



# MINUTES

## Library Board

5:00 PM - Monday, September 12, 2022

City Hall Council Chambers

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The Library Board of the City of Marion, Linn County, Iowa met on Monday, September 12, 2022, at 5:00 PM, with the following members present:

**PRESENT:** In Person: Susan Kling, Jack Zumwalt, Okpara Rice, Seth Moomey, Nancy Miller  
Via Zoom: Ross McIntyre, Chelsa Nunn

**ABSENT:** Sally Reck, Sandy Rosenberger, Kim Rose, Cara Briggs Farmer

**STAFF PRESENT:** In Person: Bill Carroll, James Teahen, Kimberly Cowger, Amy Geiger, Sue Gerth, Kylee Pusteoska, Sandy Ransier, Lara Moellers, Jackie Tracey  
Via Zoom: Becca Draus, Bethany Franzen, Linda Foens

**FRIENDS REP:** Sue Hershner

**GUESTS PRESENT:** City Council Members: Will Brandt, Colette Atkins, Grant Harper, Randy Strnad, Sara Mentzer (all in person)  
Other Guests in person: Shaun Kelly with Engberg Anderson, Kara Bullerman-City Attorney, Ryan Waller-City Manager, Kim Downs-Deputy City Manager, Terrell Hunter-City IT  
Other Guests via Zoom: Jeremy Weih with Bush Construction

### CALL TO ORDER

The meeting was called to order at 5:02pm by Board Vice President, Susan Kling

### AGENDA APPROVAL

Motion to approve agenda as presented.

Moved by Zumwalt, seconded by Moomey, to approve the agenda as presented.

Approved unanimously

### LIBRARY SPOTLIGHT

Proclamation for September -- Library Card Sign-Up Month

Staff Anniversaries -- Jacob Hauskins -- 10 years; Sue Gerth -- 5 years; and Christine Brodrecht -- 1 year

Patron Thank You Notes

## **INTRODUCTION OF GUESTS**

Shaun Kelly -- Engberg Anderson  
Jeremy Weih -- Bush Construction  
Construction Update and Q & A

Jeremy Weih of Bush Construction and Shaun Kelly of Engberg Anderson presented a construction update. Items discussed include: remaining interior and exterior punch list items, interior and exterior railings, lavatory sink shrouds, drainage issue on North side of building, completion of the interactive play structure, drive-up window, climate controls, terrace speakers on back order and delayed times on technology equipment.

Two of the main issues that are preventing us from getting full occupancy are the railings and the sink shrouds. Bush has had no luck with contacting sub-contractor Zephyr to finish the interior railing, Ryan Waller and Kara Bullerman plan to follow up with Zephyr.

Shaun is still trying to figure out a solution for the sink shrouds with both Sloan and Barnes Manufacturing. Shaun mentioned, for the first time, that pipe guards/skull guards would be an acceptable solution, however Engberg did not recommend them because they do not cover the pipes and electrical under the sinks, making them "unsightly" and, in their opinion, "not visually acceptable".

Library Board Members and City Council Members asking numerous questions and received very few answers from Bush and Engberg.

Specific Information and deadlines were requested, by Susan, from Jeremy about door locks within 48 hours.

## **PUBLIC FORUM**

### **MINUTES**

Motion to approve the August minutes.

Moved by Rice, seconded by Zumwalt, to approve the August meeting minutes as presented.

Approved unanimously

### **REPORTS**

Friends of the Marion Public Library Report

Sue Hershner reported over \$3,000 was raised from the sale of furniture left in the old library.

Cedar Rapids Bank & Trust donated \$4,000 to DPIL.

Marion Public Library Foundation Report

We have received confirmation of a donation that will put us over our \$3M goal for the Capital Campaign!

The ARPA Grant winners will be announced at the end of September. If awarded this grant it would complete the Mobile Library Campaign as well.

Art Advisory Committee Report

No updates

Finance Committee

No updates

Personnel Committee Report

We have an employment contract for Bill

Policy Committee Report

Public Records Request and Social Media Policies are tabled. Distribution and Display, Laptop Loan, and Photo & Video Recording Policies were discussed, but no action was taken due to a lack of a quorum.

Director's Report

- Statistics Highlights--Statistics were up this month, likely due to CRPL being closed from their fire.
- Budget Update--Budget spending is right on track.

Board Continuing Education

None

### **REGULAR AGENDA**

Tour of Library building--did not take place.

### **ADJOURN**

The meeting ended at 6:48pm. No motion was made due to lack of a quorum.

Respectfully submitted by:

Kimberly Cowger, Administrative Assistant