Continuing Education

- Nancy Miller watched the webinar *Collection Cultivation: Weeding Basics* through Iowa Learns on October 13, 2023. (1 hour). She recommends it to other Board Members and would like to learn more on the topic herself.

## **REGULAR AGENDA**

Cedar Rapids Community Foundation request regarding MPL Foundation (action requested)

MPL FY23 State Library Annual Survey (Receive & File)

- Jack Zumwalt commented that he misses the Library being open until 9pm.
- Cara Briggs Farmer recommended that staff have the chance to learn about and use the library amenities. For both social connection among staff and to learn about what the library offers.

Moved by Zumwalt, seconded by Rose, motion to change the name of the fund through the Cedar Rapids Community Foundation to the Marion Public Library Foundation Fund.

Approved unanimously

## **ADJOURN**

Moved by Zumwalt, seconded by Kling, to adjourn at 5:45pm.

Approved unanimously

Respectfully submitted by:

Kimberly Cowger, Administrative Assistant