



# AGENDA

## Library Board

5:00 PM - Monday, June 12, 2023  
Library, 1101 6th Avenue

This meeting is being recorded.

**NOTE: This meeting will be held in person at the new Marion Public Library but it is also viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 881 8040 9937. A link is also provided at [www.cityofmarion.org](http://www.cityofmarion.org). Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.**

Page

### CALL TO ORDER

### AGENDA APPROVAL

Motion to approve agenda as presented.

### INTRODUCTION OF GUESTS

### PUBLIC FORUM

*This time is set aside for comments from the public. Please understand that the Library Board of Trustees will not take any action on your comments at this meeting due to requirements of the Open Meetings Law but may do so at a future meeting.*

*You will have five minutes to address the Board.*

### MINUTES

Motion to approve the May Meeting minutes.

[Library-Minutes-May 8 2023 DRAFT](#)

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### REPORTS

Friends of the Marion Public Library Report

Marion Public Library Foundation Report

Art Advisory Committee Report

Finance Committee

Personnel Committee Report

Policy Committee Report

- Policies will be reviewed next month.

Director's Report

6 - 35

- Statistics Highlights
- Budget Update
- New Building & Bookmobile Project Update
- General Department Updates
- MLN Updates

[Directors Report June 12 2023](#)

[Statistics Charts for May 2023](#)

[Budget Performance Report for Board April 2023 FINAL](#)

[Budget Performance Report for Board May 2023 DRAFT](#)

Board Continuing Education

**REGULAR AGENDA**

Approval of Robins 28E Agreement for Service (Action requested)

[Robins MLN FY24-28](#)

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**ADJOURN**



# MINUTES

## Library Board

5:00 PM - Monday, May 8, 2023

Library, 1101 6th Avenue

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*\*Minutes are in draft format until approved at the next meeting\**

The Library Board of the City of Marion, Linn County, Iowa met on Monday, May 8, 2023, at 5:00 PM, with the following members present:

**PRESENT:** In Person: Sally Reck, Susan Kling, Jack Zumwalt, Okpara Rice, Kim Rose, Eileen Robinson, Nancy Miller, Ross McIntyre, Chelsa Nunn  
Via Zoom: Cara Briggs Farmer

**ABSENT:** Sandy Rosenberger, Seth Moomey

**STAFF PRESENT:** Bill Carroll, James Teahen, Kimberly Cowger, Amy Geiger, Ashley Osborn

**FRIENDS REP:** Jo Pearson

**GUESTS PRESENT:** None

### CALL TO ORDER

The meeting was called to order at 5:00pm by Board President, Sally Reck.

### AGENDA APPROVAL

Moved by Rose, seconded by Kling, to approve the agenda as presented.  
Approved unanimously

### INTRODUCTION OF GUESTS

None present

### PUBLIC FORUM

None

### MINUTES

Motion to approve the April Meeting minutes.

Moved by Robinson, seconded by McIntyre, to approve the April Meeting minutes.  
Approved unanimously

### REPORTS

Friends of the Marion Public Library Report

There will not be a Friends Booksale in May. The fundraiser at GoldFinch brought in \$430.

Marion Public Library Foundation Report

An update letter went out to all Capital Campaign donors letting them know what's happening at the Library. The Nancy A. Miller Legacy Society has been formed as a giving avenue.

Art Advisory Committee Report

No update

Finance Committee

No update

Personnel Committee Report

No update

Policy Committee Report

- Art Policy--Mostly formatting updates.
- Internet Policy--Updated due to a change in Iowa Code.
- Library Access for Registered Sex Offenders Policy--Minor formatting change.
- Meeting Room Policy--No content updates, one grammatical error corrected.
- Reference and Information Services Policy--No content updates, one formatting error corrected during meeting.

Moved by Rice, seconded by Rose, to approve the Art Policy, Internet Policy, and Library Access for Registered Sex Offenders Policy as presented and the Reference and Information Services Policy with one one formatting error corrected during the meeting.

Approved unanimously

Moved by Kling, seconded by McIntyre, to approve the Meeting Room Policy with only the grammatical correction near the end.

Approved unanimously

Director's Report

- Statistics Highlights
- Budget Update--We are on track for coming in under budget this year.
- New Building & Bookmobile Project Update--Single sink shrouds are all in. The Community Room will be closed for 2 weeks in July for tech updates. HVAC is still not commissioned. The routes for the Bookmobile are still preliminary as are staffing plans. The hope is perhaps Parks & Rec employees will be able to help staff the bookmobile with Library staff.
- General Department Updates--There are a few new landing pages on our website. Bob Reynolds is working on a customer service training for all staff called The MPL Approach.
- MLN Updates

Board Continuing Education

None

**REGULAR AGENDA**

Strategic planning update--Bill is working with our State Library District Representative, Eunice Riesberg, on a no-cost Strategic Planning option. Jack Zumwalt likes the idea of

not spending \$10,000 on strategic planning. This will include a community and staff component and will likely consist of some pre-meetings and an all day retreat.  
Marion Public Library Foundation proposal--The Foundation offered a 4-5 year loan to replace library materials damaged in the Derecho. Bill Carroll recommends we do not take this loan as it could have unforeseen consequences in the future.

Grand Opening discussion-- it will be on Saturday, August 26, 2023.

Moved by Zumwalt, seconded by Rose, to accept Saturday, August 26, 2023 as the Library Grand Opening Date.

Approved unanimously

FY 2024 Budget Highlights--there is a modest increase of around \$45,000. Utilities budget went up, the marketing budget went down. FY25 planning will change with the Library levy being taken away, which is approximately \$76,000, so there will be cuts in FY25.

Moved by Nunn, seconded by Rice, to approve the FY24 Budget.

Approved unanimously

Board Member terms--Only 3-4 appointments can happen in a year, so some of our Board Member expiration dates need to change to ensure they are staggered.

Moved by Kling, seconded by McIntyre, to submit Option 2 that was presented to City Council in regards to our Board member terms.

Approved unanimously

## **ADJOURN**

Moved by Robinson, seconded by Kling, to adjourn at 6:17pm.

Approved unanimously

Respectfully submitted by:  
Kimberly Cowger, Administrative Assistant

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**Director's Report for the Library Board of Trustees Meeting on Monday June 12, 2023****Statistics Highlights:**

- For May 2023, circulation decreased approximately 1.1% from the previous month, having 31,984 items checked out (this decrease is typical as we come into spring prior to starting SLP). Overall circulation increased approximately 279.1% from the previous period in May 2022. For comparison's sake, May 2020 (beginning of Covid and pre Derecho) saw a circulation figure of 2,799. In May 2019, the circulation was 42,291.
- The gate count for May 2023 was 13,986. The May count was approximately 0.8% lower than April 2023. Compared with the previous year, the gate count was approximately 503.4% higher than May 2022. The current year's gate count was higher than the zero visitors reported for May 2020 (beginning of Covid shutdowns and pre-Derecho) but less than the 25,515 seen in May 2019.
- Programming saw an increase in the number of programs offered between May (152) and April (119). Compared with April 2022, the number of programs offered this year was higher than the 27 offered in 2022. Programs in May 2019 totaled 117.
- Program attendees for May 2023 totaled 5,070 individuals. This is approximately 14.6% more than the 4,423 that attended programs in April. Compared with May 2022, which saw 390 attendees for programs, there was a significant increase for the current year. Attendees to programs in May 2019 totaled 3,185 patrons.
- Inbound telephone calls in May compared with the previous month showed an approximate 13.1% decrease in volume. Inbound calls compared to the previous year showed a decrease of approximately 4.5% for the same time period.

**Budget Update:**

- Approximately 91.7% of the fiscal year has lapsed through May 31, 2023.
- As of May 31, 2023 draft budget reports, approximately 83% of the library's budget has been expended. Though the overall budget is underspent, this is primarily a result of unfilled positions prior to opening the new building. Once payroll is finalized, the likely total expenditures may need to be adjusted a percentage point or two compared to what is reported in the draft reports being presented. Final copies of budget for the month will be provided in next month's Board packet.
- As of May 31, 2023, revenue is at approximately 100% for the fiscal year. This will continue to exceed 100% as revenue for the City of Robins 28E agreement comes in as well as revenue from copies and room rentals.
- Finalized April 2023 budget reports have been provided in this month's Board packet as they were not available at the time of last month's meetings. There were no significant changes between the draft and the final version.

- The end of the fiscal year is winding down and will be closed out on June 30. Staff are working to close out any outstanding purchases and/ or projects for the current fiscal year.

**New Building Project and Mobile Bookmobile Update:**

- Bookmobile vendor is still on track for a tentative delivery date of early September 2023 for new bookmobile. The library team continues to plan for the operations and logistics upon arrival of the rig.
- The completion of punch list items continues. As of publication of this report, 13 incomplete items remain on the list. These include:
  - Sink shrouds – shrouds continue manufacturing and should be completed in the coming weeks. All shrouds except the remaining double shrouds for the two public restrooms have been manufactured and installed.
  - Installation and programming of building technology. Coordination with four vendors is needed for the bulk of the remaining technology. The next available date all four vendors will be available at the same time is in July, and this is scheduled for completion during a two-week timeframe in July.
  - Commissioning of all systems including HVAC (Ongoing: continued balancing of the system and adjustments continue to be made).
  - Training for staff on all new systems and technology continue. Upcoming training planned upon installation of outstanding technology equipment includes monitors/ projectors/ screens, and lighting systems.

**General Department Updates:**

- **Library Administration**
  - MPL's accreditation with the State Library was approved by the State Library of Iowa in May and renews the library's accreditation through FY 26.
  - Strategic planning preparation continues. Eunice Reisberg, the MPL district representative with the State Library will be attending the July 10 Library Board of Trustees meeting to do a quick introduction to the process and answer any questions Board members may have.
  - Patrons are enjoying the MakerSpace and other library amenities. Staff received the following message from an appreciative patron:  
*Lara,  
Oh! My! Goodness!!!! You are just the best! You really know kids! Benji couldn't wait for me to check my email and then to find a video of the printer making his chameleon was just priceless. Thank you so much for taking the time to do that! He is so proud!!!!  
Thanks,*

*Dawn*

- The City is doing disaster preparation planning. This has included active participation from library staff.
- Another City initiative has been ongoing staff training. Things like leadership training for managers, HR and legal training, and more have been facilitated for all City staff including library staff. Future trainings include safety trainings including bloodborne pathogens, safety at work, etc.
- **Marketing and special Events update from Ashley Osborn**
  - Marketing
    - A variety of print items arrived at the library in May. This includes additional signage for the Children’s Interactive Learning Area in the Youth Collection, as well as patron feedback and comment cards. These cards will be available to and encourage patrons to ask questions of staff and give feedback. Cards for staff responses will be available for staff to use. The comment cards boxes/ displays will be hung in the public areas soon.
    - An informational brochure has been created for distribution to patrons. These brochures are geared towards new cardholders and contain information on how to use a library card, returning materials, library programs, and other FAQs patrons may have.
    - The “About the Library” landing page is live on the MPL website. This page serves as a one-stop shop for a variety of library information (parking, restrooms, accessibility, book drops, etc.) This page is serving as a base that will be modified and tweaked based off feedback and suggestions from patrons and staff.
    - Analytics for social media continue to positively trend upward. This trend is expected to continue with marketing around summer programming and partnerships with community organizations.
    - A marketing workback plan for the library’s Grand Opening has been created and is being followed by staff. This plan includes timelines around marketing and outreach efforts, programming, and more.
  - Meetings & Special Events
    - 59 room reservations were made for May 2023. 54/59 reservations were completed.
      - Boardroom: 23 reservations
      - Boardroom & Outdoor Reading Terrace: 2 reservations
      - Community Room: 9 reservations
      - Community Room A: 9 reservations
      - Community Room B: 11 reservations



- Meeting room usage on weekends in May was primarily for graduation parties. There is a trending decrease in the number of room reservations going into warmer months, but an increase in how long patrons are reserving rooms for. Patrons tend to book a room for the entirety of the library's operating hours to ensure adequate setup and teardown time.
- Media Mentions
  - Various mentions across the month came from the use of Senator Tim Scott's photo, with MPL named in the caption. No specific media mentions were made of the library itself, since no media releases were picked up in May.
- **Patron Services update from Bob Reynolds**
  - Patron Services has begun training on the MPL Approach. This is a focus on exemplary Customer Service.
  - Patron Services Lead Darryn has been commissioned as a Notary Public.
  - Notary Services information now appears on our website. Services were removed initially due to lack of staffing as well as a lack of available staff registered Notary Publics. Patrons can contact the library and request services. If a Notary Public is available, services will be accepted. If not, services will be scheduled as soon as possible.
- **Programming update from Kylee Pusteoska**
  - Adult Programming had The Next Chapter Book Club which had 8 members participate.
  - The Adult Writer's Group had two participants.
  - We hosted Adult Game Night with 12 participants.
  - The Knit Wits began their weekly gatherings and had four meetings with 20 participants.
  - We had three author talks with the Library Speakers Consortium with 47 patrons participating. We also had 290 patrons watch archived material from previous talks.
  - Genealogy Junkies met two times per week, one evening and one morning and had 26 participants.
  - Adult D&D had 40 patrons participate.
  - Our culinary kitchen was busy Italian cooking demonstrations with 44 participants.
  - We had adult tour groups this month with 55 people on five different tours.
  - Our partnership with VITA, the tax preparation program through United Way of East Central Iowa, resulted in 243 coming to MPL.
  - We hosted a tiny wallet sewing class with nine participants.
  - We had a Cricut 101 class with six patrons.
  - We had two sessions of sewing class featuring a messenger bag with nine people attending.
  - We had Mira, our young violinist, play for 95 people attending Encore Café.

- Sue hosted a what to read this summer program with six attendees.
- We also hosted the first of a series of Cricut classes making Father's Day cards with one attendee.
- Young Adult Programming had their D&D group meet five times with 92 participants. Additionally, teens that did not know each other when we opened have now been playing D&D in the same group and were overheard planning a summer sleepover to coordinate for when they could come to the library together for events.
- We hosted five STEM activities and had 224 teens participate.
- We hosted two game days on Fridays after school and had 60 teens participate.
- We hosted Pokémon Club with 52 participants.
- Our partnership art program with the LGBTQ Youth Center/Tanager Place had 42 teens participate.
- We had Pathfinder for 3 sessions with 9 teens playing. They will pause for the summer and resume once school starts.
- We did a scavenger hunt in the Teen area with 52 kids participating.
- We were at the Marion Youth Center twice and had 15 kids attend.
- We also had Anime Club session with 45 kids participating.
- Our YA Book Club had 1 participant.
- We picked up and distributed 455 pounds of food from HACAP. Additionally, most of the items we get from HACAP are used in the Teen Area to provide snacks/food for those attending events. However, we do get some items that teens are not taking including frozen meals and frozen meats. At a recent Adult Game Night Event, we had the patrons look at those items to take. One attendee got very emotional because he and his mother provide round-the-clock care for his father and he couldn't remember the last time they could have a meal where they could simply heat it up and sit down together to enjoy it.
- We attended the Teen Mental Health Summit at Coe College and had contact with 90 teens.
- We did some outreach with schools to promote SLP and talked with 44 kids at Linn-Mar HS, 211 kids at Excelsior, 20 kids at Oakridge Middle School, and 118 kids at Vernon Middle School.
- We hosted 75 sophomore students from a language arts class at Linn-Mar, where we did a tour of the building and a presentation on online resources.
- We hosted 42 kids from Alburnett 6<sup>th</sup> grade for a building tour and 26 7-12 grade students from Springville.
- A total of 52 teens came to our Pizza and Game Day.
- We had 600 children complete the scavenger hunt in the Children's area.
- We hosted four Preschool Storytimes with 182 participants.
- We hosted five Baby Time Storytimes with 118 participants.
- We hosted five Toddler Times with 176 participants.
- We had 36 participate in Doodlebugs, our partnership program with the CR Museum of Art.
- We had 22 patrons experience our StoryWalk.

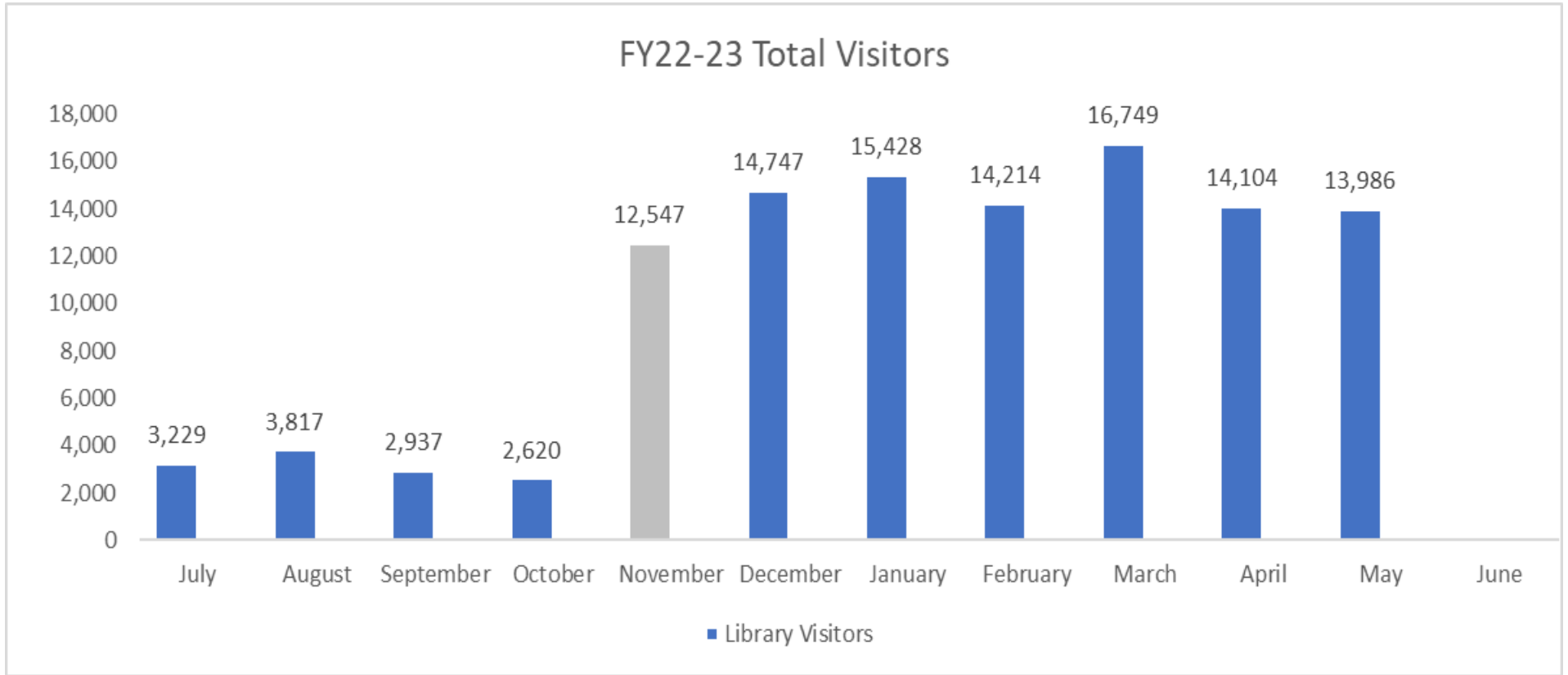
- We hosted family game night with six patrons attending.
  - We hosted LEGO night with 26 attending.
  - We hosted tours for Trinity Lutheran with 25 participating, a girl scout troop with 8 attending, and Echo Hill 1<sup>st</sup> grade with 106 attending.
  - We had an arts and crafts night with eight participating.
  - A total of 32 patrons attended the Pied Piper event, our partnership with Orchestra Iowa.
  - We attended the Arbor Day event sponsored by Parks and had 42 attendees.
  - A total of 16 kids attended our reading with therapy dogs event.
  - We launched a new Beanstack Challenge and had 23 patrons participate.
  - Ukulele Club had 12 participants.
  - The seed library and had 28 patrons take 48 different items.
  - Chess Meet Up had six participants.
  - Open hours in the Makerspace worked with 55 patrons.
  - We were also able to offer open hours in the recording studio and worked with six patrons.
  - We hosted the Mental Health Fair in partnership with Linn Mar's Venture Academics class where 19 different organizations hosted tables and 150 people attended. The group also donated some books to bolster the library's mental health resources.
  - We hosted our 2<sup>nd</sup> annual Kentucky Derby party and had 16 attendees.
  - We did a tour with the 1st Presbyterian Church with 14 patrons.
  - We hosted an author talk and book signing with Asante Cleveland with 18 people.
  - We had a take-and-make flower passive craft, with 1,150 going home with our patrons and 186 returned and displayed on the 2<sup>nd</sup> floor Creative Commons.
- **Reader's Advisory & Collections update from Sue Gerth**
    - Sue & Linda conducted interviews for two part-time shelving clerks. These positions will help specifically with weekend and evening coverage.
    - The collection team worked on re-labeling the children's graphic novel section to reflect face-out shelving, as well as Children's non-fiction to update spine labels to reflect current shelving standards.
    - Sue discussed new summer reads during an afternoon program for patrons.
    - Linda is working on physical catalogs for patrons to browse for the cake pan collection.
    - Sue made a few last orders for Playaways and children's materials before the fiscal year ends.
    - Sue met with other leadership staff regarding the bookmobile and creating a plan on developing a collection for the bookmobile.

**Metro Library Network (MLN) Updates:**

- MLN Library Directors met on May 17, 2023.
- The primary topic discussed was the still then unknown potential for renewal of the MLN service contract with Robins. Mayor Chuck Hinz has been invited a few times to have a discussion about renewal of the Robins contract with MLN but has not responded to the invitations. A renewal contract was forwarded to the City but has still not been signed and sent back to the MLN as of the writing of this report.
- The next MLN meeting is tentatively scheduled for June 21, 2023.

## FY22-23 CIRCULATION



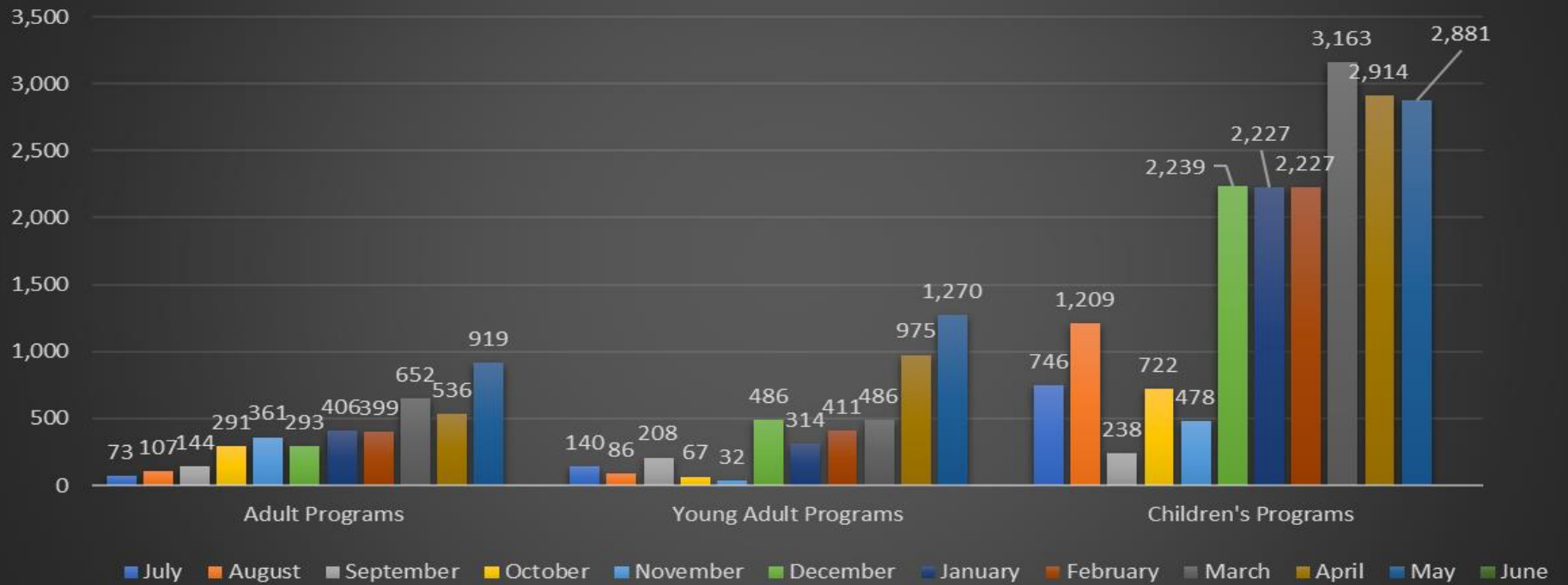


\*November's number is estimated

## Number of Programs Offered in FY22-23



## FY22-23 Program Attendance





## May 2023 Incoming Calls ( 1,138 Total Calls)





# Budget Performance Report

Fiscal Year to Date 04/30/23

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund <b>101 - General Fund</b>										
<b>REVENUE</b>										
Department <b>410 - Library</b>										
<i>Intergovernmental</i>										
<b>4420</b>	<b>State Contributions</b>									
4420.01	State Contributions General	.00	.00	.00	.00	.00	4,800.00	(4,800.00)	+++	.00
4420.06	State Contributions Enrich Iowa - Direct Aid	11,000.00	.00	11,000.00	.00	.00	11,149.28	(149.28)	101	82,055.48
	<b>4420 - State Contributions Totals</b>	<b>\$11,000.00</b>	<b>\$0.00</b>	<b>\$11,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,949.28</b>	<b>(\$4,949.28)</b>	<b>145%</b>	<b>\$82,055.48</b>
4424	Enrich Iowa - Open Access	40,000.00	.00	40,000.00	.00	.00	59,990.06	(19,990.06)	150	.00
4425	Enrich Iowa - InterLibrary Loan	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>4440</b>	<b>Local Grants/Contributions</b>									
4440.01	Local Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4440 - Local Grants/Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
4441	County Borrowers	75,000.00	.00	75,000.00	.00	.00	50,966.61	24,033.39	68	55,938.29
4442	Contracting Cities	50,600.00	.00	50,600.00	.00	.00	40,011.96	10,588.04	79	29,971.47
	<i>Intergovernmental Totals</i>	<b>\$176,600.00</b>	<b>\$0.00</b>	<b>\$176,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$166,917.91</b>	<b>\$9,682.09</b>	<b>95%</b>	<b>\$167,965.24</b>
<i>Charges for Service</i>										
4504	Copy Charges	5,000.00	.00	5,000.00	389.54	.00	3,385.88	1,614.12	68	1,157.54
4505	Lost/Damaged and Paid	1,150.00	.00	1,150.00	328.26	.00	2,012.46	(862.46)	175	360.78
4506	Fax Revenues	.00	.00	.00	5.75	.00	32.25	(32.25)	+++	.00
4509	Rental - Community Room	500.00	.00	500.00	237.50	.00	1,775.00	(1,275.00)	355	.00
	<i>Charges for Service Totals</i>	<b>\$6,650.00</b>	<b>\$0.00</b>	<b>\$6,650.00</b>	<b>\$961.05</b>	<b>\$0.00</b>	<b>\$7,205.59</b>	<b>(\$555.59)</b>	<b>108%</b>	<b>\$1,518.32</b>
<i>Misc Revenues</i>										
<b>4702</b>	<b>Penalties/Fines</b>									
4702.03	Penalties/Fines Other	100.00	.00	100.00	.00	.00	517.31	(417.31)	517	1,199.38
	<b>4702 - Penalties/Fines Totals</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$517.31</b>	<b>(\$417.31)</b>	<b>517%</b>	<b>\$1,199.38</b>
4704	Misc Revenues	250.00	.00	250.00	97.10	.00	1,605.06	(1,355.06)	642	.00
<b>4708</b>	<b>Other Contributions</b>									
4708.01	Other Contributions General	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	37,444.34
	<b>4708 - Other Contributions Totals</b>	<b>\$30,000.00</b>	<b>\$0.00</b>	<b>\$30,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$30,000.00</b>	<b>0%</b>	<b>\$37,444.34</b>
4709	Fuel Tax Refunds	.00	.00	.00	.00	.00	3.22	(3.22)	+++	6.83
	<i>Misc Revenues Totals</i>	<b>\$30,350.00</b>	<b>\$0.00</b>	<b>\$30,350.00</b>	<b>\$97.10</b>	<b>\$0.00</b>	<b>\$2,125.59</b>	<b>\$28,224.41</b>	<b>7%</b>	<b>\$38,650.55</b>
	Department <b>410 - Library Totals</b>	<b>\$213,600.00</b>	<b>\$0.00</b>	<b>\$213,600.00</b>	<b>\$1,058.15</b>	<b>\$0.00</b>	<b>\$176,249.09</b>	<b>\$37,350.91</b>	<b>83%</b>	<b>\$208,134.11</b>
	<b>REVENUE TOTALS</b>	<b>\$213,600.00</b>	<b>\$0.00</b>	<b>\$213,600.00</b>	<b>\$1,058.15</b>	<b>\$0.00</b>	<b>\$176,249.09</b>	<b>\$37,350.91</b>	<b>83%</b>	<b>\$208,134.11</b>
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Salaries</i>										
6010	Regular Full-Time Salaries	782,312.00	.00	782,312.00	64,931.24	.00	647,811.40	134,500.60	83	622,020.79
6020	Regular Part-Time Salaries	536,974.00	.00	536,974.00	31,079.60	.00	274,678.59	262,295.41	51	147,440.07
6030	Hourly Wages - Temporary/Seasonal	.00	.00	.00	.00	.00	.00	.00	+++	.00
6040	Overtime Pay	.00	.00	.00	.00	.00	11.43	(11.43)	+++	26.86

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# Budget Performance Report

Fiscal Year to Date 04/30/23

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
	<i>Salaries Totals</i>	\$1,319,286.00	\$0.00	\$1,319,286.00	\$96,010.84	\$0.00	\$922,501.42	\$396,784.58	70%	\$769,487.72
	<i>Employee Benefits/Costs</i>									
6110	FICA	60,768.00	.00	60,768.00	5,937.08	.00	57,119.65	3,648.35	94	47,595.95
6120	Medicare	19,317.00	.00	19,317.00	1,388.51	.00	13,358.63	5,958.37	69	11,131.29
6130	IPERS	124,831.00	.00	124,831.00	8,997.84	.00	85,962.00	38,869.00	69	70,977.44
6150	Health Insurance	156,533.00	.00	156,533.00	11,445.75	.00	110,146.11	46,386.89	70	119,123.22
6151	Wellness Program	286.00	.00	286.00	25.90	.00	236.80	49.20	83	223.85
6152	Life Insurance	1,364.00	.00	1,364.00	122.08	.00	1,114.02	249.98	82	1,059.74
6153	Long Term Disability	3,051.00	.00	3,051.00	286.48	.00	2,554.26	496.74	84	2,385.42
6160	Worker's Compensation	843.00	.00	843.00	.00	.00	828.40	14.60	98	839.12
6170	Unemployment	.00	.00	.00	.00	.00	.00	.00	+++	1,479.00
6180	Allowances	7,920.00	.00	7,920.00	660.00	.00	6,600.00	1,320.00	83	6,270.00
6190	Education Stipend	9,000.00	.00	9,000.00	750.00	.00	7,500.00	1,500.00	83	6,300.00
	<i>Employee Benefits/Costs Totals</i>	\$383,913.00	\$0.00	\$383,913.00	\$29,613.64	\$0.00	\$285,419.87	\$98,493.13	74%	\$267,385.03
	<i>Staff Development</i>									
6199	Tuition Reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	.00
6210	Dues/Membership	4,130.00	.00	4,130.00	.00	.00	1,702.00	2,428.00	41	2,803.75
6220	Subscriptions/Education Materials	750.00	.00	750.00	.00	.00	.00	750.00	0	624.27
6230	Training/Conference Registrations	9,325.00	.00	9,325.00	1,270.00	.00	6,282.54	3,042.46	67	7,711.86
6240	Travel Expenses	4,600.00	.00	4,600.00	44.41	.00	5,315.57	(715.57)	116	5,732.15
6260	Employee Health Screenings	420.00	.00	420.00	.00	.00	416.11	3.89	99	441.88
	<i>Staff Development Totals</i>	\$19,225.00	\$0.00	\$19,225.00	\$1,314.41	\$0.00	\$13,716.22	\$5,508.78	71%	\$17,313.91
	<i>Repair/Maintenance/Utilities</i>									
6310	Building Maintenance & Repairs	40,150.00	.00	40,150.00	1,609.57	2,100.00	4,073.29	33,976.71	15	366.49
6320	Grounds Maintenance & Repairs	1,250.00	.00	1,250.00	.00	.00	.00	1,250.00	0	.00
6350	Other Equipment Repairs	850.00	.00	850.00	.00	.00	940.00	(90.00)	111	.00
6371	Electric/Gas Utility Expense	90,900.00	.00	90,900.00	5,106.50	.00	81,680.00	9,220.00	90	49,293.51
6373	Communications Utility Expenses	5,468.00	.00	5,468.00	456.72	.00	5,376.81	91.19	98	6,500.19
6374	Water/Sewer Utility Expenses	1,320.00	.00	1,320.00	.00	.00	202.53	1,117.47	15	756.69
	<i>Repair/Maintenance/Utilities Totals</i>	\$139,938.00	\$0.00	\$139,938.00	\$7,172.79	\$2,100.00	\$92,272.63	\$45,565.37	67%	\$56,916.88
	<i>Contractual Services</i>									
6402	Advertising/Publications	6,083.00	.00	6,083.00	13.98	.00	3,464.55	2,618.45	57	1,374.11
6403	Outsourced Labor Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6408	General Insurance	15,366.00	.00	15,366.00	.00	.00	55,503.04	(40,137.04)	361	15,151.38
6409	Credit Card Merchant Fees	800.00	.00	800.00	143.44	.00	501.35	298.65	63	16.39
6411	Contracts - Legal Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6413	Contracts - 28E	146,400.00	.00	146,400.00	.00	.00	143,430.32	2,969.68	98	107,572.74
6416	Contracts - Real Estate Rental	.00	.00	.00	.00	.00	12,678.35	(12,678.35)	+++	49,110.14

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 101 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Contractual Services</i>										
6419	Contracts - Technology Service	71,701.00	.00	71,701.00	3,906.08	.00	51,516.12	20,184.88	72	46,318.53
6423	Contracts - Janitorial Services	54,000.00	.00	54,000.00	5,910.00	.00	43,114.99	10,885.01	80	11,331.00
6424	Contracts - Office Equipment	14,400.00	.00	14,400.00	223.21	.00	3,032.67	11,367.33	21	4,912.89
6425	Contracts - Building Maintenance	37,960.00	.00	37,960.00	19,866.00	.00	21,506.00	16,454.00	57	582.00
6426	Contracts - Grounds Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	4,200.00	.00	4,200.00	473.80	.00	1,751.00	2,449.00	42	19,059.03
<i>Contractual Services Totals</i>		<b>\$350,910.00</b>	<b>\$0.00</b>	<b>\$350,910.00</b>	<b>\$30,536.51</b>	<b>\$0.00</b>	<b>\$336,498.39</b>	<b>\$14,411.61</b>	<b>96%</b>	<b>\$255,428.21</b>
<i>Commodities</i>										
6502	Promotional Items	10,000.00	.00	10,000.00	1,704.00	327.92	2,315.60	7,356.48	26	6,803.37
6506	Office Supplies	8,750.00	.00	8,750.00	3,014.30	.00	6,888.39	1,861.61	79	1,542.13
6507	Operational Supplies	26,935.00	.00	26,935.00	3,184.18	.00	29,922.33	(2,987.33)	111	13,565.72
6508	Postage/Shipping	5,500.00	.00	5,500.00	473.81	.00	5,347.13	152.87	97	201.02
6510	Forms/Printing Services	8,760.00	.00	8,760.00	89.07	2,500.00	6,089.20	170.80	98	767.47
6511	Janitorial Supplies	14,300.00	.00	14,300.00	1,281.23	.00	6,147.96	8,152.04	43	762.36
6514	Medical Supplies	1,295.00	.00	1,295.00	31.08	.00	766.97	528.03	59	205.69
6560	Pre-Employment Screening	272.00	.00	272.00	.00	.00	.00	272.00	0	.00
6590	Events & Meetings	1,600.00	.00	1,600.00	.00	.00	861.72	738.28	54	500.00
6599	Misc Commodities/Expenses	11,000.00	.00	11,000.00	.00	.00	5,816.46	5,183.54	53	51.62
<i>Commodities Totals</i>		<b>\$88,412.00</b>	<b>\$0.00</b>	<b>\$88,412.00</b>	<b>\$9,777.67</b>	<b>\$2,827.92</b>	<b>\$64,155.76</b>	<b>\$21,428.32</b>	<b>76%</b>	<b>\$24,399.38</b>
<i>Capital Outlay</i>										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	150.00	.00	150.00	264.94	.00	264.94	(114.94)	177	.00
6713	Office Equipment	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
6714	Technology Hardware/Equipment	2,700.00	.00	2,700.00	.00	.00	2,802.28	(102.28)	104	1,600.70
6715	Software	5,723.00	.00	5,723.00	312.85	.00	4,783.80	939.20	84	515.76
6717	Small Project Costs	1,100.00	.00	1,100.00	.00	.00	.00	1,100.00	0	.00
<b>6718</b>	<b>Library Materials</b>									
6718.01	Library Materials Adult Materials	63,560.00	.00	63,560.00	2,875.48	.00	63,622.44	(62.44)	100	47,219.33
6718.02	Library Materials Young Adult Materials	20,000.00	.00	20,000.00	476.19	.00	7,813.46	12,186.54	39	5,669.87
6718.03	Library Materials Children's Materials	54,500.00	.00	54,500.00	13,839.81	.00	56,613.88	(2,113.88)	104	33,861.16
6718.04	Library Materials Audio Materials	32,500.00	.00	32,500.00	2,675.39	.00	19,258.71	13,241.29	59	15,693.97
6718.05	Library Materials Video Materials	16,000.00	.00	16,000.00	911.65	.00	24,677.97	(8,677.97)	154	20,240.88
6718.06	Library Materials Downloadable Books	8,500.00	.00	8,500.00	904.71	.00	7,896.73	603.27	93	5,550.60
6718.07	Library Materials Downloadable Media	43,000.00	.00	43,000.00	3,946.07	.00	40,463.84	2,536.16	94	34,317.40
6718.08	Library Materials Other	27,160.00	.00	27,160.00	90.00	1,620.00	29,003.85	(3,463.85)	113	19,695.62
<b>6718 - Library Materials Totals</b>		<b>\$265,220.00</b>	<b>\$0.00</b>	<b>\$265,220.00</b>	<b>\$25,719.30</b>	<b>\$1,620.00</b>	<b>\$249,350.88</b>	<b>\$14,249.12</b>	<b>95%</b>	<b>\$182,248.83</b>
<i>Capital Outlay Totals</i>		<b>\$279,893.00</b>	<b>\$0.00</b>	<b>\$279,893.00</b>	<b>\$26,297.09</b>	<b>\$1,620.00</b>	<b>\$257,201.90</b>	<b>\$21,071.10</b>	<b>92%</b>	<b>\$184,365.29</b>

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 101 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Transfers</i>										
<b>6910</b>	<b>Transfers Out</b>									
6910.02	Transfers Out To Equipment Reserve Fund	50,000.00	.00	50,000.00	.00	.00	25,000.00	25,000.00	50	25,000.00
6910.08	Transfers Out To Employee Benefits	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>6910 - Transfers Out Totals</b>		<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>	<b>\$25,000.00</b>	<b>50%</b>	<b>\$25,000.00</b>
<i>Transfers Totals</i>		<i>\$50,000.00</i>	<i>\$0.00</i>	<i>\$50,000.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$25,000.00</i>	<i>\$25,000.00</i>	<i>50%</i>	<i>\$25,000.00</i>
Department <b>410 - Library Totals</b>		<b>\$2,631,577.00</b>	<b>\$0.00</b>	<b>\$2,631,577.00</b>	<b>\$200,722.95</b>	<b>\$6,547.92</b>	<b>\$1,996,766.19</b>	<b>\$628,262.89</b>	<b>76%</b>	<b>\$1,600,296.42</b>
<b>EXPENSE TOTALS</b>		<b>\$2,631,577.00</b>	<b>\$0.00</b>	<b>\$2,631,577.00</b>	<b>\$200,722.95</b>	<b>\$6,547.92</b>	<b>\$1,996,766.19</b>	<b>\$628,262.89</b>	<b>76%</b>	<b>\$1,600,296.42</b>
Fund <b>101 - General Fund Totals</b>										
<b>REVENUE TOTALS</b>		<b>213,600.00</b>	<b>.00</b>	<b>213,600.00</b>	<b>1,058.15</b>	<b>.00</b>	<b>176,249.09</b>	<b>37,350.91</b>	<b>83%</b>	<b>208,134.11</b>
<b>EXPENSE TOTALS</b>		<b>2,631,577.00</b>	<b>.00</b>	<b>2,631,577.00</b>	<b>200,722.95</b>	<b>6,547.92</b>	<b>1,996,766.19</b>	<b>628,262.89</b>	<b>76%</b>	<b>1,600,296.42</b>
Fund <b>101 - General Fund Totals</b>		<b>(\$2,417,977.00)</b>	<b>\$0.00</b>	<b>(\$2,417,977.00)</b>	<b>(\$199,664.80)</b>	<b>(\$6,547.92)</b>	<b>(\$1,820,517.10)</b>	<b>(\$590,911.98)</b>		<b>(\$1,392,162.31)</b>
<b>Fund 105 - Equipment Reserve Fund</b>										
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Capital Outlay</i>										
6711	Furniture	.00	.00	.00	.00	.00	41,752.01	(41,752.01)	+++	.00
6712	Equipment	.00	.00	.00	.00	842.03	20,253.89	(21,095.92)	+++	36,742.37
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	719.87	112,934.34	(113,654.21)	+++	88,197.14
6715	Software	.00	.00	.00	.00	.00	852.00	(852.00)	+++	973.00
6717	Small Project Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Capital Outlay Totals</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$1,561.90</i>	<i>\$175,792.24</i>	<i>(\$177,354.14)</i>	<i>+++</i>	<i>\$125,912.51</i>
Department <b>410 - Library Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,561.90</b>	<b>\$175,792.24</b>	<b>(\$177,354.14)</b>	<b>+++</b>	<b>\$125,912.51</b>
<b>EXPENSE TOTALS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,561.90</b>	<b>\$175,792.24</b>	<b>(\$177,354.14)</b>	<b>+++</b>	<b>\$125,912.51</b>
Fund <b>105 - Equipment Reserve Fund Totals</b>										
<b>REVENUE TOTALS</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>+++</b>	<b>.00</b>
<b>EXPENSE TOTALS</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>1,561.90</b>	<b>175,792.24</b>	<b>(177,354.14)</b>	<b>+++</b>	<b>125,912.51</b>
Fund <b>105 - Equipment Reserve Fund Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$1,561.90)</b>	<b>(\$175,792.24)</b>	<b>\$177,354.14</b>		<b>(\$125,912.51)</b>
<b>Fund 130 - Special Revenue</b>										
<b>REVENUE</b>										
Department <b>410 - Library</b>										
<i>Intergovernmental</i>										
<b>4400</b>	<b>Federal Grants/Contributions</b>									
4400.01	Federal Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>4400 - Federal Grants/Contributions Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 130 - Special Revenue</b>										
<b>REVENUE</b>										
Department <b>410 - Library</b>										
<i>Intergovernmental</i>										
<b>4420</b>	<b>State Contributions</b>									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
4420.06	State Contributions Enrich Iowa - Direct Aid	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4420 - State Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Intergovernmental Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
<i>Misc Revenues</i>										
<b>4701</b>	<b>Donations</b>									
4701.01	Donations General	20,000.00	.00	20,000.00	695.00	.00	22,152.99	(2,152.99)	111	3,925.00
	<b>4701 - Donations Totals</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>\$695.00</b>	<b>\$0.00</b>	<b>\$22,152.99</b>	<b>(\$2,152.99)</b>	<b>111%</b>	<b>\$3,925.00</b>
<b>4708</b>	<b>Other Contributions</b>									
4708.01	Other Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4708 - Other Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Misc Revenues Totals</i>	<i>\$20,000.00</i>	<i>\$0.00</i>	<i>\$20,000.00</i>	<i>\$695.00</i>	<i>\$0.00</i>	<i>\$22,152.99</i>	<i>(\$2,152.99)</i>	<i>111%</i>	<i>\$3,925.00</i>
	Department <b>410 - Library Totals</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>\$695.00</b>	<b>\$0.00</b>	<b>\$22,152.99</b>	<b>(\$2,152.99)</b>	<b>111%</b>	<b>\$3,925.00</b>
	<b>REVENUE TOTALS</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>\$695.00</b>	<b>\$0.00</b>	<b>\$22,152.99</b>	<b>(\$2,152.99)</b>	<b>111%</b>	<b>\$3,925.00</b>
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Staff Development</i>										
6240	Travel Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Staff Development Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
<i>Repair/Maintenance/Utilities</i>										
6310	Building Maintenance & Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Repair/Maintenance/Utilities Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
<i>Contractual Services</i>										
6402	Advertising/Publications	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	.00	.00	.00	.00	.00	300.00	(300.00)	+++	15,182.60
	<i>Contractual Services Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$300.00</i>	<i>(\$300.00)</i>	<i>+++</i>	<i>\$15,182.60</i>
<i>Commodities</i>										
6590	Events & Meetings	2,500.00	.00	2,500.00	.00	.00	825.00	1,675.00	33	.00
6599	Misc Commodities/Expenses	.00	.00	.00	5,537.08	.00	20,809.20	(20,809.20)	+++	.00
	<i>Commodities Totals</i>	<i>\$2,500.00</i>	<i>\$0.00</i>	<i>\$2,500.00</i>	<i>\$5,537.08</i>	<i>\$0.00</i>	<i>\$21,634.20</i>	<i>(\$19,134.20)</i>	<i>865%</i>	<i>\$0.00</i>
<i>Capital Outlay</i>										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Capital Outlay Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>



# Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 130 - Special Revenue</b>										
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Transfers</i>										
<b>6910</b>	<b>Transfers Out</b>									
6910.01	Transfers Out To General Fund	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>6910 - Transfers Out Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Department <b>410 - Library Totals</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$2,500.00</b>	<b>\$5,537.08</b>	<b>\$0.00</b>	<b>\$21,934.20</b>	<b>(\$19,434.20)</b>	<b>877%</b>	<b>\$15,182.60</b>
	<b>EXPENSE TOTALS</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$2,500.00</b>	<b>\$5,537.08</b>	<b>\$0.00</b>	<b>\$21,934.20</b>	<b>(\$19,434.20)</b>	<b>877%</b>	<b>\$15,182.60</b>
Fund <b>130 - Special Revenue Totals</b>										
	<b>REVENUE TOTALS</b>	20,000.00	.00	20,000.00	695.00	.00	22,152.99	(2,152.99)	111%	3,925.00
	<b>EXPENSE TOTALS</b>	2,500.00	.00	2,500.00	5,537.08	.00	21,934.20	(19,434.20)	877%	15,182.60
	Fund <b>130 - Special Revenue Totals</b>	<b>\$17,500.00</b>	<b>\$0.00</b>	<b>\$17,500.00</b>	<b>(\$4,842.08)</b>	<b>\$0.00</b>	<b>\$218.79</b>	<b>\$17,281.21</b>		<b>(\$11,257.60)</b>
<b>Fund 301 - Capital Projects</b>										
<b>REVENUE</b>										
Department <b>410 - Library</b>										
<i>Intergovernmental</i>										
<b>4420</b>	<b>State Contributions</b>									
4420.01	State Contributions General	.00	.00	.00	.00	.00	117,877.27	(117,877.27)	+++	213,912.11
	<b>4420 - State Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$117,877.27</b>	<b>(\$117,877.27)</b>	<b>+++</b>	<b>\$213,912.11</b>
<b>4440</b>	<b>Local Grants/Contributions</b>									
4440.01	Local Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4440 - Local Grants/Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Intergovernmental Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$117,877.27	(\$117,877.27)	+++	\$213,912.11
<i>Misc Revenues</i>										
<b>4701</b>	<b>Donations</b>									
4701.01	Donations General	1,000,000.00	.00	1,000,000.00	.00	.00	453,651.00	546,349.00	45	1,338,238.81
	<b>4701 - Donations Totals</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$453,651.00</b>	<b>\$546,349.00</b>	<b>45%</b>	<b>\$1,338,238.81</b>
<b>4708</b>	<b>Other Contributions</b>									
4708.01	Other Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4708 - Other Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Misc Revenues Totals</i>	\$1,000,000.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$453,651.00	\$546,349.00	45%	\$1,338,238.81
	Department <b>410 - Library Totals</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$571,528.27</b>	<b>\$428,471.73</b>	<b>57%</b>	<b>\$1,552,150.92</b>
Department <b>620 - Finance</b>										
<i>Intergovernmental</i>										
<b>4400</b>	<b>Federal Grants/Contributions</b>									
4400.02	Federal Grants/Contributions FEMA	.00	.00	.00	.00	.00	.00	.00	+++	231,699.58
	<b>4400 - Federal Grants/Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$231,699.58</b>

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 301	<b>Capital Projects</b>									
	<b>REVENUE</b>									
	Department 620 - Finance									
	<i>Intergovernmental</i>									
4420	<b>State Contributions</b>									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4420 - State Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Intergovernmental Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$231,699.58</i>
	Department 620 - Finance Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$231,699.58
	<b>REVENUE TOTALS</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$571,528.27</b>	<b>\$428,471.73</b>	<b>57%</b>	<b>\$1,783,850.50</b>
	<b>EXPENSE</b>									
	Department 410 - Library									
	<i>Capital Outlay</i>									
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
6717	Small Project Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6750	Project Costs	.00	.00	.00	164,373.51	847,408.63	1,069,608.97	(1,917,017.60)	+++	9,241,751.45
6752	Land/Right-of-Way Purchases	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Capital Outlay Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$164,373.51</i>	<i>\$847,408.63</i>	<i>\$1,069,608.97</i>	<i>(\$1,917,017.60)</i>	<i>+++</i>	<i>\$9,241,751.45</i>
	Department 410 - Library Totals	\$0.00	\$0.00	\$0.00	\$164,373.51	\$847,408.63	\$1,069,608.97	(\$1,917,017.60)	+++	\$9,241,751.45
	Department 620 - Finance									
	<i>Staff Development</i>									
6230	Training/Conference Registrations	.00	.00	.00	.00	.00	.00	.00	+++	.00
6240	Travel Expenses	.00	.00	.00	.00	.00	.00	.00	+++	153.16
	<i>Staff Development Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$153.16</i>
	<i>Repair/Maintenance/Utilities</i>									
6310	Building Maintenance & Repairs	.00	.00	.00	20,934.59	605,424.08	546,739.60	(1,152,163.68)	+++	242,950.14
6320	Grounds Maintenance & Repairs	.00	.00	.00	.00	.00	33,050.00	(33,050.00)	+++	49,402.83
6332	Vehicle Repairs - Internal	.00	.00	.00	.00	.00	.00	.00	+++	.00
6333	Vehicle Repairs - External	.00	.00	.00	.00	.00	.00	.00	+++	.00
6334	Tires	.00	.00	.00	.00	.00	.00	.00	+++	.00
6350	Other Equipment Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6371	Electric/Gas Utility Expense	.00	.00	.00	.00	.00	.00	.00	+++	1,019.81
6373	Communications Utility Expenses	.00	.00	.00	.00	.00	.00	.00	+++	80.02
6374	Water/Sewer Utility Expenses	.00	.00	.00	.00	.00	.00	.00	+++	103.10
	<i>Repair/Maintenance/Utilities Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$20,934.59</i>	<i>\$605,424.08</i>	<i>\$579,789.60</i>	<i>(\$1,185,213.68)</i>	<i>+++</i>	<i>\$293,555.90</i>
	<i>Contractual Services</i>									
6303	Outsourced Labor Services	.00	.00	.00	.00	.00	.00	.00	+++	.00





# Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 301 - Capital Projects</b>										
<b>EXPENSE</b>										
Department <b>620 - Finance</b>										
<i>Contractual Services</i>										
6411	Contracts - Legal Services	.00	.00	.00	.00	.00	.00	.00	+++	662.22
6415	Contracts - Equipment Rental	.00	.00	.00	.00	.00	.00	.00	+++	104,603.80
6416	Contracts - Real Estate Rental	.00	.00	.00	.00	.00	(1,554.02)	1,554.02	+++	.00
6419	Contracts - Technology Service	.00	.00	.00	.00	.00	.00	.00	+++	700.00
6423	Contracts - Janitorial Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6425	Contracts - Building Maintenance	.00	.00	.00	80,045.00	90,863.95	509,608.05	(600,472.00)	+++	.00
6426	Contracts - Grounds Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	.00	.00	.00	1,341.25	309,087.00	5,506,967.30	(5,816,054.30)	+++	5,413,582.11
<i>Contractual Services Totals</i>		\$0.00	\$0.00	\$0.00	\$81,386.25	\$399,950.95	\$6,015,021.33	(\$6,414,972.28)	+++	\$5,519,548.13
<i>Commodities</i>										
6504	Small Equipment/Tools	.00	.00	.00	.00	.00	.00	.00	+++	.00
6506	Office Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6507	Operational Supplies	.00	.00	.00	.00	.00	.00	.00	+++	85.66
6508	Postage/Shipping	.00	.00	.00	.00	.00	645.50	(645.50)	+++	.00
6509	Traffic Supplies	.00	.00	.00	648.47	.00	285,943.47	(285,943.47)	+++	.00
6510	Forms/Printing Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6511	Janitorial Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6513	Vehicle Operating Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6514	Medical Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6524	Street Supplies	.00	.00	.00	.00	.00	.00	.00	+++	60,804.45
6526	Forestry Maintenance Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6527	Park Maintenance Supplies	.00	.00	.00	.00	.00	(1,980.00)	1,980.00	+++	2,380.00
6590	Events & Meetings	.00	.00	.00	.00	.00	.00	.00	+++	112.00
6599	Misc Commodities/Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Commodities Totals</i>		\$0.00	\$0.00	\$0.00	\$648.47	\$0.00	\$284,608.97	(\$284,608.97)	+++	\$63,382.11
<i>Capital Outlay</i>										
6710	Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	.00
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	2,726.50
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
6716	Trees	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>Library Materials</b>										
6718.01	Library Materials Adult Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.02	Library Materials Young Adult Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.03	Library Materials Children's Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 301 - Capital Projects										
	<b>EXPENSE</b>									
	Department 620 - Finance									
	Capital Outlay									
<b>6718</b>	<b>Library Materials</b>									
6718.04	Library Materials Audio Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.05	Library Materials Video Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.06	Library Materials Downloadable Books	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.07	Library Materials Downloadable Media	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>6718 - Library Materials Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
6750	Project Costs	1,883,334.00	.00	1,883,334.00	.00	165,625.00	182,875.00	1,534,834.00	19	.00
	Capital Outlay Totals	\$1,883,334.00	\$0.00	\$1,883,334.00	\$0.00	\$165,625.00	\$182,875.00	\$1,534,834.00	19%	\$2,726.50
	Department 620 - Finance Totals	\$1,883,334.00	\$0.00	\$1,883,334.00	\$102,969.31	\$1,171,000.03	\$7,062,294.90	(\$6,349,960.93)	437%	\$5,879,365.80
	<b>EXPENSE TOTALS</b>	<b>\$1,883,334.00</b>	<b>\$0.00</b>	<b>\$1,883,334.00</b>	<b>\$267,342.82</b>	<b>\$2,018,408.66</b>	<b>\$8,131,903.87</b>	<b>(\$8,266,978.53)</b>	<b>539%</b>	<b>\$15,121,117.25</b>
Fund 301 - Capital Projects Totals										
	REVENUE TOTALS	1,000,000.00	.00	1,000,000.00	.00	.00	571,528.27	428,471.73	57%	1,783,850.50
	EXPENSE TOTALS	1,883,334.00	.00	1,883,334.00	267,342.82	2,018,408.66	8,131,903.87	(8,266,978.53)	539%	15,121,117.25
Fund 301 - Capital Projects Totals		(\$883,334.00)	\$0.00	(\$883,334.00)	(\$267,342.82)	(\$2,018,408.66)	(\$7,560,375.60)	\$8,695,450.26		(\$13,337,266.75)
	Grand Totals									
	REVENUE TOTALS	1,233,600.00	.00	1,233,600.00	1,753.15	.00	769,930.35	463,669.65	62%	1,995,909.61
	EXPENSE TOTALS	4,517,411.00	.00	4,517,411.00	473,602.85	2,026,518.48	10,326,396.50	(7,835,503.98)	273%	16,862,508.78
	Grand Totals	(\$3,283,811.00)	\$0.00	(\$3,283,811.00)	(\$471,849.70)	(\$2,026,518.48)	(\$9,556,466.15)	\$8,299,173.63		(\$14,866,599.17)



# Budget Performance Report

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund <b>101 - General Fund</b>										
<b>REVENUE</b>										
Department <b>410 - Library</b>										
<i>Intergovernmental</i>										
<b>4420</b>	<b>State Contributions</b>									
4420.01	State Contributions General	.00	.00	.00	.00	.00	4,800.00	(4,800.00)	+++	.00
4420.06	State Contributions Enrich Iowa - Direct Aid	11,000.00	.00	11,000.00	.00	.00	11,149.28	(149.28)	101	82,055.48
	<b>4420 - State Contributions Totals</b>	<b>\$11,000.00</b>	<b>\$0.00</b>	<b>\$11,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,949.28</b>	<b>(\$4,949.28)</b>	<b>145%</b>	<b>\$82,055.48</b>
4424	Enrich Iowa - Open Access	40,000.00	.00	40,000.00	.00	.00	59,990.06	(19,990.06)	150	.00
4425	Enrich Iowa - InterLibrary Loan	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>4440</b>	<b>Local Grants/Contributions</b>									
4440.01	Local Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4440 - Local Grants/Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
4441	County Borrowers	75,000.00	.00	75,000.00	.00	.00	50,966.61	24,033.39	68	55,938.29
4442	Contracting Cities	50,600.00	.00	50,600.00	.00	.00	40,011.96	10,588.04	79	29,971.47
	<i>Intergovernmental Totals</i>	<b>\$176,600.00</b>	<b>\$0.00</b>	<b>\$176,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$166,917.91</b>	<b>\$9,682.09</b>	<b>95%</b>	<b>\$167,965.24</b>
<i>Charges for Service</i>										
4504	Copy Charges	5,000.00	.00	5,000.00	354.45	.00	3,740.33	1,259.67	75	1,331.74
4505	Lost/Damaged and Paid	1,150.00	.00	1,150.00	543.71	.00	2,556.17	(1,406.17)	222	411.77
4506	Fax Revenues	.00	.00	.00	1.75	.00	34.00	(34.00)	+++	.00
4509	Rental - Community Room	500.00	.00	500.00	.00	.00	1,775.00	(1,275.00)	355	.00
	<i>Charges for Service Totals</i>	<b>\$6,650.00</b>	<b>\$0.00</b>	<b>\$6,650.00</b>	<b>\$899.91</b>	<b>\$0.00</b>	<b>\$8,105.50</b>	<b>(\$1,455.50)</b>	<b>122%</b>	<b>\$1,743.51</b>
<i>Misc Revenues</i>										
<b>4702</b>	<b>Penalties/Fines</b>									
4702.03	Penalties/Fines Other	100.00	.00	100.00	113.49	.00	630.80	(530.80)	631	1,199.38
	<b>4702 - Penalties/Fines Totals</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$113.49</b>	<b>\$0.00</b>	<b>\$630.80</b>	<b>(\$530.80)</b>	<b>631%</b>	<b>\$1,199.38</b>
4704	Misc Revenues	250.00	.00	250.00	78.44	.00	1,683.50	(1,433.50)	673	.00
<b>4708</b>	<b>Other Contributions</b>									
4708.01	Other Contributions General	30,000.00	.00	30,000.00	35,503.00	.00	35,503.00	(5,503.00)	118	37,444.34
	<b>4708 - Other Contributions Totals</b>	<b>\$30,000.00</b>	<b>\$0.00</b>	<b>\$30,000.00</b>	<b>\$35,503.00</b>	<b>\$0.00</b>	<b>\$35,503.00</b>	<b>(\$5,503.00)</b>	<b>118%</b>	<b>\$37,444.34</b>
4709	Fuel Tax Refunds	.00	.00	.00	.00	.00	3.22	(3.22)	+++	6.83
	<i>Misc Revenues Totals</i>	<b>\$30,350.00</b>	<b>\$0.00</b>	<b>\$30,350.00</b>	<b>\$35,694.93</b>	<b>\$0.00</b>	<b>\$37,820.52</b>	<b>(\$7,470.52)</b>	<b>125%</b>	<b>\$38,650.55</b>
	Department <b>410 - Library Totals</b>	<b>\$213,600.00</b>	<b>\$0.00</b>	<b>\$213,600.00</b>	<b>\$36,594.84</b>	<b>\$0.00</b>	<b>\$212,843.93</b>	<b>\$756.07</b>	<b>100%</b>	<b>\$208,359.30</b>
	<b>REVENUE TOTALS</b>	<b>\$213,600.00</b>	<b>\$0.00</b>	<b>\$213,600.00</b>	<b>\$36,594.84</b>	<b>\$0.00</b>	<b>\$212,843.93</b>	<b>\$756.07</b>	<b>100%</b>	<b>\$208,359.30</b>
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Salaries</i>										
6010	Regular Full-Time Salaries	782,312.00	.00	782,312.00	65,052.45	.00	712,863.85	69,448.15	91	676,057.47
6020	Regular Part-Time Salaries	536,974.00	.00	536,974.00	32,648.64	.00	307,327.23	229,646.77	57	162,028.52
6030	Hourly Wages - Temporary/Seasonal	.00	.00	.00	.00	.00	.00	.00	+++	.00
6040	Overtime Pay	.00	.00	.00	.00	.00	11.43	(11.43)	+++	26.86

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
	<i>Salaries Totals</i>	\$1,319,286.00	\$0.00	\$1,319,286.00	\$97,701.09	\$0.00	\$1,020,202.51	\$299,083.49	77%	\$838,112.85
	<i>Employee Benefits/Costs</i>									
6110	FICA	60,768.00	.00	60,768.00	6,041.80	.00	63,161.45	(2,393.45)	104	51,846.72
6120	Medicare	19,317.00	.00	19,317.00	1,413.01	.00	14,771.64	4,545.36	76	12,125.41
6130	IPERS	124,831.00	.00	124,831.00	9,192.26	.00	95,154.26	29,676.74	76	77,509.59
6150	Health Insurance	156,533.00	.00	156,533.00	11,445.75	.00	121,591.86	34,941.14	78	130,460.34
6151	Wellness Program	286.00	.00	286.00	25.90	.00	262.70	23.30	92	246.05
6152	Life Insurance	1,364.00	.00	1,364.00	124.07	.00	1,238.09	125.91	91	1,163.96
6153	Long Term Disability	3,051.00	.00	3,051.00	286.48	.00	2,840.74	210.26	93	2,624.64
6160	Worker's Compensation	843.00	.00	843.00	.00	.00	828.40	14.60	98	839.12
6170	Unemployment	.00	.00	.00	.00	.00	.00	.00	+++	1,479.00
6180	Allowances	7,920.00	.00	7,920.00	660.00	.00	7,260.00	660.00	92	6,930.00
6190	Education Stipend	9,000.00	.00	9,000.00	750.00	.00	8,250.00	750.00	92	7,050.00
	<i>Employee Benefits/Costs Totals</i>	\$383,913.00	\$0.00	\$383,913.00	\$29,939.27	\$0.00	\$315,359.14	\$68,553.86	82%	\$292,274.83
	<i>Staff Development</i>									
6199	Tuition Reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	.00
6210	Dues/Membership	4,130.00	.00	4,130.00	.00	.00	1,702.00	2,428.00	41	2,803.75
6220	Subscriptions/Education Materials	750.00	.00	750.00	125.28	.00	125.28	624.72	17	624.27
6230	Training/Conference Registrations	9,325.00	.00	9,325.00	821.99	.00	7,104.53	2,220.47	76	8,581.86
6240	Travel Expenses	4,600.00	.00	4,600.00	.00	.00	5,315.57	(715.57)	116	7,035.72
6260	Employee Health Screenings	420.00	.00	420.00	.00	.00	416.11	3.89	99	441.88
	<i>Staff Development Totals</i>	\$19,225.00	\$0.00	\$19,225.00	\$947.27	\$0.00	\$14,663.49	\$4,561.51	76%	\$19,487.48
	<i>Repair/Maintenance/Utilities</i>									
6310	Building Maintenance & Repairs	40,150.00	.00	40,150.00	2,553.40	2,100.00	6,626.69	31,423.31	22	414.48
6320	Grounds Maintenance & Repairs	1,250.00	.00	1,250.00	.00	.00	.00	1,250.00	0	.00
6350	Other Equipment Repairs	850.00	.00	850.00	.00	.00	940.00	(90.00)	111	.00
6371	Electric/Gas Utility Expense	90,900.00	.00	90,900.00	5,263.76	.00	86,943.76	3,956.24	96	48,775.93
6373	Communications Utility Expenses	5,468.00	.00	5,468.00	456.72	.00	5,833.53	(365.53)	107	6,844.34
6374	Water/Sewer Utility Expenses	1,320.00	.00	1,320.00	.00	.00	202.53	1,117.47	15	786.69
	<i>Repair/Maintenance/Utilities Totals</i>	\$139,938.00	\$0.00	\$139,938.00	\$8,273.88	\$2,100.00	\$100,546.51	\$37,291.49	73%	\$56,821.44
	<i>Contractual Services</i>									
6402	Advertising/Publications	6,083.00	.00	6,083.00	.00	.00	3,464.55	2,618.45	57	2,122.10
6403	Outsourced Labor Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6408	General Insurance	15,366.00	.00	15,366.00	.00	.00	55,503.04	(40,137.04)	361	15,151.38
6409	Credit Card Merchant Fees	800.00	.00	800.00	103.17	.00	604.52	195.48	76	21.73
6411	Contracts - Legal Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6413	Contracts - 28E	146,400.00	.00	146,400.00	.00	.00	143,430.32	2,969.68	98	143,430.32
6416	Contracts - Real Estate Rental	.00	.00	.00	.00	.00	12,678.35	(12,678.35)	+++	53,547.14

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
Contractual Services										
6419	Contracts - Technology Service	71,701.00	.00	71,701.00	2,306.74	.00	53,822.86	17,878.14	75	49,973.65
6423	Contracts - Janitorial Services	54,000.00	.00	54,000.00	5,910.00	.00	49,024.99	4,975.01	91	12,197.00
6424	Contracts - Office Equipment	14,400.00	.00	14,400.00	223.21	.00	3,255.88	11,144.12	23	5,136.10
6425	Contracts - Building Maintenance	37,960.00	.00	37,960.00	634.00	.00	22,140.00	15,820.00	58	582.00
6426	Contracts - Grounds Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	4,200.00	.00	4,200.00	556.20	.00	2,307.20	1,892.80	55	19,059.03
<i>Contractual Services Totals</i>		\$350,910.00	\$0.00	\$350,910.00	\$9,733.32	\$0.00	\$346,231.71	\$4,678.29	99%	\$301,220.45
Commodities										
6502	Promotional Items	10,000.00	.00	10,000.00	9.99	5,327.92	2,325.59	2,346.49	77	8,242.40
6506	Office Supplies	8,750.00	.00	8,750.00	1,145.75	.00	8,034.14	715.86	92	2,913.71
6507	Operational Supplies	26,935.00	.00	26,935.00	2,784.58	.00	32,706.91	(5,771.91)	121	19,594.67
6508	Postage/Shipping	5,500.00	.00	5,500.00	.00	.00	5,347.13	152.87	97	491.95
6510	Forms/Printing Services	8,760.00	.00	8,760.00	60.00	2,500.00	6,149.20	110.80	99	7,542.47
6511	Janitorial Supplies	14,300.00	.00	14,300.00	1,098.91	.00	7,246.87	7,053.13	51	813.35
6514	Medical Supplies	1,295.00	.00	1,295.00	1,124.98	.00	1,891.95	(596.95)	146	205.69
6560	Pre-Employment Screening	272.00	.00	272.00	.00	.00	.00	272.00	0	.00
6590	Events & Meetings	1,600.00	.00	1,600.00	190.94	.00	1,052.66	547.34	66	500.00
6599	Misc Commodities/Expenses	11,000.00	.00	11,000.00	.80	6,500.00	5,817.26	(1,317.26)	112	51.62
<i>Commodities Totals</i>		\$88,412.00	\$0.00	\$88,412.00	\$6,415.95	\$14,327.92	\$70,571.71	\$3,512.37	96%	\$40,355.86
Capital Outlay										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	150.00	.00	150.00	.00	.00	264.94	(114.94)	177	.00
6713	Office Equipment	5,000.00	.00	5,000.00	244.94	.00	244.94	4,755.06	5	.00
6714	Technology Hardware/Equipment	2,700.00	.00	2,700.00	.00	.00	2,802.28	(102.28)	104	1,703.68
6715	Software	5,723.00	.00	5,723.00	67.97	.00	4,851.77	871.23	85	554.73
6717	Small Project Costs	1,100.00	.00	1,100.00	.00	.00	.00	1,100.00	0	.00
<b>6718 - Library Materials</b>										
6718.01	Library Materials Adult Materials	63,560.00	.00	63,560.00	1,971.89	.00	65,594.33	(2,034.33)	103	61,684.65
6718.02	Library Materials Young Adult Materials	20,000.00	.00	20,000.00	1,115.25	.00	8,928.71	11,071.29	45	11,310.84
6718.03	Library Materials Children's Materials	54,500.00	.00	54,500.00	6,509.36	.00	63,123.24	(8,623.24)	116	52,632.62
6718.04	Library Materials Audio Materials	32,500.00	.00	32,500.00	1,725.18	.00	20,983.89	11,516.11	65	16,540.19
6718.05	Library Materials Video Materials	16,000.00	.00	16,000.00	877.81	.00	25,555.78	(9,555.78)	160	22,238.81
6718.06	Library Materials Downloadable Books	8,500.00	.00	8,500.00	828.14	.00	8,724.87	(224.87)	103	7,536.46
6718.07	Library Materials Downloadable Media	43,000.00	.00	43,000.00	3,888.66	.00	44,352.50	(1,352.50)	103	36,876.84
6718.08	Library Materials Other	27,160.00	.00	27,160.00	2,096.77	75.81	31,100.62	(4,016.43)	115	21,750.68
<b>6718 - Library Materials Totals</b>		\$265,220.00	\$0.00	\$265,220.00	\$19,013.06	\$75.81	\$268,363.94	(\$3,219.75)	101%	\$230,571.09
<i>Capital Outlay Totals</i>		\$279,893.00	\$0.00	\$279,893.00	\$19,325.97	\$75.81	\$276,527.87	\$3,289.32	99%	\$232,829.50

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 101 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Transfers</i>										
<b>6910</b>	<b>Transfers Out</b>									
6910.02	Transfers Out To Equipment Reserve Fund	50,000.00	.00	50,000.00	.00	.00	25,000.00	25,000.00	50	50,000.00
6910.08	Transfers Out To Employee Benefits	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>6910 - Transfers Out Totals</b>		<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>	<b>\$25,000.00</b>	<b>50%</b>	<b>\$50,000.00</b>
<i>Transfers Totals</i>		<i>\$50,000.00</i>	<i>\$0.00</i>	<i>\$50,000.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$25,000.00</i>	<i>\$25,000.00</i>	<i>50%</i>	<i>\$50,000.00</i>
Department <b>410 - Library Totals</b>		<b>\$2,631,577.00</b>	<b>\$0.00</b>	<b>\$2,631,577.00</b>	<b>\$172,336.75</b>	<b>\$16,503.73</b>	<b>\$2,169,102.94</b>	<b>\$445,970.33</b>	<b>83%</b>	<b>\$1,831,102.41</b>
<b>EXPENSE TOTALS</b>		<b>\$2,631,577.00</b>	<b>\$0.00</b>	<b>\$2,631,577.00</b>	<b>\$172,336.75</b>	<b>\$16,503.73</b>	<b>\$2,169,102.94</b>	<b>\$445,970.33</b>	<b>83%</b>	<b>\$1,831,102.41</b>
Fund <b>101 - General Fund Totals</b>										
<b>REVENUE TOTALS</b>		<b>213,600.00</b>	<b>.00</b>	<b>213,600.00</b>	<b>36,594.84</b>	<b>.00</b>	<b>212,843.93</b>	<b>756.07</b>	<b>100%</b>	<b>208,359.30</b>
<b>EXPENSE TOTALS</b>		<b>2,631,577.00</b>	<b>.00</b>	<b>2,631,577.00</b>	<b>172,336.75</b>	<b>16,503.73</b>	<b>2,169,102.94</b>	<b>445,970.33</b>	<b>83%</b>	<b>1,831,102.41</b>
Fund <b>101 - General Fund Totals</b>		<b>(\$2,417,977.00)</b>	<b>\$0.00</b>	<b>(\$2,417,977.00)</b>	<b>(\$135,741.91)</b>	<b>(\$16,503.73)</b>	<b>(\$1,956,259.01)</b>	<b>(\$445,214.26)</b>		<b>(\$1,622,743.11)</b>
<b>Fund 105 - Equipment Reserve Fund</b>										
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Capital Outlay</i>										
6711	Furniture	.00	42,000.00	42,000.00	.00	.00	41,752.01	247.99	99	.00
6712	Equipment	.00	21,000.00	21,000.00	.00	842.03	20,253.89	(95.92)	100	52,512.37
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	113,000.00	113,000.00	.00	719.87	112,934.34	(654.21)	101	99,790.11
6715	Software	.00	.00	.00	.00	.00	852.00	(852.00)	+++	973.00
6717	Small Project Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Capital Outlay Totals</i>		<i>\$0.00</i>	<i>\$176,000.00</i>	<i>\$176,000.00</i>	<i>\$0.00</i>	<i>\$1,561.90</i>	<i>\$175,792.24</i>	<i>(\$1,354.14)</i>	<i>101%</i>	<i>\$153,275.48</i>
Department <b>410 - Library Totals</b>		<b>\$0.00</b>	<b>\$176,000.00</b>	<b>\$176,000.00</b>	<b>\$0.00</b>	<b>\$1,561.90</b>	<b>\$175,792.24</b>	<b>(\$1,354.14)</b>	<b>101%</b>	<b>\$153,275.48</b>
<b>EXPENSE TOTALS</b>		<b>\$0.00</b>	<b>\$176,000.00</b>	<b>\$176,000.00</b>	<b>\$0.00</b>	<b>\$1,561.90</b>	<b>\$175,792.24</b>	<b>(\$1,354.14)</b>	<b>101%</b>	<b>\$153,275.48</b>
Fund <b>105 - Equipment Reserve Fund Totals</b>										
<b>REVENUE TOTALS</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>+++</b>	<b>.00</b>
<b>EXPENSE TOTALS</b>		<b>.00</b>	<b>176,000.00</b>	<b>176,000.00</b>	<b>.00</b>	<b>1,561.90</b>	<b>175,792.24</b>	<b>(1,354.14)</b>	<b>101%</b>	<b>153,275.48</b>
Fund <b>105 - Equipment Reserve Fund Totals</b>		<b>\$0.00</b>	<b>(\$176,000.00)</b>	<b>(\$176,000.00)</b>	<b>\$0.00</b>	<b>(\$1,561.90)</b>	<b>(\$175,792.24)</b>	<b>\$1,354.14</b>		<b>(\$153,275.48)</b>
<b>Fund 130 - Special Revenue</b>										
<b>REVENUE</b>										
Department <b>410 - Library</b>										
<i>Intergovernmental</i>										
<b>4400</b>	<b>Federal Grants/Contributions</b>									
4400.01	Federal Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>4400 - Federal Grants/Contributions Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 130 - Special Revenue</b>										
<b>REVENUE</b>										
Department <b>410 - Library</b>										
<i>Intergovernmental</i>										
<b>4420</b>	<b>State Contributions</b>									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
4420.06	State Contributions Enrich Iowa - Direct Aid	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4420 - State Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Intergovernmental Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
<i>Misc Revenues</i>										
<b>4701</b>	<b>Donations</b>									
4701.01	Donations General	20,000.00	.00	20,000.00	710.00	.00	22,862.99	(2,862.99)	114	3,925.00
	<b>4701 - Donations Totals</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>\$710.00</b>	<b>\$0.00</b>	<b>\$22,862.99</b>	<b>(\$2,862.99)</b>	<b>114%</b>	<b>\$3,925.00</b>
<b>4708</b>	<b>Other Contributions</b>									
4708.01	Other Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4708 - Other Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Misc Revenues Totals</i>	<i>\$20,000.00</i>	<i>\$0.00</i>	<i>\$20,000.00</i>	<i>\$710.00</i>	<i>\$0.00</i>	<i>\$22,862.99</i>	<i>(\$2,862.99)</i>	<i>114%</i>	<i>\$3,925.00</i>
	Department <b>410 - Library Totals</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>\$710.00</b>	<b>\$0.00</b>	<b>\$22,862.99</b>	<b>(\$2,862.99)</b>	<b>114%</b>	<b>\$3,925.00</b>
	<b>REVENUE TOTALS</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>\$710.00</b>	<b>\$0.00</b>	<b>\$22,862.99</b>	<b>(\$2,862.99)</b>	<b>114%</b>	<b>\$3,925.00</b>
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Staff Development</i>										
6240	Travel Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Staff Development Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
<i>Repair/Maintenance/Utilities</i>										
6310	Building Maintenance & Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Repair/Maintenance/Utilities Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
<i>Contractual Services</i>										
6402	Advertising/Publications	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	.00	.00	.00	.00	.00	300.00	(300.00)	+++	15,227.60
	<i>Contractual Services Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$300.00</i>	<i>(\$300.00)</i>	<i>+++</i>	<i>\$15,227.60</i>
<i>Commodities</i>										
6590	Events & Meetings	2,500.00	.00	2,500.00	.00	.00	825.00	1,675.00	33	.00
6599	Misc Commodities/Expenses	.00	.00	.00	6,079.77	.00	26,888.97	(26,888.97)	+++	.00
	<i>Commodities Totals</i>	<i>\$2,500.00</i>	<i>\$0.00</i>	<i>\$2,500.00</i>	<i>\$6,079.77</i>	<i>\$0.00</i>	<i>\$27,713.97</i>	<i>(\$25,213.97)</i>	<i>1109%</i>	<i>\$0.00</i>
<i>Capital Outlay</i>										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Capital Outlay Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>



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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 130 - Special Revenue</b>										
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Transfers</i>										
<b>6910</b>	<b>Transfers Out</b>									
6910.01	Transfers Out To General Fund	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>6910 - Transfers Out Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Department <b>410 - Library Totals</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$2,500.00</b>	<b>\$6,079.77</b>	<b>\$0.00</b>	<b>\$28,013.97</b>	<b>(\$25,513.97)</b>	<b>1121%</b>	<b>\$15,227.60</b>
	<b>EXPENSE TOTALS</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$2,500.00</b>	<b>\$6,079.77</b>	<b>\$0.00</b>	<b>\$28,013.97</b>	<b>(\$25,513.97)</b>	<b>1121%</b>	<b>\$15,227.60</b>
Fund <b>130 - Special Revenue Totals</b>										
	<b>REVENUE TOTALS</b>	20,000.00	.00	20,000.00	710.00	.00	22,862.99	(2,862.99)	114%	3,925.00
	<b>EXPENSE TOTALS</b>	2,500.00	.00	2,500.00	6,079.77	.00	28,013.97	(25,513.97)	1121%	15,227.60
	Fund <b>130 - Special Revenue Totals</b>	<b>\$17,500.00</b>	<b>\$0.00</b>	<b>\$17,500.00</b>	<b>(\$5,369.77)</b>	<b>\$0.00</b>	<b>(\$5,150.98)</b>	<b>\$22,650.98</b>		<b>(\$11,302.60)</b>
<b>Fund 301 - Capital Projects</b>										
<b>REVENUE</b>										
Department <b>410 - Library</b>										
<i>Intergovernmental</i>										
<b>4420</b>	<b>State Contributions</b>									
4420.01	State Contributions General	.00	.00	.00	.00	.00	117,877.27	(117,877.27)	+++	213,912.11
	<b>4420 - State Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$117,877.27</b>	<b>(\$117,877.27)</b>	<b>+++</b>	<b>\$213,912.11</b>
<b>4440</b>	<b>Local Grants/Contributions</b>									
4440.01	Local Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4440 - Local Grants/Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Intergovernmental Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$117,877.27	(\$117,877.27)	+++	\$213,912.11
<i>Misc Revenues</i>										
<b>4701</b>	<b>Donations</b>									
4701.01	Donations General	1,000,000.00	.00	1,000,000.00	.00	.00	453,651.00	546,349.00	45	1,514,401.81
	<b>4701 - Donations Totals</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$453,651.00</b>	<b>\$546,349.00</b>	<b>45%</b>	<b>\$1,514,401.81</b>
<b>4708</b>	<b>Other Contributions</b>									
4708.01	Other Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4708 - Other Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Misc Revenues Totals</i>	\$1,000,000.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$453,651.00	\$546,349.00	45%	\$1,514,401.81
	Department <b>410 - Library Totals</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$571,528.27</b>	<b>\$428,471.73</b>	<b>57%</b>	<b>\$1,728,313.92</b>
Department <b>620 - Finance</b>										
<i>Intergovernmental</i>										
<b>4400</b>	<b>Federal Grants/Contributions</b>									
4400.02	Federal Grants/Contributions FEMA	.00	.00	.00	.00	.00	.00	.00	+++	3,179,353.46
	<b>4400 - Federal Grants/Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$3,179,353.46</b>

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 301	<b>Capital Projects</b>									
	<b>REVENUE</b>									
	Department 620 - Finance									
	<i>Intergovernmental</i>									
4420	<b>State Contributions</b>									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4420 - State Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Intergovernmental Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$3,179,353.46</i>
	Department 620 - Finance Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$3,179,353.46
	<b>REVENUE TOTALS</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$571,528.27</b>	<b>\$428,471.73</b>	<b>57%</b>	<b>\$4,907,667.38</b>
	<b>EXPENSE</b>									
	Department 410 - Library									
	<i>Capital Outlay</i>									
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
6717	Small Project Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6750	Project Costs	.00	2,000,000.00	2,000,000.00	23,350.00	887,915.87	1,092,958.97	19,125.16	99	10,098,235.49
6752	Land/Right-of-Way Purchases	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Capital Outlay Totals</i>	<i>\$0.00</i>	<i>\$2,000,000.00</i>	<i>\$2,000,000.00</i>	<i>\$23,350.00</i>	<i>\$887,915.87</i>	<i>\$1,092,958.97</i>	<i>\$19,125.16</i>	<i>99%</i>	<i>\$10,098,235.49</i>
	Department 410 - Library Totals	\$0.00	\$2,000,000.00	\$2,000,000.00	\$23,350.00	\$887,915.87	\$1,092,958.97	\$19,125.16	99%	\$10,098,235.49
	Department 620 - Finance									
	<i>Staff Development</i>									
6230	Training/Conference Registrations	.00	.00	.00	.00	.00	.00	.00	+++	.00
6240	Travel Expenses	.00	.00	.00	.00	.00	.00	.00	+++	153.16
	<i>Staff Development Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$153.16</i>
	<i>Repair/Maintenance/Utilities</i>									
6310	Building Maintenance & Repairs	.00	.00	.00	(38,657.11)	501,750.22	508,082.49	(1,009,832.71)	+++	242,950.14
6320	Grounds Maintenance & Repairs	.00	.00	.00	2,186.50	.00	35,236.50	(35,236.50)	+++	49,402.83
6332	Vehicle Repairs - Internal	.00	.00	.00	.00	.00	.00	.00	+++	.00
6333	Vehicle Repairs - External	.00	.00	.00	.00	.00	.00	.00	+++	.00
6334	Tires	.00	.00	.00	.00	.00	.00	.00	+++	.00
6350	Other Equipment Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6371	Electric/Gas Utility Expense	.00	.00	.00	.00	.00	.00	.00	+++	1,019.81
6373	Communications Utility Expenses	.00	.00	.00	.00	.00	.00	.00	+++	80.02
6374	Water/Sewer Utility Expenses	.00	.00	.00	.00	.00	.00	.00	+++	103.10
	<i>Repair/Maintenance/Utilities Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>(\$36,470.61)</i>	<i>\$501,750.22</i>	<i>\$543,318.99</i>	<i>(\$1,045,069.21)</i>	<i>+++</i>	<i>\$293,555.90</i>
	<i>Contractual Services</i>									
6303	Outsourced Labor Services	.00	.00	.00	.00	.00	.00	.00	+++	.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 301 - Capital Projects</b>										
<b>EXPENSE</b>										
Department <b>620 - Finance</b>										
<i>Contractual Services</i>										
6411	Contracts - Legal Services	.00	.00	.00	.00	.00	.00	.00	+++	662.22
6415	Contracts - Equipment Rental	.00	.00	.00	.00	.00	.00	.00	+++	104,603.80
6416	Contracts - Real Estate Rental	.00	.00	.00	.00	.00	(1,554.02)	1,554.02	+++	.00
6419	Contracts - Technology Service	.00	.00	.00	.00	.00	.00	.00	+++	700.00
6423	Contracts - Janitorial Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6425	Contracts - Building Maintenance	.00	.00	.00	61,294.95	29,569.00	570,903.00	(600,472.00)	+++	.00
6426	Contracts - Grounds Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	.00	4,956,000.00	4,956,000.00	40,363.80	267,335.70	5,547,331.10	(858,666.80)	117	5,416,750.86
<i>Contractual Services Totals</i>		\$0.00	\$4,956,000.00	\$4,956,000.00	\$101,658.75	\$296,904.70	\$6,116,680.08	(\$1,457,584.78)	129%	\$5,522,716.88
<i>Commodities</i>										
6504	Small Equipment/Tools	.00	.00	.00	.00	.00	.00	.00	+++	.00
6506	Office Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6507	Operational Supplies	.00	.00	.00	.00	.00	.00	.00	+++	85.66
6508	Postage/Shipping	.00	.00	.00	.00	.00	645.50	(645.50)	+++	.00
6509	Traffic Supplies	.00	.00	.00	.00	.00	285,943.47	(285,943.47)	+++	.00
6510	Forms/Printing Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6511	Janitorial Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6513	Vehicle Operating Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6514	Medical Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6524	Street Supplies	.00	.00	.00	.00	.00	.00	.00	+++	60,804.45
6526	Forestry Maintenance Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6527	Park Maintenance Supplies	.00	.00	.00	.00	.00	(1,980.00)	1,980.00	+++	2,380.00
6590	Events & Meetings	.00	.00	.00	.00	.00	.00	.00	+++	112.00
6599	Misc Commodities/Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Commodities Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$284,608.97	(\$284,608.97)	+++	\$63,382.11
<i>Capital Outlay</i>										
6710	Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	.00
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	2,726.50
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
6716	Trees	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>Library Materials</b>										
6718.01	Library Materials Adult Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.02	Library Materials Young Adult Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.03	Library Materials Children's Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 301 - Capital Projects										
	<b>EXPENSE</b>									
	Department 620 - Finance									
	Capital Outlay									
<b>6718</b>	<b>Library Materials</b>									
6718.04	Library Materials Audio Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.05	Library Materials Video Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.06	Library Materials Downloadable Books	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.07	Library Materials Downloadable Media	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>6718 - Library Materials Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
6750	Project Costs	1,883,334.00	.00	1,883,334.00	70,410.20	95,214.80	253,285.20	1,534,834.00	19	.00
	<i>Capital Outlay Totals</i>	<b>\$1,883,334.00</b>	<b>\$0.00</b>	<b>\$1,883,334.00</b>	<b>\$70,410.20</b>	<b>\$95,214.80</b>	<b>\$253,285.20</b>	<b>\$1,534,834.00</b>	<b>19%</b>	<b>\$2,726.50</b>
	Department 620 - Finance Totals	\$1,883,334.00	\$4,956,000.00	\$6,839,334.00	\$135,598.34	\$893,869.72	\$7,197,893.24	(\$1,252,428.96)	118%	\$5,882,534.55
	<b>EXPENSE TOTALS</b>	<b>\$1,883,334.00</b>	<b>\$6,956,000.00</b>	<b>\$8,839,334.00</b>	<b>\$158,948.34</b>	<b>\$1,781,785.59</b>	<b>\$8,290,852.21</b>	<b>(\$1,233,303.80)</b>	<b>114%</b>	<b>\$15,980,770.04</b>
Fund 301 - Capital Projects Totals										
	<b>REVENUE TOTALS</b>	<b>1,000,000.00</b>	<b>.00</b>	<b>1,000,000.00</b>	<b>.00</b>	<b>.00</b>	<b>571,528.27</b>	<b>428,471.73</b>	<b>57%</b>	<b>4,907,667.38</b>
	<b>EXPENSE TOTALS</b>	<b>1,883,334.00</b>	<b>6,956,000.00</b>	<b>8,839,334.00</b>	<b>158,948.34</b>	<b>1,781,785.59</b>	<b>8,290,852.21</b>	<b>(1,233,303.80)</b>	<b>114%</b>	<b>15,980,770.04</b>
Fund 301 - Capital Projects Totals		(\$883,334.00)	(\$6,956,000.00)	(\$7,839,334.00)	(\$158,948.34)	(\$1,781,785.59)	(\$7,719,323.94)	\$1,661,775.53		(\$11,073,102.66)
	Grand Totals									
	<b>REVENUE TOTALS</b>	<b>1,233,600.00</b>	<b>.00</b>	<b>1,233,600.00</b>	<b>37,304.84</b>	<b>.00</b>	<b>807,235.19</b>	<b>426,364.81</b>	<b>65%</b>	<b>5,119,951.68</b>
	<b>EXPENSE TOTALS</b>	<b>4,517,411.00</b>	<b>7,132,000.00</b>	<b>11,649,411.00</b>	<b>337,364.86</b>	<b>1,799,851.22</b>	<b>10,663,761.36</b>	<b>(814,201.58)</b>	<b>107%</b>	<b>17,980,375.53</b>
	Grand Totals	(\$3,283,811.00)	(\$7,132,000.00)	(\$10,415,811.00)	(\$300,060.02)	(\$1,799,851.22)	(\$9,856,526.17)	\$1,240,566.39		(\$12,860,423.85)



Metro Library Network  
Cedar Rapids · Hiawatha · Marion

## Library Services Contract

**WHEREAS**, the City of Robins, Iowa, desires to contract with the Metro Library Network consisting of Cedar Rapids, Hiawatha, and Marion Public Libraries for library services; and

**WHEREAS**, the Cedar Rapids, Hiawatha, and Marion Public Libraries are agreeable to providing library services to the residents of the City of Robins, Iowa (hereinafter “Robins”).

**NOW THEREFORE, IT IS AGREED** by the undersigned parties as follows:

- 1. Purpose:** The purpose of this Library Contract (“Agreement”) is to provide the terms under which the Cedar Rapids, Hiawatha, and Marion Public Libraries will provide library services to Robins for the duration of this Agreement.
- 2. Term:** The effective date of this Agreement shall be July 1, 2023, and the Agreement shall continue in full force and effect until June 30, 2028, unless terminated early as provided for herein. The contract amount is calculated based on the taxable value of Robins at \$204,534,000 and a rate of \$.48 per thousand for an annual fee of \$98,176.
- 3. Termination:** Either party may terminate this Agreement upon providing the other parties with written notice on or before October 1 of the previous fiscal year:  
Cancellation for FY25 would need to occur by October 1, 2023  
FY26 – October 1, 2024  
FY27 – October 1, 2025  
FY28 – October 1, 2026

If Robins terminates this Agreement, the fees paid to the Cedar Rapids, Marion, and Hiawatha Public Libraries under this Agreement shall be kept as received on the payment schedule in section 4 below.

- 4. Fees and Payments:** In exchange for providing library services to the citizens of Robins for FY24 through FY28, Robins shall pay to the Cedar Rapids, Marion, and Hiawatha Public Libraries the following annual amounts each year in four (4) equal payments due on or before July 31, October 31, January 31, and April 30 each year.
  - Disbursement based on percentage of average total circulation to Robins residents during previous years will remain the same for the entirety of the contract, FY24-28

- Cedar Rapids Public Library \$24,544 (four equal payments of \$6,136 based on 25% of total circulation [inclusive of Mercy circulation])
  - Marion Public Library \$36,325 (four equal payments of \$9,081.253 based on 37% of total circulation)
  - Hiawatha Public Library \$37,307 (four equal payments of \$9,326.75 based on 38% of total circulation)
5. **Financing and Budgeting:** Each party shall bear its own costs associated with the performance of this Agreement, and maintain within its own budgets the appropriate allocation(s) for its respective financial obligations therefor.
  6. **Rules of Use:** Citizens of Robins, who are issued Metro Library Network (including the Cedar Rapids, Hiawatha, and Marion Public Libraries) cards pursuant to this Agreement shall be subject to the same rules and regulations as Cedar Rapids, Hiawatha, and Marion residents and shall receive the same library services as Cedar Rapids, Hiawatha, and Marion residents.
  7. **Destruction or Casualty:** In the event of destruction or other casualty to the Cedar Rapids, Hiawatha, or Marion Public Libraries, which makes it impossible to provide library services, there shall be no refund of any sums paid pursuant to this Agreement.
  8. **Residency:** In determining whether to issue a Metro Library Network card to an applicant claiming to be a resident of Robins, the Cedar Rapids, Hiawatha, and Marion Public Libraries shall require the same types and kinds of proof of residency as are required or accepted from Cedar Rapids, Hiawatha, and Marion residents. Fraud on the part of the applicant for a library card shall not excuse payment by the Robins to the Cedar Rapids, Hiawatha, and Marion Public Libraries.
  9. **Administrator:** Cedar Rapids Public Library shall be the administrator of this contract.
  10. **Notice:**

Notice by the to The City of Robins must be in writing and addressed to:  
 City of Robins  
 Mayor Chuck Hinz  
 265 South Second Street  
 Robins, Iowa 52328

Notice to the Cedar Rapids Public Library must be in writing and addressed to:  
 Cedar Rapids Public Library  
 Director Dara Schmidt  
 450 5<sup>th</sup> Ave. SE  
 Cedar Rapids, IA 52401

Notice to the Hiawatha Public Library must be in writing and addressed to:  
Hiawatha Public Library  
Director Jeaneal Weeks  
150 W Willman St.  
Hiawatha, IA 52233

Notice to the Marion Public Library must be in writing and addressed to:  
Marion Public Library  
Director Bill Carroll  
1101 6<sup>th</sup> Ave.  
Marion, IA 52302

Notice is sufficient if made by regular or certified mail and shall be deemed effective on the date of mailing.

- 11. Indemnification/Hold Harmless:** Each party agrees to release, indemnify and hold the other parties, their officers and employees harmless from and against any and all liabilities, damages, business interruptions, delays, losses, claims, judgments, of any kind whatsoever, including all costs, attorney fees, and expenses incidental thereto, that may be suffered by, or charged to, the other parties by reason of any loss or damage to any property or injury to or death of any person arising solely out of any breach, violation or non-performance by the indemnifying party or its servants, employees or agents of any covenant or condition of this Agreement, or by any act or failure to act of those persons. The Cedar Rapids, Hiawatha and Marion Public Libraries shall not be liable for its failure to perform this agreement or for any loss, injury, damage or delay of any nature whatsoever resulting therefrom caused by any act of God, fire, flood, accident, strike, labor dispute, riot, insurrection, war or any other cause beyond the Cedar Rapids, Hiawatha or Marion Public Libraries' control.
- 12. Waiver:** The waiver by any party of any covenant or condition of this Agreement shall not thereafter preclude such party from demanding performance in accordance with the terms of this Agreement.
- 13. Severability:** If a provision shall be finally declared void or illegal by any court or administrative agency having jurisdiction over the parties to this Agreement, the entire agreement shall not be void, but the remaining provisions shall continue in effect as nearly as possible in accordance with the original intent of the parties.
- 14. Entire Agreement:** This Agreement sets forth all the covenants, promises, agreements, and conditions between the City of Robins and the Cedar Rapids, Hiawatha and Marion Public Libraries for library services and there are no other covenants, promises, agreements or conditions, either oral or written, between them. This Agreement may

not be modified or amended in any manner except by an instrument in writing executed by the parties.

**15. Additional Provisions Relating To Iowa Code Section 28E.6:** In accordance with Iowa Code Chapter 28E, the parties further state:

- A. This Agreement does not establish a separate legal entity to conduct the joint or cooperative undertaking of the City of Robins and the Cedar Rapids, Hiawatha, and Marion Public Libraries for this project. As stated in Article 8, Cedar Rapids Public Library, shall act as administrator for purposes of Iowa Code Section 28E.6(1)(a)
- B. No real or personal property shall be jointly acquired, held, or disposed of in the execution of this Agreement. Each party shall acquire, hold, and dispose of its own real and personal property in whatever manner it deems appropriate and shall retain that property upon termination of this Agreement.
- C. Pursuant to Iowa Code Section 28E.8 Cedar Rapids Public Library shall file this Agreement with the Iowa Secretary of State in an electronic format and in a manner specified by the Secretary of State.

**16. Third-Party Beneficiaries:** This Agreement is by and between the parties only. There are no third-party beneficiaries to this Agreement.

**17. Execution:** This Agreement may be executed in any number of counterparts as the case may be, each of which shall be deemed a duplicate original and which together shall constitute one and the same instrument. In addition, the parties agree that this Agreement may be executed by electronic, pdf or facsimile signatures by any party and such signature will be deemed binding for all purposes hereof without delivery of an original signature being thereafter required.

**APPROVED** on the part of the Metro Library Network Public Libraries:

\_\_\_\_\_  
Matt Dunbar, President - Hiawatha Public Library Board of Trustees - Date

\_\_\_\_\_  
Sally Reck, President - Marion Public Library Board of Trustees - Date

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Clint Twedt-Ball, President – Cedar Rapids Public Library Board of Trustees - Date

**APPROVED** on the part of the City Council of the City of Robins, Iowa,

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Chuck Hinz, Mayor - City of Robins - Date