



AGENDA

Library Board

5:00 PM - Monday, January 9, 2023

Library, 1101 6th Avenue

This meeting is being recorded.

NOTE: This meeting will be held in person at the new Marion Public Library but it is also viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 846 6556 6094. A link is also provided at www.cityofmarion.org. Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Page

CALL TO ORDER

AGENDA APPROVAL

Motion to approve agenda as presented.

INTRODUCTION OF GUESTS

PUBLIC FORUM

This time is set aside for comments from the public. Please understand that the Library Board of Trustees will not take any action on your comments at this meeting due to requirements of the Open Meetings Law, but may do so at a future meeting. You will have five minutes to address the Board.

LIBRARY SPOTLIGHT

December Staff Milestone Anniversaries--1 Year: Kylee Pusteoska

MINUTES

Motion to approve the December Meeting minutes.

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[Library-Minutes-December 12 2022 DRAFT](#)

REPORTS

Friends of the Marion Public Library Report

Marion Public Library Foundation Report

Art Advisory Committee Report

Personnel Committee Report

Policy Committee Report

Director's Report

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- Statistics Highlights
- Budget Update
- New Building & Bookmobile Project Update
- General Department Updates
- MLN Updates

[Directors Report January 9 2023](#)

[Statistics Charts for December 2022](#)

[Budget Performance Report for Board December 2022 DRAFT](#)

[Budget Performance Report for Board November 2022 FINAL](#)

Board Continuing Education

REGULAR AGENDA

Adopt Strategic Plan (possible action)

FY 2021-2022 Annual Report

[MPL Strategic Plan 2021 - 2024 Summary Final](#)

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[FY22 Annual Report FINAL Draft](#)

ADJOURN



MINUTES

Library Board

5:00 PM - Monday, December 12, 2022

Library Board Room, 1101 6th Avenue

Minutes are in draft format until approved at the next meeting

The Library Board of the City of Marion, Linn County, Iowa met on Monday, December 12, 2022, at 5:00 PM, with the following members present:

- PRESENT: Sally Reck, Susan Kling, Jack Zumwalt, Sandy Rosenberger, Okpara Rice, Kim Rose, Eileen Robinson, Seth Moomey, Cara Briggs Farmer, Nancy Miller
- ABSENT: Ross McIntyre, Chelsa Nunn
- STAFF PRESENT: In Person: Bill Carroll, Kimberly Cowger, Amy Geiger, Kylee Pusteoska, Sue Gerth, Ashley Osborn, Heater Smith, Lindsey Weber
Via Zoom: James Teahen
- FRIENDS REP: Bonnie Raasch
- GUESTS PRESENT: Nick Tharalson

CALL TO ORDER

The meeting was called to order at 5:00pm by Board President, Sally Reck

AGENDA APPROVAL

Moved by Briggs Farmer, seconded by Rosenberger, to approve the agenda as presented.
Approved unanimously

PUBLIC FORUM

No comments

LIBRARY SPOTLIGHT

November Staff Milestone Anniversaries--1 Year: Heather Smith and Lindsey Weber

MINUTES

Motion to approve the November Meeting minutes.

Moved by Moomey, seconded by Rose, to approve the November Meeting Minutes.
Approved unanimously

REPORTS

Friends of the Marion Public Library Report

Bonnie Raasch reported that the Friends Bookstore made \$1,100 since the Library opened, Venmo has been a popular method of payment.

The Friends are planning four booksales next year in February, May, August, and November.

Marion Public Library Foundation Report

The Giacoletto Foundation donated an additional \$35,000 Grant that will go towards the Mobile Library.

Art Advisory Committee Report

Bill met with someone from the Cedar Rapids Museum of Art who helped with some fact finding information.

Finance Committee Report

Nothing to Report

Personnel Committee Report

Nothing to Report

Policy Committee Report

- Meeting Room Policy

Jack explained all changes to this policy.

There was a request from staff to remove the Teen and Youth Programming Rooms as reservable spaces, for now.

There was discussion on if fees should be charged for Special Events or if a recommended donation should be suggested or if anything should be charged. The Board decided Special Events should be removed from the list of fees for Meeting Room Use.

Moved by Rice, seconded by Briggs Farmer, to approve the Meeting Room Policy as Amended.

Approved unanimously

Director's Report

- Statistics Highlights--Circulation is up now that we have a fully functioning Library again.
- Budget Update--Budget is right on track with 40% spent.
- New Building & Bookmobile Project Update--The sink shroud manufacturing has been delayed as Barnes Manufacturing had a bigger job come in that bumped us down. Some Tech panels needed will not ship until Q3 of 2023. Notices to cure have gone out to several contractors. They have 10 days to respond, a few have so far.
- General Department Updates--Ashley is working on the FY22 Annual Report that will be mailed out to all Marion addresses.
- MLN Updates--This group is set to meet in December.

Board Continuing Education

None

REGULAR AGENDA

- Strategic Plan Discussion--Our Library Accreditation Application is due by February 28, 2023. One item needed for Accreditation is a current Strategic Plan. Bill will re-work our last strategic plan and will present it to the Board at the January meeting for their approval to extend thru 2023.

ADJOURN

Moved by Rice, seconded by Rosenberger, to adjourn at 6:28pm.
Approved unanimously

Respectfully submitted by:
Kimberly Cowger, Administrative Assistant

Director's Report for the Library Board of Trustees Meeting on Monday January 9, 2023**Statistics Highlights:**

- For December 2022, circulation increased approximately 15.1% from the previous month, having 33,383 items checked out. Overall circulation increased approximately 326.3% from the previous period in December 2021. For comparison sake, December 2019 (pre Covid and pre Derecho) saw a circulation figure of 36,510.
- Programming saw an increase in the number of programs offered between December (57) and November (25). Compared with December 2021, the number of programs offered was higher than the 10 offered in 2021. As staff settle into the 'new normal' for our new building, and amenities like the MakerSpace, Recording Studio, and Green Screen Room continue to come online, we will likely see a slight increase in the number of programs offered.
- Program attendees for December 2022 totaled 3,018 individuals. This is significantly more than the 871 that attended programs in November. This is likely the beginning of a trend now that we have a building to host programs in. Compared with December 2021, which saw 868 attendees for programs, there was a significant increase for the current year.
- Inbound telephone calls in December compared with the previous month showed an approximate 11.2% increase, however, the volume of calls was approximately 8.7% less than the previous year. It is possible, having calls centrally located to one library location again contributed to the lower call volume in 2022.
- Gate count information for November was not reported due to questions in the accuracy of the gate counter technology. The estimate for total gate count for November 2022 is 12,547. The gate count for December 2022 was 14,747. Compared with December 2019, the current year's gate count was higher than the 9,027 visitors reported for 2019.

Budget Update:

- Approximately 50.0% of the fiscal year has lapsed through December 31, 2022.
- As of December 31, 2022, approximately 48%* of the library's budget has been expended.
**Please note, budget numbers have not been finalized and provided by City Finance; the budget report in this month's Board packet is a draft report. Finalized numbers will be provided in the next Board packet.

- As of December 31, 2022, revenue is at approximately at approximately 41% for the fiscal year. Revenue was received from Enrich Iowa as well for reimbursement from Linn County users.
- Planning for the FY 24 budget cycle continues with requesting funds for the operating budget and estimating revenue for the library. These requests were submitted at the end of November and there has been no update from the City yet.

New Building Project and Mobile Bookmobile Update:

- The completion of punch list items continues. As of publication of this report, approximately 26 or so incomplete items remain on the list.
- Included on the punch list are still several high priority outstanding construction items that need to be finished including:
 - Sink shrouds
 - Drive thru window and bookdrop (concrete rework to be completed spring 2023)
 - Children's interactive play area (rounding of sharp edges) (no date yet)
 - Installation and programming of building security system (no date yet)
 - Final delivery of outstanding furniture items (January 2023)
 - Commissioning of all systems including HVAC (Ongoing)
- Training for staff on all new systems and technology continue. Upcoming training includes:
 - Technology training (planned)
 - Monitors/ projectors/ screens
 - Lighting
 - Sound system/ PA
 - Safety (ongoing/ planned)
 - Fire Drill (January 20, 2023)
 - Tornado drill
 - Specialty area training
 - Recording studio (ongoing)
 - Greenscreen room (ongoing)
 - MakerSpace (ongoing)

General Department Updates:

- Library Administration
 - The Marion Public Library annual report for FY 22 is being reviewed and finalized, and will likely be ready for distribution/ mailing in late January 2023.
 - The library draft operations budget estimation for revenues and expenditures as a part of the FY 24 budget year planning was submitted to the City and will be reviewed with the City Manager's office and the City Finance team. No update from the City has been provided yet.
 - MPL's accreditation with the State Library expires on June 30, 2023. The application for reaccreditation has been started and is due back to the State Library by February 28, 2023.
 - Plans are in high gear in preparation for making additional amenities available in the library. The MakerSpace, Recording Studio, and Green Screen Room are being scheduled for classes and patron use in the coming weeks. The MakerSpace has already seen significant use with the library's sewing machines.

- Marketing and special Events update from Ashley Osborn
 - Marketing
 - The first draft of the FY22 Annual Report has been completed and sent for review; and is on track to be printed and sent to Marion residents in January 2023.
 - Analytics for social media continue to positively trend upward, especially on Facebook with the promotion of new library features & spaces.
 - We have seen a large increase in followers on Facebook (+106) and TikTok (+43) during the month of December.

 - Meetings & Special Events
 - 12 room reservations were made for November 2022.
 - Boardroom: 7 reservations
 - Community Room: 1 reservation
 - Community Room A: 2 reservations
 - Community Room B: 2 reservations
 - Out of the 12 reservations that were made, 1 reservation ended up not using the space
 - 33 room reservations were made for December 2022.
 - Boardroom: 17 reservations

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- Community Room: 7 reservations
 - Community Room A: 1 reservation
 - Community Room B: 7 reservations
 - Out of the 33 reservations that were made, 1 reservation was a no-show, 9* reservations were cancelled, and 1 reservation was rescheduled due to weather.
**8 out of the 9 cancelled reservations came from the City of Marion due to their chamber roof construction being delayed.*
 - Meeting room usage on the weekends continues to be primarily for special events (parties, showers, family gatherings, etc.)
 - Weekend room usage is fully booked through the end of March.
 - Media Mentions
 - December 2: Marion City Manager Ryan Waller reflects on his first year (mentioning of opening, [The Gazette](#))
 - Patron Services update from Bob Reynolds
 - Patron Services staff are feeling comfortable in the new building. Most Patron Services staff have had training throughout the library to help give better focus at times when needed most.
 - Patron Service staff are continuing their education with IA Learns. Several staff are close to completing their certification through the State Library of Iowa.
 - Marion Independent School District has reached out and we are aiming to create a new batch of library cards for students. These will be compiled and entered in January.
 - Patron Services Manager has contacted prospective volunteers and orientations are set up for the beginning of January.
 - Due to severe breach of library policies, two patrons were given a 30 day ban in December. The ban will expire in the first week of January and the patrons will be expected to visit with the Director for permission to re-enter the Library.
 - Programming update from Kylee Pusteoska
 - Adult Programming included the Another Round Book Club which had 8 members participate.
 - The Adult Writer's Group had 3 participants.

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- We hosted Adult Game Night with 13 patrons.
 - The Knit Wits began their weekly gatherings and had 3 meetings with 12 patrons.
 - December was the sixth month of our partnership with the Library Speakers Consortium. We had three author talks with 59 patrons participating. We also had 168 patrons watch archived material from previous talks.
 - We hosted 2 sewing classes with 11 people participating.
 - Scrabble Club has not had any interest. We didn't have anyone show up and will probably discontinue if we don't get any interest in early January.
 - The Genealogy Junkies started meeting 2 times per week, one evening and one morning and had 13 patrons participate.
 - Kim Pagel hosted a photography program with 6 people attending.
 - Young Adult Programming had the D&D group meet 4 times and they had 23 participants.
 - We hosted a special education tour from Oak Ridge Middle School with 20 students.
 - We had 175 teens complete the snowflake activity we hosted during the Peppermint Walk.
 - We attempted to host a TAG meeting (Teen Advisory Group) and had no one attend. We will attempt to host this group again in January but might drop the idea if kids are not interested.
 - We hosted 4 STEM activities during early out days and had 99 kids participate.
 - We hosted another group from LM Middle School that were nominated by their teachers and had 60 kids on that tour.
 - Hosted 4 game days on Friday after school and had 74 kids participate.
 - We had a third LM tour with 35 students.
 - We had 325 children complete the scavenger hunt in the Children's area.
 - We had 127 participants at our Peppermint Walk storytimes.
 - We had 16 participants attend our Robotics demonstration by MISD students.
 - We hosted 3 general storytimes and had 114 participants attend.
 - We partnered with The Play Café for a free play event and had 39 participants.
 - We partnered with Feed Iowa First for a Veggie Storytime and had 13 kids attend.
 - We had 33 participants attend Doodlebugs.
 - We had Music Together storytime with 44 participants.
 - The Children's Area had about 30-60 people for most of the day over holiday and during peak times saw over 100 people browsing and playing.

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- We had 2 tickets used in our Adventure Pass program.
 - We launched a new Beanstack Challenge and had 13 patrons participate.
 - We prepared hot cocoa/tea and candy cane packets for Peppermint Walk and had 800 people take one.
 - We did a tour with Starry Elementary kids and families with 15 people, and we had 700 people take Tree take-and-makes with 125 returned and displayed on the wall on the 2nd floor.
 - Reader's Advisory & Collections update from Sue Gerth
 - We've received another donation of cake pans so we have well over 100 cake pans. They are being cataloged and processed and will be on the shelves later in January.
 - We have added Switch, PS4 and Xbox games for Adults and Kids. As soon as they were put on the shelves, they were checked out.
 - Patrons have brought in a few puzzles for donations; we are keeping those in good shape and adding to our collection and giving the Friends the remainders for sale in their bookstore.
 - As December 30, we have ordered 226 quick pick titles from our Baker & Taylor Leasing program; we have 554 remaining in our quota to order through the end of June.
 - The Marketplace continues to remain very popular and we are starting to see titles come back through and fill the shelves.
 - Children's titles, particularly Easy and Reader books continue to be checked out in large numbers. Sue is working with children's programmers to fill holes in series titles and character books.
 - Magazine and Newspapers have been renewed through WT Cox. We have added a few titles per patron requests on woodworking and Iowa.
 - We are finally receiving the Sunday NYT and other newspapers daily.
 - Display tables are quite popular and Sue changes them out once a month. The Cozy Reads table, which featured holiday titles, was by far the most popular display we had for November/December.
 - Sue compiled lists of the Top Ten Most Circulated Titles for Adult, Teen, and Children's books and used social media to promote those. We had excellent feedback and comments from patrons and will use their favorites in a display/social media post sometime towards the end of January.
 - ILL's have bounced back in a big way; use and requests for ILLs has increased since we opened.

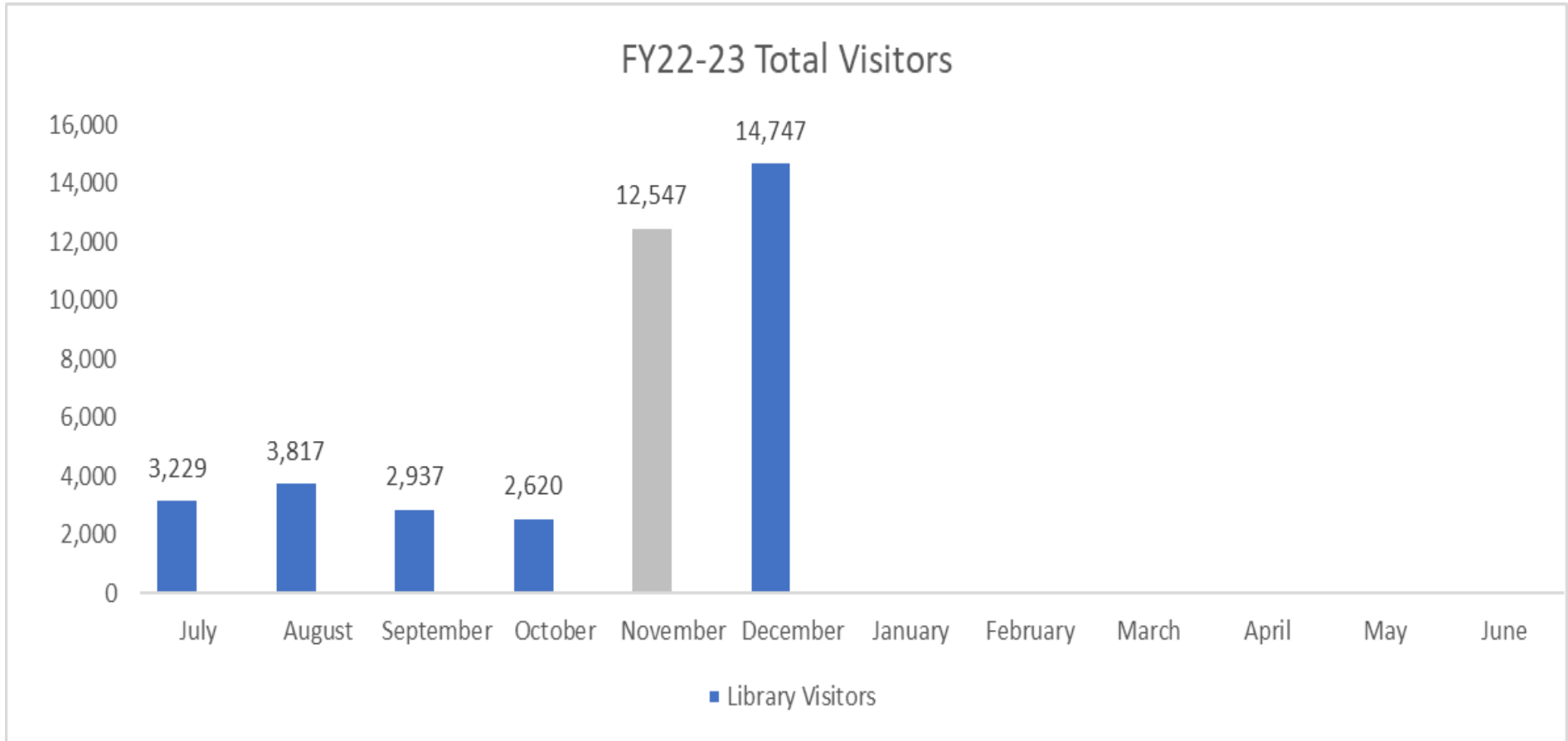
- The Collection Team is still working through issues with new collections circulating and Sue is putting together a plan for collection projects for 2023. There is still work to be done on parts of the collection as far as accurate spine labels and replacing damaged titles as needed. Sue is working with Bob to coordinate services that overlap between Collections and Patron Services.

Metro Library Network (MLN) Updates:

- MLN Library Directors met at Cedar Rapids on December 21, 2022.
- A fine free update report was presented by Cedar Rapids staff and was discussed.
- Proposed changes to the MLN hotspot program are being considered including charging patrons the actual replacement cost for hotspots damaged or not returned. The new rate of \$200 is what we pay for replacement devices.
- The next MLN meeting is tentatively scheduled for January 18, 2023.

FY22-23 CIRCULATION



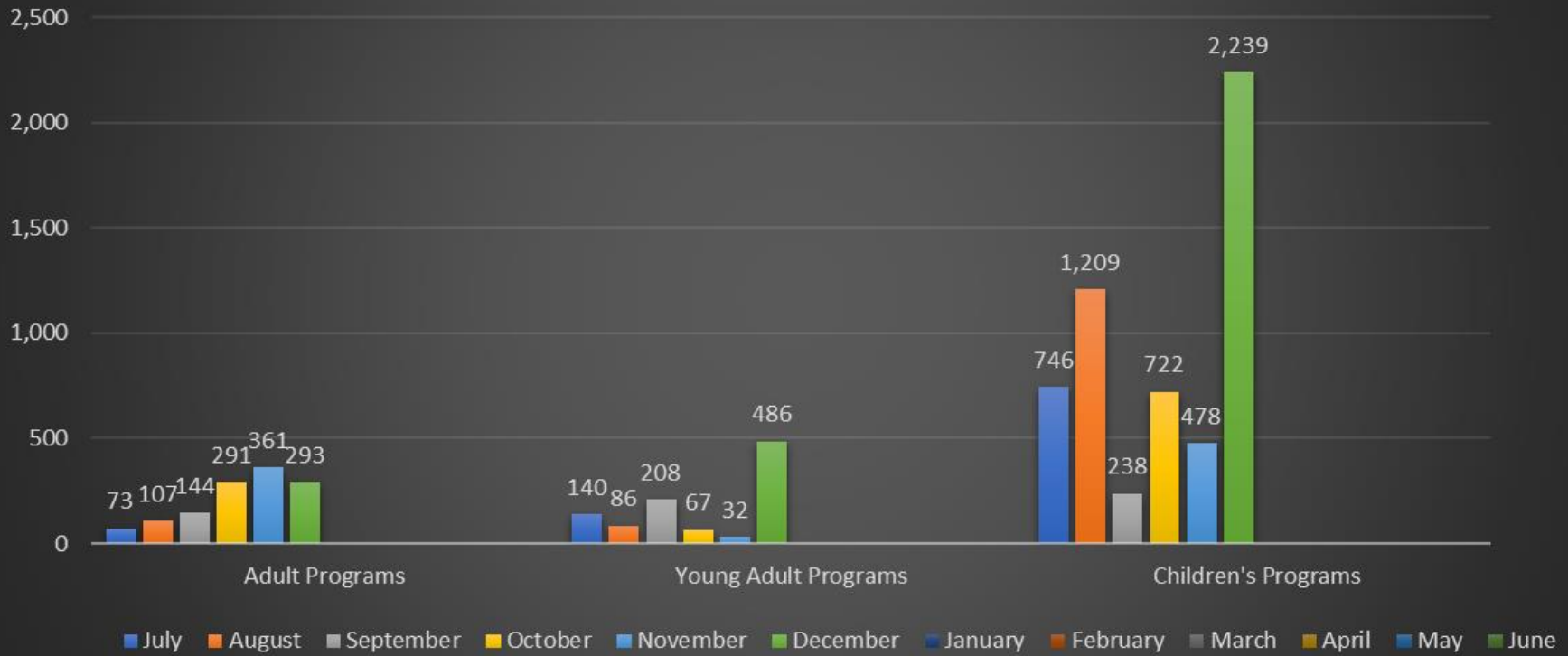


*November's number is estimated

Number of Programs Offered in FY22-23



FY22-23 Program Attendance



December 2022 Incoming Calls (1,213 Total Calls)





Budget Performance Report

Fiscal Year to Date 12/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
REVENUE										
Department 410 - Library										
Intergovernmental										
4420	State Contributions									
4420.01	State Contributions General	.00	.00	.00	.00	.00	4,800.00	(4,800.00)	+++	.00
4420.06	State Contributions Enrich Iowa - Direct Aid	11,000.00	.00	11,000.00	59,990.06	.00	59,990.06	(48,990.06)	545	82,055.48
	4420 - State Contributions Totals	\$11,000.00	\$0.00	\$11,000.00	\$59,990.06	\$0.00	\$64,790.06	(\$53,790.06)	589%	\$82,055.48
4424	Enrich Iowa - Open Access	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	.00
4425	Enrich Iowa - InterLibrary Loan	.00	.00	.00	.00	.00	.00	.00	+++	.00
4440	Local Grants/Contributions									
4440.01	Local Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	4440 - Local Grants/Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
4441	County Borrowers	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	.00
4442	Contracting Cities	50,600.00	.00	50,600.00	.00	.00	20,030.98	30,569.02	40	9,990.49
	<i>Intergovernmental Totals</i>	\$176,600.00	\$0.00	\$176,600.00	\$59,990.06	\$0.00	\$84,821.04	\$91,778.96	48%	\$92,045.97
<i>Charges for Service</i>										
4504	Copy Charges	5,000.00	.00	5,000.00	53.30	.00	1,076.55	3,923.45	22	699.19
4505	Lost/Damaged and Paid	1,150.00	.00	1,150.00	14.99	.00	235.22	914.78	20	88.94
4506	Fax Revenues	.00	.00	.00	.00	.00	.00	.00	+++	.00
4509	Rental - Community Room	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
	<i>Charges for Service Totals</i>	\$6,650.00	\$0.00	\$6,650.00	\$68.29	\$0.00	\$1,311.77	\$5,338.23	20%	\$788.13
<i>Misc Revenues</i>										
4702	Penalties/Fines									
4702.03	Penalties/Fines Other	100.00	.00	100.00	.00	.00	392.33	(292.33)	392	679.09
	4702 - Penalties/Fines Totals	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$392.33	(\$292.33)	392%	\$679.09
4704	Misc Revenues	250.00	.00	250.00	.00	.00	661.00	(411.00)	264	.00
4708	Other Contributions									
4708.01	Other Contributions General	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	37,444.34
	4708 - Other Contributions Totals	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0%	\$37,444.34
4709	Fuel Tax Refunds	.00	.00	.00	3.22	.00	3.22	(3.22)	+++	.00
	<i>Misc Revenues Totals</i>	\$30,350.00	\$0.00	\$30,350.00	\$3.22	\$0.00	\$1,056.55	\$29,293.45	3%	\$38,123.43
	Department 410 - Library Totals	\$213,600.00	\$0.00	\$213,600.00	\$60,061.57	\$0.00	\$87,189.36	\$126,410.64	41%	\$130,957.53
	REVENUE TOTALS	\$213,600.00	\$0.00	\$213,600.00	\$60,061.57	\$0.00	\$87,189.36	\$126,410.64	41%	\$130,957.53
EXPENSE										
Department 410 - Library										
Salaries										
6010	Regular Full-Time Salaries	782,312.00	.00	782,312.00	62,569.50	.00	363,769.12	418,542.88	46	349,271.30
6020	Regular Part-Time Salaries	536,974.00	.00	536,974.00	27,639.16	.00	147,805.32	389,168.68	28	87,036.17
6030	Hourly Wages - Temporary/Seasonal	.00	.00	.00	.00	.00	.00	.00	+++	.00
6040	Overtime Pay	.00	.00	.00	.00	.00	11.43	(11.43)	+++	26.86

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Budget Performance Report

Fiscal Year to Date 12/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
	<i>Salaries Totals</i>	\$1,319,286.00	\$0.00	\$1,319,286.00	\$90,208.66	\$0.00	\$511,585.87	\$807,700.13	39%	\$436,334.33
	<i>Employee Benefits/Costs</i>									
6110	FICA	60,768.00	.00	60,768.00	5,584.65	.00	31,700.13	29,067.87	52	26,993.86
6120	Medicare	19,317.00	.00	19,317.00	1,306.05	.00	7,413.74	11,903.26	38	6,313.06
6130	IPERS	124,831.00	.00	124,831.00	8,426.03	.00	47,526.21	77,304.79	38	40,738.03
6150	Health Insurance	156,533.00	.00	156,533.00	11,490.75	.00	64,363.11	92,169.89	41	69,835.62
6151	Wellness Program	286.00	.00	286.00	25.90	.00	133.20	152.80	47	131.35
6152	Life Insurance	1,364.00	.00	1,364.00	122.08	.00	625.70	738.30	46	621.87
6153	Long Term Disability	3,051.00	.00	3,051.00	276.65	.00	1,437.83	1,613.17	47	1,398.91
6160	Worker's Compensation	843.00	.00	843.00	83.04	.00	608.95	234.05	72	659.92
6170	Unemployment	.00	.00	.00	.00	.00	.00	.00	+++	1,479.00
6180	Allowances	7,920.00	.00	7,920.00	660.00	.00	3,960.00	3,960.00	50	3,630.00
6190	Education Stipend	9,000.00	.00	9,000.00	750.00	.00	4,500.00	4,500.00	50	3,450.00
	<i>Employee Benefits/Costs Totals</i>	\$383,913.00	\$0.00	\$383,913.00	\$28,725.15	\$0.00	\$162,268.87	\$221,644.13	42%	\$155,251.62
	<i>Staff Development</i>									
6199	Tuition Reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	.00
6210	Dues/Membership	4,130.00	.00	4,130.00	.00	.00	243.00	3,887.00	6	449.00
6220	Subscriptions/Education Materials	750.00	.00	750.00	.00	.00	.00	750.00	0	333.78
6230	Training/Conference Registrations	9,325.00	.00	9,325.00	499.00	.00	4,357.54	4,967.46	47	3,060.00
6240	Travel Expenses	4,600.00	.00	4,600.00	.00	.00	5,251.50	(651.50)	114	1,217.44
6260	Employee Health Screenings	420.00	.00	420.00	416.11	.00	416.11	3.89	99	.00
	<i>Staff Development Totals</i>	\$19,225.00	\$0.00	\$19,225.00	\$915.11	\$0.00	\$10,268.15	\$8,956.85	53%	\$5,060.22
	<i>Repair/Maintenance/Utilities</i>									
6310	Building Maintenance & Repairs	40,150.00	.00	40,150.00	460.98	.00	939.35	39,210.65	2	271.55
6320	Grounds Maintenance & Repairs	1,250.00	.00	1,250.00	.00	.00	.00	1,250.00	0	.00
6350	Other Equipment Repairs	850.00	.00	850.00	.00	.00	.00	850.00	0	.00
6371	Electric/Gas Utility Expense	90,900.00	.00	90,900.00	9,284.88	.00	54,234.86	36,665.14	60	26,121.95
6373	Communications Utility Expenses	5,468.00	.00	5,468.00	838.05	.00	3,707.20	1,760.80	68	3,530.14
6374	Water/Sewer Utility Expenses	1,320.00	.00	1,320.00	82.53	.00	202.53	1,117.47	15	508.71
	<i>Repair/Maintenance/Utilities Totals</i>	\$139,938.00	\$0.00	\$139,938.00	\$10,666.44	\$0.00	\$59,083.94	\$80,854.06	42%	\$30,432.35
	<i>Contractual Services</i>									
6402	Advertising/Publications	6,083.00	.00	6,083.00	6.99	.00	3,429.60	2,653.40	56	883.46
6403	Outsourced Labor Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6408	General Insurance	15,366.00	.00	15,366.00	.00	.00	55,503.04	(40,137.04)	361	14,273.38
6409	Credit Card Merchant Fees	800.00	.00	800.00	29.03	.00	84.88	715.12	11	3.17
6411	Contracts - Legal Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6413	Contracts - 28E	146,400.00	.00	146,400.00	.00	.00	143,430.32	2,969.68	98	71,715.16
6416	Contracts - Real Estate Rental	.00	.00	.00	.00	.00	12,678.35	(12,678.35)	+++	26,529.00

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Budget Performance Report

Fiscal Year to Date 12/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
Contractual Services										
6419	Contracts - Technology Service	71,701.00	.00	71,701.00	1,646.58	6,500.00	29,219.33	35,981.67	50	24,070.82
6423	Contracts - Janitorial Services	54,000.00	.00	54,000.00	5,910.00	.00	18,949.98	35,050.02	35	7,794.00
6424	Contracts - Office Equipment	14,400.00	.00	14,400.00	918.21	.00	1,811.05	12,588.95	13	4,020.05
6425	Contracts - Building Maintenance	37,960.00	.00	37,960.00	78.00	.00	756.00	37,204.00	2	432.00
6426	Contracts - Grounds Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	4,200.00	.00	4,200.00	267.80	.00	648.90	3,551.10	15	18,647.12
<i>Contractual Services Totals</i>		\$350,910.00	\$0.00	\$350,910.00	\$8,856.61	\$6,500.00	\$266,511.45	\$77,898.55	78%	\$168,368.16
Commodities										
6502	Promotional Items	10,000.00	.00	10,000.00	277.58	.00	385.92	9,614.08	4	561.34
6506	Office Supplies	8,750.00	.00	8,750.00	121.89	.00	3,236.17	5,513.83	37	336.30
6507	Operational Supplies	26,935.00	.00	26,935.00	2,914.01	.00	20,821.18	6,113.82	77	3,857.41
6508	Postage/Shipping	5,500.00	.00	5,500.00	.00	.00	199.62	5,300.38	4	1,056.40
6510	Forms/Printing Services	8,760.00	.00	8,760.00	97.66	5,818.00	151.13	2,790.87	68	115.57
6511	Janitorial Supplies	14,300.00	.00	14,300.00	459.97	.00	2,269.29	12,030.71	16	672.36
6514	Medical Supplies	1,295.00	.00	1,295.00	341.10	.00	545.66	749.34	42	205.69
6560	Pre-Employment Screening	272.00	.00	272.00	.00	.00	.00	272.00	0	.00
6590	Events & Meetings	1,600.00	.00	1,600.00	297.00	.00	297.00	1,303.00	19	.00
6599	Misc Commodities/Expenses	11,000.00	.00	11,000.00	.00	.00	2,862.50	8,137.50	26	51.62
<i>Commodities Totals</i>		\$88,412.00	\$0.00	\$88,412.00	\$4,509.21	\$5,818.00	\$30,768.47	\$51,825.53	41%	\$6,856.69
Capital Outlay										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	150.00	.00	150.00	.00	.00	.00	150.00	0	.00
6713	Office Equipment	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
6714	Technology Hardware/Equipment	2,700.00	.00	2,700.00	.00	.00	2,341.30	358.70	87	1,101.71
6715	Software	5,723.00	.00	5,723.00	38.97	.00	2,299.82	3,423.18	40	.00
6717	Small Project Costs	1,100.00	.00	1,100.00	.00	.00	.00	1,100.00	0	.00
6718	Library Materials									
6718.01	Library Materials Adult Materials	63,560.00	.00	63,560.00	7,360.99	.00	48,043.15	15,516.85	76	29,878.34
6718.02	Library Materials Young Adult Materials	20,000.00	.00	20,000.00	612.57	.00	5,627.22	14,372.78	28	2,546.19
6718.03	Library Materials Children's Materials	54,500.00	.00	54,500.00	4,081.77	.00	33,576.22	20,923.78	62	13,047.10
6718.04	Library Materials Audio Materials	32,500.00	.00	32,500.00	1,714.94	.00	8,427.67	24,072.33	26	5,292.74
6718.05	Library Materials Video Materials	16,000.00	.00	16,000.00	3,141.32	.00	19,434.56	(3,434.56)	121	10,219.67
6718.06	Library Materials Downloadable Books	8,500.00	.00	8,500.00	604.09	.00	3,910.76	4,589.24	46	3,145.76
6718.07	Library Materials Downloadable Media	43,000.00	.00	43,000.00	2,962.00	.00	26,109.34	16,890.66	61	23,150.96
6718.08	Library Materials Other	27,160.00	.00	27,160.00	4,312.70	1,845.00	23,911.11	1,403.89	95	17,830.15
6718 - Library Materials Totals		\$265,220.00	\$0.00	\$265,220.00	\$24,790.38	\$1,845.00	\$169,040.03	\$94,334.97	64%	\$105,110.91
<i>Capital Outlay Totals</i>		\$279,893.00	\$0.00	\$279,893.00	\$24,829.35	\$1,845.00	\$173,681.15	\$104,366.85	63%	\$106,212.62

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
<i>Transfers</i>										
6910	Transfers Out									
6910.02	Transfers Out To Equipment Reserve Fund	50,000.00	.00	50,000.00	.00	.00	25,000.00	25,000.00	50	25,000.00
6910.08	Transfers Out To Employee Benefits	.00	.00	.00	.00	.00	.00	.00	+++	.00
6910 - Transfers Out Totals		\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00	50%	\$25,000.00
<i>Transfers Totals</i>		<i>\$50,000.00</i>	<i>\$0.00</i>	<i>\$50,000.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$25,000.00</i>	<i>\$25,000.00</i>	<i>50%</i>	<i>\$25,000.00</i>
Department 410 - Library Totals		\$2,631,577.00	\$0.00	\$2,631,577.00	\$168,710.53	\$14,163.00	\$1,239,167.90	\$1,378,246.10	48%	\$933,515.99
EXPENSE TOTALS		\$2,631,577.00	\$0.00	\$2,631,577.00	\$168,710.53	\$14,163.00	\$1,239,167.90	\$1,378,246.10	48%	\$933,515.99
Fund 101 - General Fund Totals										
REVENUE TOTALS		213,600.00	.00	213,600.00	60,061.57	.00	87,189.36	126,410.64	41%	130,957.53
EXPENSE TOTALS		2,631,577.00	.00	2,631,577.00	168,710.53	14,163.00	1,239,167.90	1,378,246.10	48%	933,515.99
Fund 101 - General Fund Totals		(\$2,417,977.00)	\$0.00	(\$2,417,977.00)	(\$108,648.96)	(\$14,163.00)	(\$1,151,978.54)	(\$1,251,835.46)		(\$802,558.46)
Fund 105 - Equipment Reserve Fund										
EXPENSE										
Department 410 - Library										
<i>Capital Outlay</i>										
6711	Furniture	.00	.00	.00	.00	.00	41,752.01	(41,752.01)	+++	.00
6712	Equipment	.00	.00	.00	.00	842.03	20,253.89	(21,095.92)	+++	5,551.64
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	54,022.86	719.87	113,208.04	(113,927.91)	+++	26,134.92
6715	Software	.00	.00	.00	.00	.00	852.00	(852.00)	+++	474.00
6717	Small Project Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Capital Outlay Totals</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$54,022.86</i>	<i>\$1,561.90</i>	<i>\$176,065.94</i>	<i>(\$177,627.84)</i>	<i>+++</i>	<i>\$32,160.56</i>
Department 410 - Library Totals		\$0.00	\$0.00	\$0.00	\$54,022.86	\$1,561.90	\$176,065.94	(\$177,627.84)	+++	\$32,160.56
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$54,022.86	\$1,561.90	\$176,065.94	(\$177,627.84)	+++	\$32,160.56
Fund 105 - Equipment Reserve Fund Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		.00	.00	.00	54,022.86	1,561.90	176,065.94	(177,627.84)	+++	32,160.56
Fund 105 - Equipment Reserve Fund Totals		\$0.00	\$0.00	\$0.00	(\$54,022.86)	(\$1,561.90)	(\$176,065.94)	\$177,627.84		(\$32,160.56)
Fund 130 - Special Revenue										
REVENUE										
Department 410 - Library										
<i>Intergovernmental</i>										
4400	Federal Grants/Contributions									
4400.01	Federal Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
4400 - Federal Grants/Contributions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 130 - Special Revenue										
REVENUE										
Department 410 - Library										
<i>Intergovernmental</i>										
4420	State Contributions									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
4420.06	State Contributions Enrich Iowa - Direct Aid	.00	.00	.00	11,149.28	.00	11,149.28	(11,149.28)	+++	.00
	4420 - State Contributions Totals	\$0.00	\$0.00	\$0.00	\$11,149.28	\$0.00	\$11,149.28	(\$11,149.28)	+++	\$0.00
	<i>Intergovernmental Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$11,149.28</i>	<i>\$0.00</i>	<i>\$11,149.28</i>	<i>(\$11,149.28)</i>	<i>+++</i>	<i>\$0.00</i>
<i>Misc Revenues</i>										
4701	Donations									
4701.01	Donations General	20,000.00	.00	20,000.00	.00	.00	3,600.00	16,400.00	18	2,380.00
	4701 - Donations Totals	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$3,600.00	\$16,400.00	18%	\$2,380.00
4708	Other Contributions									
4708.01	Other Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	4708 - Other Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Misc Revenues Totals</i>	<i>\$20,000.00</i>	<i>\$0.00</i>	<i>\$20,000.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$3,600.00</i>	<i>\$16,400.00</i>	<i>18%</i>	<i>\$2,380.00</i>
	Department 410 - Library Totals	\$20,000.00	\$0.00	\$20,000.00	\$11,149.28	\$0.00	\$14,749.28	\$5,250.72	74%	\$2,380.00
	REVENUE TOTALS	\$20,000.00	\$0.00	\$20,000.00	\$11,149.28	\$0.00	\$14,749.28	\$5,250.72	74%	\$2,380.00
EXPENSE										
Department 410 - Library										
<i>Staff Development</i>										
6240	Travel Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Staff Development Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
<i>Repair/Maintenance/Utilities</i>										
6310	Building Maintenance & Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Repair/Maintenance/Utilities Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
<i>Contractual Services</i>										
6402	Advertising/Publications	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	.00	.00	.00	.00	.00	300.00	(300.00)	+++	14,630.00
	<i>Contractual Services Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$300.00</i>	<i>(\$300.00)</i>	<i>+++</i>	<i>\$14,630.00</i>
<i>Commodities</i>										
6590	Events & Meetings	2,500.00	.00	2,500.00	825.00	.00	825.00	1,675.00	33	.00
6599	Misc Commodities/Expenses	.00	.00	.00	1,762.30	.00	8,208.89	(8,208.89)	+++	.00
	<i>Commodities Totals</i>	<i>\$2,500.00</i>	<i>\$0.00</i>	<i>\$2,500.00</i>	<i>\$2,587.30</i>	<i>\$0.00</i>	<i>\$9,033.89</i>	<i>(\$6,533.89)</i>	<i>361%</i>	<i>\$0.00</i>
<i>Capital Outlay</i>										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Capital Outlay Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>



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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 130 - Special Revenue										
EXPENSE										
Department 410 - Library										
<i>Transfers</i>										
6910	Transfers Out									
6910.01	Transfers Out To General Fund	.00	.00	.00	.00	.00	.00	.00	+++	.00
	6910 - Transfers Out Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Department 410 - Library Totals	\$2,500.00	\$0.00	\$2,500.00	\$2,587.30	\$0.00	\$9,333.89	(\$6,833.89)	373%	\$14,630.00
	EXPENSE TOTALS	\$2,500.00	\$0.00	\$2,500.00	\$2,587.30	\$0.00	\$9,333.89	(\$6,833.89)	373%	\$14,630.00
Fund 130 - Special Revenue Totals										
	REVENUE TOTALS	20,000.00	.00	20,000.00	11,149.28	.00	14,749.28	5,250.72	74%	2,380.00
	EXPENSE TOTALS	2,500.00	.00	2,500.00	2,587.30	.00	9,333.89	(6,833.89)	373%	14,630.00
	Fund 130 - Special Revenue Totals	\$17,500.00	\$0.00	\$17,500.00	\$8,561.98	\$0.00	\$5,415.39	\$12,084.61		(\$12,250.00)
Fund 301 - Capital Projects										
REVENUE										
Department 410 - Library										
<i>Intergovernmental</i>										
4420	State Contributions									
4420.01	State Contributions General	.00	.00	.00	.00	.00	117,877.27	(117,877.27)	+++	.00
	4420 - State Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$117,877.27	(\$117,877.27)	+++	\$0.00
4440	Local Grants/Contributions									
4440.01	Local Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	4440 - Local Grants/Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Intergovernmental Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$117,877.27	(\$117,877.27)	+++	\$0.00
<i>Misc Revenues</i>										
4701	Donations									
4701.01	Donations General	1,000,000.00	.00	1,000,000.00	166,667.00	.00	366,667.00	633,333.00	37	1,166,667.00
	4701 - Donations Totals	\$1,000,000.00	\$0.00	\$1,000,000.00	\$166,667.00	\$0.00	\$366,667.00	\$633,333.00	37%	\$1,166,667.00
4708	Other Contributions									
4708.01	Other Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	4708 - Other Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Misc Revenues Totals</i>	\$1,000,000.00	\$0.00	\$1,000,000.00	\$166,667.00	\$0.00	\$366,667.00	\$633,333.00	37%	\$1,166,667.00
	Department 410 - Library Totals	\$1,000,000.00	\$0.00	\$1,000,000.00	\$166,667.00	\$0.00	\$484,544.27	\$515,455.73	48%	\$1,166,667.00
Department 620 - Finance										
<i>Intergovernmental</i>										
4400	Federal Grants/Contributions									
4400.02	Federal Grants/Contributions FEMA	.00	.00	.00	.00	.00	.00	.00	+++	.00
	4400 - Federal Grants/Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 301 - Capital Projects										
REVENUE										
Department 620 - Finance										
<i>Intergovernmental</i>										
4420	State Contributions									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	4420 - State Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Intergovernmental Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
	Department 620 - Finance Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	REVENUE TOTALS	\$1,000,000.00	\$0.00	\$1,000,000.00	\$166,667.00	\$0.00	\$484,544.27	\$515,455.73	48%	\$1,166,667.00
EXPENSE										
Department 410 - Library										
<i>Capital Outlay</i>										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
6717	Small Project Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6750	Project Costs	.00	.00	.00	146,219.59	1,176,883.13	670,904.95	(1,847,788.08)	+++	7,055,046.72
6752	Land/Right-of-Way Purchases	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Capital Outlay Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$146,219.59</i>	<i>\$1,176,883.13</i>	<i>\$670,904.95</i>	<i>(\$1,847,788.08)</i>	<i>+++</i>	<i>\$7,055,046.72</i>
	Department 410 - Library Totals	\$0.00	\$0.00	\$0.00	\$146,219.59	\$1,176,883.13	\$670,904.95	(\$1,847,788.08)	+++	\$7,055,046.72
Department 620 - Finance										
<i>Staff Development</i>										
6230	Training/Conference Registrations	.00	.00	.00	.00	.00	.00	.00	+++	.00
6240	Travel Expenses	.00	.00	.00	.00	.00	.00	.00	+++	153.16
	<i>Staff Development Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$153.16</i>
<i>Repair/Maintenance/Utilities</i>										
6310	Building Maintenance & Repairs	.00	.00	.00	6,757.37	933,432.54	150,740.15	(1,084,172.69)	+++	186,753.04
6320	Grounds Maintenance & Repairs	.00	.00	.00	.00	.00	33,050.00	(33,050.00)	+++	45,645.10
6332	Vehicle Repairs - Internal	.00	.00	.00	.00	.00	.00	.00	+++	.00
6333	Vehicle Repairs - External	.00	.00	.00	.00	.00	.00	.00	+++	.00
6334	Tires	.00	.00	.00	.00	.00	.00	.00	+++	.00
6350	Other Equipment Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6371	Electric/Gas Utility Expense	.00	.00	.00	.00	.00	.00	.00	+++	1,019.81
6373	Communications Utility Expenses	.00	.00	.00	.00	.00	.00	.00	+++	80.02
6374	Water/Sewer Utility Expenses	.00	.00	.00	.00	.00	.00	.00	+++	103.10
	<i>Repair/Maintenance/Utilities Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$6,757.37</i>	<i>\$933,432.54</i>	<i>\$183,790.15</i>	<i>(\$1,117,222.69)</i>	<i>+++</i>	<i>\$233,601.07</i>
<i>Contractual Services</i>										
6303	Outsourced Labor Services	.00	.00	.00	.00	.00	.00	.00	+++	.00



Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 301 - Capital Projects										
EXPENSE										
Department 620 - Finance										
<i>Contractual Services</i>										
6411	Contracts - Legal Services	.00	.00	.00	.00	.00	.00	.00	+++	662.22
6415	Contracts - Equipment Rental	.00	.00	.00	.00	.00	.00	.00	+++	104,603.80
6416	Contracts - Real Estate Rental	.00	.00	.00	.00	.00	(1,554.02)	1,554.02	+++	.00
6419	Contracts - Technology Service	.00	.00	.00	.00	.00	.00	.00	+++	700.00
6423	Contracts - Janitorial Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6425	Contracts - Building Maintenance	.00	.00	.00	363,763.05	170,908.95	429,563.05	(600,472.00)	+++	.00
6426	Contracts - Grounds Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	.00	.00	.00	7,823.75	365,838.20	397,865.32	(763,703.52)	+++	5,334,229.61
<i>Contractual Services Totals</i>		\$0.00	\$0.00	\$0.00	\$371,586.80	\$536,747.15	\$825,874.35	(\$1,362,621.50)	+++	\$5,440,195.63
<i>Commodities</i>										
6504	Small Equipment/Tools	.00	.00	.00	.00	.00	.00	.00	+++	.00
6506	Office Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6507	Operational Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6508	Postage/Shipping	.00	.00	.00	.00	.00	645.50	(645.50)	+++	.00
6509	Traffic Supplies	.00	.00	.00	35,495.00	.00	285,295.00	(285,295.00)	+++	.00
6510	Forms/Printing Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6511	Janitorial Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6513	Vehicle Operating Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6514	Medical Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6524	Street Supplies	.00	.00	.00	.00	.00	.00	.00	+++	58,500.38
6526	Forestry Maintenance Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6527	Park Maintenance Supplies	.00	.00	.00	.00	.00	(1,980.00)	1,980.00	+++	2,380.00
6590	Events & Meetings	.00	.00	.00	.00	.00	.00	.00	+++	.00
6599	Misc Commodities/Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Commodities Totals</i>		\$0.00	\$0.00	\$0.00	\$35,495.00	\$0.00	\$283,960.50	(\$283,960.50)	+++	\$60,880.38
<i>Capital Outlay</i>										
6710	Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	.00
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	2,726.50
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
6716	Trees	.00	.00	.00	.00	.00	.00	.00	+++	.00
Library Materials										
6718.01	Library Materials Adult Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.02	Library Materials Young Adult Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.03	Library Materials Children's Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 301 - Capital Projects										
	EXPENSE									
	Department 620 - Finance									
	Capital Outlay									
6718	Library Materials									
6718.04	Library Materials Audio Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.05	Library Materials Video Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.06	Library Materials Downloadable Books	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.07	Library Materials Downloadable Media	.00	.00	.00	.00	.00	.00	.00	+++	.00
	6718 - Library Materials Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
6750	Project Costs	1,883,334.00	.00	1,883,334.00	14,250.00	165,625.00	182,875.00	1,534,834.00	19	.00
	Capital Outlay Totals	\$1,883,334.00	\$0.00	\$1,883,334.00	\$14,250.00	\$165,625.00	\$182,875.00	\$1,534,834.00	19%	\$2,726.50
	Department 620 - Finance Totals	\$1,883,334.00	\$0.00	\$1,883,334.00	\$428,089.17	\$1,635,804.69	\$1,476,500.00	(\$1,228,970.69)	165%	\$5,737,556.74
	EXPENSE TOTALS	\$1,883,334.00	\$0.00	\$1,883,334.00	\$574,308.76	\$2,812,687.82	\$2,147,404.95	(\$3,076,758.77)	263%	\$12,792,603.46
Fund 301 - Capital Projects Totals										
	REVENUE TOTALS	1,000,000.00	.00	1,000,000.00	166,667.00	.00	484,544.27	515,455.73	48%	1,166,667.00
	EXPENSE TOTALS	1,883,334.00	.00	1,883,334.00	574,308.76	2,812,687.82	2,147,404.95	(3,076,758.77)	263%	12,792,603.46
Fund 301 - Capital Projects Totals		(\$883,334.00)	\$0.00	(\$883,334.00)	(\$407,641.76)	(\$2,812,687.82)	(\$1,662,860.68)	\$3,592,214.50		(\$11,625,936.46)
	Grand Totals									
	REVENUE TOTALS	1,233,600.00	.00	1,233,600.00	237,877.85	.00	586,482.91	647,117.09	48%	1,300,004.53
	EXPENSE TOTALS	4,517,411.00	.00	4,517,411.00	799,629.45	2,828,412.72	3,571,972.68	(1,882,974.40)	142%	13,772,910.01
	Grand Totals	(\$3,283,811.00)	\$0.00	(\$3,283,811.00)	(\$561,751.60)	(\$2,828,412.72)	(\$2,985,489.77)	\$2,530,091.49		(\$12,472,905.48)



Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
REVENUE										
Department 410 - Library										
Intergovernmental										
4420	State Contributions									
4420.01	State Contributions General	.00	.00	.00	.00	.00	4,800.00	(4,800.00)	+++	.00
4420.06	State Contributions Enrich Iowa - Direct Aid	11,000.00	.00	11,000.00	.00	.00	.00	11,000.00	0	11,061.08
	4420 - State Contributions Totals	\$11,000.00	\$0.00	\$11,000.00	\$0.00	\$0.00	\$4,800.00	\$6,200.00	44%	\$11,061.08
4424	Enrich Iowa - Open Access	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	.00
4425	Enrich Iowa - InterLibrary Loan	.00	.00	.00	.00	.00	.00	.00	+++	.00
4440	Local Grants/Contributions									
4440.01	Local Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	4440 - Local Grants/Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
4441	County Borrowers	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	.00
4442	Contracting Cities	50,600.00	.00	50,600.00	.00	.00	20,030.98	30,569.02	40	9,990.49
	<i>Intergovernmental Totals</i>	\$176,600.00	\$0.00	\$176,600.00	\$0.00	\$0.00	\$24,830.98	\$151,769.02	14%	\$21,051.57
<i>Charges for Service</i>										
4504	Copy Charges	5,000.00	.00	5,000.00	156.10	.00	1,023.25	3,976.75	20	699.19
4505	Lost/Damaged and Paid	1,150.00	.00	1,150.00	12.99	.00	220.23	929.77	19	80.94
4506	Fax Revenues	.00	.00	.00	.00	.00	.00	.00	+++	.00
4509	Rental - Community Room	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
	<i>Charges for Service Totals</i>	\$6,650.00	\$0.00	\$6,650.00	\$169.09	\$0.00	\$1,243.48	\$5,406.52	19%	\$780.13
<i>Misc Revenues</i>										
4702	Penalties/Fines									
4702.03	Penalties/Fines Other	100.00	.00	100.00	172.33	.00	392.33	(292.33)	392	679.09
	4702 - Penalties/Fines Totals	\$100.00	\$0.00	\$100.00	\$172.33	\$0.00	\$392.33	(\$292.33)	392%	\$679.09
4704	Misc Revenues	250.00	.00	250.00	.00	.00	661.00	(411.00)	264	.00
4708	Other Contributions									
4708.01	Other Contributions General	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	37,444.34
	4708 - Other Contributions Totals	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0%	\$37,444.34
4709	Fuel Tax Refunds	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Misc Revenues Totals</i>	\$30,350.00	\$0.00	\$30,350.00	\$172.33	\$0.00	\$1,053.33	\$29,296.67	3%	\$38,123.43
	Department 410 - Library Totals	\$213,600.00	\$0.00	\$213,600.00	\$341.42	\$0.00	\$27,127.79	\$186,472.21	13%	\$59,955.13
	REVENUE TOTALS	\$213,600.00	\$0.00	\$213,600.00	\$341.42	\$0.00	\$27,127.79	\$186,472.21	13%	\$59,955.13
EXPENSE										
Department 410 - Library										
<i>Salaries</i>										
6010	Regular Full-Time Salaries	782,312.00	.00	782,312.00	62,246.94	.00	301,199.62	481,112.38	39	299,464.13
6020	Regular Part-Time Salaries	536,974.00	.00	536,974.00	26,455.23	.00	120,166.16	416,807.84	22	74,902.39
6030	Hourly Wages - Temporary/Seasonal	.00	.00	.00	.00	.00	.00	.00	+++	.00
6040	Overtime Pay	.00	.00	.00	11.43	.00	11.43	(11.43)	+++	26.86

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
	<i>Salaries Totals</i>	\$1,319,286.00	\$0.00	\$1,319,286.00	\$88,713.60	\$0.00	\$421,377.21	\$897,908.79	32%	\$374,393.38
	<i>Employee Benefits/Costs</i>									
6110	FICA	60,768.00	.00	60,768.00	5,491.91	.00	26,115.48	34,652.52	43	23,153.16
6120	Medicare	19,317.00	.00	19,317.00	1,284.46	.00	6,107.69	13,209.31	32	5,414.85
6130	IPERS	124,831.00	.00	124,831.00	8,288.60	.00	39,100.18	85,730.82	31	34,848.34
6150	Health Insurance	156,533.00	.00	156,533.00	11,490.75	.00	52,872.36	103,660.64	34	59,628.15
6151	Wellness Program	286.00	.00	286.00	24.05	.00	107.30	178.70	38	111.00
6152	Life Insurance	1,364.00	.00	1,364.00	112.58	.00	503.62	860.38	37	525.16
6153	Long Term Disability	3,051.00	.00	3,051.00	256.83	.00	1,161.18	1,889.82	38	1,177.68
6160	Worker's Compensation	843.00	.00	843.00	83.04	.00	525.91	317.09	62	570.32
6170	Unemployment	.00	.00	.00	.00	.00	.00	.00	+++	1,479.00
6180	Allowances	7,920.00	.00	7,920.00	660.00	.00	3,300.00	4,620.00	42	2,970.00
6190	Education Stipend	9,000.00	.00	9,000.00	750.00	.00	3,750.00	5,250.00	42	3,000.00
	<i>Employee Benefits/Costs Totals</i>	\$383,913.00	\$0.00	\$383,913.00	\$28,442.22	\$0.00	\$133,543.72	\$250,369.28	35%	\$132,877.66
	<i>Staff Development</i>									
6199	Tuition Reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	.00
6210	Dues/Membership	4,130.00	.00	4,130.00	.00	.00	243.00	3,887.00	6	449.00
6220	Subscriptions/Education Materials	750.00	.00	750.00	.00	.00	.00	750.00	0	333.78
6230	Training/Conference Registrations	9,325.00	.00	9,325.00	588.54	.00	3,858.54	5,466.46	41	2,060.00
6240	Travel Expenses	4,600.00	.00	4,600.00	139.00	.00	5,251.50	(651.50)	114	1,163.18
6260	Employee Health Screenings	420.00	.00	420.00	.00	.00	.00	420.00	0	.00
	<i>Staff Development Totals</i>	\$19,225.00	\$0.00	\$19,225.00	\$727.54	\$0.00	\$9,353.04	\$9,871.96	49%	\$4,005.96
	<i>Repair/Maintenance/Utilities</i>									
6310	Building Maintenance & Repairs	40,150.00	.00	40,150.00	12.00	.00	478.37	39,671.63	1	259.55
6320	Grounds Maintenance & Repairs	1,250.00	.00	1,250.00	.00	.00	.00	1,250.00	0	.00
6350	Other Equipment Repairs	850.00	.00	850.00	.00	.00	.00	850.00	0	.00
6371	Electric/Gas Utility Expense	90,900.00	.00	90,900.00	5,559.96	.00	44,949.98	45,950.02	49	28,198.32
6373	Communications Utility Expenses	5,468.00	.00	5,468.00	745.64	.00	2,869.15	2,598.85	52	2,905.64
6374	Water/Sewer Utility Expenses	1,320.00	.00	1,320.00	.00	.00	120.00	1,200.00	9	336.05
	<i>Repair/Maintenance/Utilities Totals</i>	\$139,938.00	\$0.00	\$139,938.00	\$6,317.60	\$0.00	\$48,417.50	\$91,520.50	35%	\$31,699.56
	<i>Contractual Services</i>									
6402	Advertising/Publications	6,083.00	.00	6,083.00	1,391.44	.00	3,422.61	2,660.39	56	498.99
6403	Outsourced Labor Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6408	General Insurance	15,366.00	.00	15,366.00	.00	.00	55,503.04	(40,137.04)	361	14,273.38
6409	Credit Card Merchant Fees	800.00	.00	800.00	23.12	.00	55.85	744.15	7	.00
6411	Contracts - Legal Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6413	Contracts - 28E	146,400.00	.00	146,400.00	.00	.00	143,430.32	2,969.68	98	71,715.16
6416	Contracts - Real Estate Rental	.00	.00	.00	.00	.00	12,678.35	(12,678.35)	+++	26,529.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
Contractual Services										
6419	Contracts - Technology Service	71,701.00	.00	71,701.00	3,448.29	.00	27,572.75	44,128.25	38	19,475.57
6423	Contracts - Janitorial Services	54,000.00	.00	54,000.00	4,752.00	.00	13,039.98	40,960.02	24	6,495.00
6424	Contracts - Office Equipment	14,400.00	.00	14,400.00	223.21	.00	892.84	13,507.16	6	4,020.05
6425	Contracts - Building Maintenance	37,960.00	.00	37,960.00	217.00	.00	678.00	37,282.00	2	432.00
6426	Contracts - Grounds Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	4,200.00	.00	4,200.00	.00	.00	381.10	3,818.90	9	18,433.85
<i>Contractual Services Totals</i>		\$350,910.00	\$0.00	\$350,910.00	\$10,055.06	\$0.00	\$257,654.84	\$93,255.16	73%	\$161,873.00
Commodities										
6502	Promotional Items	10,000.00	.00	10,000.00	108.34	.00	108.34	9,891.66	1	220.84
6506	Office Supplies	8,750.00	.00	8,750.00	1,207.23	.00	3,114.28	5,635.72	36	268.56
6507	Operational Supplies	26,935.00	.00	26,935.00	2,538.46	.00	17,907.17	9,027.83	66	3,262.03
6508	Postage/Shipping	5,500.00	.00	5,500.00	300.43	.00	199.62	5,300.38	4	1,056.40
6510	Forms/Printing Services	8,760.00	.00	8,760.00	.00	.00	53.47	8,706.53	1	115.57
6511	Janitorial Supplies	14,300.00	.00	14,300.00	357.60	.00	1,809.32	12,490.68	13	541.39
6514	Medical Supplies	1,295.00	.00	1,295.00	99.00	.00	204.56	1,090.44	16	168.79
6560	Pre-Employment Screening	272.00	.00	272.00	.00	.00	.00	272.00	0	.00
6590	Events & Meetings	1,600.00	.00	1,600.00	.00	.00	.00	1,600.00	0	.00
6599	Misc Commodities/Expenses	11,000.00	.00	11,000.00	.00	.00	2,862.50	8,137.50	26	51.62
<i>Commodities Totals</i>		\$88,412.00	\$0.00	\$88,412.00	\$4,611.06	\$0.00	\$26,259.26	\$62,152.74	30%	\$5,685.20
Capital Outlay										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	150.00	.00	150.00	.00	.00	.00	150.00	0	.00
6713	Office Equipment	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
6714	Technology Hardware/Equipment	2,700.00	.00	2,700.00	1,042.49	.00	2,341.30	358.70	87	1,054.29
6715	Software	5,723.00	.00	5,723.00	68.97	.00	2,260.85	3,462.15	40	.00
6717	Small Project Costs	1,100.00	.00	1,100.00	.00	.00	.00	1,100.00	0	.00
6718	Library Materials									
6718.01	Library Materials Adult Materials	63,560.00	.00	63,560.00	5,626.67	.00	40,682.16	22,877.84	64	23,828.14
6718.02	Library Materials Young Adult Materials	20,000.00	.00	20,000.00	424.88	.00	5,014.65	14,985.35	25	2,077.30
6718.03	Library Materials Children's Materials	54,500.00	.00	54,500.00	7,857.90	.00	29,494.45	25,005.55	54	10,153.74
6718.04	Library Materials Audio Materials	32,500.00	.00	32,500.00	2,321.97	.00	6,712.73	25,787.27	21	2,971.36
6718.05	Library Materials Video Materials	16,000.00	.00	16,000.00	1,559.82	.00	16,293.24	(293.24)	102	7,910.26
6718.06	Library Materials Downloadable Books	8,500.00	.00	8,500.00	652.72	.00	3,306.67	5,193.33	39	2,618.35
6718.07	Library Materials Downloadable Media	43,000.00	.00	43,000.00	2,796.59	.00	23,147.34	19,852.66	54	20,503.07
6718.08	Library Materials Other	27,160.00	.00	27,160.00	693.00	1,890.00	19,598.41	5,671.59	79	12,804.39
6718 - Library Materials Totals		\$265,220.00	\$0.00	\$265,220.00	\$21,933.55	\$1,890.00	\$144,249.65	\$119,080.35	55%	\$82,866.61
<i>Capital Outlay Totals</i>		\$279,893.00	\$0.00	\$279,893.00	\$23,045.01	\$1,890.00	\$148,851.80	\$129,151.20	54%	\$83,920.90

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
<i>Transfers</i>										
6910	Transfers Out									
6910.02	Transfers Out To Equipment Reserve Fund	50,000.00	.00	50,000.00	25,000.00	.00	25,000.00	25,000.00	50	25,000.00
6910.08	Transfers Out To Employee Benefits	.00	.00	.00	.00	.00	.00	.00	+++	.00
6910 - Transfers Out Totals		\$50,000.00	\$0.00	\$50,000.00	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00	50%	\$25,000.00
<i>Transfers Totals</i>		<i>\$50,000.00</i>	<i>\$0.00</i>	<i>\$50,000.00</i>	<i>\$25,000.00</i>	<i>\$0.00</i>	<i>\$25,000.00</i>	<i>\$25,000.00</i>	<i>50%</i>	<i>\$25,000.00</i>
Department 410 - Library Totals		\$2,631,577.00	\$0.00	\$2,631,577.00	\$186,912.09	\$1,890.00	\$1,070,457.37	\$1,559,229.63	41%	\$819,455.66
EXPENSE TOTALS		\$2,631,577.00	\$0.00	\$2,631,577.00	\$186,912.09	\$1,890.00	\$1,070,457.37	\$1,559,229.63	41%	\$819,455.66
Fund 101 - General Fund Totals										
REVENUE TOTALS		213,600.00	.00	213,600.00	341.42	.00	27,127.79	186,472.21	13%	59,955.13
EXPENSE TOTALS		2,631,577.00	.00	2,631,577.00	186,912.09	1,890.00	1,070,457.37	1,559,229.63	41%	819,455.66
Fund 101 - General Fund Totals		(\$2,417,977.00)	\$0.00	(\$2,417,977.00)	(\$186,570.67)	(\$1,890.00)	(\$1,043,329.58)	(\$1,372,757.42)		(\$759,500.53)
Fund 105 - Equipment Reserve Fund										
EXPENSE										
Department 410 - Library										
<i>Capital Outlay</i>										
6711	Furniture	.00	.00	.00	.00	.00	41,752.01	(41,752.01)	+++	.00
6712	Equipment	.00	.00	.00	6,242.84	842.03	20,253.89	(21,095.92)	+++	3,825.00
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	48,728.43	59,185.18	(107,913.61)	+++	2,360.95
6715	Software	.00	.00	.00	.00	.00	852.00	(852.00)	+++	.00
6717	Small Project Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Capital Outlay Totals</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$6,242.84</i>	<i>\$49,570.46</i>	<i>\$122,043.08</i>	<i>(\$171,613.54)</i>	<i>+++</i>	<i>\$6,185.95</i>
Department 410 - Library Totals		\$0.00	\$0.00	\$0.00	\$6,242.84	\$49,570.46	\$122,043.08	(\$171,613.54)	+++	\$6,185.95
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$6,242.84	\$49,570.46	\$122,043.08	(\$171,613.54)	+++	\$6,185.95
Fund 105 - Equipment Reserve Fund Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		.00	.00	.00	6,242.84	49,570.46	122,043.08	(171,613.54)	+++	6,185.95
Fund 105 - Equipment Reserve Fund Totals		\$0.00	\$0.00	\$0.00	(\$6,242.84)	(\$49,570.46)	(\$122,043.08)	\$171,613.54		(\$6,185.95)
Fund 130 - Special Revenue										
REVENUE										
Department 410 - Library										
<i>Intergovernmental</i>										
4400	Federal Grants/Contributions									
4400.01	Federal Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
4400 - Federal Grants/Contributions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 130 - Special Revenue										
REVENUE										
Department 410 - Library										
<i>Intergovernmental</i>										
4420	State Contributions									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
4420.06	State Contributions Enrich Iowa - Direct Aid	.00	.00	.00	.00	.00	.00	.00	+++	.00
	4420 - State Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Intergovernmental Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
<i>Misc Revenues</i>										
4701	Donations									
4701.01	Donations General	20,000.00	.00	20,000.00	2,600.00	.00	3,600.00	16,400.00	18	2,380.00
	4701 - Donations Totals	\$20,000.00	\$0.00	\$20,000.00	\$2,600.00	\$0.00	\$3,600.00	\$16,400.00	18%	\$2,380.00
4708	Other Contributions									
4708.01	Other Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	4708 - Other Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Misc Revenues Totals</i>	<i>\$20,000.00</i>	<i>\$0.00</i>	<i>\$20,000.00</i>	<i>\$2,600.00</i>	<i>\$0.00</i>	<i>\$3,600.00</i>	<i>\$16,400.00</i>	<i>18%</i>	<i>\$2,380.00</i>
	Department 410 - Library Totals	\$20,000.00	\$0.00	\$20,000.00	\$2,600.00	\$0.00	\$3,600.00	\$16,400.00	18%	\$2,380.00
	REVENUE TOTALS	\$20,000.00	\$0.00	\$20,000.00	\$2,600.00	\$0.00	\$3,600.00	\$16,400.00	18%	\$2,380.00
EXPENSE										
Department 410 - Library										
<i>Staff Development</i>										
6240	Travel Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Staff Development Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
<i>Repair/Maintenance/Utilities</i>										
6310	Building Maintenance & Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Repair/Maintenance/Utilities Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
<i>Contractual Services</i>										
6402	Advertising/Publications	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	.00	.00	.00	.00	.00	300.00	(300.00)	+++	14,465.00
	<i>Contractual Services Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$300.00</i>	<i>(\$300.00)</i>	<i>+++</i>	<i>\$14,465.00</i>
<i>Commodities</i>										
6590	Events & Meetings	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00
6599	Misc Commodities/Expenses	.00	.00	.00	3,224.78	.00	6,446.59	(6,446.59)	+++	.00
	<i>Commodities Totals</i>	<i>\$2,500.00</i>	<i>\$0.00</i>	<i>\$2,500.00</i>	<i>\$3,224.78</i>	<i>\$0.00</i>	<i>\$6,446.59</i>	<i>(\$3,946.59)</i>	<i>258%</i>	<i>\$0.00</i>
<i>Capital Outlay</i>										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Capital Outlay Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 130 - Special Revenue										
EXPENSE										
Department 410 - Library										
<i>Transfers</i>										
6910	Transfers Out									
6910.01	Transfers Out To General Fund	.00	.00	.00	.00	.00	.00	.00	+++	.00
	6910 - Transfers Out Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Department 410 - Library Totals	\$2,500.00	\$0.00	\$2,500.00	\$3,224.78	\$0.00	\$6,746.59	(\$4,246.59)	270%	\$14,465.00
	EXPENSE TOTALS	\$2,500.00	\$0.00	\$2,500.00	\$3,224.78	\$0.00	\$6,746.59	(\$4,246.59)	270%	\$14,465.00
Fund 130 - Special Revenue Totals										
	REVENUE TOTALS	20,000.00	.00	20,000.00	2,600.00	.00	3,600.00	16,400.00	18%	2,380.00
	EXPENSE TOTALS	2,500.00	.00	2,500.00	3,224.78	.00	6,746.59	(4,246.59)	270%	14,465.00
	Fund 130 - Special Revenue Totals	\$17,500.00	\$0.00	\$17,500.00	(\$624.78)	\$0.00	(\$3,146.59)	\$20,646.59		(\$12,085.00)
Fund 301 - Capital Projects										
REVENUE										
Department 410 - Library										
<i>Intergovernmental</i>										
4420	State Contributions									
4420.01	State Contributions General	.00	.00	.00	.00	.00	117,877.27	(117,877.27)	+++	.00
	4420 - State Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$117,877.27	(\$117,877.27)	+++	\$0.00
4440	Local Grants/Contributions									
4440.01	Local Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	4440 - Local Grants/Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Intergovernmental Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$117,877.27	(\$117,877.27)	+++	\$0.00
<i>Misc Revenues</i>										
4701	Donations									
4701.01	Donations General	1,000,000.00	.00	1,000,000.00	.00	.00	200,000.00	800,000.00	20	1,000,000.00
	4701 - Donations Totals	\$1,000,000.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$200,000.00	\$800,000.00	20%	\$1,000,000.00
4708	Other Contributions									
4708.01	Other Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	4708 - Other Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Misc Revenues Totals</i>	\$1,000,000.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$200,000.00	\$800,000.00	20%	\$1,000,000.00
	Department 410 - Library Totals	\$1,000,000.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$317,877.27	\$682,122.73	32%	\$1,000,000.00
Department 620 - Finance										
<i>Intergovernmental</i>										
4400	Federal Grants/Contributions									
4400.02	Federal Grants/Contributions FEMA	.00	.00	.00	.00	.00	.00	.00	+++	.00
	4400 - Federal Grants/Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00

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Fund 301 - Capital Projects										
REVENUE										
Department 620 - Finance										
<i>Intergovernmental</i>										
4420	State Contributions									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	4420 - State Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Intergovernmental Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
	Department 620 - Finance Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	REVENUE TOTALS	\$1,000,000.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$317,877.27	\$682,122.73	32%	\$1,000,000.00
EXPENSE										
Department 410 - Library										
<i>Capital Outlay</i>										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
6717	Small Project Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6750	Project Costs	.00	.00	.00	75,190.37	1,310,182.88	524,685.36	(1,834,868.24)	+++	5,909,135.70
6752	Land/Right-of-Way Purchases	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Capital Outlay Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$75,190.37</i>	<i>\$1,310,182.88</i>	<i>\$524,685.36</i>	<i>(\$1,834,868.24)</i>	<i>+++</i>	<i>\$5,909,135.70</i>
	Department 410 - Library Totals	\$0.00	\$0.00	\$0.00	\$75,190.37	\$1,310,182.88	\$524,685.36	(\$1,834,868.24)	+++	\$5,909,135.70
Department 620 - Finance										
<i>Staff Development</i>										
6230	Training/Conference Registrations	.00	.00	.00	.00	.00	.00	.00	+++	.00
6240	Travel Expenses	.00	.00	.00	.00	.00	.00	.00	+++	153.16
	<i>Staff Development Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$153.16</i>
<i>Repair/Maintenance/Utilities</i>										
6310	Building Maintenance & Repairs	.00	.00	.00	2,476.78	939,332.54	143,982.78	(1,083,315.32)	+++	185,360.04
6320	Grounds Maintenance & Repairs	.00	.00	.00	.00	.00	33,050.00	(33,050.00)	+++	45,645.10
6332	Vehicle Repairs - Internal	.00	.00	.00	.00	.00	.00	.00	+++	.00
6333	Vehicle Repairs - External	.00	.00	.00	.00	.00	.00	.00	+++	.00
6334	Tires	.00	.00	.00	.00	.00	.00	.00	+++	.00
6350	Other Equipment Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6371	Electric/Gas Utility Expense	.00	.00	.00	.00	.00	.00	.00	+++	1,019.81
6373	Communications Utility Expenses	.00	.00	.00	.00	.00	.00	.00	+++	80.02
6374	Water/Sewer Utility Expenses	.00	.00	.00	.00	.00	.00	.00	+++	103.10
	<i>Repair/Maintenance/Utilities Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$2,476.78</i>	<i>\$939,332.54</i>	<i>\$177,032.78</i>	<i>(\$1,116,365.32)</i>	<i>+++</i>	<i>\$232,208.07</i>
<i>Contractual Services</i>										
6303	Outsourced Labor Services	.00	.00	.00	.00	.00	.00	.00	+++	.00



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Fund 301 - Capital Projects										
EXPENSE										
Department 620 - Finance										
<i>Contractual Services</i>										
6411	Contracts - Legal Services	.00	.00	.00	.00	.00	.00	.00	+++	662.22
6415	Contracts - Equipment Rental	.00	.00	.00	.00	.00	.00	.00	+++	98,819.80
6416	Contracts - Real Estate Rental	.00	.00	.00	.00	.00	(1,554.02)	1,554.02	+++	.00
6419	Contracts - Technology Service	.00	.00	.00	.00	.00	.00	.00	+++	700.00
6423	Contracts - Janitorial Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6425	Contracts - Building Maintenance	.00	.00	.00	.00	534,672.00	65,800.00	(600,472.00)	+++	.00
6426	Contracts - Grounds Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	.00	.00	.00	5,146.50	372,274.45	390,041.57	(762,316.02)	+++	5,187,136.60
<i>Contractual Services Totals</i>		\$0.00	\$0.00	\$0.00	\$5,146.50	\$906,946.45	\$454,287.55	(\$1,361,234.00)	+++	\$5,287,318.62
<i>Commodities</i>										
6504	Small Equipment/Tools	.00	.00	.00	.00	.00	.00	.00	+++	.00
6506	Office Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6507	Operational Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6508	Postage/Shipping	.00	.00	.00	.00	.00	645.50	(645.50)	+++	.00
6509	Traffic Supplies	.00	.00	.00	.00	35,495.00	249,800.00	(285,295.00)	+++	.00
6510	Forms/Printing Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6511	Janitorial Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6513	Vehicle Operating Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6514	Medical Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6524	Street Supplies	.00	.00	.00	.00	.00	.00	.00	+++	58,500.38
6526	Forestry Maintenance Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6527	Park Maintenance Supplies	.00	.00	.00	.00	.00	(1,980.00)	1,980.00	+++	2,380.00
6590	Events & Meetings	.00	.00	.00	.00	.00	.00	.00	+++	.00
6599	Misc Commodities/Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Commodities Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$35,495.00	\$248,465.50	(\$283,960.50)	+++	\$60,880.38
<i>Capital Outlay</i>										
6710	Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	.00
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	2,726.50
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
6716	Trees	.00	.00	.00	.00	.00	.00	.00	+++	.00
Library Materials										
6718.01	Library Materials Adult Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.02	Library Materials Young Adult Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.03	Library Materials Children's Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00

Prepared by Kimberly Cowger on 12/09/2022 04:04:38 PM



Budget Performance Report

Fiscal Year to Date 11/30/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 301 - Capital Projects										
	EXPENSE									
	Department 620 - Finance									
	Capital Outlay									
6718	Library Materials									
6718.04	Library Materials Audio Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.05	Library Materials Video Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.06	Library Materials Downloadable Books	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.07	Library Materials Downloadable Media	.00	.00	.00	.00	.00	.00	.00	+++	.00
	6718 - Library Materials Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
6750	Project Costs	1,883,334.00	.00	1,883,334.00	168,625.00	179,875.00	168,625.00	1,534,834.00	19	.00
	Capital Outlay Totals	\$1,883,334.00	\$0.00	\$1,883,334.00	\$168,625.00	\$179,875.00	\$168,625.00	\$1,534,834.00	19%	\$2,726.50
	Department 620 - Finance Totals	\$1,883,334.00	\$0.00	\$1,883,334.00	\$176,248.28	\$2,061,648.99	\$1,048,410.83	(\$1,226,725.82)	165%	\$5,583,286.73
	EXPENSE TOTALS	\$1,883,334.00	\$0.00	\$1,883,334.00	\$251,438.65	\$3,371,831.87	\$1,573,096.19	(\$3,061,594.06)	263%	\$11,492,422.43
Fund 301 - Capital Projects Totals										
	REVENUE TOTALS	1,000,000.00	.00	1,000,000.00	.00	.00	317,877.27	682,122.73	32%	1,000,000.00
	EXPENSE TOTALS	1,883,334.00	.00	1,883,334.00	251,438.65	3,371,831.87	1,573,096.19	(3,061,594.06)	263%	11,492,422.43
Fund 301 - Capital Projects Totals		(\$883,334.00)	\$0.00	(\$883,334.00)	(\$251,438.65)	(\$3,371,831.87)	(\$1,255,218.92)	\$3,743,716.79		(\$10,492,422.43)
	Grand Totals									
	REVENUE TOTALS	1,233,600.00	.00	1,233,600.00	2,941.42	.00	348,605.06	884,994.94	28%	1,062,335.13
	EXPENSE TOTALS	4,517,411.00	.00	4,517,411.00	447,818.36	3,423,292.33	2,772,343.23	(1,678,224.56)	137%	12,332,529.04
	Grand Totals	(\$3,283,811.00)	\$0.00	(\$3,283,811.00)	(\$444,876.94)	(\$3,423,292.33)	(\$2,423,738.17)	\$2,563,219.50		(\$11,270,193.91)



Marion Public Library

Strategic Plan 2021-2024

Dear Marion Public Library (MPL) community,

If there's one thing we've learned over the last couple years, it's that our community is resilient and ready for the future and its challenges. With this in mind, it's my joy to share our library's plan and vision with you.

Crafting a strategic plan is extremely important in two major ways: not only does this plan impact our staff and volunteers, but it also impacts the greater community. Our Strategic Outcomes are a result of thinking about the past, present, and future needs of library services, and how we can position ourselves to be Marion's best-possible community resource.

Connecting with our patrons in multiple ways is an integral part of patron-centered service. In addition to providing traditional library programs, collections, and spaces that our community values, we work hard to balance these offerings with new, different, and virtual services. One of the biggest questions we ask ourselves is, "Are we doing our best to reach all members of our community?" when discussing library services. We amplify these through connecting and strategizing with new and familiar community partners.

Investing in our library is more than just the dollars raised for a new building or mobile branch. It means investing in the people that make our services possible. Our staff is our greatest resource, and we are committed to recruiting and hiring the best candidate for each position. We hold library staff to a high standard of excellence, and offer training and development opportunities to support their personal and professional goals. We know that trained and empowered staff are a critical tool for success and will serve us well for years to come.

Through connecting with our community and investing in people, we're able to create ongoing impact. We actively participate in the Metro Library Network (MLN) to increase this impact and remain flexible and open to new ideas with our consortium partners. We track our impact through evaluations and assessments and use these results to shape and expand our services and spaces in ways that will accommodate current and future library uses.

Our next chapter is only just beginning, and we're excited to grow with you and for you. Thank you for your support of MPL!

In appreciation,

Bill Carroll, MLIS
Director, Marion Public Library

Vision

Ignite possibilities

Mission

Our library is the spark, lighting the way for imagination, growth, learning, and connection for community.

Our Commitments to Our Community and Each Other

- We welcome all
- We strive to remove barriers
- We encourage curiosity and learning
- We listen and respond
- We celebrate
- We build strong relationships

Strategic Objectives

Our shared goals reflect our vision, mission, and values and provide a template for how we use our resources. The work of all library staff and volunteers is guided by these goals.

Strengthen the library's patron-driven service model

1. Continue to develop a patron-driven acquisition model inclusive of “convenience services” for accessing and engaging with materials.
2. Standardize maintenance of collections, search for creative and engaging ways to showcase the collections to spark curiosity and increase navigability of collections.
3. Showcase Children's collection to spark curiosity via displays, including online and featured material displays.
4. Develop program for training to all metro area schools and home school assistance programs about online resources that are available to them.
5. With the MLN, develop a cohesive plan for circulation and processing workflows to minimize materials' issues.
6. Establish a customer service training program for all employees to complete.
7. Meet patrons where they are; integrate outreach services into the community and be flexible in thinking about where we can serve, rather than just how we can serve.

Establish a standard of excellence in service provision through talent development

1. Integrate assessment and evaluation practices into program design; assure programming at all levels supports the library's strategic goals and initiatives.
2. Establish and implement an employee evaluation and goal-setting program to complement the existing City of Marion evaluation process and allow the library to focus on strategic goals and initiatives.
3. Continue to evaluate and strengthen the library staffing model.
4. Design and implement a training program to bring all staff to required level of skill and expertise in service- and task-related areas.

5. Establish expectation that staff proactively seek training opportunities and take initiatives to learn and grow from our community and our profession.
6. Foster opportunities for more impactful collaboration among MPL staff and Friends members.

Prioritize risk taking and maximize flexibility

1. Actively participate in MLN decision-making and action; step up to be the lead library on projects when possible – implement new metro-wide patron-driven service models.
2. Strategically, proactively, and publicly identify and respond to changing community wants and needs.
3. Approach our work with open minds and creative thinking, unencumbered by fear of failure or nontraditional services; be nimble and flexible about finding positive lessons in failures.
4. Seek input from staff at all levels about ideas for new service models.
5. Demonstrate compassion in our community partnerships, projects, and connections.
6. Actively work to integrate library services into city management; focus efforts on making the library more vital to city operations.
7. Work to create more collaborative partnerships with local school districts.

Professionalize internal and external marketing communications

1. Enhance message delivery to position MPL staff more effectively as the community's go-to experts in providing desired resources and information; "surprise and delight" MPL patrons; represent city branding efforts; communicate with staff.
2. Extend MPL staff and volunteer relationships and partnerships into the greater Corridor community.
3. Build positive MPL relationship with area media representatives to ensure accurate and balanced coverage of MPL news events (The Gazette, KCRG TV9, Iowa's News Now, Corridor Business Journal, KWWL, etc.).

4. Ensure that all staff members are familiar with MPL messages and understand the need for message alignment.
5. Work with the MPL's advocacy groups (Friends, Foundation) to enhance their relationship with the MPL brand (materials, access, and customer service).

Implement and close out a successful, multi-year library building project campaign

1. With City of Marion Communications Staff, develop and implement marketing communications plan around the new Library Building Project.
2. Complete capital campaign strategies.
3. Communicate regularly with stakeholders.
4. Celebrate successes.
5. Raise \$3,300,000 in a two to three-year period.
6. Complete construction and open new facility.



MARION
Public Library

Annual Report

July 2021 - June 2022



2022

"Excitement and anticipation"

These two words summarize the thoughts and feelings surrounding our work at the Marion Public Library (MPL). We've been busy! Between serving our community and making plans to move into our new, state-of-the-art library facility, we're excited to share the highlights and stories from this last fiscal year.



Over the course of the last year, library staff continued to deliver exemplary service through collection offerings, programming, and dedicated service in our temporary locations. From park playdates to dial-a-stories, we've explored new ways to keep you connected with all-things MPL as we await the opening of our new library. You can read more about the progress of the building, along with the new collections and spaces that will be offered on pages 4-5 of this report.

As I wrap up my first year as Marion's library director, I'm incredibly proud of our staff and volunteers for their hard work and dedication to serving the community. What we've been able to accomplish over the last year has truly been a team effort. The guidance we've received from our Board of Trustees has been invaluable. We're also grateful for the support we've

received from the City of Marion, our community partners, and others who have cheered us on over the last year.

Above all else, our biggest thanks goes to you. Whether you're a reader, creator, dreamer, or learner, we are grateful for your support and enthusiasm for our library and future growth. It's our hope that your pursuits and passions can grow at MPL with support from our staff.

We are beyond excited for the faces we'll see and the excitement we'll hear when we open the doors to our new building. But those stories are for next year, and we look forward to sharing them with you.

A handwritten signature in black ink, appearing to read 'Bill Carroll'.

Bill Carroll
Library Director

Our Commitments

We welcome everyone.

We protect privacy.

We engage curiosity.

We listen & respond to people in our community.

We have fun.

We learn together.

We hold each other accountable.

We build relationships.

MPL By the Numbers



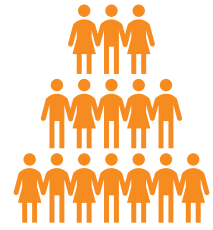
103

teen programs
offered



24,743

patron visits to the
Marion Public Library



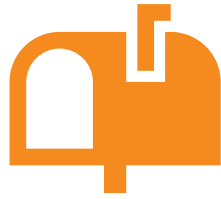
5,972

patrons attended
programs



82

youth programs
offered



216

mailings of materials to
homebound participants



3,776

patrons attended
youth programs



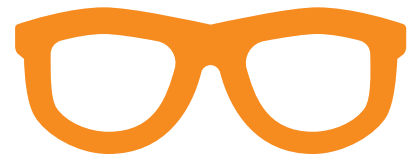
3,335

patrons used
public computers



81,463

media
downloads



84

adult programs
offered

Reimagining & Rebuilding

The next chapter of the Marion Public Library took more of a shape -- literally -- during the last fiscal year. Along with working out of five temporary locations across the city, preparations and planning for the new library ramped up. Glimpses of the space were shared with the public online through social media teasers and virtual tours. In the spring and summer, materials and staff began the move to the new space.

After more than a year and a half of construction, staff, volunteers, and residents are finally able to start seeing the vision of Marion's new, community-centered library become a reality.



Progress

September 2021 :
Grand staircase
installed

January 2022:
Staff furniture
arrives

February 2022:
Library shelves
arrive

New Collections & Spaces

Marion's new library will be a community gathering space with new specialty areas for all to enjoy. Some of the new spaces include:

- **MakerSpace** | A creative and collaborative space with 3D printers, laser printers, sewing machines, and other supplies.
- **Recording Studio** | A space for patrons to channel their inner podcast host, YouTuber, audiobook author, or singer-songwriter.
- **Green Screen Room** | A studio to learn more about the production process with access to video, sound, and lighting equipment.

In addition to new spaces in the library, three new collections will be available for patron enjoyment:

- Vinyl collection, including record players
- Cake pans
- Games & puzzles

"I'm incredibly excited to have a MakerSpace in our new building. These new library spaces will not only give us the capacity to offer a wider variety of programs, but to reach more patrons with different interests and passions. There truly will be something for everyone."



Kylee Pusteoska
Programming Manager



Timeline

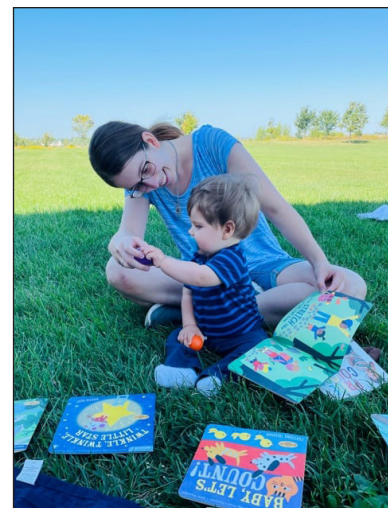
April 2022:
Appliances installed in
Culinary Kitchen

May 2022:
Moving process for
materials begins

June 2022:
Staff gain access to
work in new building

A Year of Programs & Partnerships

How exactly do you do programming without a central library location? With quick-thinking, flexibility, and a positive mindset! MPL's programming team took their ideas to new heights last year in an effort to reach patrons of all ages. Thanks to community partnerships with parks and other organizations, programs at the library continued to reach thousands of patrons, both with in-person and virtual formats.



New Programs

Along with establishing community partnerships, the library offered some patron-favorite programs last year, including:

- **Author Talks** | This partnership with the Library Speakers Consortium brought bestselling author talks to our community in a virtual format.
- **Panel Discussions** | From developing a community of belonging to hearing from women leaders of Marion, these discussions amplified local, important, and relevant topics to a variety of ages.



“Pizza & Games in the Park was one of my favorite programs we hosted last year. Between the good food and fun outdoor games, we saw teens enjoying each other’s company and meeting new people. Everyone had a blast!”



Sam Exline
Teen Library Assistant

Financials

REVENUE

City General Fund	\$1,759,367
City Special Levies	\$72,036
County Income	\$55,938
Contracting Cities Income	\$29,971
State Income	\$82,055
Endowments/Gifts	\$15,020

Total Revenue **\$2,014,640**

EXPENSES

Salaries & Wages	\$906,940
Employee Benefits	\$317,204
Collection Cost	\$328,443
Operational Expenses	\$462,053

Total Expenses **\$2,014,640**



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Marion, IA 52302
www.marionpubliclibrary.org



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