



# AGENDA

## Library Board

5:00 PM - Monday, December 15, 2025

Library, 1101 6th Avenue

This meeting is being recorded.

This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 856 0002 4929. A link is also provided at [www.cityofmarion.org](http://www.cityofmarion.org). Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

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### CALL TO ORDER

### AGENDA APPROVAL

**Motion** to approve agenda as presented. **(Action Requested)**

### INTRODUCTION OF GUESTS

### PUBLIC FORUM

*This time is set aside for comments from the public. Please understand that the Library Board of Trustees will not take any action on your comments at this time due to requirements of the Open Meetings Law but may do so at a future meeting.*

*You will have five minutes to address the Board.*

### LIBRARY SPOTLIGHT

1. November Staff Milestone Anniversaries - One Year of Service - Chad Surom and Chelsea Prior
2. Chelsea Nunn Recognition

### MINUTES

**Motion** to approve the November 2025 Meeting minutes. **(Action Requested)**

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[Library-Minutes-November 17 2025 DRAFT](#)

### REPORTS

1. Friends of the Marion Public Library Report
2. Marion Public Library Foundation Report  
[MPL Foundation Report 12-15-2025](#)
3. Board Continuing Education

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4. Director's Report 7 - 22
- Budget Update
  - Statistics Highlights
  - Strategic Plan Update
  - General Department Updates
  - MLN Updates

[Directors Report December 15 2025](#)

[Budget Performance Report November 2025 FINAL](#)

[Open Purchase Order Report - November 2025](#)

**Motion** to accept Reports 1 - 4 as presented. (**Action Requested**)

## REGULAR AGENDA

1. State Library Board of *Trustees Handbook* - Ch. 7-8 (*Discussion*) 23 - 28  
[Ch. 7-8 - Iowa Library Trustee's Handbook](#)
2. Final Report 2025 Plan of Service (**Action Requested** - Receive & File) 29 - 38  
[2025 Plan of Service - Final Report](#)
3. PO Approval for Door Trench Project (**Action Requested** - Approval Recommended) 39 - 40  
[Pipe Pro PO Approval](#)
4. Email Security (*Discussion* and Potential Action)
5. MPL Foundation & MPL Friends 2026 Meeting Signups (**Action Requested**) 41 - 42  
[MPL Foundation Meeting Board Liaison Sign-Up 2026](#)  
[MPL Friends Meeting Board Liaison Sign-Up 2026](#)

## ADJOURN