



AGENDA

Library Board

5:00 PM - Monday, July 10, 2023

Library, 1101 6th Avenue

This meeting is being recorded.

This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 891 9634 3881. A link is also provided at www.cityofmarion.org. Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Page

CALL TO ORDER

AGENDA APPROVAL

Motion to approve agenda as presented.

LIBRARY SPOTLIGHT

June Staff Anniversaries—1 Year of Service: Allyson Lindgren and Lauren Kuethe

INTRODUCTION OF GUESTS

Eunice Reisenberg – State Library of Iowa – Strategic Planning Kickoff

[Handout list of organizations](#)

3

PUBLIC FORUM

This time is set aside for comments from the public. Please understand that the Library Board of Trustees will not take any action on your comments at this meeting due to requirements of the Open Meetings Law but may do so at a future meeting.

You will have five minutes to address the Board.

MINUTES

Motion to approve the June Meeting minutes.

[Library-Minutes-June 12 2023 DRAFT](#)

4 - 6

REPORTS

Friends of the Marion Public Library Report

Marion Public Library Foundation Report

Art Advisory Committee Report

Finance Committee

Personnel Committee Report

- Policy Committee Report (June and July Policies) 7 - 18
- Circulation Policy
 - Confidentiality of Library Records Policy
 - Materials Fees and Replacement Costs Policy
 - Programming Policy
 - Public Participation Policy

[Circulation Policy 7-2023](#)

[Confidentiality of Library Records Policy 7-2023](#)

[Materials Fees and Replacement Costs Policy 7-2023](#)

[Programming Policy 7-2023](#)

[Public Participation Policy 7-2023](#)

- Director's Report 19 - 94
- Statistics Highlights
 - Budget update
 - New Building & Bookmobile Project Update
 - General Department Updates
 - MLN Updates

[Directors Report July 10 2023](#)

[Statistics Charts for June 2023](#)

[Budget Performance Report for Board May 2023 FINAL](#)

[Budget Performance Report June 2023 DRAFT](#)

[Budget Accumulated Transaction Listing June 2023 DRAFT](#)

Board Continuing Education

- Sally listened to *The Ten Habits of Highly Effective Library Boards* (1 hour) and *Facing Crucial Conversations* (1.5 hours)

REGULAR AGENDA

Library phone statistics reporting (direction requested)

New Year's Eve Library Hours (action requested)

Cleaning contract for cleaning services for the library (action requested)

Grand opening day volunteer signup

[2023 Library Holidays--NYE Amendment](#)

[Janitorial Agreement - Office Pride of CR](#)

95 - 112

ADJOURN

July 10, 2023

Community organizations and groups

| | |
|---|--------------------------------------|
| Business/Chamber/Economic Development | Health Organizations |
| Service Organizations-Rotary, Kiwanis, AARP | Legal Organizations |
| Cultural Groups | Library Representatives |
| Educational Organizations | Media |
| Ethnic Organizations | Organizations serving the disabled |
| Family Services | Professional groups |
| Financial Representatives | Religious groups |
| Government | Senior Centers/Service organizations |
| Youth Services Organizations (TAB) | |

Other considerations:

Demographics

- Does the committee include members in the following age groups?
 - Teens
 - Adults 18-30
 - Adults 31-50
 - Adults over 51
- Are the ethnic and racial groups in your community represented equitably?
- Does the committee include people with various levels of education?
- Are men and women equitably represented?
- Does the committee include newcomers to the community as well as long-time residents?

Location

- Are all of the geographic areas served by the library represented?
- Are any of the areas served by the library overrepresented compared to others?

Other

- Is there a representative from the library staff?
- Is there a representative from the library board?





MINUTES

Library Board

5:00 PM - Monday, June 12, 2023

Library, 1101 6th Avenue

Minutes are in draft format until approved at the next meeting

The Library Board of the City of Marion, Linn County, Iowa met on Monday, June 12, 2023, at 5:00 PM, with the following members present:

PRESENT: In Person: Sally Reck, Susan Kling, Sandy Rosenberger, Kim Rose, Eileen Robinson, Cara Briggs Farmer, Nancy Miller, Ross McIntyre, Chelsa Nunn
Via Zoom: Jack Zumwalt, Seth Moomey

ABSENT: Okpara Rice

STAFF PRESENT: Bill Carroll, James Teahen, Kimberly Cowger, Amy Geiger, Ashley Osborn

FRIENDS REP: Jan Dickinson

GUESTS PRESENT: None

CALL TO ORDER

The meeting was called to order at 5:00pm by Board President, Sally Reck.

AGENDA APPROVAL

Moved by Rose, seconded by Rosenberger, to approve the agenda as presented.
Approved unanimously

INTRODUCTION OF GUESTS

None present.

PUBLIC FORUM

No comments.

MINUTES

Motion to approve the May Meeting minutes.

Moved by Kling, seconded by Nunn, to approve the May Meeting minutes.
Approved unanimously

REPORTS

Friends of the Marion Public Library Report

- The Friends are providing funds to sponsor an all inclusive book club with ARC.
- Friends will be having a Craft Market in September and are looking for items to be donated to sell.

Marion Public Library Foundation Report

- A Grant request for \$25,000 has been approved that will benefit the MakerSpace, Programming, our Culinary Kitchen, and technology.
- An IRA mailing went out to eligible Marion residents.
- A fundraising idea with MLN is in the beginning stages, more info to come.

Art Advisory Committee Report

- No update.

Finance Committee

- No update.

Personnel Committee Report

- No update.

Policy Committee Report

- Policies will be reviewed next month.

Director's Report

- Statistics Highlights--Our partnership with HACAP and Kwik Star resulted in 455lbs of food donated in May.
- Budget Update--Revenue is at 100% with still some more funds to come in this year.
- New Building & Bookmobile Project Update--Progress is being made on the HVAC Commissioning. The final sink shrouds are coming soon. City Finance projects the Library Building Project will come in at \$17,855,000. This could possibly leave some money left over for Art, but nothing is finalized yet.
- General Department Updates--MPL is now re-accredited for another 3 years. Plans for Strategic Planning continue, Eunice will be at our July Board Meeting. Patron Comment Cards will be coming soon. Training has started on the MPL Approach. Notary Services are available to the public again by appointment. Preparations for the BookMobile have begun.
- MLN Updates--Recent update: Robins DID sign a renewed contract.

Board Continuing Education

None.

REGULAR AGENDA

Approval of Robins 28E Agreement for Service (Action requested)

- Jack Zumwalt expressed concern that contract costs were not raised to get closer to what Maroin residents pay.

Moved by Briggs Farmer, seconded by Rosenberger, to approve the Robins 28E Agreement for Service.

Approved unanimously

ADJOURN

Moved by Rose, seconded by Briggs Farmer, to adjourn at 5:26pm.
Approved unanimously

Respectfully submitted by:
Kimberly Cowger, Administrative Assistant

Circulation Policy



| Material | Checkout Period | Renewsable? | Checkout -Limit | Holdsable? |
|-----------------------------|-----------------|-----------------|-----------------|--------------|
| Audiobook | 21 days | Yes, 2 renewals | Unlimited | Limit of 50 |
| Binge Boxes - DVD | 7 days | 2 renewals | 20 items | Limit of 50 |
| Blu-Rays | 7 days | 2 renewals | 20 items | Limit of 50 |
| Book Bags | 21 days | 2 renewals | Unlimited | Limit of 50 |
| Book Club Kits | 35 days | Not renewable | Unlimited | Limit of 50 |
| Books | 21 days | 2 renewals | Unlimited | Limit of 50 |
| Cake Pans | 7 days | 1 renewal | Unlimited | Not holdable |
| DVD - Fiction | 7 days | 2 renewals | 20 items | Limit of 50 |
| DVD - Non-Fiction | 21 days | 2 renewals | 20 items | Limit of 50 |
| DVD - TV Shows | 7 days | 2 renewals | 20 items | Limit of 50 |
| Games | 7 days | 1 renewal | Unlimited | Not holdable |
| Hotspot | 10 days | Not renewable | 1 item | Limit of 1 |
| Interlibrary Loan | Varies | Varies | 10 items | Limit of 10 |
| Laptop | 2 hours | Not renewable | 1 item | Not holdable |
| LaunchPads | 21 days | 2 renewals | 1 item | Limit of 50 |
| Library of Things | 14 days | 2 renewals | 1 item | Limit of 1 |
| Magazines | 21 days | 2 renewals | Unlimited | Limit of 50 |
| Misc Kits (STEAM, ELK, etc) | 21 days | 2 renewals | 2 items | Limit of 2 |
| Playaway Book Packs | 21 days | 2 renewals | Unlimited | Limit of 50 |
| Playaways | 21 days | 2 renewals | Unlimited | Limit of 50 |
| Puzzles | 21 days | Not renewable | Unlimited | Not holdable |
| Quick Picks | 10 days | Not renewable | 5 items | Not holdable |
| ReadAlouds (Wonderbooks) | 21 days | 2 renewals | Unlimited | Limit of 50 |
| Turntables | 7 days | Not renewable | 1 item | Not holdable |
| Video Games | 7 days | Not renewable | 3 items | Limit of 50 |
| Vinyl | 7 days | Not renewable | 2 items | Not holdable |

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- A. ~~Most books, audio books, ELK bags — 3 weeks~~
 - ~~Book Club Kits — 5 weeks~~
 - B. ~~Quick Picks and periodicals — 10 days~~
 - C. ~~DVDs — 3 weeks~~
 - ~~Interlibrary loan material — see Interlibrary Loan Policy~~
 - D. ~~Book Club Kits — 5 weeks~~
 - E. ~~Laptop computers — see Laptop Loan policy~~
 - ~~Library of Things — 2 weeks~~
 - ~~Quick Picks and periodicals — 10 days~~
 - F. ~~Study rooms — see Study Room Policy~~
 - G. ~~Interlibrary loan material — see Interlibrary Loan policy~~
 - H. ~~Wi-Fi Hotspots — 10 days~~
 - I. ~~Library of Things — 2 weeks~~
- ~~Items may be renewed twice if no reserves have been placed on them, with the exception of Quick Picks, Wi-~~

Circulation Policy



~~Fi Hotspots, and Library of Things items (which may not be renewed).~~

~~V. V. MATERIAL RECOVERY PROCESS; Material Recovery Process~~

- ~~1. Our Library library holds Intellectual Freedom, Privacy, and Equity as our Guiding Principles. To ensure the free and open exchange of ideas and equitable access to all our citizens, the Marion Public Library does not charge overdue fines on library materials. The Board of Trustees empowers library staff to set clear procedures, send regular reminders, and create a sense of belonging and commitment with our patrons to ensure materials are used by our community and returned in a timely manner.~~
- ~~2. The library will charge patrons replacement costs for items not returned and a fee to cover the cost of processing (Refer to Materials Fees and Replacement Costs Policy for borrowing timelines). The library will charge fees as an economic disincentive to waste or to recover the cost of certain, targeted services. On occasion, the library will charge for extraordinary or specialized services to raise revenue that supports foundational services.~~
- ~~3. A courtesy phone call, written reminder, or email notice about overdue materials will be made after materials are five, 10, and 20 days past the due date. The responsibility to return materials rests with the borrower. The amount of fees assessed is determined by the type of material checked out, not by the type of card an individual holds. Items not returned within 30 days will result in replacement fees being charged to the patron's library card.~~
- ~~4. Checkout privileges will be temporarily suspended when the amount owed to the Marion, Cedar Rapids or Hiawatha public libraries reach/reaches \$20.00. Checkout privileges are reinstated when materials are returned/returned, or all replacement fees have been paid.~~

~~VI. VI. PAYMENT OF FEES; Payment of Fees~~

- ~~1. If you have paid Patrons who pay for lost materials and then subsequently find the materials within two months, a refund may be granted, may be granted a refund.~~
- ~~A.~~
- ~~2. Cardholders who have recovery fees totaling \$40 or more will receive up to three notices. If there is no response, borrowers will be subject to action by Unique National Collections. Cardholders who are reported to Unique National Collections will be assessed a \$10.00 non-negotiable collection fee in addition to any replacement costs and/or fees. Unique's program will include up to three written notices and two phone calls. Once reported to Unique, patrons are required to pay the total amount owed which includes the \$10 referral fee. Patron circulation privileges are restored once all replacement fees have been paid.~~
- ~~B.~~
- ~~3. The Code of Iowa Chapter 714.5 Library materials and equipment -- unpurchased merchandise -- evidence of intention, states, in part: "The fact that a person fails to return library materials for two months or more after the date the person agreed to return the library materials, or fails to return library equipment for one month or more after the date the person agreed to return the library equipment, is evidence of intent to deprive the owner. . ." The library shall comply with the provisions and procedures outlined in the Iowa Code and its supplements, including the filing of a criminal complaint, if necessary, to assure that materials borrowed from the Marion Public Library are returned.~~

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Confidentiality of Library Records Policy



| Scope of Policy | |
|-----------------|---|
| Scope: | Confidentially and privacy of patron information |
| Effective Date: | Reviewed-Revised 5/9/2022/7/10/2023 |

| Provisions |
|---|
| <p>It is the policy of the Marion Public Library to maintain confidentiality of its patrons' library records (which extends to information sought or received and materials consulted, borrowed, or acquired and includes internet and electronic resource search records, reference interviews and transactions, circulation records, interlibrary loan records, meeting room bookings, and other personally identifiable uses of library materials, equipment, or services). Information concerning the account of a patron is to be released to that patron only. The library will release information to the parent or guardian of a minor child for the purposes of recovering overdue materials and settling accounts for which a parent or guardian may be considered liable. Information will not be provided to parents or guardians for any other reasons. This policy is based on the First and Fourth Amendments of the U.S. Constitution, the Iowa Code, and professional ethics guided by the American Library Association Code of Ethics, which the library board adopted on August 12, 2002.</p> <p><u>I. Records Provisions</u></p> <p>1. Use of the cardholder database is limited to staff of the Metro Library Network (Cedar Rapids Public Library, Marion Public Library, Hiawatha Public Library). The database may also occasionally be used by staff for marketing or activities designed to enhance or improve the libraries or to inform library users about library services. Card holder registration information will never be used for private, public, or commercial purposes. Use of the cardholder database is limited to the Metro Library Network (Cedar Rapids Public Library, Marion Public Library, Hiawatha Public Library), Friends and Foundation groups, and to activities designed to enhance or improve the libraries or to inform library users about library services. The Library Director will inform the Board of Trustees of any authorizations by Marion Public Library advocacy groups to use the database. Card holder registration information will in no circumstance be used for private, public, or commercial purposes.</p> <p><u>1.</u></p> <p><u>2.</u> It is the intent of the Board of Trustees of the Marion Public Library to empower the Library Director or designee, as the lawful custodian of library records.</p> <p><u>2.</u></p> <p><u>3.</u> The library will not release circulation or other records protected under Iowa Code, Chapter 22.7, Section 13, unless it is required by law to release the information. Circumstances which may require the library to release the information include, but are not limited to, the following:</p> <p><u>4.</u> A criminal or juvenile justice agency is seeking the information pursuant to an investigation of a particular person or organization suspected of committing a known crime AND the criminal or juvenile justice agency presents the library director or designee with a court order demonstrating that there has been a judicial determination that a rational connection exists between the requested release of information and a legitimate end and that the need for the information is cogent and compelling.</p> <p><u>1.</u></p> <p><u>2.</u> The library receives a warrant for the information issued under the USA Patriot Act (which includes</p> |

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Confidentiality of Library Records Policy



amendments to the Foreign Intelligence Surveillance Act and the Electronic Communications Privacy Act).

3. The library receives a National Security Agency letter seeking the information pursuant to the USA Patriot Act.
4. The library receives a valid court order requiring the library to release registration, circulation, or other records protected under the Iowa Code.
5. The library receives a valid court order and the information is sought in conjunction with a criminal or juvenile justice investigation.

5. Contact information for displays and meetings is provided by the user and is considered public information.

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Materials Fees and Replacement Costs Policy



| Scope of Policy | | | |
|-----------------|--|-----------------|--|
| Scope: | Fees and replacement costs for library materials | Effective Date: | Revised <u>5/9/2022</u> / <u>10/2023</u> |

Provisions

I. Our ~~Library~~ library holds Intellectual Freedom, Privacy, and Equity as our Guiding Principles. To ensure the free and open exchange of ideas and equitable access to all our citizens, the Marion Public Library does not charge overdue fines on library materials. The Board of Trustees empowers library staff to set clear procedures, send regular reminders, and create a sense of belonging and commitment with our patrons to ensure materials are used by our community and returned in a timely manner.

II. The library will charge patrons replacement costs for items not returned and a fee to cover the cost of processing. The library will charge fees as an economic disincentive to waste or to recover the cost of certain, targeted services. On occasion, the library will charge for extraordinary or specialized services to support foundational services.

| Borrowing Timeline | |
|------------------------|---|
| Day 1 | Check out item(s) and follow the standard loan period |
| 2 Days before Due Date | Patron receives a reminder that the item is due |
| 1 Day Overdue | No fines are applied, but the item(s) is considered overdue |
| 3 Days Overdue | The patron receives an overdue reminder and items needs that items <u>needs</u> to be returned |
| 10 Days Overdue | Patron receives another a second overdue reminder |
| 20 Days Overdue | Patron receives a final overdue reminder |
| 30 Days Overdue | <u>Item is considered lost and t</u> he patron receives a bill for the <u>value of the</u> item |

III. Renewals can extend the amount of time the patron has with the item without it being considered overdue.
~~Items can be returned within six months without penalty, but A~~ accounts with a lost items will be blocked from checking out more materials until the items are is returned or paid for.

~~Renewals can extend the amount of time the patron has with the item without it being considered overdue.~~
 IV. ~~Patrons~~ Patrons will still be able to access computers with a blocked card.

V. ~~If lost items amount to \$40-25, or more, the patron's account will be referred to a collection agency six months~~ seven weeks after the due date. An additional \$10 processing fee will be added to the account and will need to be paid even if materials are returned.

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Programming Policy



| Scope of Policy — Events and Programs | | | |
|--|---|-----------------|---|
| Scope: | All employees and community members seeking to partner with the library on an event or program. | Effective Date: | Revised 6/13/202214/20237/10/2023 |

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| General Policy/Purpose |
|---|
| Library programs are planned public activities that are initiated or presented in partnership by the Library and take place at the Library, at locations in the community, or online. Library programs include, but are not limited to: book talks, demonstrations, discussion groups, film showings, interactive presentations, lectures, and panel discussions, performances, puppet shows, readings, story times, tours, training sessions, tutorials, and workshops. |
| <p>The purpose of Library programming is to:</p> <ul style="list-style-type: none">Encourage the use of the Library and its resources.Promote literacy, acquisition of skills, and a life-long love of reading and learning.Present information on issues of current interest.Foster cultural awareness and civic engagement and discourse.Facilitate the sharing of local talent, knowledge and expertise.Inspire personal enjoyment through social engagement opportunities. |

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| Provisions |
|--|
| <p>I. Programming Purpose & General Guidelines</p> <p>1. The purpose of Library programming is to:</p> <ul style="list-style-type: none">Encourage the use of the Library and its resources.Promote literacy, acquisition of skills, and a life-long love of reading and learning.Present information on issues of current interest.Foster cultural awareness, and civic engagement and discourse/discussion.Facilitate the sharing of local talent, knowledge and expertise.Inspire personal enjoyment through social engagement opportunities. <p>2. The Library does not assume responsibility for damages, personal injury, illness or theft arriving from participation in any program, or in any facility, or at any location where a program is held. The library does not assume responsibility for the supervision of minors attending programs.</p> <p>3. Programs will be evaluated based on data collected from the audience, program partner(s), and staff.</p> <p>4. In the case of film programs, the Motion Picture Association of America ratings may be provided for information only. It is the responsibility of parents or legal guardians, not Library staff, to guide use of the library and its resources and services. In the case of video game programs, games purchased or played with will be chosen in consideration with ratings from the Entertainment Software Rating Board for program attendees, but library staff will not prevent attendees from playing a game based on content.</p> <p>II. Programming Partnerships</p> <p>1. The Library encourages and welcomes program proposals from individuals and community groups. When a community group, agency, or individual approaches the Library with a programming request, the Library will</p> |

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Programming Policy



consider partnership based on the following criteria:

- The program fulfills the purpose of a Library program, as defined above.
- The program supports the Library's mission and strategic priorities.
- The resources needed to accomplish the program are available and accessible.

2. Programming partners are expected to actively participate in the development, promotion, presentation, and evaluation of programs.

3. The Library's role in a programming partnership includes but is not limited to: facilitating and approving program design, furnishing appropriate space and equipment, coordinating promotion, and offering supplementary Library resources

III. Programming Content

Programming Partnership

The Library encourages and welcomes program proposals from individuals and community groups. When a community group, agency, or individual approaches the Library with a programming request, the Library will consider partnership based on the following criteria:

- The program fulfills the purpose of a Library program, as defined above.
- The program supports the Library's mission and strategic priorities.
- The resources needed to accomplish the program are available and accessible.

Programming partners are expected to actively participate in the development, promotion, presentation and evaluation of programs.

The Library's role includes but is not limited to: facilitating and approving program design, furnishing appropriate space and equipment, coordinating promotion, and offering supplementary Library resources.

Content

1. The Library's goal in programming is to connect members of our community with a wide variety of ideas and perspectives. Program content is determined by the presenters.

4. The Library is not obligated to represent multiple and/or opposing viewpoints within any one program or series. The Library welcomes the opportunity for other viewpoints to be represented in a separate program or series.

2.

3. Presentation of a program does not constitute the Library's endorsement of the content or views expressed by participants.

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Programming Policy



~~III. Charges, Sales, and Fundraising~~

~~IV.~~

- ~~1. All Library programs will be offered free of charge.~~
- ~~2. Library programs must be non-commercial in nature. Although a businessperson or other professional expert may present a program, the information may not promote his or her specific business interest.~~
- ~~1. Solicitation of future business, including but not limited to the development of prospect and mailing lists, is permitted.~~
- ~~3.~~
- ~~2. Fundraising and sales during events are permitted with prior approval in the following circumstances:~~
- ~~4.~~
 - ~~• For fundraising to benefit the Library by the Friends of the Marion Public Library, Friends, Marion Public Library Foundation or the Library itself.~~
 - ~~• ~~For sale of items created by authors and artists responsible for the content of a Library program.~~~~
- ~~Exceptions to the above may be made at the discretion of the Library Board.~~

~~V. Attendance~~

- ~~1. All programs must be open to the public.~~
- ~~1. Every attempt will be made to accommodate all who wish to attend a program. Programs designed for a general audience have no age restrictions.~~
- ~~2.~~
- ~~2. Attendance may be limited if the number of participants reaches the room capacity established by the Marion Fire Department.~~
- ~~3.~~
- ~~3. When safety or the nature of a program requires it, attendance will be determined on a first-come, first-served basis or by pre-registration.~~
- ~~4.~~
- ~~b-5. Programs designed for specific audiences may have attendance restrictions or requirements based on age.~~

~~Note: In the case of film programs, the Motion Picture Association of America ratings may be provided for information only. It is the responsibility of parents or legal guardians, not Library staff, to guide use of the library and its resources and services. In the case of video game programs, games purchased or played with will be chosen in consideration with ratings from the Entertainment Software Rating Board for program attendees, but library staff will not prevent attendees from playing a game based on content.~~

~~The Library does not assume responsibility for damages, personal injury, illness or theft arriving from participation in any program, or in any facility, or at any location where a program is held. The library does not assume responsibility for the supervision of minors attending programs.~~

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Programming Policy



Evaluation

Programs will be evaluated based on data collected from the audience, program partner(s), and staff.

VI. Expressions of Concern

1. The Marion Public Library Director and the Board of Trustees welcome feedback from patrons. Any concerns will be handled promptly and courteously.

VII. References

This policy has been developed in concert with the following American Library Association Guidance Documents:

Libraries: An American Value,
Library Bill of Rights, and
Freedom to View.

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Public Participation Policy



| Scope of Policy | |
|-----------------|--|
| Scope: | Public Participation in Library Board Meetings |
| Effective Date: | Revised 6/13/2022 / 14/2023 / 7/10/2023 |

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| General Policy/Purpose |
|--|
| <p>There is an opportunity at every Board meeting for public comment. The visitor will be recognized and introduced by the President during the public comment period. After recognition by the President, the visitor will state name, address, and group affiliation (if applicable), and speak for a maximum of five minutes.</p> <p>The Board will not take immediate action on issues raised during the public comment portion of the meeting agenda. However, the Board may ask questions for clarification. If a response or action is needed, it will come after the Board has had time to deliberate the issue or seek additional information. Items brought up in the public comment section may be added to a future agenda for deliberation or discussion.</p> <p>It is important to note that a Library Board meeting is a meeting conducted in public. Library Board meetings are open, which means that the public is able to attend. There is an opportunity at Library Board meetings for public comment. Public participation is not required in public meetings and shall be limited to public comment portions of the agenda. In other words, the public is principally there to observe the proceedings of the Board, not to participate in the Board meeting. There will be separate seating available for visitors.</p> <p>All meetings shall be held in open session unless closed sessions are held as expressly permitted by State law. (Code of Iowa, Sec. 21.3). The public cannot attend closed sessions. A closed session may be held only by affirmative vote of either two thirds of the body or all of the members present at the meeting and in accordance with chapter 21 of the Code of Iowa. (Code of Iowa, Sec. 21.5).</p> |

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| Provisions |
|--|
| <p>I. Board Meeting Guidelines for Visitors</p> <ol style="list-style-type: none">Separate seating is available for visitors to Library Board meetings, usually around the perimeter of the room.The visitor will be recognized and introduced by the President during the public comment period. After recognition by the President, the visitor will state name, address, and group affiliation (if applicable), and speak for a maximum of five minutes.The Board will not take immediate action on issues raised during the public comment portion of the meeting agenda. However, the Board may ask questions for clarification.If a response or action is needed, it will come after the Board has had time to deliberate the issue or seek additional information. Items brought up in the public comment section may be added to a future agenda for deliberation or discussion. <p>II. Open And Closed Session Guidelines</p> <ol style="list-style-type: none">Library Board meetings are meetings conducted in public. Library Board meetings are open, which means that the public is able to attend. |

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Programming Policy



2. All meetings shall be held in open session unless closed sessions are held as expressly permitted by State law. (Code of Iowa, Sec. 21.3). The public cannot attend closed sessions.
3. A closed session may be held only by affirmative vote of either two-thirds of the body or all of the members present at the meeting and in accordance with chapter 21 of the Code of Iowa. (Code of Iowa, Sec. 21.5).

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Director's Report for the Library Board of Trustees Meeting on Monday July 10, 2023**Statistics Highlights:**

- For June 2023, circulation increased approximately 39.1% from the previous month, having 44,491 items checked out (this increase is typical as we come into the starting of SLP). Overall circulation increased approximately 387.0% from the previous period in June 2022. For comparison's sake, June 2020 (beginning of Covid and pre Derecho) saw a circulation figure of 16,175. In May 2019, the circulation was 54,329.
- The gate count for June 2023 was 17,913. The June count was approximately 28.1% higher than May 2023. Compared with the previous year, the gate count was approximately 516.2% higher than June 2022. The current year's gate count was higher than the zero visitors reported for June 2020 (beginning of Covid shutdowns and pre-Derecho) but less than the 39,590 seen in June 2019.
- Programming saw a slight decrease in the number of programs offered between June (124) and May (152). Compared with June 2022, the number of programs offered this year was higher than the 38 offered in 2022. Programs in May 2019 totaled 133.
- Program attendees for June 2023 totaled 7,095 individuals. This is approximately 39.9% more than the 5,070 that attended programs in May. Compared with June 2022, which saw 986 attendees for programs, there was a significant increase for the current year. Attendees to programs in June 2019 totaled 5,383 patrons.
- Inbound telephone call information in June was unavailable due to a migration to a new City wide phone system. There is an agenda item for us to discuss this later in the meeting.

Budget Update:

- The current fiscal year has completed through June 30, 2023.
- As of June 30, 2023 draft budget reports, approximately 91% of the library's budget has been expended for the year. The funds not expended in the library budget are related to open positions that were open and filled shortly before opening to the public last November. Final copies of budget for the month/ year will be provided in next month's Board packet.
- As of June 30, 2023, revenue is at approximately 105% for the fiscal year.
- Finalized May 2023 budget reports have been provided in this month's Board packet as they were not available at the time of last month's meetings. There were no significant changes between the draft and the final version.

New Building Project and Mobile Bookmobile Update:

- Bookmobile vendor is still on track for a tentative delivery date of early September 2023 for new bookmobile. The library team continues to plan for the operations and logistics upon arrival of the rig.
- The completion of punch list items continues. As of publication of this report, 13 incomplete items remain on the list. These include:
 - Sink shrouds – remaining shrouds are being scheduled for final measurements and manufacturing and should be completed in the coming weeks. All shrouds except the remaining double shrouds for the two public restrooms have been manufactured and installed.
 - Installation and programming of building technology is scheduled in the middle of July. After this major installation, there will still be several outstanding room reservation touch pads that need to be installed when they arrive in December.
 - Adjustments of HVAC system continue.
 - Training for staff on all new technology systems will occur after installation.

General Department Updates:

- **Library Administration**
 - Now that the FY has ended, we are in the process of compiling statistics for reporting to the State Library. This includes reimbursement reporting for ILL, Open Access, and Direct State Aid. Additionally, the information/ statistics for the annual report to the State Library will begin to be compiled in preparation for submission later this fall.
 - Planning for the library grand opening celebration on August 26 continues in earnest. Planning includes input from both the Library Board and staff (management and non-management staff as well).
 - Bill and James attended the annual American Library Association conference in Chicago in June.
 - Planning has begun for the preparation of the FY 25 budget year. This will be a multi-month long process and the Library Board finance committee will likely meet later in July or early August to discuss.
- **Marketing and special Events update from Ashley Osborn**
 - Marketing
 - Several branded promotional items arrived at the library in June. These items will be used for a variety of City, bookmobile, and community outreach events throughout the next year.
 - Preparations for Grand Opening continue to remain on schedule. A Save the Date was sent in early June. Items in development within the overall

workback plan include: giveaway items, invitations, a special social media campaign, and overall event logistics.

- Analytics for social media continue to positively trend upward, especially with SLP-related posts. This trend is expected to continue with marketing around summer programming and partnerships with community organizations.
- Meetings & Special Events
 - Since the library opened in November 2022, there have been 360 completed patron reservations at MPL!
 - 63 room reservations were made for June 2023. 56/63 reservations were completed.
 - Boardroom: 23 reservations
 - Boardroom & Outdoor Reading Terrace: 1 reservation
 - Community Room: 13 reservations
 - Community Room A: 6 reservations
 - Community Room B: 13 reservations
- Media Mentions
 - June 2: Lincoln Highway Traveling Exhibit ([KCRG](#))
 - June 2 & 7: Juneteenth Storytime w/ African American Museum of Iowa ([River Cities' Reader](#), [The Gazette](#))
- **Patron Services update from Bob Reynolds**
 - Our newest hire, Edwina, started late June. Training for this new hire is being taken up by Darryn. While training, Darryn is testing and progressing the Patron Services training manual. This manual has been in development for a couple of months and will hopefully be the guide for all future Patron Service Staff.
 - Our volunteer program has been a major success, filling most tasks/positions needed. We continue to have applicants daily. Our current volunteer numbers are low in June due to vacations. We have several applicants who are students looking for volunteer hours. Bob is working with them closely as their availability closes in August.
- **Programming update from Kylee Pusteoska**

The Programming Team hosted 124 events in June with 7,095 patrons participating!

 - Adult Programming had The Next Chapter Book Club which had six members participate.
 - We hosted Adult Game Night with 12 participants.
 - The Knit Wits began weekly gatherings and had four meetings with 32 participants.

- We had three author talks with the Library Speakers Consortium with 17 patrons participating. We also had 354 patrons watch archived material from previous talks.
- Genealogy Junkies met two times per week, one evening and one morning and had 26 participants.
- Adult D&D had 28 patrons participate.
- Our Father's Day Card class continued in June with three patrons making cards.
- We had two concurrent programs at Encore Café. The first was the Friends of MPL doing a presentation for 77 guests and the second was Red Cedar Chamber performing for 66 guests.
- We hosted our first partnership program of open hours for computer help in the 2nd floor computer lab with Goodwill of the Heartland with two patrons.
- We hosted two hand sewing classes with five patrons participating.
- We hosted the first meeting of the Hopeful Mama Foundation support group with eight participants.
- We also hosted the first session of *Eat. Buy. Live Healthy Class* in partnership with the Iowa State Extension and had two participants. This course will be weekly through August 21.
- Young Adult Programming had their D&D group meet four times with 72 participants.
- We did a scavenger hunt in the Teen area with 99 kids participating.
- We hosted a last day of school party with 47 teens attending.
- We did a decorate your own sunglasses with 24 patrons.
- We had a game day with seven patrons and a movie day with 25.
- We did a guitar pick activity where kids could make earrings or keychains and had 28 create with us.
- We hosted a dice game event with 14 and a sunprint art event with 26.
- We did *Minute to Win It* games with 22 teens and 77 participated in the Oreo Taste Testing Challenge.
- We had kids create library card holders and pens with 22 participating.
- We had a board game day with 39 participants.
- In exciting news, we had 238 teens do a June check-in for SLP!
- We had 1,221 children complete the scavenger hunt in the Children's area.
- We hosted four Preschool Storytimes with 252 participants.
- We hosted four Baby Time Storytimes with 108 participants.
- We hosted three Toddler Times with 152 participants.
- We had 44 participate in Doodlebugs, our partnership program with the CR Museum of Art.
- We had 24 patrons experience our StoryWalk which featured *Duck on a Bike*.

-
- We hosted family game night with zero patrons attending.
 - We hosted LEGO night with 17 attending.
 - We had an arts and crafts night with 14 participating.
 - We began our park playdates for SLP with four events and 148 attending.
 - We hosted a Juneteenth Storytime in partnership with the African American Museum of Iowa with 17 attendees.
 - We had 63 attendees for *Symphony Kids*, our partnership program with Orchestra Iowa.
 - We hosted 123 participants for our paper bag puppet event.
 - We had 58 attend our Reading with Baxter the Therapy Dog event.
 - A total of 44 attended the paper airplane challenge and 49 attended our journal decorating event.
 - We also had 1,387 check in for SLP. Those who checked in received a log, events calendar, day pass for the Marion pool, one admission to the Children’s Museum of Iowa and a keychain with the June brag tag. Brag tags are plastic tags (think HyVee Fuel Saver card you hook to your keychain) that kids can collect throughout the summer at check-ins to celebrate their reading.
 - We launched a new Beanstack Challenge and had 207 patrons participate.
 - Ukulele Club had seven participants.
 - The seed library had 14 patrons take 20 different items. It will be closed now until next season because we are out of seeds.
 - Chess Meet Up had zero participants.
 - Open hours in the Makerspace worked with 87 patrons.
 - We hosted two sessions of button making to celebrate Pride month and had 89 patrons stop by.
 - We hosted two sewing classes where children could make aprons with their adults for Father’s Day and had 14 people attend.
 - We hosted our first all ages movie day for SLP and had 29 attend.
 - We partnered with Swamp Fox Books for an author visit and book signing. Heather Gudenkauf had a conversation with Nicole Baart and we had 24 attend.
 - Our second movie day had 36 attendees.
 - We had our all-inclusive event which featured games and had six attend.
 - We hosted our first major SLP event with the Blank Park Zoo. We had two sessions and 303 people participate.
 - Our second major event of SLP with was the Grout Museum and we had 120 attend.
 - We also hosted the Lincoln Highway interactive display and had 35 sign the log book but many more were sure to enjoy it.

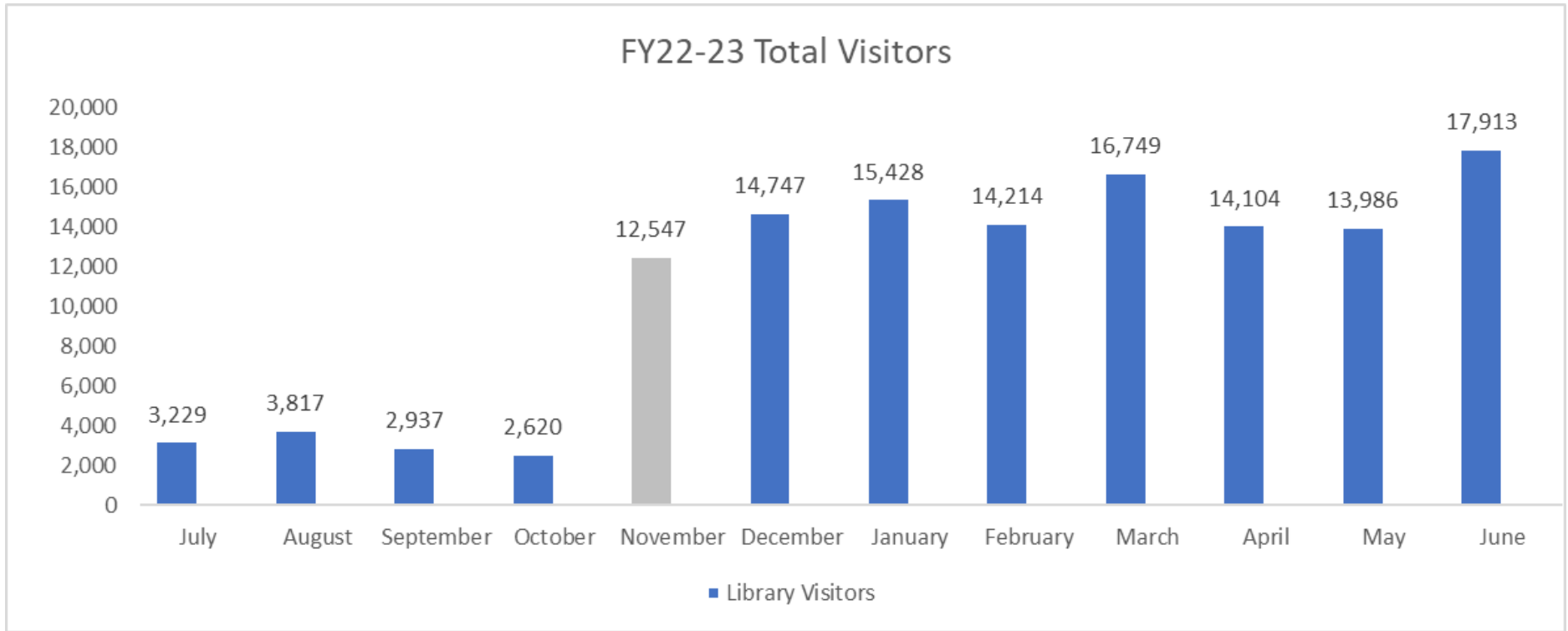
- Last, we had a take-and-make kite passive craft, with 870 going home with our patrons and 130 returned and displayed on the 2nd floor Creative Commons.
- **Reader's Advisory & Collections update from Sue Gerth**
 - We have two more part-time shelving clerks hired: Delsey Curtis and Emma Cooper. They will primarily be working evenings and weekends.
 - Staff have done an excellent job keeping up with reshelving summer returns, straightening, and alphabetizing.
 - Sue is working with Jill Martinez from CRPL and Bob to establish bookmobile information in Polaris. Sue is also creating vendor orders for the bookmobile collection, with an anticipated order date of early August.
 - With the new fiscal year around the corner, Sue is also reordering items that were damaged/lost since opening such as two turn tables, STEAM kits, and games and puzzles.

Metro Library Network (MLN) Updates:

- MLN Library Directors did not meet in June 2023.
- The next MLN meeting is tentatively scheduled for July 19, 2023.

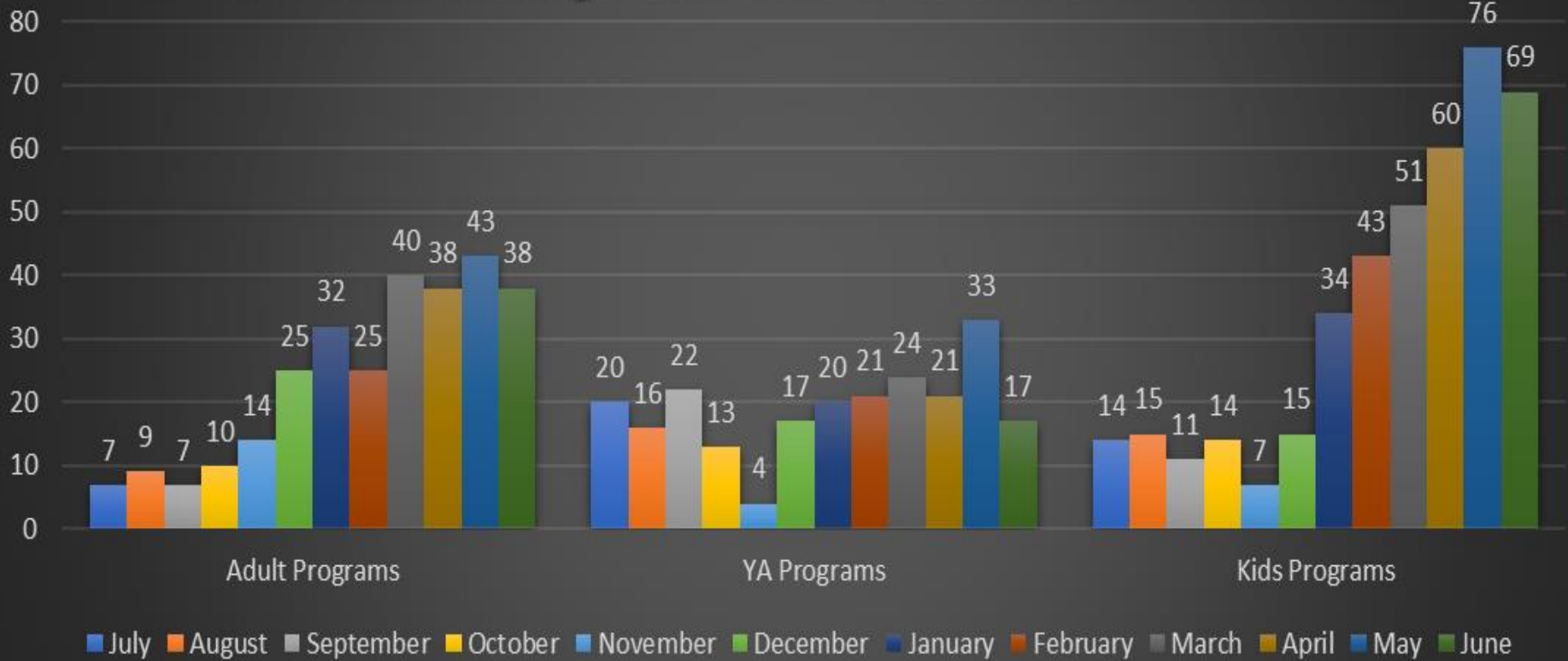
FY22-23 CIRCULATION



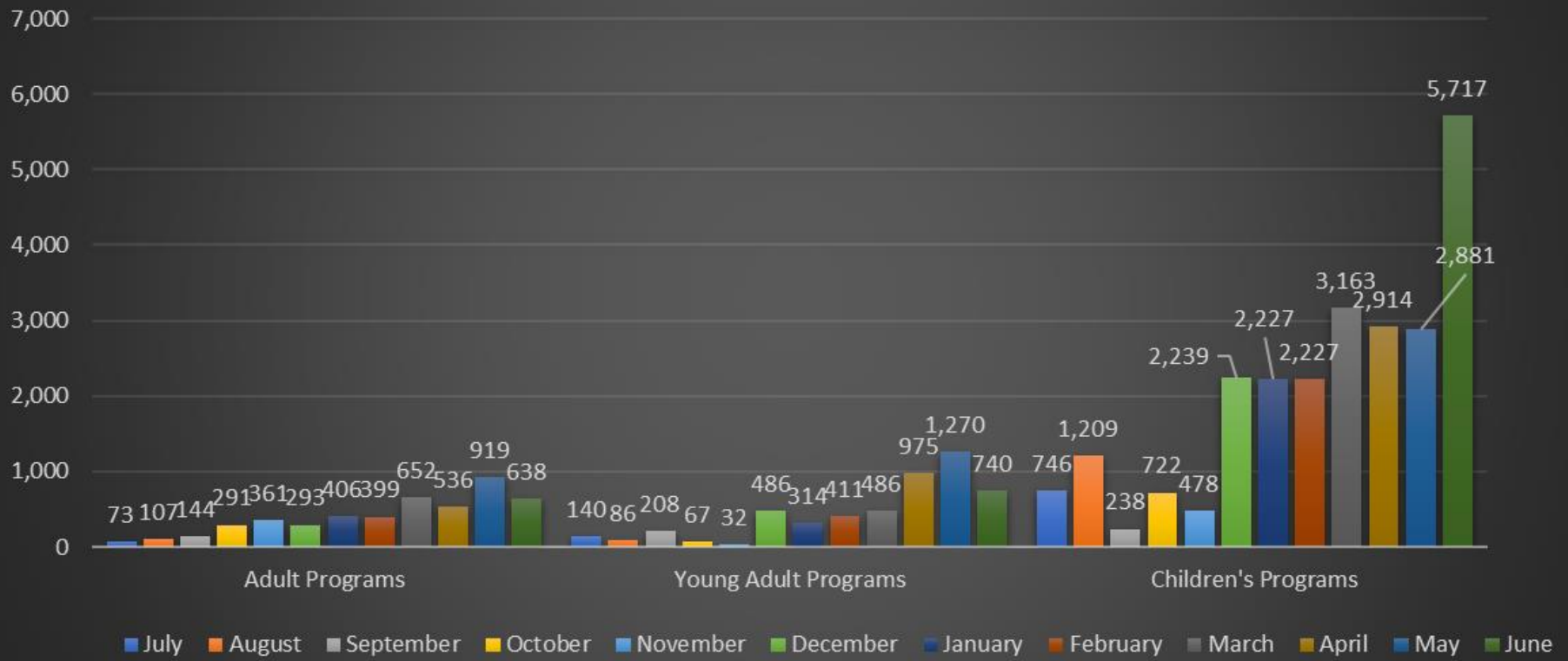


*November's number is estimated

Number of Programs Offered in FY22-23



FY22-23 Program Attendance





Budget Performance Report

Fiscal Year to Date 05/31/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|----------------------------|---|---------------------|-------------------|---------------------|----------------------------|------------------|---------------------|---------------------------|---------------|---------------------|
| Fund 101 - General Fund | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| Intergovernmental | | | | | | | | | | |
| 4420 | State Contributions | | | | | | | | | |
| 4420.01 | State Contributions General | .00 | .00 | .00 | .00 | .00 | 4,800.00 | (4,800.00) | +++ | .00 |
| 4420.06 | State Contributions Enrich Iowa - Direct Aid | 11,000.00 | .00 | 11,000.00 | .00 | .00 | 11,149.28 | (149.28) | 101 | 82,055.48 |
| | 4420 - State Contributions Totals | \$11,000.00 | \$0.00 | \$11,000.00 | \$0.00 | \$0.00 | \$15,949.28 | (\$4,949.28) | 145% | \$82,055.48 |
| 4424 | Enrich Iowa - Open Access | 40,000.00 | .00 | 40,000.00 | .00 | .00 | 59,990.06 | (19,990.06) | 150 | .00 |
| 4425 | Enrich Iowa - InterLibrary Loan | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 4440 | Local Grants/Contributions | | | | | | | | | |
| 4440.01 | Local Grants/Contributions General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | 4440 - Local Grants/Contributions Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| 4441 | County Borrowers | 75,000.00 | .00 | 75,000.00 | .00 | .00 | 50,966.61 | 24,033.39 | 68 | 55,938.29 |
| 4442 | Contracting Cities | 50,600.00 | .00 | 50,600.00 | .00 | .00 | 40,011.96 | 10,588.04 | 79 | 29,971.47 |
| | <i>Intergovernmental Totals</i> | \$176,600.00 | \$0.00 | \$176,600.00 | \$0.00 | \$0.00 | \$166,917.91 | \$9,682.09 | 95% | \$167,965.24 |
| <i>Charges for Service</i> | | | | | | | | | | |
| 4504 | Copy Charges | 5,000.00 | .00 | 5,000.00 | 354.45 | .00 | 3,740.33 | 1,259.67 | 75 | 1,331.74 |
| 4505 | Lost/Damaged and Paid | 1,150.00 | .00 | 1,150.00 | 526.73 | .00 | 2,539.19 | (1,389.19) | 221 | 411.77 |
| 4506 | Fax Revenues | .00 | .00 | .00 | 1.75 | .00 | 34.00 | (34.00) | +++ | .00 |
| 4509 | Rental - Community Room | 500.00 | .00 | 500.00 | .00 | .00 | 1,775.00 | (1,275.00) | 355 | .00 |
| | <i>Charges for Service Totals</i> | \$6,650.00 | \$0.00 | \$6,650.00 | \$882.93 | \$0.00 | \$8,088.52 | (\$1,438.52) | 122% | \$1,743.51 |
| <i>Misc Revenues</i> | | | | | | | | | | |
| 4702 | Penalties/Fines | | | | | | | | | |
| 4702.03 | Penalties/Fines Other | 100.00 | .00 | 100.00 | 113.49 | .00 | 630.80 | (530.80) | 631 | 1,199.38 |
| | 4702 - Penalties/Fines Totals | \$100.00 | \$0.00 | \$100.00 | \$113.49 | \$0.00 | \$630.80 | (\$530.80) | 631% | \$1,199.38 |
| 4704 | Misc Revenues | 250.00 | .00 | 250.00 | 78.44 | .00 | 1,683.50 | (1,433.50) | 673 | .00 |
| 4708 | Other Contributions | | | | | | | | | |
| 4708.01 | Other Contributions General | 30,000.00 | .00 | 30,000.00 | 35,503.00 | .00 | 35,503.00 | (5,503.00) | 118 | 37,444.34 |
| | 4708 - Other Contributions Totals | \$30,000.00 | \$0.00 | \$30,000.00 | \$35,503.00 | \$0.00 | \$35,503.00 | (\$5,503.00) | 118% | \$37,444.34 |
| 4709 | Fuel Tax Refunds | .00 | .00 | .00 | .00 | .00 | 3.22 | (3.22) | +++ | 6.83 |
| | <i>Misc Revenues Totals</i> | \$30,350.00 | \$0.00 | \$30,350.00 | \$35,694.93 | \$0.00 | \$37,820.52 | (\$7,470.52) | 125% | \$38,650.55 |
| | Department 410 - Library Totals | \$213,600.00 | \$0.00 | \$213,600.00 | \$36,577.86 | \$0.00 | \$212,826.95 | \$773.05 | 100% | \$208,359.30 |
| | REVENUE TOTALS | \$213,600.00 | \$0.00 | \$213,600.00 | \$36,577.86 | \$0.00 | \$212,826.95 | \$773.05 | 100% | \$208,359.30 |
| EXPENSE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| <i>Salaries</i> | | | | | | | | | | |
| 6010 | Regular Full-Time Salaries | 782,312.00 | .00 | 782,312.00 | 65,052.45 | .00 | 712,863.85 | 69,448.15 | 91 | 676,057.47 |
| 6020 | Regular Part-Time Salaries | 536,974.00 | .00 | 536,974.00 | 32,648.64 | .00 | 307,327.23 | 229,646.77 | 57 | 162,028.52 |
| 6030 | Hourly Wages - Temporary/Seasonal | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6040 | Overtime Pay | .00 | .00 | .00 | .00 | .00 | 11.43 | (11.43) | +++ | 26.86 |



Budget Performance Report

Fiscal Year to Date 05/31/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|-------------------------|--|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|----------------|
| Fund 101 - General Fund | | | | | | | | | | |
| | EXPENSE | | | | | | | | | |
| | Department 410 - Library | | | | | | | | | |
| | <i>Salaries Totals</i> | \$1,319,286.00 | \$0.00 | \$1,319,286.00 | \$97,701.09 | \$0.00 | \$1,020,202.51 | \$299,083.49 | 77% | \$838,112.85 |
| | <i>Employee Benefits/Costs</i> | | | | | | | | | |
| 6110 | FICA | 60,768.00 | .00 | 60,768.00 | 6,041.80 | .00 | 63,161.45 | (2,393.45) | 104 | 51,846.72 |
| 6120 | Medicare | 19,317.00 | .00 | 19,317.00 | 1,413.01 | .00 | 14,771.64 | 4,545.36 | 76 | 12,125.41 |
| 6130 | IPERS | 124,831.00 | .00 | 124,831.00 | 9,192.26 | .00 | 95,154.26 | 29,676.74 | 76 | 77,509.59 |
| 6150 | Health Insurance | 156,533.00 | .00 | 156,533.00 | 11,445.75 | .00 | 121,591.86 | 34,941.14 | 78 | 130,460.34 |
| 6151 | Wellness Program | 286.00 | .00 | 286.00 | 25.90 | .00 | 262.70 | 23.30 | 92 | 246.05 |
| 6152 | Life Insurance | 1,364.00 | .00 | 1,364.00 | 124.07 | .00 | 1,238.09 | 125.91 | 91 | 1,163.96 |
| 6153 | Long Term Disability | 3,051.00 | .00 | 3,051.00 | 286.48 | .00 | 2,840.74 | 210.26 | 93 | 2,624.64 |
| 6160 | Worker's Compensation | 843.00 | .00 | 843.00 | .00 | .00 | 828.40 | 14.60 | 98 | 839.12 |
| 6170 | Unemployment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 1,479.00 |
| 6180 | Allowances | 7,920.00 | .00 | 7,920.00 | 660.00 | .00 | 7,260.00 | 660.00 | 92 | 6,930.00 |
| 6190 | Education Stipend | 9,000.00 | .00 | 9,000.00 | 750.00 | .00 | 8,250.00 | 750.00 | 92 | 7,050.00 |
| | <i>Employee Benefits/Costs Totals</i> | \$383,913.00 | \$0.00 | \$383,913.00 | \$29,939.27 | \$0.00 | \$315,359.14 | \$68,553.86 | 82% | \$292,274.83 |
| | <i>Staff Development</i> | | | | | | | | | |
| 6199 | Tuition Reimbursement | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6210 | Dues/Membership | 4,130.00 | .00 | 4,130.00 | .00 | .00 | 1,702.00 | 2,428.00 | 41 | 2,803.75 |
| 6220 | Subscriptions/Education Materials | 750.00 | .00 | 750.00 | 125.28 | .00 | 125.28 | 624.72 | 17 | 624.27 |
| 6230 | Training/Conference Registrations | 9,325.00 | .00 | 9,325.00 | 821.99 | .00 | 7,104.53 | 2,220.47 | 76 | 8,581.86 |
| 6240 | Travel Expenses | 4,600.00 | .00 | 4,600.00 | .00 | .00 | 5,315.57 | (715.57) | 116 | 7,035.72 |
| 6260 | Employee Health Screenings | 420.00 | .00 | 420.00 | .00 | .00 | 416.11 | 3.89 | 99 | 441.88 |
| | <i>Staff Development Totals</i> | \$19,225.00 | \$0.00 | \$19,225.00 | \$947.27 | \$0.00 | \$14,663.49 | \$4,561.51 | 76% | \$19,487.48 |
| | <i>Repair/Maintenance/Utilities</i> | | | | | | | | | |
| 6310 | Building Maintenance & Repairs | 40,150.00 | .00 | 40,150.00 | 2,553.40 | 2,100.00 | 6,626.69 | 31,423.31 | 22 | 414.48 |
| 6320 | Grounds Maintenance & Repairs | 1,250.00 | .00 | 1,250.00 | .00 | .00 | .00 | 1,250.00 | 0 | .00 |
| 6350 | Other Equipment Repairs | 850.00 | .00 | 850.00 | .00 | .00 | 940.00 | (90.00) | 111 | .00 |
| 6371 | Electric/Gas Utility Expense | 90,900.00 | .00 | 90,900.00 | 5,263.76 | .00 | 86,943.76 | 3,956.24 | 96 | 48,775.93 |
| 6373 | Communications Utility Expenses | 5,468.00 | .00 | 5,468.00 | 456.72 | .00 | 5,833.53 | (365.53) | 107 | 6,844.34 |
| 6374 | Water/Sewer Utility Expenses | 1,320.00 | .00 | 1,320.00 | .00 | .00 | 202.53 | 1,117.47 | 15 | 786.69 |
| | <i>Repair/Maintenance/Utilities Totals</i> | \$139,938.00 | \$0.00 | \$139,938.00 | \$8,273.88 | \$2,100.00 | \$100,546.51 | \$37,291.49 | 73% | \$56,821.44 |
| | <i>Contractual Services</i> | | | | | | | | | |
| 6402 | Advertising/Publications | 6,083.00 | .00 | 6,083.00 | .00 | .00 | 3,464.55 | 2,618.45 | 57 | 2,122.10 |
| 6403 | Outsourced Labor Services | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6408 | General Insurance | 15,366.00 | .00 | 15,366.00 | .00 | .00 | 55,503.04 | (40,137.04) | 361 | 15,151.38 |
| 6409 | Credit Card Merchant Fees | 800.00 | .00 | 800.00 | 103.17 | .00 | 604.52 | 195.48 | 76 | 21.73 |
| 6411 | Contracts - Legal Services | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6413 | Contracts - 28E | 146,400.00 | .00 | 146,400.00 | .00 | .00 | 143,430.32 | 2,969.68 | 98 | 143,430.32 |
| 6416 | Contracts - Real Estate Rental | .00 | .00 | .00 | .00 | .00 | 12,678.35 | (12,678.35) | +++ | 53,547.14 |



Budget Performance Report

Fiscal Year to Date 05/31/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|---|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|----------------|
| Fund 101 - General Fund | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| Contractual Services | | | | | | | | | | |
| 6419 | Contracts - Technology Service | 71,701.00 | .00 | 71,701.00 | 2,306.74 | .00 | 53,822.86 | 17,878.14 | 75 | 49,973.65 |
| 6423 | Contracts - Janitorial Services | 54,000.00 | .00 | 54,000.00 | 5,910.00 | .00 | 49,024.99 | 4,975.01 | 91 | 12,197.00 |
| 6424 | Contracts - Office Equipment | 14,400.00 | .00 | 14,400.00 | 223.21 | .00 | 3,255.88 | 11,144.12 | 23 | 5,136.10 |
| 6425 | Contracts - Building Maintenance | 37,960.00 | .00 | 37,960.00 | 634.00 | .00 | 22,140.00 | 15,820.00 | 58 | 582.00 |
| 6426 | Contracts - Grounds Maintenance | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6499 | Contracts - Other Services | 4,200.00 | .00 | 4,200.00 | 556.20 | .00 | 2,307.20 | 1,892.80 | 55 | 19,059.03 |
| <i>Contractual Services Totals</i> | | \$350,910.00 | \$0.00 | \$350,910.00 | \$9,733.32 | \$0.00 | \$346,231.71 | \$4,678.29 | 99% | \$301,220.45 |
| Commodities | | | | | | | | | | |
| 6502 | Promotional Items | 10,000.00 | .00 | 10,000.00 | 9.99 | 5,327.92 | 2,325.59 | 2,346.49 | 77 | 8,242.40 |
| 6506 | Office Supplies | 8,750.00 | .00 | 8,750.00 | 1,145.75 | .00 | 8,034.14 | 715.86 | 92 | 2,913.71 |
| 6507 | Operational Supplies | 26,935.00 | .00 | 26,935.00 | 2,784.58 | .00 | 32,706.91 | (5,771.91) | 121 | 19,594.67 |
| 6508 | Postage/Shipping | 5,500.00 | .00 | 5,500.00 | .00 | .00 | 5,347.13 | 152.87 | 97 | 491.95 |
| 6510 | Forms/Printing Services | 8,760.00 | .00 | 8,760.00 | 60.00 | 2,500.00 | 6,149.20 | 110.80 | 99 | 7,542.47 |
| 6511 | Janitorial Supplies | 14,300.00 | .00 | 14,300.00 | 1,098.91 | .00 | 7,246.87 | 7,053.13 | 51 | 813.35 |
| 6514 | Medical Supplies | 1,295.00 | .00 | 1,295.00 | 1,124.98 | .00 | 1,891.95 | (596.95) | 146 | 205.69 |
| 6560 | Pre-Employment Screening | 272.00 | .00 | 272.00 | .00 | .00 | .00 | 272.00 | 0 | .00 |
| 6590 | Events & Meetings | 1,600.00 | .00 | 1,600.00 | 190.94 | .00 | 1,052.66 | 547.34 | 66 | 500.00 |
| 6599 | Misc Commodities/Expenses | 11,000.00 | .00 | 11,000.00 | .80 | 6,500.00 | 5,817.26 | (1,317.26) | 112 | 51.62 |
| <i>Commodities Totals</i> | | \$88,412.00 | \$0.00 | \$88,412.00 | \$6,415.95 | \$14,327.92 | \$70,571.71 | \$3,512.37 | 96% | \$40,355.86 |
| Capital Outlay | | | | | | | | | | |
| 6711 | Furniture | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6712 | Equipment | 150.00 | .00 | 150.00 | .00 | .00 | 264.94 | (114.94) | 177 | .00 |
| 6713 | Office Equipment | 5,000.00 | .00 | 5,000.00 | 244.94 | .00 | 244.94 | 4,755.06 | 5 | .00 |
| 6714 | Technology Hardware/Equipment | 2,700.00 | .00 | 2,700.00 | .00 | .00 | 2,802.28 | (102.28) | 104 | 1,703.68 |
| 6715 | Software | 5,723.00 | .00 | 5,723.00 | 67.97 | .00 | 4,851.77 | 871.23 | 85 | 554.73 |
| 6717 | Small Project Costs | 1,100.00 | .00 | 1,100.00 | .00 | .00 | .00 | 1,100.00 | 0 | .00 |
| 6718 - Library Materials | | | | | | | | | | |
| 6718.01 | Library Materials Adult Materials | 63,560.00 | .00 | 63,560.00 | 1,971.89 | .00 | 65,594.33 | (2,034.33) | 103 | 61,684.65 |
| 6718.02 | Library Materials Young Adult Materials | 20,000.00 | .00 | 20,000.00 | 1,115.25 | .00 | 8,928.71 | 11,071.29 | 45 | 11,310.84 |
| 6718.03 | Library Materials Children's Materials | 54,500.00 | .00 | 54,500.00 | 6,509.36 | .00 | 63,123.24 | (8,623.24) | 116 | 52,632.62 |
| 6718.04 | Library Materials Audio Materials | 32,500.00 | .00 | 32,500.00 | 1,725.18 | .00 | 20,983.89 | 11,516.11 | 65 | 16,540.19 |
| 6718.05 | Library Materials Video Materials | 16,000.00 | .00 | 16,000.00 | 877.81 | .00 | 25,555.78 | (9,555.78) | 160 | 22,238.81 |
| 6718.06 | Library Materials Downloadable Books | 8,500.00 | .00 | 8,500.00 | 828.14 | .00 | 8,724.87 | (224.87) | 103 | 7,536.46 |
| 6718.07 | Library Materials Downloadable Media | 43,000.00 | .00 | 43,000.00 | 3,888.66 | .00 | 44,352.50 | (1,352.50) | 103 | 36,876.84 |
| 6718.08 | Library Materials Other | 27,160.00 | .00 | 27,160.00 | 2,096.77 | 75.81 | 31,100.62 | (4,016.43) | 115 | 21,750.68 |
| 6718 - Library Materials Totals | | \$265,220.00 | \$0.00 | \$265,220.00 | \$19,013.06 | \$75.81 | \$268,363.94 | (\$3,219.75) | 101% | \$230,571.09 |
| <i>Capital Outlay Totals</i> | | \$279,893.00 | \$0.00 | \$279,893.00 | \$19,325.97 | \$75.81 | \$276,527.87 | \$3,289.32 | 99% | \$232,829.50 |



Budget Performance Report

Fiscal Year to Date 05/31/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|---|---|-------------------------|-----------------------|-------------------------|----------------------------|----------------------|-------------------------|---------------------------|---------------|-------------------------|
| Fund 101 - General Fund | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| <i>Transfers</i> | | | | | | | | | | |
| 6910 | Transfers Out | | | | | | | | | |
| 6910.02 | Transfers Out To Equipment Reserve Fund | 50,000.00 | .00 | 50,000.00 | 25,000.00 | .00 | 50,000.00 | .00 | 100 | 50,000.00 |
| 6910.08 | Transfers Out To Employee Benefits | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6910 - Transfers Out Totals | | \$50,000.00 | \$0.00 | \$50,000.00 | \$25,000.00 | \$0.00 | \$50,000.00 | \$0.00 | 100% | \$50,000.00 |
| <i>Transfers Totals</i> | | <i>\$50,000.00</i> | <i>\$0.00</i> | <i>\$50,000.00</i> | <i>\$25,000.00</i> | <i>\$0.00</i> | <i>\$50,000.00</i> | <i>\$0.00</i> | <i>100%</i> | <i>\$50,000.00</i> |
| Department 410 - Library Totals | | \$2,631,577.00 | \$0.00 | \$2,631,577.00 | \$197,336.75 | \$16,503.73 | \$2,194,102.94 | \$420,970.33 | 84% | \$1,831,102.41 |
| EXPENSE TOTALS | | \$2,631,577.00 | \$0.00 | \$2,631,577.00 | \$197,336.75 | \$16,503.73 | \$2,194,102.94 | \$420,970.33 | 84% | \$1,831,102.41 |
| Fund 101 - General Fund Totals | | | | | | | | | | |
| REVENUE TOTALS | | 213,600.00 | .00 | 213,600.00 | 36,577.86 | .00 | 212,826.95 | 773.05 | 100% | 208,359.30 |
| EXPENSE TOTALS | | 2,631,577.00 | .00 | 2,631,577.00 | 197,336.75 | 16,503.73 | 2,194,102.94 | 420,970.33 | 84% | 1,831,102.41 |
| Fund 101 - General Fund Totals | | (\$2,417,977.00) | \$0.00 | (\$2,417,977.00) | (\$160,758.89) | (\$16,503.73) | (\$1,981,275.99) | (\$420,197.28) | | (\$1,622,743.11) |
| Fund 105 - Equipment Reserve Fund | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| <i>Capital Outlay</i> | | | | | | | | | | |
| 6711 | Furniture | .00 | 42,000.00 | 42,000.00 | .00 | .00 | 41,752.01 | 247.99 | 99 | .00 |
| 6712 | Equipment | .00 | 21,000.00 | 21,000.00 | .00 | 842.03 | 20,253.89 | (95.92) | 100 | 52,512.37 |
| 6713 | Office Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6714 | Technology Hardware/Equipment | .00 | 113,000.00 | 113,000.00 | .00 | 719.87 | 112,934.34 | (654.21) | 101 | 99,790.11 |
| 6715 | Software | .00 | .00 | .00 | .00 | .00 | 852.00 | (852.00) | +++ | 973.00 |
| 6717 | Small Project Costs | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| <i>Capital Outlay Totals</i> | | <i>\$0.00</i> | <i>\$176,000.00</i> | <i>\$176,000.00</i> | <i>\$0.00</i> | <i>\$1,561.90</i> | <i>\$175,792.24</i> | <i>(\$1,354.14)</i> | <i>101%</i> | <i>\$153,275.48</i> |
| Department 410 - Library Totals | | \$0.00 | \$176,000.00 | \$176,000.00 | \$0.00 | \$1,561.90 | \$175,792.24 | (\$1,354.14) | 101% | \$153,275.48 |
| EXPENSE TOTALS | | \$0.00 | \$176,000.00 | \$176,000.00 | \$0.00 | \$1,561.90 | \$175,792.24 | (\$1,354.14) | 101% | \$153,275.48 |
| Fund 105 - Equipment Reserve Fund Totals | | | | | | | | | | |
| REVENUE TOTALS | | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| EXPENSE TOTALS | | .00 | 176,000.00 | 176,000.00 | .00 | 1,561.90 | 175,792.24 | (1,354.14) | 101% | 153,275.48 |
| Fund 105 - Equipment Reserve Fund Totals | | \$0.00 | (\$176,000.00) | (\$176,000.00) | \$0.00 | (\$1,561.90) | (\$175,792.24) | \$1,354.14 | | (\$153,275.48) |
| Fund 130 - Special Revenue | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| <i>Intergovernmental</i> | | | | | | | | | | |
| 4400 | Federal Grants/Contributions | | | | | | | | | |
| 4400.01 | Federal Grants/Contributions General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 4400 - Federal Grants/Contributions Totals | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |



Budget Performance Report

Fiscal Year to Date 05/31/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|-------------------------------------|--|--------------------|-------------------|--------------------|----------------------------|------------------|--------------------|---------------------------|---------------|--------------------|
| Fund 130 - Special Revenue | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| <i>Intergovernmental</i> | | | | | | | | | | |
| 4420 | State Contributions | | | | | | | | | |
| 4420.01 | State Contributions General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 4420.06 | State Contributions Enrich Iowa - Direct Aid | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | 4420 - State Contributions Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| | <i>Intergovernmental Totals</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>+++</i> | <i>\$0.00</i> |
| <i>Misc Revenues</i> | | | | | | | | | | |
| 4701 | Donations | | | | | | | | | |
| 4701.01 | Donations General | 20,000.00 | .00 | 20,000.00 | 710.00 | .00 | 22,862.99 | (2,862.99) | 114 | 3,925.00 |
| | 4701 - Donations Totals | \$20,000.00 | \$0.00 | \$20,000.00 | \$710.00 | \$0.00 | \$22,862.99 | (\$2,862.99) | 114% | \$3,925.00 |
| 4708 | Other Contributions | | | | | | | | | |
| 4708.01 | Other Contributions General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | 4708 - Other Contributions Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| | <i>Misc Revenues Totals</i> | <i>\$20,000.00</i> | <i>\$0.00</i> | <i>\$20,000.00</i> | <i>\$710.00</i> | <i>\$0.00</i> | <i>\$22,862.99</i> | <i>(\$2,862.99)</i> | <i>114%</i> | <i>\$3,925.00</i> |
| | Department 410 - Library Totals | \$20,000.00 | \$0.00 | \$20,000.00 | \$710.00 | \$0.00 | \$22,862.99 | (\$2,862.99) | 114% | \$3,925.00 |
| | REVENUE TOTALS | \$20,000.00 | \$0.00 | \$20,000.00 | \$710.00 | \$0.00 | \$22,862.99 | (\$2,862.99) | 114% | \$3,925.00 |
| EXPENSE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| <i>Staff Development</i> | | | | | | | | | | |
| 6240 | Travel Expenses | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | <i>Staff Development Totals</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>+++</i> | <i>\$0.00</i> |
| <i>Repair/Maintenance/Utilities</i> | | | | | | | | | | |
| 6310 | Building Maintenance & Repairs | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | <i>Repair/Maintenance/Utilities Totals</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>+++</i> | <i>\$0.00</i> |
| <i>Contractual Services</i> | | | | | | | | | | |
| 6402 | Advertising/Publications | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6499 | Contracts - Other Services | .00 | .00 | .00 | .00 | .00 | 300.00 | (300.00) | +++ | 15,227.60 |
| | <i>Contractual Services Totals</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$300.00</i> | <i>(\$300.00)</i> | <i>+++</i> | <i>\$15,227.60</i> |
| <i>Commodities</i> | | | | | | | | | | |
| 6590 | Events & Meetings | 2,500.00 | .00 | 2,500.00 | .00 | .00 | 825.00 | 1,675.00 | 33 | .00 |
| 6599 | Misc Commodities/Expenses | .00 | .00 | .00 | 6,079.77 | .00 | 26,888.97 | (26,888.97) | +++ | .00 |
| | <i>Commodities Totals</i> | <i>\$2,500.00</i> | <i>\$0.00</i> | <i>\$2,500.00</i> | <i>\$6,079.77</i> | <i>\$0.00</i> | <i>\$27,713.97</i> | <i>(\$25,213.97)</i> | <i>1109%</i> | <i>\$0.00</i> |
| <i>Capital Outlay</i> | | | | | | | | | | |
| 6611 | Furniture | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6614 | Technology Hardware/Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6615 | Software | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | <i>Capital Outlay Totals</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>+++</i> | <i>\$0.00</i> |

Page 33 of 112



Budget Performance Report

Fiscal Year to Date 05/31/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|---|-----------------------|-------------------|-----------------------|----------------------------|------------------|---------------------|---------------------------|---------------|-----------------------|
| Fund 130 - Special Revenue | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| <i>Transfers</i> | | | | | | | | | | |
| 6910 | Transfers Out | | | | | | | | | |
| 6910.01 | Transfers Out To General Fund | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | 6910 - Transfers Out Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| | <i>Transfers Totals</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| | Department 410 - Library Totals | \$2,500.00 | \$0.00 | \$2,500.00 | \$6,079.77 | \$0.00 | \$28,013.97 | (\$25,513.97) | 1121% | \$15,227.60 |
| | EXPENSE TOTALS | \$2,500.00 | \$0.00 | \$2,500.00 | \$6,079.77 | \$0.00 | \$28,013.97 | (\$25,513.97) | 1121% | \$15,227.60 |
| Fund 130 - Special Revenue Totals | | | | | | | | | | |
| | REVENUE TOTALS | 20,000.00 | .00 | 20,000.00 | 710.00 | .00 | 22,862.99 | (2,862.99) | 114% | 3,925.00 |
| | EXPENSE TOTALS | 2,500.00 | .00 | 2,500.00 | 6,079.77 | .00 | 28,013.97 | (25,513.97) | 1121% | 15,227.60 |
| | Fund 130 - Special Revenue Totals | \$17,500.00 | \$0.00 | \$17,500.00 | (\$5,369.77) | \$0.00 | (\$5,150.98) | \$22,650.98 | | (\$11,302.60) |
| Fund 301 - Capital Projects | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| <i>Intergovernmental</i> | | | | | | | | | | |
| 4420 | State Contributions | | | | | | | | | |
| 4420.01 | State Contributions General | .00 | .00 | .00 | .00 | .00 | 117,877.27 | (117,877.27) | +++ | 213,912.11 |
| | 4420 - State Contributions Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$117,877.27 | (\$117,877.27) | +++ | \$213,912.11 |
| 4440 | Local Grants/Contributions | | | | | | | | | |
| 4440.01 | Local Grants/Contributions General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | 4440 - Local Grants/Contributions Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| | <i>Intergovernmental Totals</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$117,877.27 | (\$117,877.27) | +++ | \$213,912.11 |
| <i>Misc Revenues</i> | | | | | | | | | | |
| 4701 | Donations | | | | | | | | | |
| 4701.01 | Donations General | 1,000,000.00 | .00 | 1,000,000.00 | .00 | .00 | 453,651.00 | 546,349.00 | 45 | 1,514,401.81 |
| | 4701 - Donations Totals | \$1,000,000.00 | \$0.00 | \$1,000,000.00 | \$0.00 | \$0.00 | \$453,651.00 | \$546,349.00 | 45% | \$1,514,401.81 |
| 4708 | Other Contributions | | | | | | | | | |
| 4708.01 | Other Contributions General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | 4708 - Other Contributions Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| | <i>Misc Revenues Totals</i> | \$1,000,000.00 | \$0.00 | \$1,000,000.00 | \$0.00 | \$0.00 | \$453,651.00 | \$546,349.00 | 45% | \$1,514,401.81 |
| | Department 410 - Library Totals | \$1,000,000.00 | \$0.00 | \$1,000,000.00 | \$0.00 | \$0.00 | \$571,528.27 | \$428,471.73 | 57% | \$1,728,313.92 |
| Department 620 - Finance | | | | | | | | | | |
| <i>Intergovernmental</i> | | | | | | | | | | |
| 4400 | Federal Grants/Contributions | | | | | | | | | |
| 4400.02 | Federal Grants/Contributions FEMA | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 3,179,353.46 |
| | 4400 - Federal Grants/Contributions Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$3,179,353.46 |

Page 34 of 112



Budget Performance Report

Fiscal Year to Date 05/31/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|----------|--|-----------------------|-----------------------|-----------------------|----------------------------|---------------------|-----------------------|---------------------------|---------------|------------------------|
| Fund 301 | Capital Projects | | | | | | | | | |
| | REVENUE | | | | | | | | | |
| | Department 620 - Finance | | | | | | | | | |
| | <i>Intergovernmental</i> | | | | | | | | | |
| 4420 | State Contributions | | | | | | | | | |
| 4420.01 | State Contributions General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | 4420 - State Contributions Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| | <i>Intergovernmental Totals</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>+++</i> | <i>\$3,179,353.46</i> |
| | Department 620 - Finance Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$3,179,353.46 |
| | REVENUE TOTALS | \$1,000,000.00 | \$0.00 | \$1,000,000.00 | \$0.00 | \$0.00 | \$571,528.27 | \$428,471.73 | 57% | \$4,907,667.38 |
| | EXPENSE | | | | | | | | | |
| | Department 410 - Library | | | | | | | | | |
| | <i>Capital Outlay</i> | | | | | | | | | |
| 6711 | Furniture | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6712 | Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6713 | Office Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6714 | Technology Hardware/Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6715 | Software | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6717 | Small Project Costs | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6750 | Project Costs | .00 | 2,000,000.00 | 2,000,000.00 | 23,350.00 | 863,864.65 | 1,092,958.97 | 43,176.38 | 98 | 10,098,235.49 |
| 6752 | Land/Right-of-Way Purchases | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | <i>Capital Outlay Totals</i> | <i>\$0.00</i> | <i>\$2,000,000.00</i> | <i>\$2,000,000.00</i> | <i>\$23,350.00</i> | <i>\$863,864.65</i> | <i>\$1,092,958.97</i> | <i>\$43,176.38</i> | <i>98%</i> | <i>\$10,098,235.49</i> |
| | Department 410 - Library Totals | \$0.00 | \$2,000,000.00 | \$2,000,000.00 | \$23,350.00 | \$863,864.65 | \$1,092,958.97 | \$43,176.38 | 98% | \$10,098,235.49 |
| | Department 620 - Finance | | | | | | | | | |
| | <i>Staff Development</i> | | | | | | | | | |
| 6230 | Training/Conference Registrations | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6240 | Travel Expenses | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 153.16 |
| | <i>Staff Development Totals</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>+++</i> | <i>\$153.16</i> |
| | <i>Repair/Maintenance/Utilities</i> | | | | | | | | | |
| 6310 | Building Maintenance & Repairs | .00 | .00 | .00 | (38,657.11) | 501,750.22 | 508,082.49 | (1,009,832.71) | +++ | 242,950.14 |
| 6320 | Grounds Maintenance & Repairs | .00 | .00 | .00 | 2,186.50 | .00 | 35,236.50 | (35,236.50) | +++ | 49,402.83 |
| 6332 | Vehicle Repairs - Internal | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6333 | Vehicle Repairs - External | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6334 | Tires | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6350 | Other Equipment Repairs | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6371 | Electric/Gas Utility Expense | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 1,019.81 |
| 6373 | Communications Utility Expenses | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 80.02 |
| 6374 | Water/Sewer Utility Expenses | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 103.10 |
| | <i>Repair/Maintenance/Utilities Totals</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>(\$36,470.61)</i> | <i>\$501,750.22</i> | <i>\$543,318.99</i> | <i>(\$1,045,069.21)</i> | <i>+++</i> | <i>\$293,555.90</i> |
| | <i>Contractual Services</i> | | | | | | | | | |
| 6503 | Outsourced Labor Services | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |



Budget Performance Report

Fiscal Year to Date 05/31/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|------------------------------------|---|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|----------------|
| Fund 301 - Capital Projects | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department 620 - Finance | | | | | | | | | | |
| Contractual Services | | | | | | | | | | |
| 6411 | Contracts - Legal Services | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 662.22 |
| 6415 | Contracts - Equipment Rental | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 104,603.80 |
| 6416 | Contracts - Real Estate Rental | .00 | .00 | .00 | .00 | .00 | (1,554.02) | 1,554.02 | +++ | .00 |
| 6419 | Contracts - Technology Service | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 700.00 |
| 6423 | Contracts - Janitorial Services | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6425 | Contracts - Building Maintenance | .00 | .00 | .00 | 61,294.95 | 29,569.00 | 570,903.00 | (600,472.00) | +++ | .00 |
| 6426 | Contracts - Grounds Maintenance | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6499 | Contracts - Other Services | .00 | 4,956,000.00 | 4,956,000.00 | 40,363.80 | 264,653.20 | 5,547,331.10 | (855,984.30) | 117 | 5,416,750.86 |
| <i>Contractual Services Totals</i> | | \$0.00 | \$4,956,000.00 | \$4,956,000.00 | \$101,658.75 | \$294,222.20 | \$6,116,680.08 | (\$1,454,902.28) | 129% | \$5,522,716.88 |
| Commodities | | | | | | | | | | |
| 6504 | Small Equipment/Tools | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6506 | Office Supplies | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6507 | Operational Supplies | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 85.66 |
| 6508 | Postage/Shipping | .00 | .00 | .00 | .00 | .00 | 645.50 | (645.50) | +++ | .00 |
| 6509 | Traffic Supplies | .00 | .00 | .00 | .00 | .00 | 285,943.47 | (285,943.47) | +++ | .00 |
| 6510 | Forms/Printing Services | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6511 | Janitorial Supplies | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6513 | Vehicle Operating Supplies | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6514 | Medical Supplies | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6524 | Street Supplies | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 60,804.45 |
| 6526 | Forestry Maintenance Supplies | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6527 | Park Maintenance Supplies | .00 | .00 | .00 | .00 | .00 | (1,980.00) | 1,980.00 | +++ | 2,380.00 |
| 6590 | Events & Meetings | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 112.00 |
| 6599 | Misc Commodities/Expenses | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| <i>Commodities Totals</i> | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$284,608.97 | (\$284,608.97) | +++ | \$63,382.11 |
| Capital Outlay | | | | | | | | | | |
| 6710 | Vehicles | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6711 | Furniture | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6712 | Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 2,726.50 |
| 6713 | Office Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6714 | Technology Hardware/Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6715 | Software | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6716 | Trees | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Library Materials | | | | | | | | | | |
| 6718.01 | Library Materials Adult Materials | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6718.02 | Library Materials Young Adult Materials | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6718.03 | Library Materials Children's Materials | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |



Budget Performance Report

Fiscal Year to Date 05/31/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|------------------------------------|--|-------------------------|-------------------------|--------------------------|----------------------------|-------------------------|-------------------------|---------------------------|---------------|--------------------------|
| Fund 301 - Capital Projects | | | | | | | | | | |
| | EXPENSE | | | | | | | | | |
| | Department 620 - Finance | | | | | | | | | |
| | Capital Outlay | | | | | | | | | |
| 6718 | Library Materials | | | | | | | | | |
| 6718.04 | Library Materials Audio Materials | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6718.05 | Library Materials Video Materials | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6718.06 | Library Materials Downloadable Books | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6718.07 | Library Materials Downloadable Media | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | 6718 - Library Materials Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| 6750 | Project Costs | 1,883,334.00 | .00 | 1,883,334.00 | 70,410.20 | .00 | 253,285.20 | 1,630,048.80 | 13 | .00 |
| | <i>Capital Outlay Totals</i> | \$1,883,334.00 | \$0.00 | \$1,883,334.00 | \$70,410.20 | \$0.00 | \$253,285.20 | \$1,630,048.80 | 13% | \$2,726.50 |
| | Department 620 - Finance Totals | \$1,883,334.00 | \$4,956,000.00 | \$6,839,334.00 | \$135,598.34 | \$795,972.42 | \$7,197,893.24 | (\$1,154,531.66) | 117% | \$5,882,534.55 |
| | EXPENSE TOTALS | \$1,883,334.00 | \$6,956,000.00 | \$8,839,334.00 | \$158,948.34 | \$1,659,837.07 | \$8,290,852.21 | (\$1,111,355.28) | 113% | \$15,980,770.04 |
| Fund 301 - Capital Projects Totals | | | | | | | | | | |
| | REVENUE TOTALS | 1,000,000.00 | .00 | 1,000,000.00 | .00 | .00 | 571,528.27 | 428,471.73 | 57% | 4,907,667.38 |
| | EXPENSE TOTALS | 1,883,334.00 | 6,956,000.00 | 8,839,334.00 | 158,948.34 | 1,659,837.07 | 8,290,852.21 | (1,111,355.28) | 113% | 15,980,770.04 |
| Fund 301 - Capital Projects Totals | | (\$883,334.00) | (\$6,956,000.00) | (\$7,839,334.00) | (\$158,948.34) | (\$1,659,837.07) | (\$7,719,323.94) | \$1,539,827.01 | | (\$11,073,102.66) |
| | Grand Totals | | | | | | | | | |
| | REVENUE TOTALS | 1,233,600.00 | .00 | 1,233,600.00 | 37,287.86 | .00 | 807,218.21 | 426,381.79 | 65% | 5,119,951.68 |
| | EXPENSE TOTALS | 4,517,411.00 | 7,132,000.00 | 11,649,411.00 | 362,364.86 | 1,677,902.70 | 10,688,761.36 | (717,253.06) | 106% | 17,980,375.53 |
| | Grand Totals | (\$3,283,811.00) | (\$7,132,000.00) | (\$10,415,811.00) | (\$325,077.00) | (\$1,677,902.70) | (\$9,881,543.15) | \$1,143,634.85 | | (\$12,860,423.85) |



Budget Performance Report

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|----------------------------|---|---------------------|-------------------|---------------------|----------------------------|------------------|---------------------|---------------------------|---------------|---------------------|
| Fund 101 - General Fund | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| Intergovernmental | | | | | | | | | | |
| 4420 | State Contributions | | | | | | | | | |
| 4420.01 | State Contributions General | .00 | .00 | .00 | .00 | .00 | 4,800.00 | (4,800.00) | +++ | .00 |
| 4420.06 | State Contributions Enrich Iowa - Direct Aid | 11,000.00 | .00 | 11,000.00 | .00 | .00 | 11,149.28 | (149.28) | 101 | 82,055.48 |
| | 4420 - State Contributions Totals | \$11,000.00 | \$0.00 | \$11,000.00 | \$0.00 | \$0.00 | \$15,949.28 | (\$4,949.28) | 145% | \$82,055.48 |
| 4424 | Enrich Iowa - Open Access | 40,000.00 | .00 | 40,000.00 | .00 | .00 | 59,990.06 | (19,990.06) | 150 | .00 |
| 4425 | Enrich Iowa - InterLibrary Loan | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 4440 | Local Grants/Contributions | | | | | | | | | |
| 4440.01 | Local Grants/Contributions General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | 4440 - Local Grants/Contributions Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| 4441 | County Borrowers | 75,000.00 | .00 | 75,000.00 | .00 | .00 | 50,966.61 | 24,033.39 | 68 | 55,938.29 |
| 4442 | Contracting Cities | 50,600.00 | .00 | 50,600.00 | 9,990.49 | .00 | 50,002.45 | 597.55 | 99 | 29,971.47 |
| | <i>Intergovernmental Totals</i> | \$176,600.00 | \$0.00 | \$176,600.00 | \$9,990.49 | \$0.00 | \$176,908.40 | (\$308.40) | 100% | \$167,965.24 |
| <i>Charges for Service</i> | | | | | | | | | | |
| 4504 | Copy Charges | 5,000.00 | .00 | 5,000.00 | 522.10 | .00 | 4,262.43 | 737.57 | 85 | 1,368.94 |
| 4505 | Lost/Damaged and Paid | 1,150.00 | .00 | 1,150.00 | 599.26 | .00 | 3,138.45 | (1,988.45) | 273 | 439.75 |
| 4506 | Fax Revenues | .00 | .00 | .00 | 17.70 | .00 | 51.70 | (51.70) | +++ | .00 |
| 4509 | Rental - Community Room | 500.00 | .00 | 500.00 | 500.00 | .00 | 2,275.00 | (1,775.00) | 455 | .00 |
| | <i>Charges for Service Totals</i> | \$6,650.00 | \$0.00 | \$6,650.00 | \$1,639.06 | \$0.00 | \$9,727.58 | (\$3,077.58) | 146% | \$1,808.69 |
| <i>Misc Revenues</i> | | | | | | | | | | |
| 4702 | Penalties/Fines | | | | | | | | | |
| 4702.03 | Penalties/Fines Other | 100.00 | .00 | 100.00 | 131.75 | .00 | 762.55 | (662.55) | 763 | 1,199.38 |
| | 4702 - Penalties/Fines Totals | \$100.00 | \$0.00 | \$100.00 | \$131.75 | \$0.00 | \$762.55 | (\$662.55) | 763% | \$1,199.38 |
| 4704 | Misc Revenues | 250.00 | .00 | 250.00 | 176.53 | .00 | 1,860.03 | (1,610.03) | 744 | .00 |
| 4708 | Other Contributions | | | | | | | | | |
| 4708.01 | Other Contributions General | 30,000.00 | .00 | 30,000.00 | .00 | .00 | 35,503.00 | (5,503.00) | 118 | 37,444.34 |
| | 4708 - Other Contributions Totals | \$30,000.00 | \$0.00 | \$30,000.00 | \$0.00 | \$0.00 | \$35,503.00 | (\$5,503.00) | 118% | \$37,444.34 |
| 4709 | Fuel Tax Refunds | .00 | .00 | .00 | .00 | .00 | 3.22 | (3.22) | +++ | 6.83 |
| | <i>Misc Revenues Totals</i> | \$30,350.00 | \$0.00 | \$30,350.00 | \$308.28 | \$0.00 | \$38,128.80 | (\$7,778.80) | 126% | \$38,650.55 |
| | Department 410 - Library Totals | \$213,600.00 | \$0.00 | \$213,600.00 | \$11,937.83 | \$0.00 | \$224,764.78 | (\$11,164.78) | 105% | \$208,424.48 |
| | REVENUE TOTALS | \$213,600.00 | \$0.00 | \$213,600.00 | \$11,937.83 | \$0.00 | \$224,764.78 | (\$11,164.78) | 105% | \$208,424.48 |
| EXPENSE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| <i>Salaries</i> | | | | | | | | | | |
| 6010 | Regular Full-Time Salaries | 782,312.00 | .00 | 782,312.00 | 65,139.31 | .00 | 778,003.16 | 4,308.84 | 99 | 730,094.18 |
| 6020 | Regular Part-Time Salaries | 536,974.00 | .00 | 536,974.00 | 32,774.64 | .00 | 340,101.87 | 196,872.13 | 63 | 176,845.96 |
| 6030 | Hourly Wages - Temporary/Seasonal | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6040 | Overtime Pay | .00 | .00 | .00 | .00 | .00 | 11.43 | (11.43) | +++ | 26.86 |



Budget Performance Report

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--------------------------|--|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|----------------|
| Fund 101 - General Fund | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| | <i>Salaries Totals</i> | \$1,319,286.00 | \$0.00 | \$1,319,286.00 | \$97,913.95 | \$0.00 | \$1,118,116.46 | \$201,169.54 | 85% | \$906,967.00 |
| | <i>Employee Benefits/Costs</i> | | | | | | | | | |
| 6110 | FICA | 60,768.00 | .00 | 60,768.00 | 6,055.05 | .00 | 69,216.50 | (8,448.50) | 114 | 56,111.66 |
| 6120 | Medicare | 19,317.00 | .00 | 19,317.00 | 1,416.08 | .00 | 16,187.72 | 3,129.28 | 84 | 13,122.87 |
| 6130 | IPERS | 124,831.00 | .00 | 124,831.00 | 9,201.38 | .00 | 104,355.64 | 20,475.36 | 84 | 84,063.32 |
| 6150 | Health Insurance | 156,533.00 | .00 | 156,533.00 | 11,445.75 | .00 | 133,037.61 | 23,495.39 | 85 | 141,797.46 |
| 6151 | Wellness Program | 286.00 | .00 | 286.00 | 25.90 | .00 | 288.60 | (2.60) | 101 | 268.25 |
| 6152 | Life Insurance | 1,364.00 | .00 | 1,364.00 | 124.07 | .00 | 1,362.16 | 1.84 | 100 | 1,268.18 |
| 6153 | Long Term Disability | 3,051.00 | .00 | 3,051.00 | 287.20 | .00 | 3,127.94 | (76.94) | 103 | 2,863.86 |
| 6160 | Worker's Compensation | 843.00 | .00 | 843.00 | .00 | .00 | 828.40 | 14.60 | 98 | 839.12 |
| 6170 | Unemployment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 1,479.00 |
| 6180 | Allowances | 7,920.00 | .00 | 7,920.00 | 660.00 | .00 | 7,920.00 | .00 | 100 | 7,590.00 |
| 6190 | Education Stipend | 9,000.00 | .00 | 9,000.00 | 750.00 | .00 | 9,000.00 | .00 | 100 | 7,800.00 |
| | <i>Employee Benefits/Costs Totals</i> | \$383,913.00 | \$0.00 | \$383,913.00 | \$29,965.43 | \$0.00 | \$345,324.57 | \$38,588.43 | 90% | \$317,203.72 |
| | <i>Staff Development</i> | | | | | | | | | |
| 6199 | Tuition Reimbursement | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6210 | Dues/Membership | 4,130.00 | .00 | 4,130.00 | 1,023.00 | .00 | 2,725.00 | 1,405.00 | 66 | 2,803.75 |
| 6220 | Subscriptions/Education Materials | 750.00 | .00 | 750.00 | 191.90 | .00 | 317.18 | 432.82 | 42 | 959.77 |
| 6230 | Training/Conference Registrations | 9,325.00 | .00 | 9,325.00 | .00 | .00 | 7,104.53 | 2,220.47 | 76 | 9,298.86 |
| 6240 | Travel Expenses | 4,600.00 | .00 | 4,600.00 | 1,598.43 | .00 | 6,914.00 | (2,314.00) | 150 | 8,503.43 |
| 6260 | Employee Health Screenings | 420.00 | .00 | 420.00 | .00 | .00 | 416.11 | 3.89 | 99 | 441.88 |
| | <i>Staff Development Totals</i> | \$19,225.00 | \$0.00 | \$19,225.00 | \$2,813.33 | \$0.00 | \$17,476.82 | \$1,748.18 | 91% | \$22,007.69 |
| | <i>Repair/Maintenance/Utilities</i> | | | | | | | | | |
| 6310 | Building Maintenance & Repairs | 40,150.00 | .00 | 40,150.00 | 2,972.53 | .00 | 9,599.22 | 30,550.78 | 24 | 463.45 |
| 6320 | Grounds Maintenance & Repairs | 1,250.00 | .00 | 1,250.00 | .00 | .00 | .00 | 1,250.00 | 0 | .00 |
| 6350 | Other Equipment Repairs | 850.00 | .00 | 850.00 | .00 | .00 | 940.00 | (90.00) | 111 | .00 |
| 6371 | Electric/Gas Utility Expense | 90,900.00 | .00 | 90,900.00 | 8,013.01 | .00 | 94,956.77 | (4,056.77) | 104 | 51,793.62 |
| 6373 | Communications Utility Expenses | 5,468.00 | .00 | 5,468.00 | 456.72 | .00 | 6,290.25 | (822.25) | 115 | 7,494.40 |
| 6374 | Water/Sewer Utility Expenses | 1,320.00 | .00 | 1,320.00 | 719.00 | .00 | 921.53 | 398.47 | 70 | 816.69 |
| | <i>Repair/Maintenance/Utilities Totals</i> | \$139,938.00 | \$0.00 | \$139,938.00 | \$12,161.26 | \$0.00 | \$112,707.77 | \$27,230.23 | 81% | \$60,568.16 |
| | <i>Contractual Services</i> | | | | | | | | | |
| 6402 | Advertising/Publications | 6,083.00 | .00 | 6,083.00 | 38.86 | .00 | 3,503.41 | 2,579.59 | 58 | 3,264.52 |
| 6403 | Outsourced Labor Services | .00 | .00 | .00 | 250.00 | .00 | 250.00 | (250.00) | +++ | 500.00 |
| 6408 | General Insurance | 15,366.00 | .00 | 15,366.00 | .00 | .00 | 55,503.04 | (40,137.04) | 361 | 15,151.38 |
| 6409 | Credit Card Merchant Fees | 800.00 | .00 | 800.00 | 111.46 | .00 | 715.98 | 84.02 | 89 | 26.85 |
| 6411 | Contracts - Legal Services | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6413 | Contracts - 28E | 146,400.00 | .00 | 146,400.00 | .00 | .00 | 143,430.32 | 2,969.68 | 98 | 143,430.32 |
| 6416 | Contracts - Real Estate Rental | .00 | .00 | .00 | .00 | .00 | 12,678.35 | (12,678.35) | +++ | 53,547.14 |



Budget Performance Report

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|---|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|----------------|
| Fund 101 - General Fund | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| Contractual Services | | | | | | | | | | |
| 6419 | Contracts - Technology Service | 71,701.00 | .00 | 71,701.00 | 693.42 | .00 | 54,516.28 | 17,184.72 | 76 | 52,141.24 |
| 6423 | Contracts - Janitorial Services | 54,000.00 | .00 | 54,000.00 | 5,910.00 | .00 | 54,934.99 | (934.99) | 102 | 12,197.00 |
| 6424 | Contracts - Office Equipment | 14,400.00 | .00 | 14,400.00 | 223.21 | .00 | 3,479.09 | 10,920.91 | 24 | 5,582.52 |
| 6425 | Contracts - Building Maintenance | 37,960.00 | .00 | 37,960.00 | 128.00 | .00 | 22,268.00 | 15,692.00 | 59 | 582.00 |
| 6426 | Contracts - Grounds Maintenance | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6499 | Contracts - Other Services | 4,200.00 | .00 | 4,200.00 | 391.40 | .00 | 2,698.60 | 1,501.40 | 64 | 19,059.03 |
| <i>Contractual Services Totals</i> | | \$350,910.00 | \$0.00 | \$350,910.00 | \$7,746.35 | \$0.00 | \$353,978.06 | (\$3,068.06) | 101% | \$305,482.00 |
| Commodities | | | | | | | | | | |
| 6502 | Promotional Items | 10,000.00 | .00 | 10,000.00 | 6,089.62 | .00 | 8,415.21 | 1,584.79 | 84 | 13,293.84 |
| 6506 | Office Supplies | 8,750.00 | .00 | 8,750.00 | 1,804.77 | .00 | 9,838.91 | (1,088.91) | 112 | 12,082.38 |
| 6507 | Operational Supplies | 26,935.00 | .00 | 26,935.00 | 6,758.06 | .00 | 39,464.97 | (12,529.97) | 147 | 30,102.18 |
| 6508 | Postage/Shipping | 5,500.00 | .00 | 5,500.00 | 685.83 | .00 | 6,032.96 | (532.96) | 110 | 697.27 |
| 6510 | Forms/Printing Services | 8,760.00 | .00 | 8,760.00 | 1,845.08 | .00 | 7,994.28 | 765.72 | 91 | 7,633.21 |
| 6511 | Janitorial Supplies | 14,300.00 | .00 | 14,300.00 | 3,634.62 | .00 | 10,881.49 | 3,418.51 | 76 | 3,052.27 |
| 6514 | Medical Supplies | 1,295.00 | .00 | 1,295.00 | 67.89 | .00 | 1,959.84 | (664.84) | 151 | 229.65 |
| 6560 | Pre-Employment Screening | 272.00 | .00 | 272.00 | .00 | .00 | .00 | 272.00 | 0 | .00 |
| 6590 | Events & Meetings | 1,600.00 | .00 | 1,600.00 | .00 | .00 | 1,052.66 | 547.34 | 66 | 500.00 |
| 6599 | Misc Commodities/Expenses | 11,000.00 | .00 | 11,000.00 | 3,150.00 | .00 | 8,967.26 | 2,032.74 | 82 | 2,790.05 |
| <i>Commodities Totals</i> | | \$88,412.00 | \$0.00 | \$88,412.00 | \$24,035.87 | \$0.00 | \$94,607.58 | (\$6,195.58) | 107% | \$70,380.85 |
| Capital Outlay | | | | | | | | | | |
| 6711 | Furniture | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6712 | Equipment | 150.00 | .00 | 150.00 | .00 | .00 | 264.94 | (114.94) | 177 | .00 |
| 6713 | Office Equipment | 5,000.00 | .00 | 5,000.00 | 5,200.89 | .00 | 5,445.83 | (445.83) | 109 | .00 |
| 6714 | Technology Hardware/Equipment | 2,700.00 | .00 | 2,700.00 | 269.89 | .00 | 3,072.17 | (372.17) | 114 | 3,227.56 |
| 6715 | Software | 5,723.00 | .00 | 5,723.00 | 656.17 | .00 | 5,507.94 | 215.06 | 96 | 593.70 |
| 6717 | Small Project Costs | 1,100.00 | .00 | 1,100.00 | 1,000.00 | .00 | 1,000.00 | 100.00 | 91 | .00 |
| 6718 | Library Materials | | | | | | | | | |
| 6718.01 | Library Materials Adult Materials | 63,560.00 | .00 | 63,560.00 | 3,608.26 | .00 | 69,202.59 | (5,642.59) | 109 | 65,816.58 |
| 6718.02 | Library Materials Young Adult Materials | 20,000.00 | .00 | 20,000.00 | 439.00 | .00 | 9,367.71 | 10,632.29 | 47 | 24,741.56 |
| 6718.03 | Library Materials Children's Materials | 54,500.00 | .00 | 54,500.00 | 4,082.55 | .00 | 67,205.79 | (12,705.79) | 123 | 56,782.42 |
| 6718.04 | Library Materials Audio Materials | 32,500.00 | .00 | 32,500.00 | 6,034.93 | .00 | 27,018.82 | 5,481.18 | 83 | 21,578.31 |
| 6718.05 | Library Materials Video Materials | 16,000.00 | .00 | 16,000.00 | 1,791.94 | .00 | 27,347.72 | (11,347.72) | 171 | 35,145.41 |
| 6718.06 | Library Materials Downloadable Books | 8,500.00 | .00 | 8,500.00 | 799.27 | .00 | 9,524.14 | (1,024.14) | 112 | 8,243.28 |
| 6718.07 | Library Materials Downloadable Media | 43,000.00 | .00 | 43,000.00 | 4,076.41 | .00 | 48,428.91 | (5,428.91) | 113 | 39,461.88 |
| 6718.08 | Library Materials Other | 27,160.00 | .00 | 27,160.00 | 2,551.00 | .00 | 33,651.62 | (6,491.62) | 124 | 22,399.68 |
| 6718 - Library Materials Totals | | \$265,220.00 | \$0.00 | \$265,220.00 | \$23,383.36 | \$0.00 | \$291,747.30 | (\$26,527.30) | 110% | \$274,169.12 |
| <i>Capital Outlay Totals</i> | | \$279,893.00 | \$0.00 | \$279,893.00 | \$30,510.31 | \$0.00 | \$307,038.18 | (\$27,145.18) | 110% | \$277,990.38 |

Page 40 of 112



Budget Performance Report

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|---|---|-------------------------|-----------------------|-------------------------|----------------------------|------------------|-------------------------|---------------------------|---------------|-------------------------|
| Fund 101 - General Fund | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| <i>Transfers</i> | | | | | | | | | | |
| 6910 | Transfers Out | | | | | | | | | |
| 6910.02 | Transfers Out To Equipment Reserve Fund | 50,000.00 | .00 | 50,000.00 | .00 | .00 | 50,000.00 | .00 | 100 | 50,000.00 |
| 6910.08 | Transfers Out To Employee Benefits | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6910 - Transfers Out Totals | | \$50,000.00 | \$0.00 | \$50,000.00 | \$0.00 | \$0.00 | \$50,000.00 | \$0.00 | 100% | \$50,000.00 |
| <i>Transfers Totals</i> | | <i>\$50,000.00</i> | <i>\$0.00</i> | <i>\$50,000.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$50,000.00</i> | <i>\$0.00</i> | <i>100%</i> | <i>\$50,000.00</i> |
| Department 410 - Library Totals | | \$2,631,577.00 | \$0.00 | \$2,631,577.00 | \$205,146.50 | \$0.00 | \$2,399,249.44 | \$232,327.56 | 91% | \$2,010,599.80 |
| EXPENSE TOTALS | | \$2,631,577.00 | \$0.00 | \$2,631,577.00 | \$205,146.50 | \$0.00 | \$2,399,249.44 | \$232,327.56 | 91% | \$2,010,599.80 |
| Fund 101 - General Fund Totals | | | | | | | | | | |
| REVENUE TOTALS | | 213,600.00 | .00 | 213,600.00 | 11,937.83 | .00 | 224,764.78 | (11,164.78) | 105% | 208,424.48 |
| EXPENSE TOTALS | | 2,631,577.00 | .00 | 2,631,577.00 | 205,146.50 | .00 | 2,399,249.44 | 232,327.56 | 91% | 2,010,599.80 |
| Fund 101 - General Fund Totals | | (\$2,417,977.00) | \$0.00 | (\$2,417,977.00) | (\$193,208.67) | \$0.00 | (\$2,174,484.66) | (\$243,492.34) | | (\$1,802,175.32) |
| Fund 105 - Equipment Reserve Fund | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| <i>Capital Outlay</i> | | | | | | | | | | |
| 6711 | Furniture | .00 | 42,000.00 | 42,000.00 | .00 | .00 | 41,752.01 | 247.99 | 99 | 3,991.32 |
| 6712 | Equipment | .00 | 21,000.00 | 21,000.00 | .00 | .00 | 20,253.89 | 746.11 | 96 | 62,632.93 |
| 6713 | Office Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6714 | Technology Hardware/Equipment | .00 | 113,000.00 | 113,000.00 | .00 | .00 | 112,934.34 | 65.66 | 100 | 148,423.18 |
| 6715 | Software | .00 | .00 | .00 | .00 | .00 | 852.00 | (852.00) | +++ | 973.00 |
| 6717 | Small Project Costs | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| <i>Capital Outlay Totals</i> | | <i>\$0.00</i> | <i>\$176,000.00</i> | <i>\$176,000.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$175,792.24</i> | <i>\$207.76</i> | <i>100%</i> | <i>\$216,020.43</i> |
| Department 410 - Library Totals | | \$0.00 | \$176,000.00 | \$176,000.00 | \$0.00 | \$0.00 | \$175,792.24 | \$207.76 | 100% | \$216,020.43 |
| EXPENSE TOTALS | | \$0.00 | \$176,000.00 | \$176,000.00 | \$0.00 | \$0.00 | \$175,792.24 | \$207.76 | 100% | \$216,020.43 |
| Fund 105 - Equipment Reserve Fund Totals | | | | | | | | | | |
| REVENUE TOTALS | | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| EXPENSE TOTALS | | .00 | 176,000.00 | 176,000.00 | .00 | .00 | 175,792.24 | 207.76 | 100% | 216,020.43 |
| Fund 105 - Equipment Reserve Fund Totals | | \$0.00 | (\$176,000.00) | (\$176,000.00) | \$0.00 | \$0.00 | (\$175,792.24) | (\$207.76) | | (\$216,020.43) |
| Fund 130 - Special Revenue | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| <i>Intergovernmental</i> | | | | | | | | | | |
| 4400 | Federal Grants/Contributions | | | | | | | | | |
| 4400.01 | Federal Grants/Contributions General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 4400 - Federal Grants/Contributions Totals | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |

Page 41 of 112



Budget Performance Report

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|-------------------------------------|--|--------------------|-------------------|--------------------|----------------------------|------------------|--------------------|---------------------------|---------------|--------------------|
| Fund 130 - Special Revenue | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| <i>Intergovernmental</i> | | | | | | | | | | |
| 4420 | State Contributions | | | | | | | | | |
| 4420.01 | State Contributions General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 4420.06 | State Contributions Enrich Iowa - Direct Aid | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | 4420 - State Contributions Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| | <i>Intergovernmental Totals</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>+++</i> | <i>\$0.00</i> |
| <i>Misc Revenues</i> | | | | | | | | | | |
| 4701 | Donations | | | | | | | | | |
| 4701.01 | Donations General | 20,000.00 | .00 | 20,000.00 | 2,845.00 | .00 | 25,707.99 | (5,707.99) | 129% | 3,925.00 |
| | 4701 - Donations Totals | \$20,000.00 | \$0.00 | \$20,000.00 | \$2,845.00 | \$0.00 | \$25,707.99 | (\$5,707.99) | 129% | \$3,925.00 |
| 4708 | Other Contributions | | | | | | | | | |
| 4708.01 | Other Contributions General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | 4708 - Other Contributions Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| | <i>Misc Revenues Totals</i> | <i>\$20,000.00</i> | <i>\$0.00</i> | <i>\$20,000.00</i> | <i>\$2,845.00</i> | <i>\$0.00</i> | <i>\$25,707.99</i> | <i>(\$5,707.99)</i> | <i>129%</i> | <i>\$3,925.00</i> |
| | Department 410 - Library Totals | \$20,000.00 | \$0.00 | \$20,000.00 | \$2,845.00 | \$0.00 | \$25,707.99 | (\$5,707.99) | 129% | \$3,925.00 |
| | REVENUE TOTALS | \$20,000.00 | \$0.00 | \$20,000.00 | \$2,845.00 | \$0.00 | \$25,707.99 | (\$5,707.99) | 129% | \$3,925.00 |
| EXPENSE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| <i>Staff Development</i> | | | | | | | | | | |
| 6240 | Travel Expenses | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | <i>Staff Development Totals</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>+++</i> | <i>\$0.00</i> |
| <i>Repair/Maintenance/Utilities</i> | | | | | | | | | | |
| 6310 | Building Maintenance & Repairs | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | <i>Repair/Maintenance/Utilities Totals</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>+++</i> | <i>\$0.00</i> |
| <i>Contractual Services</i> | | | | | | | | | | |
| 6402 | Advertising/Publications | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6499 | Contracts - Other Services | .00 | .00 | .00 | .00 | .00 | 300.00 | (300.00) | +++ | 15,272.60 |
| | <i>Contractual Services Totals</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$300.00</i> | <i>(\$300.00)</i> | <i>+++</i> | <i>\$15,272.60</i> |
| <i>Commodities</i> | | | | | | | | | | |
| 6590 | Events & Meetings | 2,500.00 | .00 | 2,500.00 | .00 | .00 | 825.00 | 1,675.00 | 33 | .00 |
| 6599 | Misc Commodities/Expenses | .00 | .00 | .00 | 2,064.01 | .00 | 28,952.98 | (28,952.98) | +++ | .00 |
| | <i>Commodities Totals</i> | <i>\$2,500.00</i> | <i>\$0.00</i> | <i>\$2,500.00</i> | <i>\$2,064.01</i> | <i>\$0.00</i> | <i>\$29,777.98</i> | <i>(\$27,277.98)</i> | <i>1191%</i> | <i>\$0.00</i> |
| <i>Capital Outlay</i> | | | | | | | | | | |
| 6611 | Furniture | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6614 | Technology Hardware/Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6615 | Software | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | <i>Capital Outlay Totals</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>\$0.00</i> | <i>+++</i> | <i>\$0.00</i> |

Page 42 of 112



Budget Performance Report

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|---|-----------------------|-------------------|-----------------------|----------------------------|------------------|---------------------|---------------------------|---------------|-----------------------|
| Fund 130 - Special Revenue | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| <i>Transfers</i> | | | | | | | | | | |
| 6910 | Transfers Out | | | | | | | | | |
| 6910.01 | Transfers Out To General Fund | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | 6910 - Transfers Out Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| | <i>Transfers Totals</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| | Department 410 - Library Totals | \$2,500.00 | \$0.00 | \$2,500.00 | \$2,064.01 | \$0.00 | \$30,077.98 | (\$27,577.98) | 1203% | \$15,272.60 |
| | EXPENSE TOTALS | \$2,500.00 | \$0.00 | \$2,500.00 | \$2,064.01 | \$0.00 | \$30,077.98 | (\$27,577.98) | 1203% | \$15,272.60 |
| Fund 130 - Special Revenue Totals | | | | | | | | | | |
| | REVENUE TOTALS | 20,000.00 | .00 | 20,000.00 | 2,845.00 | .00 | 25,707.99 | (5,707.99) | 129% | 3,925.00 |
| | EXPENSE TOTALS | 2,500.00 | .00 | 2,500.00 | 2,064.01 | .00 | 30,077.98 | (27,577.98) | 1203% | 15,272.60 |
| | Fund 130 - Special Revenue Totals | \$17,500.00 | \$0.00 | \$17,500.00 | \$780.99 | \$0.00 | (\$4,369.99) | \$21,869.99 | | (\$11,347.60) |
| Fund 301 - Capital Projects | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department 410 - Library | | | | | | | | | | |
| <i>Intergovernmental</i> | | | | | | | | | | |
| 4420 | State Contributions | | | | | | | | | |
| 4420.01 | State Contributions General | .00 | .00 | .00 | .00 | .00 | 117,877.27 | (117,877.27) | +++ | 213,912.11 |
| | 4420 - State Contributions Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$117,877.27 | (\$117,877.27) | +++ | \$213,912.11 |
| 4440 | Local Grants/Contributions | | | | | | | | | |
| 4440.01 | Local Grants/Contributions General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | 4440 - Local Grants/Contributions Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| | <i>Intergovernmental Totals</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$117,877.27 | (\$117,877.27) | +++ | \$213,912.11 |
| <i>Misc Revenues</i> | | | | | | | | | | |
| 4701 | Donations | | | | | | | | | |
| 4701.01 | Donations General | 1,000,000.00 | .00 | 1,000,000.00 | .00 | .00 | 453,651.00 | 546,349.00 | 45 | 1,514,401.81 |
| | 4701 - Donations Totals | \$1,000,000.00 | \$0.00 | \$1,000,000.00 | \$0.00 | \$0.00 | \$453,651.00 | \$546,349.00 | 45% | \$1,514,401.81 |
| 4708 | Other Contributions | | | | | | | | | |
| 4708.01 | Other Contributions General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | 4708 - Other Contributions Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| | <i>Misc Revenues Totals</i> | \$1,000,000.00 | \$0.00 | \$1,000,000.00 | \$0.00 | \$0.00 | \$453,651.00 | \$546,349.00 | 45% | \$1,514,401.81 |
| | Department 410 - Library Totals | \$1,000,000.00 | \$0.00 | \$1,000,000.00 | \$0.00 | \$0.00 | \$571,528.27 | \$428,471.73 | 57% | \$1,728,313.92 |
| Department 620 - Finance | | | | | | | | | | |
| <i>Intergovernmental</i> | | | | | | | | | | |
| 4400 | Federal Grants/Contributions | | | | | | | | | |
| 4400.02 | Federal Grants/Contributions FEMA | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 5,936,080.48 |
| | 4400 - Federal Grants/Contributions Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$5,936,080.48 |

Page 43 of 112



Budget Performance Report

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|----------|--|-----------------------|-------------------|-----------------------|----------------------------|------------------|---------------------|---------------------------|---------------|-----------------------|
| Fund 301 | Capital Projects | | | | | | | | | |
| | REVENUE | | | | | | | | | |
| | Department 620 - Finance | | | | | | | | | |
| | <i>Intergovernmental</i> | | | | | | | | | |
| 4420 | State Contributions | | | | | | | | | |
| 4420.01 | State Contributions General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | 4420 - State Contributions Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| | <i>Intergovernmental Totals</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$5,936,080.48 |
| | Department 620 - Finance Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$5,936,080.48 |
| | REVENUE TOTALS | \$1,000,000.00 | \$0.00 | \$1,000,000.00 | \$0.00 | \$0.00 | \$571,528.27 | \$428,471.73 | 57% | \$7,664,394.40 |
| | EXPENSE | | | | | | | | | |
| | Department 410 - Library | | | | | | | | | |
| | <i>Capital Outlay</i> | | | | | | | | | |
| 6711 | Furniture | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6712 | Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6713 | Office Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6714 | Technology Hardware/Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6715 | Software | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6717 | Small Project Costs | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6750 | Project Costs | .00 | 2,000,000.00 | 2,000,000.00 | 50,208.23 | (25,606.00) | 1,143,167.20 | 882,438.80 | 56 | 10,339,705.63 |
| 6752 | Land/Right-of-Way Purchases | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | <i>Capital Outlay Totals</i> | \$0.00 | \$2,000,000.00 | \$2,000,000.00 | \$50,208.23 | (\$25,606.00) | \$1,143,167.20 | \$882,438.80 | 56% | \$10,339,705.63 |
| | Department 410 - Library Totals | \$0.00 | \$2,000,000.00 | \$2,000,000.00 | \$50,208.23 | (\$25,606.00) | \$1,143,167.20 | \$882,438.80 | 56% | \$10,339,705.63 |
| | Department 620 - Finance | | | | | | | | | |
| | <i>Staff Development</i> | | | | | | | | | |
| 6230 | Training/Conference Registrations | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6240 | Travel Expenses | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 153.16 |
| | <i>Staff Development Totals</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$153.16 |
| | <i>Repair/Maintenance/Utilities</i> | | | | | | | | | |
| 6310 | Building Maintenance & Repairs | .00 | .00 | .00 | .00 | .00 | 508,082.49 | (508,082.49) | +++ | 242,950.14 |
| 6320 | Grounds Maintenance & Repairs | .00 | .00 | .00 | .00 | .00 | 35,236.50 | (35,236.50) | +++ | 49,402.83 |
| 6332 | Vehicle Repairs - Internal | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6333 | Vehicle Repairs - External | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6334 | Tires | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6350 | Other Equipment Repairs | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6371 | Electric/Gas Utility Expense | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 1,019.81 |
| 6373 | Communications Utility Expenses | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 80.02 |
| 6374 | Water/Sewer Utility Expenses | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 103.10 |
| | <i>Repair/Maintenance/Utilities Totals</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$543,318.99 | (\$543,318.99) | +++ | \$293,555.90 |
| | <i>Contractual Services</i> | | | | | | | | | |
| 6403 | Outsourced Labor Services | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |



Budget Performance Report

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|------------------------------------|---|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|----------------|
| Fund 301 - Capital Projects | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department 620 - Finance | | | | | | | | | | |
| <i>Contractual Services</i> | | | | | | | | | | |
| 6411 | Contracts - Legal Services | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 662.22 |
| 6415 | Contracts - Equipment Rental | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 104,603.80 |
| 6416 | Contracts - Real Estate Rental | .00 | .00 | .00 | .00 | .00 | (1,554.02) | 1,554.02 | +++ | .00 |
| 6419 | Contracts - Technology Service | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 700.00 |
| 6423 | Contracts - Janitorial Services | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6425 | Contracts - Building Maintenance | .00 | .00 | .00 | .00 | .00 | 570,903.00 | (570,903.00) | +++ | .00 |
| 6426 | Contracts - Grounds Maintenance | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6499 | Contracts - Other Services | .00 | 4,956,000.00 | 4,956,000.00 | 449,206.42 | .00 | 5,996,537.52 | (1,040,537.52) | 121 | 5,417,629.61 |
| <i>Contractual Services Totals</i> | | \$0.00 | \$4,956,000.00 | \$4,956,000.00 | \$449,206.42 | \$0.00 | \$6,565,886.50 | (\$1,609,886.50) | 132% | \$5,523,595.63 |
| <i>Commodities</i> | | | | | | | | | | |
| 6504 | Small Equipment/Tools | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6506 | Office Supplies | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6507 | Operational Supplies | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 85.66 |
| 6508 | Postage/Shipping | .00 | .00 | .00 | .00 | .00 | 645.50 | (645.50) | +++ | .00 |
| 6509 | Traffic Supplies | .00 | .00 | .00 | .00 | .00 | 285,943.47 | (285,943.47) | +++ | .00 |
| 6510 | Forms/Printing Services | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6511 | Janitorial Supplies | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6513 | Vehicle Operating Supplies | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6514 | Medical Supplies | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6524 | Street Supplies | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 60,804.45 |
| 6526 | Forestry Maintenance Supplies | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6527 | Park Maintenance Supplies | .00 | .00 | .00 | .00 | .00 | (1,980.00) | 1,980.00 | +++ | 2,380.00 |
| 6590 | Events & Meetings | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 112.00 |
| 6599 | Misc Commodities/Expenses | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| <i>Commodities Totals</i> | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$284,608.97 | (\$284,608.97) | +++ | \$63,382.11 |
| <i>Capital Outlay</i> | | | | | | | | | | |
| 6710 | Vehicles | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6711 | Furniture | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6712 | Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 2,726.50 |
| 6713 | Office Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6714 | Technology Hardware/Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6715 | Software | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6716 | Trees | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Library Materials | | | | | | | | | | |
| 6718.01 | Library Materials Adult Materials | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6718.02 | Library Materials Young Adult Materials | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6718.03 | Library Materials Children's Materials | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |



Budget Performance Report

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|------------------------------------|--|-----------------------|-----------------------|-----------------------|----------------------------|----------------------|-----------------------|---------------------------|---------------|------------------------|
| Fund 301 - Capital Projects | | | | | | | | | | |
| | EXPENSE | | | | | | | | | |
| | Department 620 - Finance | | | | | | | | | |
| | Capital Outlay | | | | | | | | | |
| 6718 | Library Materials | | | | | | | | | |
| 6718.04 | Library Materials Audio Materials | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6718.05 | Library Materials Video Materials | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6718.06 | Library Materials Downloadable Books | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 6718.07 | Library Materials Downloadable Media | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | 6718 - Library Materials Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| 6750 | Project Costs | 1,883,334.00 | .00 | 1,883,334.00 | (253,285.20) | .00 | .00 | 1,883,334.00 | 0 | .00 |
| | Capital Outlay Totals | \$1,883,334.00 | \$0.00 | \$1,883,334.00 | (\$253,285.20) | \$0.00 | \$0.00 | \$1,883,334.00 | 0% | \$2,726.50 |
| | Department 620 - Finance Totals | \$1,883,334.00 | \$4,956,000.00 | \$6,839,334.00 | \$195,921.22 | \$0.00 | \$7,393,814.46 | (\$554,480.46) | 108% | \$5,883,413.30 |
| | EXPENSE TOTALS | \$1,883,334.00 | \$6,956,000.00 | \$8,839,334.00 | \$246,129.45 | (\$25,606.00) | \$8,536,981.66 | \$327,958.34 | 96% | \$16,223,118.93 |
| Fund 301 - Capital Projects Totals | | | | | | | | | | |
| | REVENUE TOTALS | 1,000,000.00 | .00 | 1,000,000.00 | .00 | .00 | 571,528.27 | 428,471.73 | 57% | 7,664,394.40 |
| | EXPENSE TOTALS | 1,883,334.00 | 6,956,000.00 | 8,839,334.00 | 246,129.45 | (25,606.00) | 8,536,981.66 | 327,958.34 | 96% | 16,223,118.93 |
| Fund 301 - Capital Projects Totals | | (\$883,334.00) | (\$6,956,000.00) | (\$7,839,334.00) | (\$246,129.45) | \$25,606.00 | (\$7,965,453.39) | \$100,513.39 | | (\$8,558,724.53) |
| | Grand Totals | | | | | | | | | |
| | REVENUE TOTALS | 1,233,600.00 | .00 | 1,233,600.00 | 14,782.83 | .00 | 822,001.04 | 411,598.96 | 67% | 7,876,743.88 |
| | EXPENSE TOTALS | 4,517,411.00 | 7,132,000.00 | 11,649,411.00 | 453,339.96 | (25,606.00) | 11,142,101.32 | 532,915.68 | 95% | 18,465,011.76 |
| | Grand Totals | (\$3,283,811.00) | (\$7,132,000.00) | (\$10,415,811.00) | (\$438,557.13) | \$25,606.00 | (\$10,320,100.28) | (\$121,316.72) | | (\$10,588,267.88) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance | |
|--|----------------------|--|------------|---------------------------------|----------------------|---------------------|-------------------------------|------------------|---------------------|---------------|
| G/L Account Number 101.410.4420.01 State Contributions General | | | | | | | | Balance To Date: | (\$4,800.00) | |
| Account State Contributions General Totals | | | | | | | \$0.00 | \$0.00 | (\$4,800.00) | |
| G/L Account Number 101.410.4420.06 State Contributions Enrich Iowa - Direct Aid | | | | | | | | Balance To Date: | (\$11,149.28) | |
| Account State Contributions Enrich Iowa - Direct Aid Totals | | | | | | | \$0.00 | \$0.00 | (\$11,149.28) | |
| G/L Account Number 101.410.4424 Enrich Iowa - Open Access | | | | | | | | Balance To Date: | (\$59,990.06) | |
| Account Enrich Iowa - Open Access Totals | | | | | | | \$0.00 | \$0.00 | (\$59,990.06) | |
| G/L Account Number 101.410.4425 Enrich Iowa - InterLibrary Loan | | | | | | | | Balance To Date: | \$0.00 | |
| Account Enrich Iowa - InterLibrary Loan Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number 101.410.4440.01 Local Grants/Contributions General | | | | | | | | Balance To Date: | \$0.00 | |
| Account Local Grants/Contributions General Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number 101.410.4441 County Borrowers | | | | | | | | Balance To Date: | (\$50,966.61) | |
| Account County Borrowers Totals | | | | | | | \$0.00 | \$0.00 | (\$50,966.61) | |
| G/L Account Number 101.410.4442 Contracting Cities | | | | | | | | Balance To Date: | (\$40,011.96) | |
| 06/14/2023 | 2023-00001438 | JE | RA | Revenue Collection Payment Post | Collections | | | 9,990.49 | (50,002.45) | |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00006997 | 2023-00002165 | 4th Q Library Services Payment | | | City of Robins | 06/14/2023 | | 9,990.49 | (9,990.49) | |
| | | | | | | | Total | \$9,990.49 | (\$9,990.49) | |
| | | | | | | | Month June 2023 Totals | \$0.00 | \$9,990.49 | (\$50,002.45) |
| Account Contracting Cities Totals | | | | | | | \$0.00 | \$9,990.49 | (\$50,002.45) | |
| G/L Account Number 101.410.4504 Copy Charges | | | | | | | | Balance To Date: | (\$3,740.33) | |
| 06/02/2023 | 2023-00001375 | JE | RA | Revenue Collection Payment Post | Collections | | | 52.70 | (3,793.03) | |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00006552 | 2023-00002041 | Copies \$52.70 L&P \$ 43.98 MakerSpace Supplies \$1.60 Fax \$2.75 | | | Marion Library | 05/25/2023 | | 101.03 | (52.70) | |
| | | | | | | | Total | \$101.03 | (\$52.70) | |
| 06/02/2023 | 2023-00001375 | JE | RA | Revenue Collection Payment Post | Collections | | | 53.60 | (3,846.63) | |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00006553 | 2023-00002042 | Copies \$53.60 L&P \$2 MakerSpace Supplies \$5.70 Earbuds \$2 | | | Marion Library | 06/01/2023 | | 63.30 | (53.60) | |
| | | | | | | | Total | \$63.30 | (\$53.60) | |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|---|----------------------|--|------------|---------------------------------|---------------------|-----------|---------------|---------------------|----------------|
| G/L Account Number 101.410.4504 Copy Charges | | | | | | | | Balance To Date: | (\$3,740.33) |
| 06/06/2023 | 2023-00001424 | JE | RA | Revenue Collection Payment Post | Collections | | | 1.80 | (3,848.43) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00006879 | 2023-00002119 | Lost & Paid \$33.97 Copies \$2.05 Misc-MakerSpace Supplies \$16.40 | | Marion Library Credit Card | 06/06/2023 | | 52.42 | (2.05) | |
| | | | | | | | Total | \$52.42 | (\$2.05) |
| 06/06/2023 | 2023-00001424 | JE | RA | Revenue Collection Payment Post | Collections | | | .25 | (3,848.68) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00006879 | 2023-00002119 | Lost & Paid \$33.97 Copies \$2.05 Misc-MakerSpace Supplies \$16.40 | | Marion Library Credit Card | 06/06/2023 | | 52.42 | (2.05) | |
| | | | | | | | Total | \$52.42 | (\$2.05) |
| 06/07/2023 | 2023-00001424 | JE | RA | Revenue Collection Payment Post | Collections | | | .80 | (3,849.48) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00006878 | 2023-00002118 | Copies \$0.80 Lost & Paid \$29.95 | | Marion Library Credit Card | 06/07/2023 | | 30.75 | (.80) | |
| | | | | | | | Total | \$30.75 | (\$0.80) |
| 06/08/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | .80 | (3,850.28) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007172 | 2023-00002201 | Copies \$9.10 L&P \$23.55 | | Marion Library Credit Card | 06/08/2023 | | 32.65 | (9.10) | |
| | | | | | | | Total | \$32.65 | (\$9.10) |
| 06/08/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | 8.30 | (3,858.58) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007172 | 2023-00002201 | Copies \$9.10 L&P \$23.55 | | Marion Library Credit Card | 06/08/2023 | | 32.65 | (9.10) | |
| | | | | | | | Total | \$32.65 | (\$9.10) |
| 06/09/2023 | 2023-00001420 | JE | RA | Revenue Collection Payment Post | Collections | | | 47.55 | (3,906.13) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00006821 | 2023-00002107 | Copies \$47.55 L&P \$42.96 Misc--MakerSpace Supplies \$28.20 Misc--Earbuds \$5.00 | | Marion Library | 06/09/2023 | | 123.71 | (47.55) | |
| | | | | | | | Total | \$123.71 | (\$47.55) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|---|----------------------|---|------------|-----------------------------------|-------------|---------------------|------------------|---------------------|----------------|
| G/L Account Number 101.410.4504 Copy Charges | | | | | | | Balance To Date: | | (\$3,740.33) |
| 06/09/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | 22.20 | (3,928.33) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007173 | 2023-00002202 | Copies | | Marion Library Copier Credit Card | | 06/09/2023 | 22.20 | (22.20) | |
| | | | | | | | Total | \$22.20 | (\$22.20) |
| 06/11/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | 6.00 | (3,934.33) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007176 | 2023-00002204 | Copies | | Marion Library Copier Credit Card | | 06/11/2023 | 6.00 | (6.00) | |
| | | | | | | | Total | \$6.00 | (\$6.00) |
| 06/12/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | .25 | (3,934.58) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007177 | 2023-00002205 | Lost & Paid \$69.97 Copies \$0.25 | | Marion Library Credit Card | | 06/12/2023 | 70.22 | (.25) | |
| | | | | | | | Total | \$70.22 | (\$0.25) |
| 06/13/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | .40 | (3,934.98) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007178 | 2023-00002206 | Copies \$0.65 Lost & Paid \$10 | | Marion Library Credit Card | | 06/13/2023 | 10.65 | (.65) | |
| | | | | | | | Total | \$10.65 | (\$0.65) |
| 06/13/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | .25 | (3,935.23) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007178 | 2023-00002206 | Copies \$0.65 Lost & Paid \$10 | | Marion Library Credit Card | | 06/13/2023 | 10.65 | (.65) | |
| | | | | | | | Total | \$10.65 | (\$0.65) |
| 06/15/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 1.50 | (3,936.73) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007576 | 2023-00002307 | Copies \$1.50 Misc-MakerSpace Supplies \$23.90 Lost & Paid \$10.99 Refund for Lost & Paid -\$12.99 | | Marion Library Credit Card | | 06/15/2023 | 23.40 | (1.50) | |
| | | | | | | | Total | \$23.40 | (\$1.50) |
| 06/17/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 19.20 | (3,955.93) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007579 | 2023-00002309 | Copies | | Marion Library Copier Credit Card | | 06/17/2023 | 19.20 | (19.20) | |
| | | | | | | | Total | \$19.20 | (\$19.20) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|---|----------------------|--|------------|-----------------------------------|-------------|---------------------|------------------|---------------|---------------------|
| G/L Account Number 101.410.4504 Copy Charges | | | | | | | Balance To Date: | | (\$3,740.33) |
| 06/18/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 2.40 | (3,958.33) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | | <i>Dist. Amount</i> |
| 2023-00007580 | 2023-00002310 | Copies | | Marion Library Copier Credit Card | | 06/18/2023 | 2.40 | | (2.40) |
| | | | | | | | Total | \$2.40 | (\$2.40) |
| 06/20/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 20.00 | (3,978.33) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | | <i>Dist. Amount</i> |
| 2023-00007582 | 2023-00002311 | Copies | | Marion Library Copier Credit Card | | 06/20/2023 | 25.00 | | (25.00) |
| | | | | | | | Total | \$25.00 | (\$25.00) |
| 06/20/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 5.00 | (3,983.33) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | | <i>Dist. Amount</i> |
| 2023-00007582 | 2023-00002311 | Copies | | Marion Library Copier Credit Card | | 06/20/2023 | 25.00 | | (25.00) |
| | | | | | | | Total | \$25.00 | (\$25.00) |
| 06/21/2023 | 2023-00001456 | JE | RA | Revenue Collection Payment Post | Collections | | | 57.35 | (4,040.68) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | | <i>Dist. Amount</i> |
| 2023-00007169 | 2023-00002199 | Copies \$57.35 L&P \$15 Misc--MakerSpace Supplies \$28.70 Misc--Earbuds \$2 | | Marion Library | | 06/19/2023 | 103.05 | | (57.35) |
| | | | | | | | Total | \$103.05 | (\$57.35) |
| 06/23/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 2.00 | (4,042.68) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | | <i>Dist. Amount</i> |
| 2023-00007606 | 2023-00002316 | Copies | | Marion Library Copier Credit Card | | 06/23/2023 | 6.00 | | (6.00) |
| | | | | | | | Total | \$6.00 | (\$6.00) |
| 06/23/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | .70 | (4,043.38) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | | <i>Dist. Amount</i> |
| 2023-00007606 | 2023-00002316 | Copies | | Marion Library Copier Credit Card | | 06/23/2023 | 6.00 | | (6.00) |
| | | | | | | | Total | \$6.00 | (\$6.00) |
| 06/23/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 3.30 | (4,046.68) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | | <i>Dist. Amount</i> |
| 2023-00007606 | 2023-00002316 | Copies | | Marion Library Copier Credit Card | | 06/23/2023 | 6.00 | | (6.00) |
| | | | | | | | Total | \$6.00 | (\$6.00) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|---|----------------------|--|------------|-----------------------------------|-------------|---------------------|------------------|---------------|---------------------|
| G/L Account Number 101.410.4504 Copy Charges | | | | | | | Balance To Date: | | (\$3,740.33) |
| 06/24/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 2.00 | (4,048.68) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | | <i>Dist. Amount</i> |
| 2023-00007607 | 2023-00002317 | Copies | | Marion Library Copier Credit Card | | 06/24/2023 | 2.90 | | (2.90) |
| | | | | | | | Total | \$2.90 | (\$2.90) |
| 06/24/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | .90 | (4,049.58) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | | <i>Dist. Amount</i> |
| 2023-00007607 | 2023-00002317 | Copies | | Marion Library Copier Credit Card | | 06/24/2023 | 2.90 | | (2.90) |
| | | | | | | | Total | \$2.90 | (\$2.90) |
| 06/25/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 60.00 | (4,109.58) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | | <i>Dist. Amount</i> |
| 2023-00007608 | 2023-00002318 | Copies | | Marion Library Copier Credit Card | | 06/25/2023 | 60.00 | | (60.00) |
| | | | | | | | Total | \$60.00 | (\$60.00) |
| 06/26/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | .80 | (4,110.38) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | | <i>Dist. Amount</i> |
| 2023-00007610 | 2023-00002319 | Copies | | Marion Library Copier Credit Card | | 06/26/2023 | 1.20 | | (1.20) |
| | | | | | | | Total | \$1.20 | (\$1.20) |
| 06/26/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | .40 | (4,110.78) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | | <i>Dist. Amount</i> |
| 2023-00007610 | 2023-00002319 | Copies | | Marion Library Copier Credit Card | | 06/26/2023 | 1.20 | | (1.20) |
| | | | | | | | Total | \$1.20 | (\$1.20) |
| 06/27/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | .40 | (4,111.18) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | | <i>Dist. Amount</i> |
| 2023-00007611 | 2023-00002320 | Lost and Paid \$82.94 Copies \$0.95 | | Marion Library Credit Card | | 06/27/2023 | 83.89 | | (.95) |
| | | | | | | | Total | \$83.89 | (\$0.95) |
| 06/27/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | .25 | (4,111.43) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | | <i>Dist. Amount</i> |
| 2023-00007611 | 2023-00002320 | Lost and Paid \$82.94 Copies \$0.95 | | Marion Library Credit Card | | 06/27/2023 | 83.89 | | (.95) |
| | | | | | | | Total | \$83.89 | (\$0.95) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance | |
|---|----------------------|---|------------|---------------------------------|---------------------|-----------|------------------------------------|---------------------|----------------|--------------|
| G/L Account Number 101.410.4504 Copy Charges | | | | | | | | Balance To Date: | (\$3,740.33) | |
| 06/27/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | .30 | (4,111.73) | |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | | |
| 2023-00007611 | 2023-00002320 | Lost and Paid \$82.94 Copies \$0.95 | | Marion Library Credit Card | 06/27/2023 | | 83.89 | (.95) | | |
| | | | | | | | Total | \$83.89 | (\$0.95) | |
| 06/28/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 1.20 | (4,112.93) | |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | | |
| 2023-00007614 | 2023-00002321 | Lost & Paid \$75.00 Copies \$3.70 Misc-MakerSpace Supplies \$8.60 | | Marion Library Credit Card | 06/28/2023 | | 87.30 | (3.70) | | |
| | | | | | | | Total | \$87.30 | (\$3.70) | |
| 06/28/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 2.50 | (4,115.43) | |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | | |
| 2023-00007614 | 2023-00002321 | Lost & Paid \$75.00 Copies \$3.70 Misc-MakerSpace Supplies \$8.60 | | Marion Library Credit Card | 06/28/2023 | | 87.30 | (3.70) | | |
| | | | | | | | Total | \$87.30 | (\$3.70) | |
| 06/30/2023 | 2023-00001523 | JE | RA | Revenue Collection Payment Post | Collections | | | 69.15 | (4,184.58) | |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | | |
| 2023-00007560 | 2023-00002304 | Copies \$69.15 Lost & Paid \$1 Misc-MakerSpace Supplies \$13.20 Misc-Earbuds \$3.00 Fax \$14.95 | | Marion Library | 06/22/2023 | | 101.30 | (69.15) | | |
| | | | | | | | Total | \$101.30 | (\$69.15) | |
| 06/30/2023 | 2023-00001523 | JE | RA | Revenue Collection Payment Post | Collections | | | 77.85 | (4,262.43) | |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | | |
| 2023-00007563 | 2023-00002305 | Copies \$77.85 Lost & Paid \$17 Misc-MakerSpace Supplies \$5.63 Misc-Earbuds \$7 | | Marion Library | 06/29/2023 | | 107.48 | (77.85) | | |
| | | | | | | | Total | \$107.48 | (\$77.85) | |
| | | | | | | | Month June 2023 Totals | \$0.00 | \$522.10 | (\$4,262.43) |
| | | | | | | | Account Copy Charges Totals | \$0.00 | \$522.10 | (\$4,262.43) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|--|----------------------|--|------------|---------------------------------|----------------------------|---------------------|--------------|------------------|---------------------|
| G/L Account Number 101.410.4505 Lost/Damaged and Paid | | | | | | | | Balance To Date: | (\$2,539.19) |
| 06/02/2023 | 2023-00001375 | JE | RA | Revenue Collection Payment Post | Collections | | | 43.98 | (2,583.17) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00006552 | 2023-00002041 | Copies \$52.70 L&P \$ 43.98 MakerSpace Supplies \$1.60 Fax \$2.75 | | | Marion Library | 05/25/2023 | | 101.03 | (43.98) |
| | | | | | | | Total | \$101.03 | (\$43.98) |
| 06/02/2023 | 2023-00001375 | JE | RA | Revenue Collection Payment Post | Collections | | | 2.00 | (2,585.17) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00006553 | 2023-00002042 | Copies \$53.60 L&P \$2 MakerSpace Supplies \$5.70 Earbuds \$2 | | | Marion Library | 06/01/2023 | | 63.30 | (2.00) |
| | | | | | | | Total | \$63.30 | (\$2.00) |
| 06/05/2023 | 2023-00001424 | JE | RA | Revenue Collection Payment Post | Collections | | | 39.97 | (2,625.14) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00006877 | 2023-00002117 | Lost & Paid | | | Marion Library Credit Card | 06/05/2023 | | 67.95 | (67.95) |
| | | | | | | | Total | \$67.95 | (\$67.95) |
| 06/05/2023 | 2023-00001424 | JE | RA | Revenue Collection Payment Post | Collections | | | 14.99 | (2,640.13) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00006877 | 2023-00002117 | Lost & Paid | | | Marion Library Credit Card | 06/05/2023 | | 67.95 | (67.95) |
| | | | | | | | Total | \$67.95 | (\$67.95) |
| 06/05/2023 | 2023-00001424 | JE | RA | Revenue Collection Payment Post | Collections | | | 12.99 | (2,653.12) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00006877 | 2023-00002117 | Lost & Paid | | | Marion Library Credit Card | 06/05/2023 | | 67.95 | (67.95) |
| | | | | | | | Total | \$67.95 | (\$67.95) |
| 06/06/2023 | 2023-00001424 | JE | RA | Revenue Collection Payment Post | Collections | | | 16.99 | (2,670.11) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00006879 | 2023-00002119 | Lost & Paid \$33.97 Copies \$2.05 Misc-MakerSpace Supplies \$16.40 | | | Marion Library Credit Card | 06/06/2023 | | 52.42 | (33.97) |
| | | | | | | | Total | \$52.42 | (\$33.97) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|--|----------------------|--|------------|---------------------------------|---------------------|-----------|---------------|---------------------|----------------|
| G/L Account Number 101.410.4505 Lost/Damaged and Paid | | | | | | | | Balance To Date: | (\$2,539.19) |
| 06/06/2023 | 2023-00001424 | JE | RA | Revenue Collection Payment Post | Collections | | | 16.98 | (2,687.09) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00006879 | 2023-00002119 | Lost & Paid \$33.97 Copies \$2.05 Misc-MakerSpace Supplies \$16.40 | | Marion Library Credit Card | 06/06/2023 | | 52.42 | (33.97) | |
| | | | | | | | Total | \$52.42 | (\$33.97) |
| 06/07/2023 | 2023-00001424 | JE | RA | Revenue Collection Payment Post | Collections | | | 29.95 | (2,717.04) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00006878 | 2023-00002118 | Copies \$0.80 Lost & Paid \$29.95 | | Marion Library Credit Card | 06/07/2023 | | 30.75 | (29.95) | |
| | | | | | | | Total | \$30.75 | (\$29.95) |
| 06/08/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | 23.55 | (2,740.59) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007172 | 2023-00002201 | Copies \$9.10 L&P \$23.55 | | Marion Library Credit Card | 06/08/2023 | | 32.65 | (23.55) | |
| | | | | | | | Total | \$32.65 | (\$23.55) |
| 06/09/2023 | 2023-00001420 | JE | RA | Revenue Collection Payment Post | Collections | | | 42.96 | (2,783.55) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00006821 | 2023-00002107 | Copies \$47.55 L&P \$42.96 Misc--MakerSpace Supplies \$28.20 Misc--Earbuds \$5.00 | | Marion Library | 06/09/2023 | | 123.71 | (42.96) | |
| | | | | | | | Total | \$123.71 | (\$42.96) |
| 06/10/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | 1.00 | (2,784.55) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007175 | 2023-00002203 | Lost & Paid/Damaged | | Marion Library Credit Card | 06/10/2023 | | 21.99 | (21.99) | |
| | | | | | | | Total | \$21.99 | (\$21.99) |
| 06/10/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | 10.99 | (2,795.54) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007175 | 2023-00002203 | Lost & Paid/Damaged | | Marion Library Credit Card | 06/10/2023 | | 21.99 | (21.99) | |
| | | | | | | | Total | \$21.99 | (\$21.99) |
| 06/10/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | 10.00 | (2,805.54) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007175 | 2023-00002203 | Lost & Paid/Damaged | | Marion Library Credit Card | 06/10/2023 | | 21.99 | (21.99) | |
| | | | | | | | Total | \$21.99 | (\$21.99) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|--|----------------------|--|------------|---------------------------------|-------------|---------------------|---------------|---------------------|----------------|
| G/L Account Number 101.410.4505 Lost/Damaged and Paid | | | | | | | | Balance To Date: | (\$2,539.19) |
| 06/12/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | 20.00 | (2,825.54) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007177 | 2023-00002205 | Lost & Paid \$69.97 Copies \$0.25 | | Marion Library Credit Card | | 06/12/2023 | 70.22 | (69.97) | |
| | | | | | | | Total | \$70.22 | (\$69.97) |
| 06/12/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | 14.99 | (2,840.53) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007177 | 2023-00002205 | Lost & Paid \$69.97 Copies \$0.25 | | Marion Library Credit Card | | 06/12/2023 | 70.22 | (69.97) | |
| | | | | | | | Total | \$70.22 | (\$69.97) |
| 06/12/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | 13.99 | (2,854.52) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007177 | 2023-00002205 | Lost & Paid \$69.97 Copies \$0.25 | | Marion Library Credit Card | | 06/12/2023 | 70.22 | (69.97) | |
| | | | | | | | Total | \$70.22 | (\$69.97) |
| 06/12/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | 20.99 | (2,875.51) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007177 | 2023-00002205 | Lost & Paid \$69.97 Copies \$0.25 | | Marion Library Credit Card | | 06/12/2023 | 70.22 | (69.97) | |
| | | | | | | | Total | \$70.22 | (\$69.97) |
| 06/13/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | 10.00 | (2,885.51) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007178 | 2023-00002206 | Copies \$0.65 Lost & Paid \$10 | | Marion Library Credit Card | | 06/13/2023 | 10.65 | (10.00) | |
| | | | | | | | Total | \$10.65 | (\$10.00) |
| 06/14/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | 16.99 | | (2,868.52) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007179 | 2023-00002207 | Lost & Paid Refund -\$16.99 Misc--MakerSpace Supplies \$16.40 Lost & Paid \$40 | | Marion Library Credit Card | | 06/14/2023 | 39.41 | 16.99 | |
| | | | | | | | Total | \$39.41 | \$16.99 |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|--|----------------------|---|------------|---------------------------------|----------------------------|-----------|---------------------|------------------|---------------------|
| G/L Account Number 101.410.4505 Lost/Damaged and Paid | | | | | | | | Balance To Date: | (\$2,539.19) |
| 06/14/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | 10.00 | (2,878.52) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007179 | 2023-00002207 | Lost & Paid Refund -\$16.99 Misc--MakerSpace Supplies \$16.40 Lost & Paid \$40 | | | Marion Library Credit Card | | 06/14/2023 | 39.41 | (23.01) |
| | | | | | | | Total | \$39.41 | (\$23.01) |
| 06/14/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | 30.00 | (2,908.52) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007179 | 2023-00002207 | Lost & Paid Refund -\$16.99 Misc--MakerSpace Supplies \$16.40 Lost & Paid \$40 | | | Marion Library Credit Card | | 06/14/2023 | 39.41 | (23.01) |
| | | | | | | | Total | \$39.41 | (\$23.01) |
| 06/15/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 10.99 | (2,919.51) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007576 | 2023-00002307 | Copies \$1.50 Misc-MakerSpace Supplies \$23.90 Lost & Paid \$10.99 Refund for Lost & Paid -\$12.99 | | | Marion Library Credit Card | | 06/15/2023 | 23.40 | 2.00 |
| | | | | | | | Total | \$23.40 | \$2.00 |
| 06/15/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | 12.99 | | (2,906.52) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007576 | 2023-00002307 | Copies \$1.50 Misc-MakerSpace Supplies \$23.90 Lost & Paid \$10.99 Refund for Lost & Paid -\$12.99 | | | Marion Library Credit Card | | 06/15/2023 | 23.40 | 12.99 |
| | | | | | | | Total | \$23.40 | \$12.99 |
| 06/16/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 36.00 | (2,942.52) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007577 | 2023-00002308 | Lost & Paid | | | Marion Library Credit Card | | 06/16/2023 | 36.00 | (36.00) |
| | | | | | | | Total | \$36.00 | (\$36.00) |
| 06/21/2023 | 2023-00001456 | JE | RA | Revenue Collection Payment Post | Collections | | | 15.00 | (2,957.52) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007169 | 2023-00002199 | Copies \$57.35 L&P \$15 Misc--MakerSpace Supplies \$28.70 Misc--Earbuds \$2 | | | Marion Library | | 06/19/2023 | 103.05 | (15.00) |
| | | | | | | | Total | \$103.05 | (\$15.00) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|--|----------------------|---|------------|---------------------------------|-------------|---------------------|---------------|---------------------|----------------|
| G/L Account Number 101.410.4505 Lost/Damaged and Paid | | | | | | | | Balance To Date: | (\$2,539.19) |
| 06/22/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 4.99 | (2,962.51) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007605 | 2023-00002315 | Lost & Paid \$4.99 Misc-MakerSpace Supplies \$9.20 | | Marion Library Credit Card | | 06/22/2023 | 14.19 | (4.99) | |
| | | | | | | | Total | \$14.19 | (\$4.99) |
| 06/27/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 10.00 | (2,972.51) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007611 | 2023-00002320 | Lost and Paid \$82.94 Copies \$0.95 | | Marion Library Credit Card | | 06/27/2023 | 83.89 | (82.94) | |
| | | | | | | | Total | \$83.89 | (\$82.94) |
| 06/27/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 17.95 | (2,990.46) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007611 | 2023-00002320 | Lost and Paid \$82.94 Copies \$0.95 | | Marion Library Credit Card | | 06/27/2023 | 83.89 | (82.94) | |
| | | | | | | | Total | \$83.89 | (\$82.94) |
| 06/27/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 54.99 | (3,045.45) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007611 | 2023-00002320 | Lost and Paid \$82.94 Copies \$0.95 | | Marion Library Credit Card | | 06/27/2023 | 83.89 | (82.94) | |
| | | | | | | | Total | \$83.89 | (\$82.94) |
| 06/28/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 75.00 | (3,120.45) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007614 | 2023-00002321 | Lost & Paid \$75.00 Copies \$3.70 Misc-MakerSpace Supplies \$8.60 | | Marion Library Credit Card | | 06/28/2023 | 87.30 | (75.00) | |
| | | | | | | | Total | \$87.30 | (\$75.00) |
| 06/30/2023 | 2023-00001523 | JE | RA | Revenue Collection Payment Post | Collections | | | 1.00 | (3,121.45) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007560 | 2023-00002304 | Copies \$69.15 Lost & Paid \$1 Misc-MakerSpace Supplies \$13.20 Misc-Earbuds \$3.00 Fax \$14.95 | | Marion Library | | 06/22/2023 | 101.30 | (1.00) | |
| | | | | | | | Total | \$101.30 | (\$1.00) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|--|----------------------|---|------------|---------------------------------|----------------------------|---------------------|------------------|---------------|---------------------|
| G/L Account Number 101.410.4505 Lost/Damaged and Paid | | | | | | | Balance To Date: | | (\$2,539.19) |
| 06/30/2023 | 2023-00001523 | JE | RA | Revenue Collection Payment Post | Collections | | | 17.00 | (3,138.45) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007563 | 2023-00002305 | Copies \$77.85 Lost & Paid \$17 Misc-MakerSpace Supplies \$5.63 Misc-Earbuds \$7 | | | Marion Library | 06/29/2023 | | 107.48 | (17.00) |
| | | | | | | | Total | \$107.48 | (\$17.00) |
| Month June 2023 Totals | | | | | | | \$29.98 | \$629.24 | (\$3,138.45) |
| Account Lost/Damaged and Paid Totals | | | | | | | \$29.98 | \$629.24 | (\$3,138.45) |
| G/L Account Number 101.410.4506 Fax Revenues | | | | | | | Balance To Date: | | (\$34.00) |
| 06/02/2023 | 2023-00001375 | JE | RA | Revenue Collection Payment Post | Collections | | | 2.75 | (36.75) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00006552 | 2023-00002041 | Copies \$52.70 L&P \$ 43.98 MakerSpace Supplies \$1.60 Fax \$2.75 | | | Marion Library | 05/25/2023 | | 101.03 | (2.75) |
| | | | | | | | Total | \$101.03 | (\$2.75) |
| 06/30/2023 | 2023-00001523 | JE | RA | Revenue Collection Payment Post | Collections | | | 14.95 | (51.70) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007560 | 2023-00002304 | Copies \$69.15 Lost & Paid \$1 Misc-MakerSpace Supplies \$13.20 Misc-Earbuds \$3.00 Fax \$14.95 | | | Marion Library | 06/22/2023 | | 101.30 | (14.95) |
| | | | | | | | Total | \$101.30 | (\$14.95) |
| Month June 2023 Totals | | | | | | | \$0.00 | \$17.70 | (\$51.70) |
| Account Fax Revenues Totals | | | | | | | \$0.00 | \$17.70 | (\$51.70) |
| G/L Account Number 101.410.4509 Rental - Community Room | | | | | | | Balance To Date: | | (\$1,775.00) |
| 06/21/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 100.00 | (1,875.00) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007584 | 2023-00002312 | Meeting Room Reservation | | | Marion Library Credit Card | 06/21/2023 | | 100.00 | (100.00) |
| | | | | | | | Total | \$100.00 | (\$100.00) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|---|----------------------|--|------------|---------------------------------|------------------------------|-----------|---------------------|---------------|---------------------|
| G/L Account Number 101.410.4509 Rental - Community Room | | | | | | | Balance To Date: | | (\$1,775.00) |
| 06/23/2023 | 2023-00001469 | JE | RA | Revenue Collection Payment Post | Collections | | | 300.00 | (2,175.00) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007305 | 2023-00002244 | Meeting Room Reservation | | | Collins Retirees Association | | 06/07/2023 | 300.00 | (300.00) |
| | | | | | | | Total | \$300.00 | (\$300.00) |
| 06/23/2023 | 2023-00001469 | JE | RA | Revenue Collection Payment Post | Collections | | | 100.00 | (2,275.00) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007306 | 2023-00002245 | Meeting Room Reservation | | | Jennifer & Sean Dunn | | 06/09/2023 | 100.00 | (100.00) |
| | | | | | | | Total | \$100.00 | (\$100.00) |
| Month June 2023 Totals | | | | | | | \$0.00 | \$500.00 | (\$2,275.00) |
| Account Rental - Community Room Totals | | | | | | | \$0.00 | \$500.00 | (\$2,275.00) |
| G/L Account Number 101.410.4702.03 Penalties/Fines Other | | | | | | | Balance To Date: | | (\$630.80) |
| 06/30/2023 | 2023-00001523 | JE | RA | Revenue Collection Payment Post | Collections | | | 131.75 | (762.55) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007566 | 2023-00002306 | HPL to MPL Fines & Fees for June 2023 | | | City of Hiawatha | | 06/21/2023 | 131.75 | (131.75) |
| | | | | | | | Total | \$131.75 | (\$131.75) |
| Month June 2023 Totals | | | | | | | \$0.00 | \$131.75 | (\$762.55) |
| Account Penalties/Fines Other Totals | | | | | | | \$0.00 | \$131.75 | (\$762.55) |
| G/L Account Number 101.410.4704 Misc Revenues | | | | | | | Balance To Date: | | (\$1,683.50) |
| 06/02/2023 | 2023-00001375 | JE | RA | Revenue Collection Payment Post | Collections | | | 1.60 | (1,685.10) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00006552 | 2023-00002041 | Copies \$52.70 L&P \$ 43.98 MakerSpace Supplies \$1.60 Fax \$2.75 | | | Marion Library | | 05/25/2023 | 101.03 | (1.60) |
| | | | | | | | Total | \$101.03 | (\$1.60) |
| 06/02/2023 | 2023-00001375 | JE | RA | Revenue Collection Payment Post | Collections | | | 5.70 | (1,690.80) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00006553 | 2023-00002042 | Copies \$53.60 L&P \$2 MakerSpace Supplies \$5.70 Earbuds \$2 | | | Marion Library | | 06/01/2023 | 63.30 | (7.70) |
| | | | | | | | Total | \$63.30 | (\$7.70) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|--|----------------------|--|------------|---------------------------------|----------------------------|---------------------|--------------|------------------|---------------------|
| G/L Account Number 101.410.4704 Misc Revenues | | | | | | | | Balance To Date: | (\$1,683.50) |
| 06/02/2023 | 2023-00001375 | JE | RA | Revenue Collection Payment Post | Collections | | | 2.00 | (1,692.80) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00006553 | 2023-00002042 | Copies \$53.60 L&P \$2 MakerSpace Supplies \$5.70 Earbuds \$2 | | | Marion Library | 06/01/2023 | | 63.30 | (7.70) |
| | | | | | | | Total | \$63.30 | (\$7.70) |
| 06/06/2023 | 2023-00001424 | JE | RA | Revenue Collection Payment Post | Collections | | | 16.40 | (1,709.20) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00006879 | 2023-00002119 | Lost & Paid \$33.97 Copies \$2.05 Misc-MakerSpace Supplies \$16.40 | | | Marion Library Credit Card | 06/06/2023 | | 52.42 | (16.40) |
| | | | | | | | Total | \$52.42 | (\$16.40) |
| 06/09/2023 | 2023-00001420 | JE | RA | Revenue Collection Payment Post | Collections | | | 28.20 | (1,737.40) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00006821 | 2023-00002107 | Copies \$47.55 L&P \$42.96 Misc--MakerSpace Supplies \$28.20 Misc--Earbuds \$5.00 | | | Marion Library | 06/09/2023 | | 123.71 | (33.20) |
| | | | | | | | Total | \$123.71 | (\$33.20) |
| 06/09/2023 | 2023-00001420 | JE | RA | Revenue Collection Payment Post | Collections | | | 5.00 | (1,742.40) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00006821 | 2023-00002107 | Copies \$47.55 L&P \$42.96 Misc--MakerSpace Supplies \$28.20 Misc--Earbuds \$5.00 | | | Marion Library | 06/09/2023 | | 123.71 | (33.20) |
| | | | | | | | Total | \$123.71 | (\$33.20) |
| 06/14/2023 | 2023-00001461 | JE | RA | Revenue Collection Payment Post | Collections | | | 16.40 | (1,758.80) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007179 | 2023-00002207 | Lost & Paid Refund -\$16.99 Misc--MakerSpace Supplies \$16.40 Lost & Paid \$40 | | | Marion Library Credit Card | 06/14/2023 | | 39.41 | (16.40) |
| | | | | | | | Total | \$39.41 | (\$16.40) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|--|----------------------|---|------------|---------------------------------|----------------------------|---------------------|--------------|------------------|---------------------|
| G/L Account Number 101.410.4704 Misc Revenues | | | | | | | | Balance To Date: | (\$1,683.50) |
| 06/15/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 23.90 | (1,782.70) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007576 | 2023-00002307 | Copies \$1.50 Misc-MakerSpace Supplies \$23.90 Lost & Paid \$10.99 Refund for Lost & Paid -\$12.99 | | | Marion Library Credit Card | 06/15/2023 | | 23.40 | (23.90) |
| | | | | | | | Total | \$23.40 | (\$23.90) |
| 06/21/2023 | 2023-00001456 | JE | RA | Revenue Collection Payment Post | Collections | | | 28.70 | (1,811.40) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007169 | 2023-00002199 | Copies \$57.35 L&P \$15 Misc--MakerSpace Supplies \$28.70 Misc--Earbuds \$2 | | | Marion Library | 06/19/2023 | | 103.05 | (30.70) |
| | | | | | | | Total | \$103.05 | (\$30.70) |
| 06/21/2023 | 2023-00001456 | JE | RA | Revenue Collection Payment Post | Collections | | | 2.00 | (1,813.40) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007169 | 2023-00002199 | Copies \$57.35 L&P \$15 Misc--MakerSpace Supplies \$28.70 Misc--Earbuds \$2 | | | Marion Library | 06/19/2023 | | 103.05 | (30.70) |
| | | | | | | | Total | \$103.05 | (\$30.70) |
| 06/22/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 9.20 | (1,822.60) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007605 | 2023-00002315 | Lost & Paid \$4.99 Misc-MakerSpace Supplies \$9.20 | | | Marion Library Credit Card | 06/22/2023 | | 14.19 | (9.20) |
| | | | | | | | Total | \$14.19 | (\$9.20) |
| 06/28/2023 | 2023-00001517 | JE | RA | Revenue Collection Payment Post | Collections | | | 8.60 | (1,831.20) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007614 | 2023-00002321 | Lost & Paid \$75.00 Copies \$3.70 Misc-MakerSpace Supplies \$8.60 | | | Marion Library Credit Card | 06/28/2023 | | 87.30 | (8.60) |
| | | | | | | | Total | \$87.30 | (\$8.60) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance | |
|--|----------------------|---|------------|---------------------------------|----------------------|---------------------|--|------------------|---------------------|---------------|
| G/L Account Number 101.410.4704 Misc Revenues | | | | | | | | Balance To Date: | (\$1,683.50) | |
| 06/30/2023 | 2023-00001523 | JE | RA | Revenue Collection Payment Post | Collections | | | 13.20 | (1,844.40) | |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007560 | 2023-00002304 | Copies \$69.15 Lost & Paid \$1 Misc-MakerSpace Supplies \$13.20 Misc-Earbuds \$3.00 Fax \$14.95 | | | Marion Library | 06/22/2023 | | 101.30 | (16.20) | |
| | | | | | | | Total | \$101.30 | (\$16.20) | |
| 06/30/2023 | 2023-00001523 | JE | RA | Revenue Collection Payment Post | Collections | | | 3.00 | (1,847.40) | |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007560 | 2023-00002304 | Copies \$69.15 Lost & Paid \$1 Misc-MakerSpace Supplies \$13.20 Misc-Earbuds \$3.00 Fax \$14.95 | | | Marion Library | 06/22/2023 | | 101.30 | (16.20) | |
| | | | | | | | Total | \$101.30 | (\$16.20) | |
| 06/30/2023 | 2023-00001523 | JE | RA | Revenue Collection Payment Post | Collections | | | 5.63 | (1,853.03) | |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007563 | 2023-00002305 | Copies \$77.85 Lost & Paid \$17 Misc-MakerSpace Supplies \$5.63 Misc-Earbuds \$7 | | | Marion Library | 06/29/2023 | | 107.48 | (12.63) | |
| | | | | | | | Total | \$107.48 | (\$12.63) | |
| 06/30/2023 | 2023-00001523 | JE | RA | Revenue Collection Payment Post | Collections | | | 7.00 | (1,860.03) | |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007563 | 2023-00002305 | Copies \$77.85 Lost & Paid \$17 Misc-MakerSpace Supplies \$5.63 Misc-Earbuds \$7 | | | Marion Library | 06/29/2023 | | 107.48 | (12.63) | |
| | | | | | | | Total | \$107.48 | (\$12.63) | |
| | | | | | | | Month June 2023 Totals | \$0.00 | \$176.53 | (\$1,860.03) |
| | | | | | | | Account Misc Revenues Totals | \$0.00 | \$176.53 | (\$1,860.03) |
| | | | | | | | Account Other Contributions General Totals | \$0.00 | \$0.00 | (\$35,503.00) |
| | | | | | | | Account Fuel Tax Refunds Totals | \$0.00 | \$0.00 | (\$3.22) |
| | | | | | | | Account Transfer In From Special Revenue Totals | \$0.00 | \$0.00 | \$0.00 |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|--|---------------|--------------|------------|-----------------------------------|--------------|-----------|--------------|------------------|----------------|
| G/L Account Number 101.410.6010 Regular Full-Time Salaries | | | | | | | | Balance To Date: | \$712,863.85 |
| 06/09/2023 | 2023-00001408 | JE | HR | Payroll Post BW Bi-Weekly 2202312 | Payroll Post | | 32,574.96 | | 745,438.81 |
| 06/23/2023 | 2023-00001454 | JE | HR | Payroll Post BW Bi-Weekly 2202313 | Payroll Post | | 32,564.35 | | 778,003.16 |
| Month June 2023 Totals | | | | | | | \$65,139.31 | \$0.00 | \$778,003.16 |
| Account Regular Full-Time Salaries Totals | | | | | | | \$65,139.31 | \$0.00 | \$778,003.16 |
| G/L Account Number 101.410.6020 Regular Part-Time Salaries | | | | | | | | Balance To Date: | \$307,327.23 |
| 06/09/2023 | 2023-00001408 | JE | HR | Payroll Post BW Bi-Weekly 2202312 | Payroll Post | | 14,748.91 | | 322,076.14 |
| 06/23/2023 | 2023-00001454 | JE | HR | Payroll Post BW Bi-Weekly 2202313 | Payroll Post | | 18,025.73 | | 340,101.87 |
| Month June 2023 Totals | | | | | | | \$32,774.64 | \$0.00 | \$340,101.87 |
| Account Regular Part-Time Salaries Totals | | | | | | | \$32,774.64 | \$0.00 | \$340,101.87 |
| G/L Account Number 101.410.6030 Hourly Wages - Temporary/Seasonal | | | | | | | | Balance To Date: | \$0.00 |
| Account Hourly Wages - Temporary/Seasonal Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number 101.410.6040 Overtime Pay | | | | | | | | Balance To Date: | \$11.43 |
| Account Overtime Pay Totals | | | | | | | \$0.00 | \$0.00 | \$11.43 |
| G/L Account Number 101.410.6110 FICA | | | | | | | | Balance To Date: | \$63,161.45 |
| 06/09/2023 | 2023-00001408 | JE | HR | Payroll Post BW Bi-Weekly 2202312 | Payroll Post | | 2,925.74 | | 66,087.19 |
| 06/23/2023 | 2023-00001454 | JE | HR | Payroll Post BW Bi-Weekly 2202313 | Payroll Post | | 3,129.31 | | 69,216.50 |
| Month June 2023 Totals | | | | | | | \$6,055.05 | \$0.00 | \$69,216.50 |
| Account FICA Totals | | | | | | | \$6,055.05 | \$0.00 | \$69,216.50 |
| G/L Account Number 101.410.6120 Medicare | | | | | | | | Balance To Date: | \$14,771.64 |
| 06/09/2023 | 2023-00001408 | JE | HR | Payroll Post BW Bi-Weekly 2202312 | Payroll Post | | 684.25 | | 15,455.89 |
| 06/23/2023 | 2023-00001454 | JE | HR | Payroll Post BW Bi-Weekly 2202313 | Payroll Post | | 731.83 | | 16,187.72 |
| Month June 2023 Totals | | | | | | | \$1,416.08 | \$0.00 | \$16,187.72 |
| Account Medicare Totals | | | | | | | \$1,416.08 | \$0.00 | \$16,187.72 |
| G/L Account Number 101.410.6130 IPERS | | | | | | | | Balance To Date: | \$95,154.26 |
| 06/09/2023 | 2023-00001408 | JE | HR | Payroll Post BW Bi-Weekly 2202312 | Payroll Post | | 4,451.51 | | 99,605.77 |
| 06/23/2023 | 2023-00001454 | JE | HR | Payroll Post BW Bi-Weekly 2202313 | Payroll Post | | 4,749.87 | | 104,355.64 |
| Month June 2023 Totals | | | | | | | \$9,201.38 | \$0.00 | \$104,355.64 |
| Account IPERS Totals | | | | | | | \$9,201.38 | \$0.00 | \$104,355.64 |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance | |
|--|---------------|--------------|------------|-----------------------------------|--------------|-----------|--------------|---------------|------------------|--------------|
| G/L Account Number 101.410.6150 Health Insurance | | | | | | | | | Balance To Date: | \$121,591.86 |
| 06/09/2023 | 2023-00001408 | JE | HR | Payroll Post BW Bi-Weekly 2202312 | Payroll Post | | 11,445.75 | | 133,037.61 | |
| Account Health Insurance Totals | | | | | | | \$11,445.75 | \$0.00 | \$133,037.61 | |
| Month June 2023 Totals | | | | | | | \$11,445.75 | \$0.00 | \$133,037.61 | |
| G/L Account Number 101.410.6151 Wellness Program | | | | | | | | | Balance To Date: | \$262.70 |
| 06/09/2023 | 2023-00001408 | JE | HR | Payroll Post BW Bi-Weekly 2202312 | Payroll Post | | 25.90 | | 288.60 | |
| Account Wellness Program Totals | | | | | | | \$25.90 | \$0.00 | \$288.60 | |
| Month June 2023 Totals | | | | | | | \$25.90 | \$0.00 | \$288.60 | |
| G/L Account Number 101.410.6152 Life Insurance | | | | | | | | | Balance To Date: | \$1,238.09 |
| 06/09/2023 | 2023-00001408 | JE | HR | Payroll Post BW Bi-Weekly 2202312 | Payroll Post | | 124.07 | | 1,362.16 | |
| Account Life Insurance Totals | | | | | | | \$124.07 | \$0.00 | \$1,362.16 | |
| Month June 2023 Totals | | | | | | | \$124.07 | \$0.00 | \$1,362.16 | |
| G/L Account Number 101.410.6153 Long Term Disability | | | | | | | | | Balance To Date: | \$2,840.74 |
| 06/09/2023 | 2023-00001408 | JE | HR | Payroll Post BW Bi-Weekly 2202312 | Payroll Post | | 287.20 | | 3,127.94 | |
| Account Long Term Disability Totals | | | | | | | \$287.20 | \$0.00 | \$3,127.94 | |
| Month June 2023 Totals | | | | | | | \$287.20 | \$0.00 | \$3,127.94 | |
| G/L Account Number 101.410.6160 Worker's Compensation | | | | | | | | | Balance To Date: | \$828.40 |
| Account Worker's Compensation Totals | | | | | | | \$0.00 | \$0.00 | \$828.40 | |
| Month June 2023 Totals | | | | | | | \$0.00 | \$0.00 | \$828.40 | |
| G/L Account Number 101.410.6170 Unemployment | | | | | | | | | Balance To Date: | \$0.00 |
| Account Unemployment Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 | |
| Month June 2023 Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number 101.410.6180 Allowances | | | | | | | | | Balance To Date: | \$7,260.00 |
| 06/09/2023 | 2023-00001408 | JE | HR | Payroll Post BW Bi-Weekly 2202312 | Payroll Post | | 660.00 | | 7,920.00 | |
| Account Allowances Totals | | | | | | | \$660.00 | \$0.00 | \$7,920.00 | |
| Month June 2023 Totals | | | | | | | \$660.00 | \$0.00 | \$7,920.00 | |
| G/L Account Number 101.410.6190 Education Stipend | | | | | | | | | Balance To Date: | \$8,250.00 |
| 06/09/2023 | 2023-00001408 | JE | HR | Payroll Post BW Bi-Weekly 2202312 | Payroll Post | | 750.00 | | 9,000.00 | |
| Account Education Stipend Totals | | | | | | | \$750.00 | \$0.00 | \$9,000.00 | |
| Month June 2023 Totals | | | | | | | \$750.00 | \$0.00 | \$9,000.00 | |
| G/L Account Number 101.410.6199 Tuition Reimbursement | | | | | | | | | Balance To Date: | \$0.00 |
| Account Tuition Reimbursement Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 | |
| Month June 2023 Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 | |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance | |
|--|------------------------------|--------------|------------|--|---------------------|---------------------|---|------------------|---------------------|------------|
| G/L Account Number 101.410.6210 Dues/Membership | | | | | | | | Balance To Date: | \$1,702.00 | |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 251.00 | | 1,953.00 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00005465 | American Library Association | | | American Library Association & PLA Membership for Bill Carroll | 05/17/2023 | Check | 230490 | 251.00 | 251.00 | |
| | | | | | | | Total | \$251.00 | \$251.00 | |
| 06/09/2023 | 2023-00001417 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 772.00 | | 2,725.00 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 5712JUN2023 | Farmers State Bank | | | Podcast Fee/Notary Fee/Adult Program Supplies/Business Cards | 06/01/2023 | Check | 230626 | 1,038.67 | 30.00 | |
| 2171JUN2023 | Farmers State Bank | | | Digital Archive Renewal/Library ALA Membership/Teen Program | 06/01/2023 | Check | 230626 | 1,836.38 | 742.00 | |
| | | | | | | | Total | \$2,875.05 | \$772.00 | |
| | | | | | | | Month June 2023 Totals | \$1,023.00 | \$0.00 | \$2,725.00 |
| | | | | | | | Account Dues/Membership Totals | \$1,023.00 | \$0.00 | \$2,725.00 |
| G/L Account Number 101.410.6220 Subscriptions/Education Materials | | | | | | | | Balance To Date: | \$125.28 | |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 191.90 | | 317.18 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 1FCWDY1GLND3 | Amazon Capital Services, Inc | | | Staff books and paper towel dispensers | 05/15/2023 | Check | 230489 | 336.58 | 191.90 | |
| | | | | | | | Total | \$336.58 | \$191.90 | |
| | | | | | | | Month June 2023 Totals | \$191.90 | \$0.00 | \$317.18 |
| | | | | | | | Account Subscriptions/Education Materials Totals | \$191.90 | \$0.00 | \$317.18 |
| G/L Account Number 101.410.6230 Training/Conference Registrations | | | | | | | | Balance To Date: | \$7,104.53 | |
| | | | | | | | Account Training/Conference Registrations Totals | \$0.00 | \$0.00 | \$7,104.53 |
| G/L Account Number 101.410.6240 Travel Expenses | | | | | | | | Balance To Date: | \$5,315.57 | |
| 06/02/2023 | 2023-00001361 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 47.68 | | 5,363.25 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00005617 | Kylee Pusteoska | | | Travel - Groceries for classes - 2/23-5/4/2023 | 05/24/2023 | Check | 230482 | 47.68 | 47.68 | |
| | | | | | | | Total | \$47.68 | \$47.68 | |
| 06/30/2023 | 2023-00001511 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 1,550.75 | | 6,914.00 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00005952 | Bill Carroll | | | Travel - ALA Annual Conference - Chicago, IL - 6/22-6/27/2023 | 06/28/2023 | Check | 230823 | 747.44 | 747.44 | |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|---|---------------------------------------|--------------|------------|---|---------------------|---------------------|-----------------------|------------------|---------------------|
| G/L Account Number 101.410.6240 Travel Expenses | | | | | | | | Balance To Date: | \$5,315.57 |
| 06/30/2023 | 2023-00001511 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 1,550.75 | | 6,914.00 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00005955 | James Teahen | | | Travel - ALA Annual Conference - Chicago, IL - 6/23-6/27/2023 | 06/28/2023 | Check | 230829 | 803.31 | 803.31 |
| | | | | | | | Total | \$1,550.75 | \$1,550.75 |
| Month June 2023 Totals | | | | | | | \$1,598.43 | \$0.00 | \$6,914.00 |
| Account Travel Expenses Totals | | | | | | | \$1,598.43 | \$0.00 | \$6,914.00 |
| G/L Account Number 101.410.6260 Employee Health Screenings | | | | | | | | Balance To Date: | \$416.11 |
| Account Employee Health Screenings Totals | | | | | | | \$0.00 | \$0.00 | \$416.11 |
| G/L Account Number 101.410.6310 Building Maintenance & Repairs | | | | | | | | Balance To Date: | \$6,626.69 |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 2,690.46 | | 9,317.15 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 1WT6VKN4YVKY | Amazon Capital Services, Inc | | | Door Stops, TP and paper towels | 05/22/2023 | Check | 230489 | 268.44 | 23.80 |
| 6340138355 | Aramark Uniform & Career Apparel, LLC | | | Library rug/mat cleaning/exchange | 04/18/2023 | Check | 230492 | 55.32 | 55.32 |
| 6340140694 | Aramark Uniform & Career Apparel, LLC | | | Library rug/mat cleaning/exchange | 04/25/2023 | Check | 230492 | 55.32 | 55.32 |
| 6340142912 | Aramark Uniform & Career Apparel, LLC | | | Library rug/mat cleaning/exchange | 05/02/2023 | Check | 230492 | 55.32 | 55.32 |
| 6340144834 | Aramark Uniform & Career Apparel, LLC | | | Library rug/mat cleaning/exchange | 05/09/2023 | Check | 230492 | 55.32 | 55.32 |
| 6340147341 | Aramark Uniform & Career Apparel, LLC | | | Library rug/mat cleaning/exchange | 05/16/2023 | Check | 230492 | 55.32 | 55.32 |
| 320410852 | Fish Window Cleaning | | | Exterior Window Washing at new Library | 05/15/2023 | Check | 230524 | 2,100.00 | 2,100.00 |
| 21801 | Menards | | | Valve stem key and screws/wing nuts | 05/11/2023 | Check | 230577 | 20.05 | 20.05 |
| 19DQ16K99MHD | Amazon Capital Services, Inc | | | Safety Mirrors | 05/04/2023 | Check | 230489 | 231.84 | 231.84 |
| 17HYYN11RCM | Amazon Capital Services, Inc | | | Safety Mirrors | 05/10/2023 | Check | 230489 | 38.17 | 38.17 |
| | | | | | | | Total | \$2,935.10 | \$2,690.46 |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | | 32.99 | 9,284.16 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 1YKRRHJG9DN | Amazon Capital Services, Inc | | | Refund for Saftey Mirror that did not arrive | 05/10/2023 | Check | 230489 | (32.99) | (32.99) |
| | | | | | | | Total | (\$32.99) | (\$32.99) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance | |
|---|---------------------------------------|--------------|------------|--|---------------------|---------------------|--|-------------------|---------------------|--------------------|
| G/L Account Number 101.410.6310 Building Maintenance & Repairs | | | | | | | | Balance To Date: | \$6,626.69 | |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 315.06 | | 9,599.22 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 6340156093 | Aramark Uniform & Career Apparel, LLC | | | Library rug/mat cleaning/exchange | 06/13/2023 | Check | 230653 | 63.61 | 63.61 | |
| 1R6FW9MJ9FHH | Amazon Capital Services, Inc | | | Replacement switch for Glowforge | 05/30/2023 | Check | 230652 | 8.99 | 8.99 | |
| 6340149235 | Aramark Uniform & Career Apparel, LLC | | | Library rug/mat cleaning/exchange | 05/23/2023 | Check | 230653 | 55.32 | 55.32 | |
| 6340151594 | Aramark Uniform & Career Apparel, LLC | | | Library rug/mat cleaning/exchange | 05/30/2023 | Check | 230653 | 55.32 | 55.32 | |
| 6340153836 | Aramark Uniform & Career Apparel, LLC | | | Library rug/mat cleaning/exchange | 06/06/2023 | Check | 230653 | 55.32 | 55.32 | |
| 7459JUN2023 | Culligan of Marion | | | Water softener salt delivery and refill 5/5/2023 | 06/01/2023 | Check | 230682 | 76.50 | 76.50 | |
| | | | | | | | Total | \$315.06 | \$315.06 | |
| | | | | | | | Month June 2023 Totals | \$3,005.52 | \$32.99 | \$9,599.22 |
| | | | | | | | Account Building Maintenance & Repairs Totals | \$3,005.52 | \$32.99 | \$9,599.22 |
| G/L Account Number 101.410.6320 Grounds Maintenance & Repairs | | | | | | | | Balance To Date: | \$0.00 | |
| G/L Account Number 101.410.6350 Other Equipment Repairs | | | | | | | | Balance To Date: | \$940.00 | |
| G/L Account Number 101.410.6371 Electric/Gas Utility Expense | | | | | | | | Balance To Date: | \$86,943.76 | |
| 06/16/2023 | 2023-00001441 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 7,798.15 | | 94,741.91 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2025JUNE2023 | Alliant Energy | | | 1101 6th Ave Electric Usage (Acct #5898961908) | 06/05/2023 | Check | 230637 | 7,798.15 | 7,798.15 | |
| | | | | | | | Total | \$7,798.15 | \$7,798.15 | |
| 06/30/2023 | 2023-00001511 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 214.86 | | 94,956.77 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 540771542 | MidAmerican Energy | | | 1101 6th Ave Ste 170 - Usage (Acct# 09050-82033) | 06/16/2023 | Check | 230827 | 214.86 | 214.86 | |
| | | | | | | | Total | \$214.86 | \$214.86 | |
| | | | | | | | Month June 2023 Totals | \$8,013.01 | \$0.00 | \$94,956.77 |
| | | | | | | | Account Electric/Gas Utility Expense Totals | \$8,013.01 | \$0.00 | \$94,956.77 |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|--|------------------|--------------|------------|--|---------------------|---------------------|-----------------------|------------------|---------------------|
| G/L Account Number 101.410.6373 Communications Utility Expenses | | | | | | | | Balance To Date: | \$5,833.53 |
| 06/23/2023 | 2023-00001466 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 456.72 | | 6,290.25 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 9936630677 | Verizon Wireless | | | Cellular Charges (Shared Data Acct #1) - (5/7/23 - 6/6/23) | 06/06/2023 | Check | 230820 | 5,383.72 | 456.72 |
| | | | | | | | Total | \$5,383.72 | \$456.72 |

| | | | | | | | | | |
|---|--|--|--|--|--|--|----------|--------|------------|
| Month June 2023 Totals | | | | | | | \$456.72 | \$0.00 | \$6,290.25 |
| Account Communications Utility Expenses Totals | | | | | | | \$456.72 | \$0.00 | \$6,290.25 |

| | | | | | | | | | |
|---|-------------------------|----|----|--------------------------|---------------------|---------------------|-----------------------|------------------|---------------------|
| G/L Account Number 101.410.6374 Water/Sewer Utility Expenses | | | | | | | | Balance To Date: | \$202.53 |
| 06/28/2023 | 2023-00001528 | JE | AP | Change AP Invoice Post | Change AP | | 672.35 | | 874.88 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 3690MAY2023 | Marion Water Department | | | 90293690-001 Water Usage | 05/21/2023 | Check | 230816 | 1,255.65 | 95.88 |
| 3690NOV2022 | Marion Water Department | | | 90293690-001 Water Usage | 11/21/2022 | Check | 228743 | 775.03 | 97.02 |
| 3690OCT2022 | Marion Water Department | | | 90293690-001 Water Usage | 10/21/2022 | Check | 228743 | 1,125.26 | 66.00 |
| 3690DEC2022a | Marion Water Department | | | 90293690-001 Water Usage | 12/21/2022 | Check | 229131 | 676.55 | 82.01 |
| 3690FEB2023 | Marion Water Department | | | 90293690-001 Water Usage | 02/21/2023 | Check | 229592 | 665.60 | 82.08 |
| 3690JAN2023 | Marion Water Department | | | 90293690-001 Water Usage | 01/21/2023 | Check | 229592 | 691.83 | 84.48 |
| 3690MAR2023 | Marion Water Department | | | 90293690-001 Water Usage | 03/21/2023 | Check | 229867 | 652.45 | 83.61 |
| 3690APR2023 | Marion Water Department | | | 90293690-001 Water Usage | 04/21/2023 | Check | 230144 | 827.70 | 81.27 |
| | | | | | | | Total | \$6,670.07 | \$672.35 |

| | | | | | | | | | |
|-----------------------|-------------------------|----|----|--------------------------|---------------------|---------------------|-----------------------|---------------|---------------------|
| 06/28/2023 | 2023-00001528 | JE | AP | Change AP Invoice Post | Change AP | | | 60.00 | 814.88 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 3690OCT2022 | Marion Water Department | | | 90293690-001 Water Usage | 10/21/2022 | Check | 228743 | 1,125.26 | (30.00) |
| 3690NOV2022 | Marion Water Department | | | 90293690-001 Water Usage | 11/21/2022 | Check | 228743 | 775.03 | (30.00) |
| | | | | | | | Total | \$1,900.29 | (\$60.00) |

| | | | | | | | | | |
|-----------------------|-------------------------|----|----|----------------------------|---------------------|---------------------|-----------------------|---------------|---------------------|
| 06/30/2023 | 2023-00001511 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 106.65 | | 921.53 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 3690JUN2023 | Marion Water Department | | | 90293690-001 Water Usage | 06/21/2023 | Check | 230826 | 10,988.52 | 106.65 |
| | | | | | | | Total | \$10,988.52 | \$106.65 |

| | | | | | | | | | |
|--|--|--|--|--|--|--|----------|---------|----------|
| Month June 2023 Totals | | | | | | | \$779.00 | \$60.00 | \$921.53 |
| Account Water/Sewer Utility Expenses Totals | | | | | | | \$779.00 | \$60.00 | \$921.53 |

| | | | | | | | | | |
|---|--------------------|----|----|--|---------------------|---------------------|-----------------------|------------------|---------------------|
| G/L Account Number 101.410.6402 Advertising/Publications | | | | | | | | Balance To Date: | \$3,464.55 |
| 06/09/2023 | 2023-00001417 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 38.86 | | 3,503.41 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 0746JUN2023 | Farmers State Bank | | | Adobe renewals/website hosting/Facebook Ad/Jamex monthly fee | 06/01/2023 | Check | 230626 | 174.32 | 31.87 |

Page 68 of 112



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|---|---------------------------------|--------------|------------|--|---------------------|---------------------|-----------------------|------------------|---------------------|
| G/L Account Number 101.410.6402 Advertising/Publications | | | | | | | | Balance To Date: | \$3,464.55 |
| 06/09/2023 | 2023-00001417 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 38.86 | | 3,503.41 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 5712JUN2023 | Farmers State Bank | | | Podcast Fee/Notary Fee/Adult Program Supplies/Business Cards | 06/01/2023 | Check | 230626 | 1,038.67 | 6.99 |
| | | | | | | | Total | \$1,212.99 | \$38.86 |
| Month June 2023 Totals | | | | | | | \$38.86 | \$0.00 | \$3,503.41 |
| Account Advertising/Publications Totals | | | | | | | \$38.86 | \$0.00 | \$3,503.41 |
| G/L Account Number 101.410.6403 Outsourced Labor Services | | | | | | | | Balance To Date: | \$0.00 |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 250.00 | | 250.00 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2381 | Iowa & Minnesota Campus Compact | | | 2023 AmeriCorps Summer VISTA Cost Share | 04/21/2023 | Check | 230539 | 250.00 | 250.00 |
| | | | | | | | Total | \$250.00 | \$250.00 |
| Month June 2023 Totals | | | | | | | \$250.00 | \$0.00 | \$250.00 |
| Account Outsourced Labor Services Totals | | | | | | | \$250.00 | \$0.00 | \$250.00 |
| G/L Account Number 101.410.6408 General Insurance | | | | | | | | Balance To Date: | \$55,503.04 |
| Account General Insurance Totals | | | | | | | \$0.00 | \$0.00 | \$55,503.04 |
| G/L Account Number 101.410.6409 Credit Card Merchant Fees | | | | | | | | Balance To Date: | \$604.52 |
| 06/09/2023 | 2023-00001444 | JE | AP | A/P Invoice Entry | Accounts Payable | | 111.46 | | 715.98 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 4546MAY2023 | Elavon | | | Library Credit Card Merchant Fees - 05/01/2023 - 05/31/2023 | 05/31/2023 | EFT | 1966 | 111.46 | 111.46 |
| | | | | | | | Total | \$111.46 | \$111.46 |
| Month June 2023 Totals | | | | | | | \$111.46 | \$0.00 | \$715.98 |
| Account Credit Card Merchant Fees Totals | | | | | | | \$111.46 | \$0.00 | \$715.98 |
| G/L Account Number 101.410.6411 Contracts - Legal Services | | | | | | | | Balance To Date: | \$0.00 |
| Account Contracts - Legal Services Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number 101.410.6413 Contracts - 28E | | | | | | | | Balance To Date: | \$143,430.32 |
| Account Contracts - 28E Totals | | | | | | | \$0.00 | \$0.00 | \$143,430.32 |
| G/L Account Number 101.410.6416 Contracts - Real Estate Rental | | | | | | | | Balance To Date: | \$12,678.35 |
| Account Contracts - Real Estate Rental Totals | | | | | | | \$0.00 | \$0.00 | \$12,678.35 |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance | |
|--|------------------------------------|--------------|------------|---|---------------------|---------------------|-------------------------------|------------------|---------------------|-------------|
| G/L Account Number 101.410.6419 Contracts - Technology Service | | | | | | | | Balance To Date: | \$53,822.86 | |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 118.97 | | 53,941.83 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| INV56910 | Involta | | | Compliant Cloud, CPI Increase, Backup Services (6/1- 6/30/2023) | 05/15/2023 | Check | 230538 | 9,840.80 | 118.97 | |
| | | | | | | | Total | \$9,840.80 | \$118.97 | |
| 06/09/2023 | 2023-00001417 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 167.48 | | 54,109.31 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 5712JUN2023 | Farmers State Bank | | | Podcast Fee/Notary Fee/Adult Program Supplies/Business Cards | 06/01/2023 | Check | 230626 | 1,038.67 | 187.34 | |
| 0746JUN2023 | Farmers State Bank | | | Adobe renewals/website hosting/Facebook Ad/Jamex monthly fee | 06/01/2023 | Check | 230626 | 174.32 | 74.48 | |
| | | | | | | | Total | \$1,212.99 | \$261.82 | |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 406.97 | | 54,516.28 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 672359 | Iowa Communications Network | | | Network Service May 2023 | 06/02/2023 | Check | 230711 | 288.00 | 288.00 | |
| INV58009 | Involta | | | Compliant Cloud, CPI Increase, Backup Services (7/1 - 7/31/23) | 06/15/2023 | Check | 230709 | 9,840.80 | 118.97 | |
| | | | | | | | Total | \$10,128.80 | \$406.97 | |
| | | | | | | | Month June 2023 Totals | \$693.42 | \$0.00 | \$54,516.28 |
| Account Contracts - Technology Service Totals | | | | | | | \$693.42 | \$0.00 | \$54,516.28 | |
| G/L Account Number 101.410.6423 Contracts - Janitorial Services | | | | | | | | Balance To Date: | \$49,024.99 | |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 5,910.00 | | 54,934.99 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| Inv147471 | Office Pride (aka OP Cedar Rapids) | | | Monthly Cleaning Services | 06/01/2023 | Check | 230750 | 5,910.00 | 5,910.00 | |
| | | | | | | | Total | \$5,910.00 | \$5,910.00 | |
| | | | | | | | Month June 2023 Totals | \$5,910.00 | \$0.00 | \$54,934.99 |
| Account Contracts - Janitorial Services Totals | | | | | | | \$5,910.00 | \$0.00 | \$54,934.99 | |
| G/L Account Number 101.410.6424 Contracts - Office Equipment | | | | | | | | Balance To Date: | \$3,255.88 | |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 223.21 | | 3,479.09 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| INV472075 | Koch Office Group | | | Copier Rental Fees and Service 6/12 - 7/11 | 06/05/2023 | Check | 230726 | 2,417.12 | 223.21 | |
| | | | | | | | Total | \$2,417.12 | \$223.21 | |
| | | | | | | | Month June 2023 Totals | \$223.21 | \$0.00 | \$3,479.09 |
| Account Contracts - Office Equipment Totals | | | | | | | \$223.21 | \$0.00 | \$3,479.09 | |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|---|--------------------------------|--------------|------------|---|---------------------|---------------------|-----------------------|------------------|---------------------|
| G/L Account Number 101.410.6425 Contracts - Building Maintenance | | | | | | | | Balance To Date: | \$22,140.00 |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 128.00 | | 22,268.00 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 44720824 | Presto-X | | | 1101 6th Avenue Service 5/19/23 | 05/19/2023 | Check | 230589 | 78.00 | 78.00 |
| 189007601 | Summit Fire Protection | | | Fire Extinguisher Annual Inspection on 4/26/23 (12 of 16) | 05/07/2023 | Check | 230605 | 50.00 | 50.00 |
| | | | | | | | Total | \$128.00 | \$128.00 |
| Month June 2023 Totals | | | | | | | \$128.00 | \$0.00 | \$22,268.00 |
| Account Contracts - Building Maintenance Totals | | | | | | | \$128.00 | \$0.00 | \$22,268.00 |
| G/L Account Number 101.410.6426 Contracts - Grounds Maintenance | | | | | | | | Balance To Date: | \$0.00 |
| Account Contracts - Grounds Maintenance Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number 101.410.6499 Contracts - Other Services | | | | | | | | Balance To Date: | \$2,307.20 |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 391.40 | | 2,698.60 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 6113543 | Unique Management Services Inc | | | Monthly Placements | 06/01/2023 | Check | 230793 | 391.40 | 391.40 |
| | | | | | | | Total | \$391.40 | \$391.40 |
| Month June 2023 Totals | | | | | | | \$391.40 | \$0.00 | \$2,698.60 |
| Account Contracts - Other Services Totals | | | | | | | \$391.40 | \$0.00 | \$2,698.60 |
| G/L Account Number 101.410.6502 Promotional Items | | | | | | | | Balance To Date: | \$2,325.59 |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 2,884.83 | | 5,210.42 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 816637 | Bankers Advertising Company | | | Custom printed pens for Promo Give-a-ways | 05/10/2023 | Check | 230497 | 590.16 | 590.16 |
| 817239 | Bankers Advertising Company | | | Custom Printed Promotional Items for Library Swag | 05/30/2023 | Check | 230497 | 1,065.48 | 1,065.48 |
| 817177 | Bankers Advertising Company | | | Custom Printed Promotional Items for Library Swag | 05/26/2023 | Check | 230497 | 620.64 | 620.64 |
| 817178 | Bankers Advertising Company | | | Custom Printed Bookmobile Stress balls | 05/26/2023 | Check | 230497 | 608.55 | 608.55 |
| | | | | | | | Total | \$2,884.83 | \$2,884.83 |
| 06/22/2023 | | | | | | | 3,204.79 | | 8,415.21 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 311502 | Raygun, LLC | | | Staff t-shirts for Grand Opening of new library | 06/08/2023 | Check | 230769 | 278.00 | 278.00 |
| 817540 | Bankers Advertising Company | | | Custom Printed Promotional Items for Library Swag | 06/02/2023 | Check | 230656 | 934.07 | 934.07 |
| 817666 | Bankers Advertising Company | | | Custom Printed Promotional Items for Library Swag | 06/06/2023 | Check | 230656 | 958.00 | 958.00 |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance | |
|--|------------------------------|--------------|------------|---|---------------------|---------------------|---|------------------|---------------------|------------|
| G/L Account Number 101.410.6502 Promotional Items | | | | | | | | Balance To Date: | \$2,325.59 | |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 3,204.79 | | 8,415.21 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 817665 | Bankers Advertising Company | | | Custom Printed Promotional Items for Library Swag | 06/06/2023 | Check | 230656 | 1,034.72 | 1,034.72 | |
| | | | | | | | Total | \$3,204.79 | \$3,204.79 | |
| | | | | | | | Month June 2023 Totals | \$6,089.62 | \$0.00 | \$8,415.21 |
| | | | | | | | Account Promotional Items Totals | \$6,089.62 | \$0.00 | \$8,415.21 |
| G/L Account Number 101.410.6506 Office Supplies | | | | | | | | Balance To Date: | \$8,034.14 | |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 466.03 | | 8,500.17 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 1FWP6FNRKR4N | Amazon Capital Services, Inc | | | Adult SLP Books/Paper clips/Command Strips for Kids Storywalk | 05/06/2023 | Check | 230489 | 507.57 | 5.99 | |
| 1DN1L7XX37WD | Amazon Capital Services, Inc | | | Level, magenet, Batteries, command strips | 05/10/2023 | Check | 230489 | 26.39 | 26.39 | |
| 1LHPPJG3JLF9 | Amazon Capital Services, Inc | | | Laminator stand/business card holder/cardstock | 05/14/2023 | Check | 230489 | 420.10 | 86.77 | |
| 1HTXG6HTCTDP | Amazon Capital Services, Inc | | | Pencil Bags | 05/23/2023 | Check | 230489 | 21.98 | 21.98 | |
| 1P1G16J7DTTR | Amazon Capital Services, Inc | | | Pencil Bags | 05/24/2023 | Check | 230489 | 23.90 | 23.90 | |
| 218599 | Cedar Graphics | | | Patron Feedback and Staff Response Cards | 05/15/2023 | Check | 230507 | 301.00 | 301.00 | |
| | | | | | | | Total | \$1,300.94 | \$466.03 | |
| 06/09/2023 | 2023-00001417 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 29.95 | | 8,530.12 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 5712JUN2023 | Farmers State Bank | | | Podcast Fee/Notary Fee/Adult Program Supplies/Business Cards | 06/01/2023 | Check | 230626 | 1,038.67 | 29.95 | |
| | | | | | | | Total | \$1,038.67 | \$29.95 | |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 1,308.79 | | 9,838.91 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 9387 | Office Express | | | Copy Paper | 06/05/2023 | Check | 230749 | 257.94 | 257.94 | |
| 1HFH3PJRLHC | Amazon Capital Services, Inc | | | Laminating pouches | 05/29/2023 | Check | 230652 | 26.99 | 26.99 | |
| 218114 | Cedar Graphics | | | Branded Stationary--#10 envelopes | 04/25/2023 | Check | 230674 | 926.00 | 926.00 | |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|---|------------------------------|--------------|------------|--|---------------------|---------------------|-----------------------|------------------|---------------------|
| G/L Account Number 101.410.6506 Office Supplies | | | | | | | | Balance To Date: | \$8,034.14 |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 1,308.79 | | 9,838.91 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 1CWVKYYT1KTC | Amazon Capital Services, Inc | | | Paper Towels, urinal mats, wave 3D screens, cardstock, stamp | 06/01/2023 | Check | 230652 | 271.38 | 97.86 |
| | | | | | | | Total | \$1,482.31 | \$1,308.79 |
| Month June 2023 Totals | | | | | | | \$1,804.77 | \$0.00 | \$9,838.91 |
| Account Office Supplies Totals | | | | | | | \$1,804.77 | \$0.00 | \$9,838.91 |
| G/L Account Number 101.410.6507 Operational Supplies | | | | | | | | Balance To Date: | \$32,706.91 |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 5,317.63 | | 38,024.54 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 1DWHVXWCPM6N | Amazon Capital Services, Inc | | | Adult program supplies for father's day cards--scrapbook paper | 05/20/2023 | Check | 230489 | 134.03 | 134.03 |
| 218928 | Cedar Graphics | | | Interior Shelf signs | 05/26/2023 | Check | 230507 | 486.00 | 486.00 |
| 218940 | Cedar Graphics | | | Interior Shelf signs | 05/30/2023 | Check | 230507 | 166.00 | 166.00 |
| 1TPFKYJYC769 | Amazon Capital Services, Inc | | | Book tape, light bulb, shelf for Teens | 05/25/2023 | Check | 230489 | 275.88 | 176.94 |
| 430494 | Playaway Products LLC | | | Replacement battery covers for Playaways | 05/31/2023 | Check | 230585 | 24.90 | 24.90 |
| 16H791Q4193N | Amazon Capital Services, Inc | | | Weather Radio/Paper Towels/Rrecipt Rolls/Adult book | 05/11/2023 | Check | 230489 | 182.63 | 101.57 |
| I519867 | Vanguard ID Systems | | | Library Cards | 05/02/2023 | Check | 230616 | 2,589.30 | 2,589.30 |
| 11YMQ6HL7HR9 | Amazon Capital Services, Inc | | | General SLP--Paper clips and lanyard clasps | 05/12/2023 | Check | 230489 | 64.34 | 64.34 |
| 1FWP6FNRKR4N | Amazon Capital Services, Inc | | | Adult SLP Books/Paper clips/Command Strips for Kids Storywalk | 05/06/2023 | Check | 230489 | 507.57 | 501.58 |
| 1K17HXNTGLL4 | Amazon Capital Services, Inc | | | Bubbles & Pinwheels for Park Playdates Kids Programs | 05/05/2023 | Check | 230489 | 62.97 | 62.97 |
| 2023-00005475 | Asante Cleveland | | | Honorarium for Adult Program (Asante Cleveland) | 05/19/2023 | Check | 230621 | 250.00 | 250.00 |
| 2023-00005476 | Kelley Cole | | | Honorarium for Adult Program (Kelley Cole) | 05/11/2023 | Check | 230622 | 245.00 | 245.00 |
| 1546 | Iowa State University | | | Insect Zoo--General SLP Program on 7/26/2023 | 05/25/2023 | Check | 230544 | 515.00 | 515.00 |
| | | | | | | | Total | \$5,503.62 | \$5,317.63 |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | | 48.00 | 37,976.54 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| JTH6G9T3CYG | Amazon Capital Services, Inc | | | Credit for bubbles that never arrived | 05/22/2023 | Check | 230489 | (48.00) | (48.00) |
| | | | | | | | Total | (\$48.00) | (\$48.00) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance | |
|--|------------------------------|--------------|------------|--|---------------------|---------------------|--|------------------|---------------------|-------------|
| G/L Account Number 101.410.6507 Operational Supplies | | | | | | | | Balance To Date: | \$32,706.91 | |
| 06/09/2023 | 2023-00001417 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 421.47 | | 38,398.01 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 5712JUN2023 | Farmers State Bank | | | Podcast Fee/Notary Fee/Adult Program Supplies/Business Cards | 06/01/2023 | Check | 230626 | 1,038.67 | 336.00 | |
| 2171JUN2023 | Farmers State Bank | | | Digital Archive Renewal/Library ALA Membership/Teen Program | 06/01/2023 | Check | 230626 | 1,836.38 | 94.38 | |
| | | | | | | | Total | \$2,875.05 | \$430.38 | |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 1,066.96 | | 39,464.97 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 1FGPX1NN1NKT | Amazon Capital Services, Inc | | | Adult Programming Sewing Class supplies | 05/31/2023 | Check | 230652 | 16.50 | 16.50 | |
| 1QGFVTCHHFWV | Amazon Capital Services, Inc | | | MakerSpace Supplies--putty knife, totes, lens wipes, broom | 05/28/2023 | Check | 230652 | 181.65 | 181.65 | |
| 1D4NNJ9W1D1M | Amazon Capital Services, Inc | | | Adult Programming--cardstock | 06/08/2023 | Check | 230652 | 73.43 | 73.43 | |
| 7320803 | Demco, Inc | | | Label tape | 06/08/2023 | Check | 230685 | 651.21 | 651.21 | |
| 006805 | Linn Co-Op Oil Company | | | Gas for library vehicle | 05/20/2023 | Check | 230730 | 37.46 | 37.46 | |
| 19FG3YWC4P7K | Amazon Capital Services, Inc | | | Bags and tag holders for kits | 06/13/2023 | Check | 230652 | 106.71 | 106.71 | |
| | | | | | | | Total | \$1,066.96 | \$1,066.96 | |
| | | | | | | | Month June 2023 Totals | \$6,806.06 | \$48.00 | \$39,464.97 |
| | | | | | | | Account Operational Supplies Totals | \$6,806.06 | \$48.00 | \$39,464.97 |
| G/L Account Number 101.410.6508 Postage/Shipping | | | | | | | | Balance To Date: | \$5,347.13 | |
| 06/09/2023 | 2023-00001417 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 446.50 | | 5,793.63 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00005641 | Petty Cash | | | Petty Cash Reimbursement for Postage | 06/05/2023 | Check | 230634 | 446.50 | 446.50 | |
| | | | | | | | Total | \$446.50 | \$446.50 | |
| 06/16/2023 | 2023-00001441 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 239.33 | | 6,032.96 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00005729 | US Postal Service (Hasler) | | | 0000138828 Postage - 4/22/2023-6/2/2023 | 06/02/2023 | Check | 230646 | 2,000.00 | 239.33 | |
| | | | | | | | Total | \$2,000.00 | \$239.33 | |
| | | | | | | | Month June 2023 Totals | \$685.83 | \$0.00 | \$6,032.96 |
| | | | | | | | Account Postage/Shipping Totals | \$685.83 | \$0.00 | \$6,032.96 |
| G/L Account Number 101.410.6510 Forms/Printing Services | | | | | | | | Balance To Date: | \$6,149.20 | |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 1,750.00 | | 7,899.20 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 218635 | Cedar Graphics | | | Printing of SLP Summer Reading Logs and Bookmarks | 05/16/2023 | Check | 230507 | 1,750.00 | 1,750.00 | |
| | | | | | | | Total | \$1,750.00 | \$1,750.00 | |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|--|------------------------------|--------------|------------|--|---------------------|---------------------|-----------------------|------------------|---------------------|
| G/L Account Number 101.410.6510 Forms/Printing Services | | | | | | | | Balance To Date: | \$6,149.20 |
| 06/09/2023 | 2023-00001417 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 95.08 | | 7,994.28 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 5712JUN2023 | Farmers State Bank | | | Podcast Fee/Notary Fee/Adult Program Supplies/Business Cards | 06/01/2023 | Check | 230626 | 1,038.67 | 95.08 |
| | | | | | | | Total | \$1,038.67 | \$95.08 |
| Month June 2023 Totals | | | | | | | \$1,845.08 | \$0.00 | \$7,994.28 |
| Account Forms/Printing Services Totals | | | | | | | \$1,845.08 | \$0.00 | \$7,994.28 |
| G/L Account Number 101.410.6511 Janitorial Supplies | | | | | | | | Balance To Date: | \$7,246.87 |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 502.04 | | 7,748.91 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 1WT6VKN4YVKY | Amazon Capital Services, Inc | | | Door Stops, TP and paper towels | 05/22/2023 | Check | 230489 | 268.44 | 244.64 |
| 1FCWDY1GLND3 | Amazon Capital Services, Inc | | | Staff books and paper towel dispensers | 05/15/2023 | Check | 230489 | 336.58 | 144.68 |
| 5782 | Office Express | | | Trash bags | 05/23/2023 | Check | 230583 | 40.00 | 40.00 |
| 16H791Q4193N | Amazon Capital Services, Inc | | | Weather Radio/Paper Towels/Rrecept Rolls/Adult book | 05/11/2023 | Check | 230489 | 182.63 | 72.72 |
| | | | | | | | Total | \$827.65 | \$502.04 |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 3,132.58 | | 10,881.49 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 1NXTWGLDG3GM | Amazon Capital Services, Inc | | | Wipes/Swiffers/Tissues/Soap/Tide/windex /cloths/tape/step stools | 06/04/2023 | Check | 230652 | 2,138.76 | 2,138.76 |
| 1QRV9PNGC6WR | Amazon Capital Services, Inc | | | Windex | 06/09/2023 | Check | 230652 | 52.66 | 52.66 |
| 17H73J6P7YNT | Amazon Capital Services, Inc | | | CloroxPro Anywhere Sanitizing Spray and wet floor signs | 06/13/2023 | Check | 230652 | 219.68 | 219.68 |
| 1CWVKYYT14L7 | Amazon Capital Services, Inc | | | Toilet paper, scraper, scrub brush, paper towels, purell | 06/01/2023 | Check | 230652 | 443.56 | 443.56 |
| 1CWVKYYT1KTC | Amazon Capital Services, Inc | | | Paper Towels, urinal mats, wave 3D screens, cardstock, stamp | 06/01/2023 | Check | 230652 | 271.38 | 173.52 |
| 1FVF7N4V7J6N | Amazon Capital Services, Inc | | | Trash bags | 06/06/2023 | Check | 230652 | 104.40 | 104.40 |
| | | | | | | | Total | \$3,230.44 | \$3,132.58 |
| Month June 2023 Totals | | | | | | | \$3,634.62 | \$0.00 | \$10,881.49 |
| Account Janitorial Supplies Totals | | | | | | | \$3,634.62 | \$0.00 | \$10,881.49 |
| G/L Account Number 101.410.6514 Medical Supplies | | | | | | | | Balance To Date: | \$1,891.95 |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 26.33 | | 1,918.28 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 1VPXXWMV3RRQ | Amazon Capital Services, Inc | | | Baind-Aids for public desks | 05/10/2023 | Check | 230489 | 26.33 | 26.33 |
| | | | | | | | Total | \$26.33 | \$26.33 |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance | |
|--|--------------------------------|--------------|------------|---|---------------------|---------------------|---|------------------|---------------------|------------|
| G/L Account Number 101.410.6514 Medical Supplies | | | | | | | | Balance To Date: | \$1,891.95 | |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 41.56 | | 1,959.84 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 5161919471 | Cintas Corporation | | | First Aid Cabinet Quarterly Refill | 06/09/2023 | Check | 230677 | 41.56 | 41.56 | |
| | | | | | | | Total | \$41.56 | \$41.56 | |
| | | | | | | | Month June 2023 Totals | \$67.89 | \$0.00 | \$1,959.84 |
| | | | | | | | Account Medical Supplies Totals | \$67.89 | \$0.00 | \$1,959.84 |
| G/L Account Number 101.410.6560 Pre-Employment Screening | | | | | | | | Balance To Date: | \$0.00 | |
| | | | | | | | Account Pre-Employment Screening Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number 101.410.6590 Events & Meetings | | | | | | | | Balance To Date: | \$1,052.66 | |
| | | | | | | | Account Events & Meetings Totals | \$0.00 | \$0.00 | \$1,052.66 |
| G/L Account Number 101.410.6599 Misc Commodities/Expenses | | | | | | | | Balance To Date: | \$5,817.26 | |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 3,150.00 | | 8,967.26 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 503831126 | Midwest Tape | | | A/V Media Collection Diversity Audits-- Enrich Iowa Direct Aid | 05/23/2023 | Check | 230579 | 3,150.00 | 3,150.00 | |
| | | | | | | | Total | \$3,150.00 | \$3,150.00 | |
| | | | | | | | Month June 2023 Totals | \$3,150.00 | \$0.00 | \$8,967.26 |
| | | | | | | | Account Misc Commodities/Expenses Totals | \$3,150.00 | \$0.00 | \$8,967.26 |
| G/L Account Number 101.410.6711 Furniture | | | | | | | | Balance To Date: | \$0.00 | |
| | | | | | | | Account Furniture Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number 101.410.6712 Equipment | | | | | | | | Balance To Date: | \$264.94 | |
| | | | | | | | Account Equipment Totals | \$0.00 | \$0.00 | \$264.94 |
| G/L Account Number 101.410.6713 Office Equipment | | | | | | | | Balance To Date: | \$244.94 | |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 4,587.51 | | 4,832.45 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 3628401 | Commercial Shading Systems LLC | | | Window Film in Holds Pick Up Window Room & Shades in Board Room | 05/11/2023 | Check | 230511 | 2,070.00 | 2,070.00 | |
| 631754 | The Library Store, Inc. | | | Brochure Racks | 05/09/2023 | Check | 230608 | 2,085.24 | 2,085.24 | |
| 1LHPPJG3JLF9 | Amazon Capital Services, Inc | | | Laminator stand/business card holder/cardstock | 05/14/2023 | Check | 230489 | 420.10 | 333.33 | |
| 1TPFQKYJC769 | Amazon Capital Services, Inc | | | Book tape, light bulb, shelf for Teens | 05/25/2023 | Check | 230489 | 275.88 | 98.94 | |
| | | | | | | | Total | \$4,851.22 | \$4,587.51 | |
| 06/09/2023 | 2023-00001417 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 397.56 | | 5,230.01 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 5712JUN2023 | Farmers State Bank | | | Podcast Fee/Notary Fee/Adult Program Supplies/Business Cards | 06/01/2023 | Check | 230626 | 1,038.67 | 397.56 | |
| | | | | | | | Total | \$1,038.67 | \$397.56 | |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance | |
|--|------------------------------|--------------|------------|--|---------------------|---------------------|---|------------------|---------------------|------------|
| G/L Account Number 101.410.6713 Office Equipment | | | | | | | | Balance To Date: | \$244.94 | |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 215.82 | | 5,445.83 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 17RPXRWY4WXF | Amazon Capital Services, Inc | | | Shelves for Holds Pick Up Window | 06/13/2023 | Check | 230652 | 215.82 | 215.82 | |
| | | | | | | | Total | \$215.82 | \$215.82 | |
| | | | | | | | Month June 2023 Totals | \$5,200.89 | \$0.00 | \$5,445.83 |
| | | | | | | | Account Office Equipment Totals | \$5,200.89 | \$0.00 | \$5,445.83 |
| | | | | | | | | Balance To Date: | \$2,802.28 | |
| G/L Account Number 101.410.6714 Technology Hardware/Equipment | | | | | | | | | | |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 269.89 | | 3,072.17 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 1T76M4XMHW63 | Amazon Capital Services, Inc | | | Laptop power cords | 05/18/2023 | Check | 230489 | 269.89 | 269.89 | |
| | | | | | | | Total | \$269.89 | \$269.89 | |
| | | | | | | | Month June 2023 Totals | \$269.89 | \$0.00 | \$3,072.17 |
| | | | | | | | Account Technology Hardware/Equipment Totals | \$269.89 | \$0.00 | \$3,072.17 |
| | | | | | | | | Balance To Date: | \$4,851.77 | |
| G/L Account Number 101.410.6715 Software | | | | | | | | | | |
| 06/09/2023 | 2023-00001417 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 126.97 | | 4,978.74 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 5712JUN2023 | Farmers State Bank | | | Podcast Fee/Notary Fee/Adult Program Supplies/Business Cards | 06/01/2023 | Check | 230626 | 1,038.67 | 59.00 | |
| 0746JUN2023 | Farmers State Bank | | | Adobe renewals/website hosting/Facebook Ad/Jamex monthly fee | 06/01/2023 | Check | 230626 | 174.32 | 67.97 | |
| | | | | | | | Total | \$1,212.99 | \$126.97 | |
| | | | | | | | Month June 2023 Totals | \$529.20 | \$0.00 | \$5,507.94 |
| | | | | | | | Account Software Totals | \$529.20 | \$0.00 | \$5,507.94 |
| | | | | | | | | Balance To Date: | \$0.00 | |
| G/L Account Number 101.410.6717 Small Project Costs | | | | | | | | | | |
| 06/09/2023 | 2023-00001417 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 1,000.00 | | 1,000.00 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2171JUN2023 | Farmers State Bank | | | Digital Archive Renewal/Library ALA Membership/Teen Program | 06/01/2023 | Check | 230626 | 1,836.38 | 1,000.00 | |
| | | | | | | | Total | \$1,836.38 | \$1,000.00 | |
| | | | | | | | Month June 2023 Totals | \$1,000.00 | \$0.00 | \$1,000.00 |
| | | | | | | | Account Small Project Costs Totals | \$1,000.00 | \$0.00 | \$1,000.00 |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|---|------------------------------|--------------|------------|--|---------------------|---------------------|-----------------------|------------------|---------------------|
| G/L Account Number 101.410.6718.01 Library Materials Adult Materials | | | | | | | | Balance To Date: | \$65,594.33 |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 1,691.83 | | 67,286.16 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| S76180590 | Ingram Library Services | | | Adult, Children's, & Young Adult Library Materials | 05/28/2023 | Check | 230536 | 1,288.23 | 805.62 |
| 16H791Q4193N | Amazon Capital Services, Inc | | | Weather Radio/Paper Towels/Rreceipt Rolls/Adult book | 05/11/2023 | Check | 230489 | 182.63 | 8.34 |
| S75962247 | Ingram Library Services | | | Adult & Young Adult Library Materials | 05/14/2023 | Check | 230536 | 873.82 | 347.89 |
| S76070599 | Ingram Library Services | | | Adult & Young Adult Library Materials | 05/21/2023 | Check | 230536 | 1,138.37 | 529.98 |
| | | | | | | | Total | \$3,483.05 | \$1,691.83 |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 1,916.43 | | 69,202.59 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| S76376403 | Ingram Library Services | | | Adult, Children's, & Young Adult Library Materials | 06/11/2023 | Check | 230707 | 589.19 | 415.72 |
| S76270949 | Ingram Library Services | | | Adult & Young Adult Library Materials | 06/04/2023 | Check | 230707 | 2,085.72 | 1,500.71 |
| | | | | | | | Total | \$2,674.91 | \$1,916.43 |
| Month June 2023 Totals | | | | | | | \$3,608.26 | \$0.00 | \$69,202.59 |
| Account Library Materials Adult Materials Totals | | | | | | | \$3,608.26 | \$0.00 | \$69,202.59 |
| G/L Account Number 101.410.6718.02 Library Materials Young Adult Materials | | | | | | | | Balance To Date: | \$8,928.71 |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 296.96 | | 9,225.67 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| S76070599 | Ingram Library Services | | | Adult & Young Adult Library Materials | 05/21/2023 | Check | 230536 | 1,138.37 | 125.02 |
| S75962247 | Ingram Library Services | | | Adult & Young Adult Library Materials | 05/14/2023 | Check | 230536 | 873.82 | 51.54 |
| S76180590 | Ingram Library Services | | | Adult, Children's, & Young Adult Library Materials | 05/28/2023 | Check | 230536 | 1,288.23 | 120.40 |
| | | | | | | | Total | \$3,300.42 | \$296.96 |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 142.04 | | 9,367.71 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| S76270949 | Ingram Library Services | | | Adult & Young Adult Library Materials | 06/04/2023 | Check | 230707 | 2,085.72 | 61.18 |
| S76376403 | Ingram Library Services | | | Adult, Children's, & Young Adult Library Materials | 06/11/2023 | Check | 230707 | 589.19 | 33.25 |
| 0591496IN | The Penworthy Company LLC | | | STEM/STEAM Kit Replacement Bags | 06/08/2023 | Check | 230784 | 82.00 | 47.61 |
| | | | | | | | Total | \$2,756.91 | \$142.04 |
| Month June 2023 Totals | | | | | | | \$439.00 | \$0.00 | \$9,367.71 |
| Account Library Materials Young Adult Materials Totals | | | | | | | \$439.00 | \$0.00 | \$9,367.71 |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance | |
|--|-------------------------|--------------|------------|--|---------------------|---------------------|--|---------------|---------------------|-------------|
| G/L Account Number 101.410.6718.03 Library Materials Children's Materials | | | | | | | Balance To Date: | | \$63,123.24 | |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 3,214.18 | | 66,337.42 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| S76180590 | Ingram Library Services | | | Adult, Children's, & Young Adult Library Materials | 05/28/2023 | Check | 230536 | 1,288.23 | 14.44 | |
| B6599684 | Brodart Co | | | Children's Library Materials | 05/03/2023 | Check | 230501 | 1,021.14 | 1,021.14 | |
| B6599719 | Brodart Co | | | Children's Library Materials | 05/03/2023 | Check | 230501 | 344.50 | 344.50 | |
| B6602491 | Brodart Co | | | Children's Library Materials | 05/10/2023 | Check | 230501 | 154.79 | 154.79 | |
| B6604972 | Brodart Co | | | Children's Library Materials | 05/16/2023 | Check | 230501 | 259.56 | 259.56 | |
| 428842 | Playaway Products LLC | | | Launchpad--Children's Library Materials | 05/12/2023 | Check | 230585 | 74.99 | 74.99 | |
| 429382 | Playaway Products LLC | | | Wonderbooks--Children's Library Materials | 05/17/2023 | Check | 230585 | 1,344.76 | 1,344.76 | |
| | | | | | | | Total | \$4,487.97 | \$3,214.18 | |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 868.37 | | 67,205.79 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 432125 | Playaway Products LLC | | | Wonderbooks--Children's Library Materials | 06/13/2023 | Check | 230760 | 69.99 | 69.99 | |
| S76376403 | Ingram Library Services | | | Adult, Children's, & Young Adult Library Materials | 06/11/2023 | Check | 230707 | 589.19 | 8.23 | |
| 431012 | Playaway Products LLC | | | Wonderbooks--Children's Library Materials | 06/06/2023 | Check | 230760 | 127.98 | 127.98 | |
| B6613451 | Brodart Co | | | Children's Library Materials | 06/05/2023 | Check | 230664 | 662.17 | 662.17 | |
| | | | | | | | Total | \$1,449.33 | \$868.37 | |
| | | | | | | | Month June 2023 Totals | \$4,082.55 | \$0.00 | \$67,205.79 |
| | | | | | | | Account Library Materials Children's Materials Totals | \$4,082.55 | \$0.00 | \$67,205.79 |
| G/L Account Number 101.410.6718.04 Library Materials Audio Materials | | | | | | | Balance To Date: | | \$20,983.89 | |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 5,239.69 | | 26,223.58 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 429972 | Playaway Products LLC | | | Playaways--Audio Materials | 05/25/2023 | Check | 230585 | 2,435.72 | 2,435.72 | |
| 428492 | Playaway Products LLC | | | Playaways--Audio Materials | 05/10/2023 | Check | 230585 | 2,803.97 | 2,803.97 | |
| | | | | | | | Total | \$5,239.69 | \$5,239.69 | |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 795.24 | | 27,018.82 | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 430686 | Playaway Products LLC | | | Playaways--Audio Materials | 05/31/2023 | Check | 230760 | 520.34 | 520.34 | |
| 430690 | Playaway Products LLC | | | Playaways--Audio Materials | 05/31/2023 | Check | 230760 | 274.90 | 274.90 | |
| | | | | | | | Total | \$795.24 | \$795.24 | |
| | | | | | | | Month June 2023 Totals | \$6,034.93 | \$0.00 | \$27,018.82 |
| | | | | | | | Account Library Materials Audio Materials Totals | \$6,034.93 | \$0.00 | \$27,018.82 |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|--|---------------|--------------|------------|--|---------------------|---------------------|-----------------------|------------------|---------------------|
| G/L Account Number 101.410.6718.05 Library Materials Video Materials | | | | | | | | Balance To Date: | \$25,555.78 |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 1,688.38 | | 27,244.16 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 503724556 | Midwest Tape | | | DVDs | 05/02/2023 | Check | 230579 | 44.98 | 44.98 |
| 503736053 | Midwest Tape | | | DVDs | 05/03/2023 | Check | 230579 | 263.98 | 263.98 |
| 503761161 | Midwest Tape | | | DVDs | 05/09/2023 | Check | 230579 | 33.74 | 33.74 |
| 503765739 | Midwest Tape | | | DVDs | 05/09/2023 | Check | 230579 | 176.36 | 176.36 |
| 503765821 | Midwest Tape | | | DVDs | 05/09/2023 | Check | 230579 | 26.78 | 26.78 |
| 503792458 | Midwest Tape | | | DVDs | 05/16/2023 | Check | 230579 | 49.48 | 49.48 |
| 503803445 | Midwest Tape | | | DVDs | 05/17/2023 | Check | 230579 | 708.02 | 708.02 |
| 503724557 | Midwest Tape | | | DVDs | 05/02/2023 | Check | 230579 | 14.99 | 14.99 |
| 503808547 | Midwest Tape | | | DVDs | 05/24/2023 | Check | 230579 | 370.05 | 370.05 |
| | | | | | | | Total | \$1,688.38 | \$1,688.38 |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 103.56 | | 27,347.72 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 503869486 | Midwest Tape | | | DVDs | 06/01/2023 | Check | 230743 | 28.48 | 28.48 |
| 503902623 | Midwest Tape | | | DVDs | 06/07/2023 | Check | 230743 | 31.81 | 31.81 |
| 503869485 | Midwest Tape | | | DVDs | 06/01/2023 | Check | 230743 | 20.78 | 20.78 |
| 503856605 | Midwest Tape | | | DVDs | 05/30/2023 | Check | 230743 | 22.49 | 22.49 |
| | | | | | | | Total | \$103.56 | \$103.56 |
| Month June 2023 Totals | | | | | | | \$1,791.94 | \$0.00 | \$27,347.72 |
| Account Library Materials Video Materials Totals | | | | | | | \$1,791.94 | \$0.00 | \$27,347.72 |
| G/L Account Number 101.410.6718.06 Library Materials Downloadable Books | | | | | | | | Balance To Date: | \$8,724.87 |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 799.27 | | 9,524.14 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 503871513 | Midwest Tape | | | Hoopla Comics, Ebooks, Movies, TV, Audiobooks, Music | 05/31/2023 | Check | 230743 | 4,231.68 | 799.27 |
| | | | | | | | Total | \$4,231.68 | \$799.27 |
| Month June 2023 Totals | | | | | | | \$799.27 | \$0.00 | \$9,524.14 |
| Account Library Materials Downloadable Books Totals | | | | | | | \$799.27 | \$0.00 | \$9,524.14 |
| G/L Account Number 101.410.6718.07 Library Materials Downloadable Media | | | | | | | | Balance To Date: | \$44,352.50 |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 4,076.41 | | 48,428.91 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 503871513 | Midwest Tape | | | Hoopla Comics, Ebooks, Movies, TV, Audiobooks, Music | 05/31/2023 | Check | 230743 | 4,231.68 | 3,432.41 |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|---|----------------------------|--------------|------------|---|---------------------|---------------------|-----------------------|------------------|---------------------|
| G/L Account Number 101.410.6718.07 Library Materials Downloadable Media | | | | | | | | Balance To Date: | \$44,352.50 |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 4,076.41 | | 48,428.91 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 352175PPU | Kanopy LLC | | | Kanopy Pay Per Use Videos-- Downloadable Media | 05/31/2023 | Check | 230721 | 644.00 | 644.00 |
| | | | | | | | Total | \$4,875.68 | \$4,076.41 |
| Month June 2023 Totals | | | | | | | \$4,076.41 | \$0.00 | \$48,428.91 |
| Account Library Materials Downloadable Media Totals | | | | | | | \$4,076.41 | \$0.00 | \$48,428.91 |
| G/L Account Number 101.410.6718.08 Library Materials Other | | | | | | | | Balance To Date: | \$31,100.62 |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 2,551.00 | | 33,651.62 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00005677 | The Gazette | | | Subscription Renewal--2 copies of the Gazette starts 6/24/23 | 06/02/2023 | Check | 230783 | 780.00 | 780.00 |
| 10002040741 | EBSCO Information Services | | | Library Aware - April 1, 2023 - March 31, 2024 | 03/31/2023 | Check | 230687 | 1,771.00 | 1,771.00 |
| | | | | | | | Total | \$2,551.00 | \$2,551.00 |
| Month June 2023 Totals | | | | | | | \$2,551.00 | \$0.00 | \$33,651.62 |
| Account Library Materials Other Totals | | | | | | | \$2,551.00 | \$0.00 | \$33,651.62 |
| G/L Account Number 101.410.6910.02 Transfers Out To Equipment Reserve Fund | | | | | | | | Balance To Date: | \$50,000.00 |
| Account Transfers Out To Equipment Reserve Fund Totals | | | | | | | \$0.00 | \$0.00 | \$50,000.00 |
| G/L Account Number 101.410.6910.08 Transfers Out To Employee Benefits | | | | | | | | Balance To Date: | \$0.00 |
| Account Transfers Out To Employee Benefits Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 |
| Department Library Totals | | | | | | | \$205,317.47 | \$12,108.80 | |
| Fund General Fund Totals | | | | | | | \$205,317.47 | \$12,108.80 | |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|--------------------|------------------------|--------------------------------------|------------|--------------------------------------|--------|-----------|--------------|------------------|----------------|
| G/L Account Number | 105.410.4802.01 | Transfer In From General Fund | | | | | | Balance To Date: | (\$50,000.00) |
| | | | Account | Transfer In From General Fund | Totals | | \$0.00 | \$0.00 | (\$50,000.00) |
| G/L Account Number | 105.410.6711 | Furniture | | | | | | Balance To Date: | \$41,752.01 |
| | | | Account | Furniture | Totals | | \$0.00 | \$0.00 | \$41,752.01 |
| G/L Account Number | 105.410.6712 | Equipment | | | | | | Balance To Date: | \$20,253.89 |
| | | | Account | Equipment | Totals | | \$0.00 | \$0.00 | \$20,253.89 |
| G/L Account Number | 105.410.6713 | Office Equipment | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Office Equipment | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 105.410.6714 | Technology Hardware/Equipment | | | | | | Balance To Date: | \$112,934.34 |
| | | | Account | Technology Hardware/Equipment | Totals | | \$0.00 | \$0.00 | \$112,934.34 |
| G/L Account Number | 105.410.6715 | Software | | | | | | Balance To Date: | \$852.00 |
| | | | Account | Software | Totals | | \$0.00 | \$0.00 | \$852.00 |
| G/L Account Number | 105.410.6717 | Small Project Costs | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Small Project Costs | Totals | | \$0.00 | \$0.00 | \$0.00 |
| | | | Department | Library | Totals | | \$0.00 | \$0.00 | \$0.00 |
| | | | Fund | Equipment Reserve Fund | Totals | | \$0.00 | \$0.00 | \$0.00 |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|--|----------------------|--|------------|---------------------------------|-----------------------------|---------------------|------------------|---------------------|----------------|
| G/L Account Number 130.410.4400.01 Federal Grants/Contributions General | | | | | | | Balance To Date: | | \$0.00 |
| Account Federal Grants/Contributions General Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number 130.410.4420.01 State Contributions General | | | | | | | Balance To Date: | | \$0.00 |
| Account State Contributions General Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number 130.410.4420.06 State Contributions Enrich Iowa - Direct Aid | | | | | | | Balance To Date: | | \$0.00 |
| Account State Contributions Enrich Iowa - Direct Aid Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number 130.410.4701.01 Donations General | | | | | | | Balance To Date: | | (\$22,862.99) |
| 06/09/2023 | 2023-00001420 | JE | RA | Revenue Collection Payment Post | Collections | | | 500.00 | (23,362.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00006811 | 2023-00002104 | Special Revenue Donation for Bookmobile Books in Memory of Kevin Gertsen | | | Deborah Gertsen | 06/09/2023 | 500.00 | (500.00) | |
| | | | | | | | Total | \$500.00 | (\$500.00) |
| 06/09/2023 | 2023-00001420 | JE | RA | Revenue Collection Payment Post | Collections | | | 100.00 | (23,462.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00006812 | 2023-00002104 | Special Revenue Donation for Bookmobile Books in Memory of Kevin Gertsen | | | Barbara & Robert Herrstrom | 06/09/2023 | 100.00 | (100.00) | |
| | | | | | | | Total | \$100.00 | (\$100.00) |
| 06/09/2023 | 2023-00001420 | JE | RA | Revenue Collection Payment Post | Collections | | | 75.00 | (23,537.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00006825 | 2023-00002108 | Special Revenue Donation for new materials in memory of Liz Adams | | | Nathan & Shantelle Franzen | 06/09/2023 | 75.00 | (75.00) | |
| | | | | | | | Total | \$75.00 | (\$75.00) |
| 06/09/2023 | 2023-00001420 | JE | RA | Revenue Collection Payment Post | Collections | | | 20.00 | (23,557.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00006826 | 2023-00002108 | Special Revenue Donation for new materials in memory of Liz Adams | | | Robert & Jeanne Christensen | 06/09/2023 | 20.00 | (20.00) | |
| | | | | | | | Total | \$20.00 | (\$20.00) |
| 06/09/2023 | 2023-00001420 | JE | RA | Revenue Collection Payment Post | Collections | | | 25.00 | (23,582.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00006827 | 2023-00002108 | Special Revenue Donation for new materials in memory of Liz Adams | | | Donna & Patrick Seng | 06/09/2023 | 25.00 | (25.00) | |
| | | | | | | | Total | \$25.00 | (\$25.00) |
| 06/09/2023 | 2023-00001420 | JE | RA | Revenue Collection Payment Post | Collections | | | 100.00 | (23,682.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00006828 | 2023-00002108 | Special Revenue Donation for new materials in memory of Liz Adams | | | John & Leslea Caswell | 06/09/2023 | 100.00 | (100.00) | |
| | | | | | | | Total | \$100.00 | (\$100.00) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|---|----------------------|--|------------|---------------------------------|----------------------------------|-----------|---------------------|------------------|---------------------|
| G/L Account Number 130.410.4701.01 Donations General | | | | | | | | Balance To Date: | (\$22,862.99) |
| 06/09/2023 | 2023-00001420 | JE | RA | Revenue Collection Payment Post | Collections | | | 1,100.00 | (24,782.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00006833 | 2023-00002109 | Special Revenue Donation \$1,000 from FSB for Summer Library Program (SLP) \$100 for new materials | | | Marion Public Library Foundation | | 06/09/2023 | 1,100.00 | (1,100.00) |
| | | | | | | | Total | \$1,100.00 | (\$1,100.00) |
| 06/16/2023 | 2023-00001449 | JE | RA | Revenue Collection Payment Post | Collections | | | 20.00 | (24,802.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007078 | 2023-00002179 | Special Revenue Donation for New Library Materials in Memory of Liz Adams | | | Richard & Tracy Girardi | | 06/16/2023 | 20.00 | (20.00) |
| | | | | | | | Total | \$20.00 | (\$20.00) |
| 06/16/2023 | 2023-00001449 | JE | RA | Revenue Collection Payment Post | Collections | | | 50.00 | (24,852.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007080 | 2023-00002179 | Special Revenue Donation for New Library Materials in Memory of Liz Adams | | | Michael & Janet Luttrell | | 06/16/2023 | 50.00 | (50.00) |
| | | | | | | | Total | \$50.00 | (\$50.00) |
| 06/16/2023 | 2023-00001449 | JE | RA | Revenue Collection Payment Post | Collections | | | 50.00 | (24,902.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007081 | 2023-00002179 | Special Revenue Donation for New Library Materials in Memory of Liz Adams | | | Dennis & Carolyn Walker | | 06/16/2023 | 50.00 | (50.00) |
| | | | | | | | Total | \$50.00 | (\$50.00) |
| 06/16/2023 | 2023-00001449 | JE | RA | Revenue Collection Payment Post | Collections | | | 50.00 | (24,952.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007082 | 2023-00002179 | Special Revenue Donation for New Library Materials in Memory of Liz Adams | | | Karen & Kenneth Carlson | | 06/16/2023 | 50.00 | (50.00) |
| | | | | | | | Total | \$50.00 | (\$50.00) |
| 06/16/2023 | 2023-00001449 | JE | RA | Revenue Collection Payment Post | Collections | | | 50.00 | (25,002.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007083 | 2023-00002179 | Special Revenue Donation for New Library Materials in Memory of Liz Adams | | | Laura Mattison | | 06/16/2023 | 50.00 | (50.00) |
| | | | | | | | Total | \$50.00 | (\$50.00) |
| 06/16/2023 | 2023-00001449 | JE | RA | Revenue Collection Payment Post | Collections | | | 40.00 | (25,042.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007084 | 2023-00002179 | Special Revenue Donation for New Library Materials in Memory of Liz Adams | | | Edward & Shari Cox | | 06/16/2023 | 40.00 | (40.00) |
| | | | | | | | Total | \$40.00 | (\$40.00) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|---|----------------------|---|------------|---------------------------------|---|-----------|---------------------|---------------|---------------------|
| G/L Account Number 130.410.4701.01 Donations General | | | | | | | Balance To Date: | | (\$22,862.99) |
| 06/16/2023 | 2023-00001449 | JE | RA | Revenue Collection Payment Post | Collections | | | 75.00 | (25,117.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007085 | 2023-00002179 | Special Revenue Donation for New Library Materials in Memory of Liz Adams | | | Terry & Rhonda Buzbee | | 06/16/2023 | 75.00 | (75.00) |
| | | | | | | | Total | \$75.00 | (\$75.00) |
| 06/16/2023 | 2023-00001449 | JE | RA | Revenue Collection Payment Post | Collections | | | 150.00 | (25,267.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007086 | 2023-00002179 | Special Revenue Donation for New Library Materials in Memory of Liz Adams | | | Alleyn & Darlagene Luzum Trustees/Luzum Revocable Trust | | 06/16/2023 | 150.00 | (150.00) |
| | | | | | | | Total | \$150.00 | (\$150.00) |
| 06/16/2023 | 2023-00001449 | JE | RA | Revenue Collection Payment Post | Collections | | | 100.00 | (25,367.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007087 | 2023-00002179 | Special Revenue Donation for New Library Materials in Memory of Liz Adams | | | Rebecca Ihringer | | 06/16/2023 | 100.00 | (100.00) |
| | | | | | | | Total | \$100.00 | (\$100.00) |
| 06/16/2023 | 2023-00001449 | JE | RA | Revenue Collection Payment Post | Collections | | | 100.00 | (25,467.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007088 | 2023-00002179 | Special Revenue Donation for New Library Materials in Memory of Liz Adams | | | Brian & Joan Johnson | | 06/16/2023 | 100.00 | (100.00) |
| | | | | | | | Total | \$100.00 | (\$100.00) |
| 06/23/2023 | 2023-00001469 | JE | RA | Revenue Collection Payment Post | Collections | | | 50.00 | (25,517.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007301 | 2023-00002243 | Special Revenue Donation for Bookmobile Books in Memory of Liz Adams | | | Elizabeth Teal | | 06/23/2023 | 50.00 | (50.00) |
| | | | | | | | Total | \$50.00 | (\$50.00) |
| 06/23/2023 | 2023-00001469 | JE | RA | Revenue Collection Payment Post | Collections | | | 90.00 | (25,607.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007302 | 2023-00002243 | Special Revenue Donation for Bookmobile Books in Memory of Liz Adams | | | M L and E D Corwin | | 06/23/2023 | 90.00 | (90.00) |
| | | | | | | | Total | \$90.00 | (\$90.00) |
| 06/23/2023 | 2023-00001469 | JE | RA | Revenue Collection Payment Post | Collections | | | 100.00 | (25,707.99) |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007303 | 2023-00002243 | Special Revenue Donation for Bookmobile Books in Memory of Liz Adams | | | Linda & Donald Binder | | 06/23/2023 | 100.00 | (100.00) |
| | | | | | | | Total | \$100.00 | (\$100.00) |
| Month June 2023 Totals | | | | | | | \$0.00 | \$2,845.00 | (\$25,707.99) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|---|--|--------------|------------|--|---------------------|---------------------|-----------------------|---------------|---------------------|
| Account Donations General Totals | | | | | | | \$0.00 | \$2,845.00 | (\$25,707.99) |
| G/L Account Number | 130.410.4708.01 Other Contributions General | | | Account Other Contributions General Totals | | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number | 130.410.6240 Travel Expenses | | | Account Travel Expenses Totals | | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number | 130.410.6310 Building Maintenance & Repairs | | | Account Building Maintenance & Repairs Totals | | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number | 130.410.6402 Advertising/Publications | | | Account Advertising/Publications Totals | | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number | 130.410.6499 Contracts - Other Services | | | Account Contracts - Other Services Totals | | \$0.00 | \$0.00 | \$300.00 | |
| G/L Account Number | 130.410.6590 Events & Meetings | | | Account Events & Meetings Totals | | \$0.00 | \$0.00 | \$825.00 | |
| G/L Account Number | 130.410.6599 Misc Commodities/Expenses | | | Account Events & Meetings Totals | | \$0.00 | \$0.00 | \$825.00 | |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 1,373.80 | | 28,262.77 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 1CJYXXVGD77X | Amazon Capital Services, Inc | | | STEM Kit Replacement | 05/23/2023 | Check | 230489 | 12.89 | 12.89 |
| 1WFMDVML3GJF | Amazon Capital Services, Inc | | | STEM Kit Replacement | 05/22/2023 | Check | 230489 | 31.38 | 31.38 |
| S76180590 | Ingram Library Services | | | Adult, Children's, & Young Adult Library Materials | 05/28/2023 | Check | 230536 | 1,288.23 | 347.77 |
| 0590184IN | The Penworthy Company LLC | | | Replacement STEM/STEAM Bags | 04/26/2023 | Check | 230609 | 24.00 | 24.00 |
| S75962247 | Ingram Library Services | | | Adult & Young Adult Library Materials | 05/14/2023 | Check | 230536 | 873.82 | 474.39 |
| S76070599 | Ingram Library Services | | | Adult & Young Adult Library Materials | 05/21/2023 | Check | 230536 | 1,138.37 | 483.37 |
| Total | | | | | | | | \$3,368.69 | \$1,373.80 |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 690.21 | | 28,952.98 |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 0591496IN | The Penworthy Company LLC | | | STEM/STEAM Kit Replacement Bags | 06/08/2023 | Check | 230784 | 82.00 | 34.39 |
| S76376403 | Ingram Library Services | | | Adult, Children's, & Young Adult Library Materials | 06/11/2023 | Check | 230707 | 589.19 | 131.99 |
| S76270949 | Ingram Library Services | | | Adult & Young Adult Library Materials | 06/04/2023 | Check | 230707 | 2,085.72 | 523.83 |
| Total | | | | | | | | \$2,756.91 | \$690.21 |
| Month June 2023 Totals | | | | | | | \$2,064.01 | \$0.00 | \$28,952.98 |
| Account Misc Commodities/Expenses Totals | | | | | | | \$2,064.01 | \$0.00 | \$28,952.98 |
| G/L Account Number | 130.410.6711 Furniture | | | Account Misc Commodities/Expenses Totals | | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number | 130.410.6714 Technology Hardware/Equipment | | | Account Furniture Totals | | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number | 130.410.6715 Software | | | Account Technology Hardware/Equipment Totals | | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number | 130.410.6910.01 Transfers Out To General Fund | | | Account Software Totals | | \$0.00 | \$0.00 | \$0.00 | |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|----------|---------|--------------|------------|---------------------|---------|---|--------------|---------------|----------------|
| | | | | | Account | Transfers Out To General Fund Totals | \$0.00 | \$0.00 | \$0.00 |
| | | | | | | Department Library Totals | \$2,064.01 | \$2,845.00 | |
| | | | | | Fund | Special Revenue Totals | \$2,064.01 | \$2,845.00 | |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance | |
|-----------------------|---|--|---------------------|---|-----------------------|--|-------------------------------------|---------------------|----------------|----------------|
| G/L Account Number | 301.410.4420.01 State Contributions General | | | | | | | Balance To Date: | (\$117,877.27) | |
| | | | | | Account | State Contributions General Totals | \$0.00 | \$0.00 | (\$117,877.27) | |
| G/L Account Number | 301.410.4440.01 Local Grants/Contributions General | | | | | | | Balance To Date: | \$0.00 | |
| | | | | | Account | Local Grants/Contributions General Totals | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number | 301.410.4701.01 Donations General | | | | | | | Balance To Date: | (\$453,651.00) | |
| | | | | | Account | Donations General Totals | \$0.00 | \$0.00 | (\$453,651.00) | |
| G/L Account Number | 301.410.4708.01 Other Contributions General | | | | | | | Balance To Date: | \$0.00 | |
| | | | | | Account | Other Contributions General Totals | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number | 301.410.6711 Furniture | | | | | | | Balance To Date: | \$0.00 | |
| | | | | | Account | Furniture Totals | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number | 301.410.6712 Equipment | | | | | | | Balance To Date: | \$0.00 | |
| | | | | | Account | Equipment Totals | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number | 301.410.6713 Office Equipment | | | | | | | Balance To Date: | \$0.00 | |
| | | | | | Account | Office Equipment Totals | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number | 301.410.6714 Technology Hardware/Equipment | | | | | | | Balance To Date: | \$0.00 | |
| | | | | | Account | Technology Hardware/Equipment Totals | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number | 301.410.6715 Software | | | | | | | Balance To Date: | \$0.00 | |
| | | | | | Account | Software Totals | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number | 301.410.6717 Small Project Costs | | | | | | | Balance To Date: | \$0.00 | |
| | | | | | Account | Small Project Costs Totals | \$0.00 | \$0.00 | \$0.00 | |
| G/L Account Number | 301.410.6750 Project Costs | | | | | | | Balance To Date: | \$1,092,958.97 | |
| 06/08/2023 | 2023-00001376 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 16,580.00 | | 1,109,538.97 | |
| | | | | 410 000001.005 - FACS-18-034 - Library Project & Land Acquisition, Furniture, Equipment & Accessories | | | | | | |
| <i>Invoice Number</i> | <i>Vendor</i> | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | | <i>Amount</i> | <i>Dist. Amount</i> | | |
| 005 | Library Furniture International, Inc | Library Furniture (Bid Package 4-5) PP5 | 05/03/2023 | Check | 230559 | | 16,580.00 | 16,580.00 | | |
| | | | | | | | Total | \$16,580.00 | \$16,580.00 | |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 33,628.23 | | 1,143,167.20 | |
| | | | | 410 000001.003 - FACS-18-034 - Library Project & Land Acquisition, Design & Construction | | | | | | |
| <i>Invoice Number</i> | <i>Vendor</i> | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | | <i>Amount</i> | <i>Dist. Amount</i> | | |
| 29 | Bush Construction Company | Construction Manager Contract: Library (FACS-17-034) | 03/31/2023 | Check | 230667 | | 29,970.32 | 29,970.32 | | |
| 2023-00005855 | Peak Construction Group, Inc | Library Building Project BP 05B & BP 06A PP17 | 06/13/2023 | Check | 230754 | | 3,657.91 | 3,657.91 | | |
| | | | | | | | Total | \$33,628.23 | \$33,628.23 | |
| | | | | | | | Month June 2023 Totals | \$50,208.23 | \$0.00 | \$1,143,167.20 |
| G/L Account Number | 301.410.6752 Land/Right-of-Way Purchases | | | | | | Account Project Costs Totals | \$50,208.23 | \$0.00 | \$1,143,167.20 |
| | | | | | | | | Balance To Date: | \$0.00 | |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|----------|---------|--------------|------------|---------------------|------------|---|--------------|---------------|----------------|
| | | | | | Account | Land/Right-of-Way Purchases Totals | \$0.00 | \$0.00 | \$0.00 |
| | | | | | Department | Library Totals | \$50,208.23 | \$0.00 | |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|--------------------|------------------------|--|------------|--|---|---------------------|-----------------------|------------------|---------------------|
| G/L Account Number | 301.620.4400.02 | Federal Grants/Contributions FEMA | | | | | | Balance To Date: | \$0.00 |
| | | | | Account | Federal Grants/Contributions FEMA | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.4420.01 | State Contributions General | | | | | | Balance To Date: | \$0.00 |
| | | | | Account | State Contributions General | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.4801 | Bond Proceeds | | | | | | Balance To Date: | \$0.00 |
| | | | | Account | Bond Proceeds | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6230 | Training/Conference Registrations | | | | | | Balance To Date: | \$0.00 |
| | | | | Account | Training/Conference Registrations | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6240 | Travel Expenses | | | | | | Balance To Date: | \$0.00 |
| | | | | Account | Travel Expenses | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6310 | Building Maintenance & Repairs | | | | | | Balance To Date: | \$508,082.49 |
| | | | | Account | Building Maintenance & Repairs | Totals | \$0.00 | \$0.00 | \$508,082.49 |
| G/L Account Number | 301.620.6320 | Grounds Maintenance & Repairs | | | | | | Balance To Date: | \$35,236.50 |
| 06/19/2023 | 2023-00001480 | JE | AP | Change AP Invoice Post | Change AP | | 3,078.90 | | 38,315.40 |
| | | | | ZZZ 2020 Derecho.98 98.003 - 2020 Derecho Storm, Unscheduled Miscellaneous Property - CLOSED, Personal Property | | | | | |
| | <i>Invoice Number</i> | <i>Vendor</i> | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| | 913126885 | **DO NOT USE** BSN Sports dba Sport Supply | | Soccer nets & poles & ground sleeves for Starry - Derecho Ins | 07/09/2021 | Check | 223602 | 3,197.68 | 3,078.90 |
| | | | | | | | Total | \$3,197.68 | \$3,078.90 |
| 06/19/2023 | 2023-00001480 | JE | AP | Change AP Invoice Post | Change AP | | | 3,078.90 | 35,236.50 |
| | | | | ZZZ 2020 Derecho.15 34.001 - 2020 Derecho Storm, Parks - Baseball Diamond (1480 Grand Ave) - Restrooms & Conc, Building | | | | | |
| | <i>Invoice Number</i> | <i>Vendor</i> | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| | 913126885 | **DO NOT USE** BSN Sports dba Sport Supply | | Soccer nets & poles & ground sleeves for Starry - Derecho Ins | 07/09/2021 | Check | 223602 | 3,197.68 | (3,078.90) |
| | | | | | | | Total | \$3,197.68 | (\$3,078.90) |
| | | | | | | | Month | June 2023 | Totals |
| | | | | | | | \$3,078.90 | \$3,078.90 | \$35,236.50 |
| | | | | Account | Grounds Maintenance & Repairs | Totals | \$3,078.90 | \$3,078.90 | \$35,236.50 |
| G/L Account Number | 301.620.6332 | Vehicle Repairs - Internal | | | | | | Balance To Date: | \$0.00 |
| | | | | Account | Vehicle Repairs - Internal | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6333 | Vehicle Repairs - External | | | | | | Balance To Date: | \$0.00 |
| | | | | Account | Vehicle Repairs - External | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6334 | Tires | | | | | | Balance To Date: | \$0.00 |
| | | | | Account | Tires | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6350 | Other Equipment Repairs | | | | | | Balance To Date: | \$0.00 |
| | | | | Account | Other Equipment Repairs | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6371 | Electric/Gas Utility Expense | | | | | | Balance To Date: | \$0.00 |
| | | | | Account | Electric/Gas Utility Expense | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6373 | Communications Utility Expenses | | | | | | Balance To Date: | \$0.00 |
| | | | | Account | Communications Utility Expenses | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6374 | Water/Sewer Utility Expenses | | | | | | Balance To Date: | \$0.00 |

Page 90 of 112



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|-----------------------|----------------------------|--|------------|---|---|-----------------------|------------------|---------------------|----------------|
| | | | | Account | Water/Sewer Utility Expenses | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6403 | | | Outsourced Labor Services | | | Balance To Date: | | \$0.00 |
| | | | | Account | Outsourced Labor Services | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6411 | | | Contracts - Legal Services | | | Balance To Date: | | \$0.00 |
| | | | | Account | Contracts - Legal Services | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6415 | | | Contracts - Equipment Rental | | | Balance To Date: | | \$0.00 |
| | | | | Account | Contracts - Equipment Rental | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6416 | | | Contracts - Real Estate Rental | | | Balance To Date: | | (\$1,554.02) |
| | | | | Account | Contracts - Real Estate Rental | Totals | \$0.00 | \$0.00 | (\$1,554.02) |
| G/L Account Number | 301.620.6419 | | | Contracts - Technology Service | | | Balance To Date: | | \$0.00 |
| | | | | Account | Contracts - Technology Service | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6423 | | | Contracts - Janitorial Services | | | Balance To Date: | | \$0.00 |
| | | | | Account | Contracts - Janitorial Services | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6425 | | | Contracts - Building Maintenance | | | Balance To Date: | | \$570,903.00 |
| | | | | Account | Contracts - Building Maintenance | Totals | \$0.00 | \$0.00 | \$570,903.00 |
| G/L Account Number | 301.620.6426 | | | Contracts - Grounds Maintenance | | | Balance To Date: | | \$0.00 |
| | | | | Account | Contracts - Grounds Maintenance | Totals | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6499 | | | Contracts - Other Services | | | Balance To Date: | | \$5,547,331.10 |
| 06/09/2023 | 2023-00001417 | JE | AP | Invoice Payment Batch Post | Accounts Payable | | 380,414.43 | | 5,927,745.53 |
| | | | | ZZZ 2020 Derecho.0006 - 2020 Derecho Storm, Non-reimbursable expenditures | | | | | |
| <i>Invoice Number</i> | <i>Vendor</i> | <i>Description</i> | | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00005648 | Southern Disaster Recovery | Court Order Payment - Derecho 2020 ROW & Waterway Debris Cleanup | | 06/02/2023 | Check | 230635 | 380,414.43 | 380,414.43 | |
| | | | | | | | Total | \$380,414.43 | \$380,414.43 |
| 06/21/2023 | 2023-00001456 | JE | RA | Revenue Collection Payment Post | Collections | | | 2,527.75 | 5,925,217.78 |
| | | | | ZZZ 2020 Derecho.6 10.001 - 2020 Derecho Storm, PS - 195 35th St - Admin Build - RU, Building (Revenue) | | | | | |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007280 | 2023-00002238 | Refund of double payment made on 12/21/2021. Payment #225121. | | ServiceMaster Recovery | 06/21/2023 | | 5,055.51 | (2,527.75) | |
| | | | | | | | Total | \$5,055.51 | (\$2,527.75) |
| 06/21/2023 | 2023-00001456 | JE | RA | Revenue Collection Payment Post | Collections | | | 1,263.88 | 5,923,953.90 |
| | | | | ZZZ 2020 Derecho.6 11.001 - 2020 Derecho Storm, PS - 195 35th St - Admin Build - SS, Building (Revenue) | | | | | |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | <i>Received From</i> | <i>Payment Date</i> | | <i>Amount</i> | <i>Dist. Amount</i> | |
| 2023-00007280 | 2023-00002238 | Refund of double payment made on 12/21/2021. Payment #225121. | | ServiceMaster Recovery | 06/21/2023 | | 5,055.51 | (1,263.88) | |
| | | | | | | | Total | \$5,055.51 | (\$1,263.88) |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|---|--|--|------------|--|------------------------|---------------------|-----------------------|---------------|---------------------|
| G/L Account Number 301.620.6499 Contracts - Other Services | | | | | | | Balance To Date: | | \$5,547,331.10 |
| 06/21/2023 | 2023-00001456 | JE | RA | Revenue Collection Payment Post ZZZ 2020 Derecho.6 12.001 - 2020 Derecho Storm, PS - 195 35th St - Admin Build - SW, Building (Revenue) | Collections | | | 1,263.88 | 5,922,690.02 |
| <i>Receipt Number</i> | <i>Receipt Batch</i> | <i>Receipt Description</i> | | | <i>Received From</i> | | <i>Payment Date</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00007280 | 2023-00002238 | Refund of double payment made on 12/21/2021. Payment #225121. | | | ServiceMaster Recovery | | 06/21/2023 | 5,055.51 | (1,263.88) |
| | | | | | | | Total | \$5,055.51 | (\$1,263.88) |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post ZZZ 2020 Derecho.999 - 2020 Derecho Storm, General | Accounts Payable | | 555.00 | | 5,923,245.02 |
| <i>Invoice Number</i> | <i>Vendor</i> | <i>Description</i> | | | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| MARIONIA00131 | Tidal Basin Government Consulting, LLC | FEMA Grant Consulting Services for Derecho Storm (Apr 2023) PP31 | | | 06/07/2023 | Check | 230786 | 555.00 | 555.00 |
| | | | | | | | Total | \$555.00 | \$555.00 |
| 06/22/2023 | 2023-00001447 | JE | AP | Invoice Payment Batch Post ZZZ 2020 Derecho.1 1.005 - 2020 Derecho Storm, Lib - 1095 6th Avenue, Demolition | Accounts Payable | | 73,292.50 | | 5,996,537.52 |
| <i>Invoice Number</i> | <i>Vendor</i> | <i>Description</i> | | | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 2023-00005823 | D.W. Zinser Company | 1095 6th Avenue Disposal Project PP2 | | | 06/08/2023 | Check | 230683 | 73,292.50 | 73,292.50 |
| | | | | | | | Total | \$73,292.50 | \$73,292.50 |
| Month June 2023 Totals | | | | | | | \$454,261.93 | \$5,055.51 | \$5,996,537.52 |
| Account Contracts - Other Services Totals | | | | | | | \$454,261.93 | \$5,055.51 | \$5,996,537.52 |
| Account Small Equipment/Tools Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 |
| Account Office Supplies Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 |
| Account Operational Supplies Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 |
| Account Postage/Shipping Totals | | | | | | | \$0.00 | \$0.00 | \$645.50 |
| Account Traffic Supplies Totals | | | | | | | \$0.00 | \$0.00 | \$285,943.47 |
| Account Forms/Printing Services Totals | | | | | | | \$0.00 | \$0.00 | \$285,943.47 |
| Account Janitorial Supplies Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 |
| Account Vehicle Operating Supplies Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 |
| Account Medical Supplies Totals | | | | | | | \$0.00 | \$0.00 | \$0.00 |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|--------------------|------------------------|--|------------|--|--------|-----------|--------------|------------------|----------------|
| G/L Account Number | 301.620.6524 | Street Supplies | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Street Supplies | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6526 | Forestry Maintenance Supplies | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Forestry Maintenance Supplies | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6527 | Park Maintenance Supplies | | | | | | Balance To Date: | (\$1,980.00) |
| | | | Account | Park Maintenance Supplies | Totals | | \$0.00 | \$0.00 | (\$1,980.00) |
| G/L Account Number | 301.620.6590 | Events & Meetings | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Events & Meetings | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6599 | Misc Commodities/Expenses | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Misc Commodities/Expenses | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6710 | Vehicles | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Vehicles | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6711 | Furniture | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Furniture | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6712 | Equipment | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Equipment | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6713 | Office Equipment | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Office Equipment | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6714 | Technology Hardware/Equipment | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Technology Hardware/Equipment | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6715 | Software | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Software | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6716 | Trees | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Trees | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6718.01 | Library Materials Adult Materials | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Library Materials Adult Materials | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6718.02 | Library Materials Young Adult Materials | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Library Materials Young Adult Materials | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6718.03 | Library Materials Children's Materials | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Library Materials Children's Materials | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6718.04 | Library Materials Audio Materials | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Library Materials Audio Materials | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6718.05 | Library Materials Video Materials | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Library Materials Video Materials | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6718.06 | Library Materials Downloadable Books | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Library Materials Downloadable Books | Totals | | \$0.00 | \$0.00 | \$0.00 |
| G/L Account Number | 301.620.6718.07 | Library Materials Downloadable Media | | | | | | Balance To Date: | \$0.00 |
| | | | Account | Library Materials Downloadable Media | Totals | | \$0.00 | \$0.00 | \$0.00 |



Accumulated Transaction Listing

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Include Accounts with No Activity

| G/L Date | Journal | Journal Type | Sub Ledger | Description/Project | Source | Reference | Debit Amount | Credit Amount | Actual Balance |
|-------------------------------------|-----------------------------------|--------------|------------|--|---------------------|---------------------|-----------------------|---------------|---------------------|
| G/L Account Number | 301.620.6750 Project Costs | | | | | | Balance To Date: | \$253,285.20 | \$253,285.20 |
| 06/01/2023 | 2023-00001410 | JE | AP | Change AP Invoice Post | Change AP | | | 253,285.20 | .00 |
| | | | | ZZZ 2020 Derecho.44 77.003 - 2020 Derecho Storm, 4127 3rd Ave - PS New Facility, Foundation Repair (Western Specialty Contractors) | | | | | |
| <i>Invoice Number</i> | <i>Vendor</i> | | | <i>Description</i> | <i>Invoice Date</i> | <i>Payment Type</i> | <i>Payment Number</i> | <i>Amount</i> | <i>Dist. Amount</i> |
| 111756 | Western Specialty Contractors | | | Foundation repair package for Public Service Maintenance Bldg #3 | 05/03/2023 | Check | 230434 | 70,410.20 | (70,410.20) |
| 107010 | Western Specialty Contractors | | | Foundation repair package for Public Service Maintenance Bldg | 10/31/2022 | Check | 228702 | 168,625.00 | (168,625.00) |
| 107908 | Western Specialty Contractors | | | Foundation repair package for Public Service Maintenance Bldg | 11/23/2022 | Check | 228878 | 14,250.00 | (14,250.00) |
| | | | | | | | Total | \$253,285.20 | (\$253,285.20) |
| Month June 2023 Totals | | | | | | | \$0.00 | \$253,285.20 | \$0.00 |
| Account Project Costs Totals | | | | | | | \$0.00 | \$253,285.20 | \$0.00 |
| Department Finance Totals | | | | | | | \$457,340.83 | \$261,419.61 | |
| Fund Capital Projects Totals | | | | | | | \$507,549.06 | \$261,419.61 | |
| Grand Totals | | | | | | | \$714,930.54 | \$276,373.41 | |



2023 Library Holidays

| | | | |
|-----------------------------|-------------------------|----------------------------------|-----------------------------|
| January 1 (Sunday) | New Year's Day | Paid holiday for Full-Time Staff | Library Closed |
| April 7 (Friday) | Good Friday | Spring Staff Training | Library Closed |
| April 9 (Sunday) | Easter | Not a paid holiday | Library Closed |
| May 29 (Monday) | Memorial Day | Paid holiday for Full-Time Staff | Library Closed |
| July 4 (Tuesday) | Independence Day | Paid holiday for Full-Time Staff | Library Closed |
| September 4 (Monday) | Labor Day | Paid holiday for Full-Time Staff | Library Closed |
| November 10 (Friday) | Day Before Veterans Day | Staff Training | Library Closed |
| November 22 (Wednesday) | Thanksgiving Eve | ½ holiday for Full-Time Staff | Library Closes at 5:30 p.m. |
| November 23 (Thursday) | Thanksgiving | Paid holiday for Full-Time Staff | Library Closed |
| November 24 (Friday) | Day after Thanksgiving | Paid holiday for Full-Time Staff | Library Closed |
| December 24 (Sunday) | Christmas Eve | Paid holiday for Full-Time Staff | Library Closed |
| December 25 (Monday) | Christmas | Paid holiday for Full-Time Staff | Library Closed |
| December 31 (Sunday) | New Year's Eve | ½ holiday for Full-Time Staff | Library Closed |
| January 1, 2024 (Monday) | New Year's Day | Paid holiday for Full-Time Staff | Library Closed |
| | | | |
| | | | |



PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, made and entered this 20th day of July, 2023, by and between the **CITY OF MARION**, a municipal corporation of the State of Iowa, hereinafter referred to as "City," the **MARION PUBLIC LIBRARY**, hereinafter referred to as "Library", and **OFFICE PRIDE** hereinafter referred to as "Service Provider" for services hereinafter described. Together the City, Library and the Service Provider shall collectively be referred to as "the parties" or singularly as "party"

WHEREAS, the City and Library are in need of Janitorial Services hereinafter referred to as "Services"; and

WHEREAS, the City solicited proposals for said Services; and

WHEREAS, the Service Provider was determined by the City Council to be the best suited to meet the City and Library's needs for the Services.

NOW, THEREFORE, THE PARTIES HEREBY MUTUALLY AGREE AS FOLLOWS:

1. Duties of the Service Provider: The Service Provider agrees to perform all those duties set forth in the Scope of Work attached as "Exhibit A" and "Exhibit B"
2. Duties of the City and Library: The City and Library agree to perform the following duties:
 - a. Make payments in accordance with the other provisions of this Agreement.
 - b. All other duties set forth in the Scope of Work attached as "Exhibit A"
3. Fees, Billing, and Payment:
 - a. Fees shall be charged in accordance with the Schedule of Fees included in "Exhibit C."
 - b. The total annual amount of fees shall not exceed \$168,060.
 - c. The Service Provider shall submit regular invoices to the City and Library for work performed pursuant to the terms of this Agreement.

- d. Payment will be made by the City and Library within forty-five (45) days of receipt of an accurate invoice, approved by the City and Library's contact person or their designee.

- 4. Indemnification and Hold Harmless: The Service Provider agrees to indemnify and hold harmless the City and Library and its officers, agents and employees from all loss, liability, claims or expense (including reasonable attorneys' fees) arising out of negligent or intentional act or error or omission of the Service Provider, its agents, servants or employees in the performance of services under this agreement, whether direct or indirect, except that Service Provider shall not be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the City and Library or any of its officers, agents or employees.

The execution of the agreement by Service Provider shall obligate Service Provider to comply with the foregoing indemnification provision, however, the collateral obligation of insuring this indemnity must be complied with as set forth below.

- 5. Insurance: Service Provider agrees to carry insurance of a nature and in the amount standard for their industry.

- 6. The contact person for each party shall be:

- a. For the City and Library:

City of Marion
Rachel Bolender
1225 6th Avenue
Marion, IA 52302
319-743-6301
cityclerk@cityofmarion.org

- b. For the Service Provider:

Office Pride of Cedar Rapids
Michele Hotz
710 32nd Avenue SW
Cedar Rapids, IA 52404
319-261-2288
michelehotz@officepride.com

7. Termination: Either party may terminate this Agreement at any time by giving the other party sixty (60) days written notice of termination prior to the end of the term as described herein.
8. Non-Discrimination: The service provider contractually agrees to administer all functions pursuant to this Agreement without discrimination because of race, creed, sex, national origin, age, economic status, sexual orientation, gender identity or gender expression.
9. Governing Law and Jurisdiction: The parties agree that this Agreement is governed by the laws of the State of Iowa, and the 6th Judicial District in the State of Iowa shall have exclusive jurisdiction over any claim or claims arising out of or related to this Agreement.
10. Amendment: This Agreement may be amended in writing by mutual agreement of the City and Library and the Service Provider.
11. Severability: The parties intend and agree that if any provision of this Agreement or any portion thereof shall be held to be void or otherwise unenforceable, all other portions of this Agreement shall remain in full force and effect.
12. Assignment: This Agreement shall not be assigned without the prior written consent of the parties.
13. Entire Agreement: This Agreement shall constitute the entire agreement of the parties and no other warranties, inducements, considerations, promises, or interpretations shall be implied or impressed upon this Agreement that are not expressly addressed herein. All prior agreements, understandings and discussions are hereby superseded by this Agreement
14. Term: This Contract, unless amended as provided herein, shall be in effect until July 31, 2026 and will automatically renew with two (2), one (1) year renewals unless either party gives sixty (60) day written notice of non-renewal.
15. Waiver: Waiver of any provision of this agreement shall neither be deemed a waiver of future compliance therewith and such provision shall remain in full force and effect, nor shall any waiver be deemed to constitute a waiver of any other provision, whether or not similar.

IN WITNESS WHEREOF, the parties to this Agreement have set their hands on the day and year first written above.

"CITY":
CITY OF MARION

By: _____
Nicolas AbouAssaly, Mayor

Attest: _____
Rachel Bolender, City Clerk

"LIBRARY":
MARION PUBLIC LIBRARY

By: _____
Sally Reck, President

"SERVICE PROVIDER":
OFFICE PRIDE OF CEDAR RAPIDS

By:  _____
Name: Michele Hotz
Title: Operations Manager

Exhibit A SCOPE OF WORK

The following scope of work is desired by the City. The contractor’s proposal must address how they will deliver the indicated services. Project tasks shall include, but are not necessarily limited to, the items noted below. If the contractor believes that additional tasks are warranted, they must be clearly identified in the proposal as an “additional service” on Form D.

A. Facilities to be Maintained

The identified facilities require janitorial services consist mostly of general office space, including work areas, restrooms, breakrooms, conference rooms, hallways and community rooms. Most areas of the facilities listed below are publicly accessible so if a walk through is needed, they must be scheduled with the principal contact.

| Facility | Total Square Footage (Approx.) | No. of cleaning days per week | Notes |
|---|---|-------------------------------------|-------------------------------|
| City Hall 1225 6 th Avenue | Basement = 6,400 sq ft 1 st /2 nd Floors = 14,900 sq ft ea | 5 | Entire Facility |
| Fire Station No. 1 100 Irish Drive | 6,000 sq ft | 2 | Administrative Area Only |
| Lowe Park 4500 10 th Street | 9,859 sq ft | 5 | Entire Facility |
| Police Station 6315 Hwy 151 | 1 st Floor = 4,417.25 sq ft 2 nd Floor = 2,416 sq ft | 5 | Partial Facility ¹ |
| Public Library 1101 6 th Avenue | 1 st /2 nd Floors = 52,000 sq ft total | 7 | Entire Facility |
| Public Services 195 35 th Street* | 3,100 sq ft <i>(New* - 14,500 sq ft)</i> | 5 | Office Area Only |
| Thomas Park 343 Marion Blvd | 2,614 sq ft | 4 | Office Area Only |

¹*Includes breakrooms, all restrooms, showers, lock rooms, lobby area, hallways, entry ways, elevators and stairs*

**Public Services has a new facility that is currently under construction at 202 44th Street with estimated completion in July 2024. Square footage listed in italics is for new facility.*

The contractor hereby acknowledges that before submitting a proposal for these services, they have visited all facilities listed above to be maintained, verified the square footage noted for each location, and informed themselves fully as to all conditions that might affect the work specified. The contractor shall not be relieved of liability under this contract, nor the City be held liable for any loss sustained by the Contractor as a result of any variance between conditions, as referred to in the specifications, and the

actual conditions revealed during the examination of the locations of the proposed work.

B. Condition Reporting

The Contractor shall report any vandalism, graffiti, damage etc. to respective facility staff or by calling the City Manager's Office at 319-743-6301 and leaving a message detailing the extent of the problem. In the event of an urgent problem after normal business hours which requires immediate attention, such as a broken water line in a restroom, the Contractor shall report these items by calling the non-emergency police number at 319-377-1511 and leaving a message detailing the extent of the problem.

C. Contractor's Non-Compliance

If the City determines that there are deficiencies in the performance of this contract, the City will provide a written notice to the Contractor to correct the deficiencies within the specified time frames. Said specified time frames shall be reasonable, as determined by the City, in order to correct the specified deficiencies. Should the Contractor fail to correct deficiencies within the specified time frames, the City may contract the work or may perform the work utilizing City employees and/or contract labor. The City will deduct from the Contractor's monthly payment any cost that the City incurs correcting a deficiency of the Contractor. This action shall not be construed as a penalty but as an adjustment of payment to the Contractor for the purpose of recovering the costs incurred by the City due to the failure of the Contractor to comply with the provision of this contract.

If it becomes necessary for the City to provide personnel to assist or complete a task that was not completed by the Contractor, or not completed in an acceptable manner, the Contractor will be charged the blended hourly rate as established by the City, plus the cost of materials, supplies and equipment.

Except as otherwise provided herein, if the City determines that there are deficiencies in the performance of the contract and the City agrees that it is impractical to fix the extent of actual damages resulting from the deficiency, \$500.00 of liquidated damages will be deducted from the Contractor's monthly payment.

In the event of a failure to correct a deficiency or for any other breach of this contract by the Contractor, this contract may be terminated by the City upon thirty (30) calendar days written notice by the City at its sole discretion. In the event of such termination, the Contractor shall only be paid for services rendered and expenses necessarily incurred prior to the effective date of termination.

D. Additional Work

The City may, at its discretion, direct the Contractor to perform additional work when the need for such work arises out of extraordinary incidents such as vandalism, acts of God, and third party negligence. Any other additional work shall be done only after a

written estimate has been submitted by the Contractor and has been approved by the City. Notwithstanding the above authorization, when a condition exists wherein there is imminent danger of injury to the public or damage to the property, the City may verbally authorize the work to be performed upon receiving a verbal estimate from the Contractor. However, within twenty-four (24) hours after receiving a verbal authorization, the Contractor shall submit a written estimate to the City for approval.

E. Contractor’s Liability

All damages that, in the City’s opinion, are due to the Contractor’s operation shall be repaired at the Contractor’s expense. All such repairs or replacements shall be completed within the time limits as designated by the City.

F. Safety

The Contractor agrees to perform all work outlined in this Scope of Work in such a manner as to meet all accepted standards for safe practices during maintenance operations and to safely maintain and operate all equipment, machines, materials, and chemicals consequential or related to the work; and is solely responsible for complying at all times with all local, County, State Federal or other legal requirements including OSHA Safety Orders, so as to protect all persons, including the Contractor’s employees, agents of the City, vendors, members of the public, and others from foreseeable injury to themselves or damage to their property.

It shall be the Contractor’s responsibility to inspect and identify any practices and conditions that render any portion of the maintained facilities unsafe. The City shall be notified immediately of any unsafe condition that requires correction. The Contractor shall cooperate fully with the City in the investigation of any accidental injury or death occurring on the premises.

The Contractor shall clearly post signs in all entry areas prior to any potentially hazardous situations.

G. Hours and Schedule of Janitorial Services

| Facility | Facility Open Hours | Hours Janitorial Services To Be Completed / Notes |
|--------------------|--|--|
| City Hall | 8:00 am to 5:00 pm Monday to Friday | Between 5:00 pm to 7:00 am either before or after staffed hours (i.e., Sun-Thu or Mon-Fri) |
| Fire Station No. 1 | 24/7 | Weekday after 5:00 pm or Sat/Sun between 8:00 am and 5:00 pm |
| Lowe Park | 7:00 am to 4:00 pm | Early morning hours on Thu, Fri, Sat, Sun, Mon. Work needs completed before 8:30 am |
| Police Station | 24/7 | 9:00 am to 12:00 pm (three hours five days a week) |

| | | |
|-----------------|---|---|
| Public Library | Mon-Thu 9:00 am to 8:00 pm, Fri-Sat 9:00 am to 5:00 pm, Sun 1:00 pm to 5 pm | Between 8:00 pm to 8:00 am; during closed hours |
| Public Services | 6:00 am to 5:00 pm | Between 5:00 pm and 5:00 am either before or after staffed hours (i.e., Sun-Thu or Mon-Fri) |
| Thomas Park | 7:00 am to 4:00 pm | Between 4:00 pm to 7:00 am either before or after staffed hours (Tues-Fri) |

H. Supervision and Personnel

Each facility will have a building representative which will be communicated to the contractor once contract is awarded. All correspondence and communication relating to a specific facility should take place through the building representative either by email, phone or an on-site communication log book.

The Contractor shall designate a supervisor available via cell phone and email 24 hours a day, 7 days a week in the event of an emergency or any issues that should arise.

The Contractor shall employ only personnel who are skilled in performing the services required in the Scope of Services. The Contractor shall provide all employment taxes, benefits, safety equipment, etc. that are required for their employees.

The Contractor shall provide sufficient personnel to perform all work in accordance with the specification set forth herein. The Contractor shall provide the City with the names of all employees who will perform the work on by said employee. The Contractor shall notify the City within 24 hours of any employee change. The Contractor shall arrange for the City's Project Manager to meet with each permanent employee performing work under this contract. The meeting will include a site inspection by the Contractor including the employee(s) that will be performing the work. Any employee of the Contractor who is deemed by the City to be failing to maintain acceptable performance standards shall be immediately replaced by the Contractor.

The Contractor shall notify the respective building representative if there is an unplanned absence of their employee due to weather, illness or other unforeseen circumstances and there is no other employee available to cover the absence. If the absence is covered by another employee of the contractor, that employee must be on the list of names as provided to the City as mentioned above.

The Contractor shall be required to submit documentation for the Police Department to complete a background check on any employee working on City property.

The Contractor's employees will be required to wear photo identification badges while on duty. Identification badges are to be provided by the Contractor. Contractor's employees are expected to wear uniforms. Earbuds or other multi-media is allowed only to the extent that it is not distracting/a nuisance to others. Cell phone usage must be kept to a minimum.

City personnel will not discipline the Contractor's employees. The Contractor's supervisors will be alerted to any problems concerning employees of the Contractor. The building supervisor shall have the authority to require the immediate removal from the site any employee of the Contractor who shall be deemed incompetent or detrimental to the best interest of the City.

I. Keys

The City may provide security chips/access cards or keys to any facility for use by the Contractor. It will be the responsibility of the Contractor to see that the security chips and keys are always secured at the end of any cleaning day. It is the responsibility of the Contractor to see that the security chips or keys are not misplaced, lost, stolen or copied. The use of security chips or keys by any employee of the Contractor at an unauthorized time or for unauthorized reason may be reason for termination of the contract. Any person using the security chips, access cards or keys in an unauthorized manner may be subject to criminal prosecution.

In the event that the security chips, access cards or keys are lost, misplaced, stolen or copied, the City must be notified immediately. The Contractor will be responsible for the replacement of all locks at impacted facilities for which they were given keys. Monetary amount of loss of keys could exceed \$10,000.00.

J. Signs/Improvements

The Contractor shall not post signs or advertising within the maintained facilities.

K. Non-Interference

The Contractor shall respect the peace and quiet of the areas within which the services are being performed. The Contractor shall perform services with the least possible obstruction and inconvenience to the public so as to not interfere with the use of the facilities.

L. Storage Facilities

The City will provide small janitorial closets at most facilities for the Contractor to store minor equipment and supplies. Equipment owned by the Contractor shall be clearly identified and safely stored. The City maintains secure facilities; however, the City shall not be responsible for any damaged, lost or stolen items that are the property of the Contractor. The Contractor shall use these areas at their own risk.

M. Cleaning Requirements

a. Restrooms / Shower Rooms

- All trash cans are to be emptied and wiped clean inside and out. A properly fitted trash liner is to be installed after each emptying.
- Sinks, countertops, faucets and traps are to be disinfected. Sinks, countertops and faucets are to be dried and polished.
- Mirrors are to be cleaned and polished.
- Hand dryers and/or paper towel dispensers are to be disinfected and polished.
- Toilets and urinals are to be cleaned using a non-acid bowl cleaner and a non-scratching applicator. Exterior of toilets and urinals, including chrome flush valves, seats, lids and tanks are to be disinfected and polished. Urinal pads/floor mats are to be replaced as needed.
- Stall partitions, doors and handles (inside and out) are to be cleaned using disinfectant.
- Changing tables to be cleaned using disinfectant.
- All walls and switch plates are to be cleaned using disinfectant. Special attention to wall under hand dryers.
- Toilet paper, soap and paper towels (supplied by the City) are to be kept full.
- Floors are to be swept and then mopped using disinfectant in the mop water. Special attention to corners, under sinks, below hand dryers and behind toilets should be given.

b. Floor Cleaning

- Hard surface floors are to be swept/dust mopped and wet mopped using a neutral floor cleaner.
- Carpets are to be vacuumed and detailed around baseboards and desks on a scheduled basis.
- Carpets are to be cleaned from spills, etc. as needed using a commercial extractor.

c. Windows and Glass

- All glass, frames, sills and hardware are to be kept cleaned and polished.
- Complete interior window cleaning is to be done on a scheduled basis.
- Interior and exterior glass within public entryways.
- Window coverings (blinds) and hardware are to be kept clean and dust free.
- Pictures, display cases and misc. glass are to be kept clean and dust free.
- Window exteriors will NOT be a part of the scope of this contract.

d. Offices

- All trash cans are to be emptied and wiped clean inside and out. A properly fitted trash liner is to be installed after each emptying.
- All small recycle bins are to be emptied and wiped clean inside and out at a minimum of once per week.
- Dust and clean all level surfaces of desks, tabletops, conference tables, countertops and other office furniture. Paperwork and personal items on desks shall not be disturbed.
- Walls, doors and frames are to be kept clean.
- File cabinets, shelving and pictures are to be kept clean and dusted.
- Chairs are to be kept clean top to bottom and cloth chairs are to be vacuumed.

e. Break Room / Kitchen Areas

- Walls and backsplashes are to be kept clean.
- Switch plates are to be cleaned using disinfectant.
- All tables and chairs are to be cleaned using a disinfectant.
- All appliances and machines are to be cleaned inside and out, including microwaves. (Exception: the interior of fridges will be cleaned by City staff.)
- Sinks, countertops, faucets, and traps are to be disinfected. Sinks, countertops and faucets are to be dried and polished.
- All trash cans are to be emptied and wiped clean inside and out. A properly fitted trash liner is to be installed after each emptying.

f. Halls and Stairs

- Hard surface floors are to be swept and mopped using a neutral cleaner, including edges.
- All carpets are to be vacuumed using a commercial vacuum cleaner.
- All spots and spills are to be cleaned using a commercial extractor.
- All walk off mats and entry mats are to be vacuumed.
- Hall walls and furniture are to be kept clean.
- Stair railings and posts are to be cleaned using a disinfectant.
- City Hall basement hallway to be dust mopped as needed.

g. Meeting / Community Rooms

- All trash cans are to be emptied and wiped clean inside and out. A properly fitted trash liner is to be installed after each emptying.
- Dust and clean all level surfaces of tables, dais, furniture and countertops.
- Walls, doors, and frames are to be kept clean.
- Switch plates and door handles are to be cleaned using a disinfectant.
- Chairs are to be kept clean top to bottom and cloth chairs are to be vacuumed.
- Clean sink/counter/kitchen area if applicable following break room/kitchen area guidelines above.

h. As-Needed Cleaning Services

- Facilities may need additional custodial services beyond the routine service schedule on an as-needed basis. The City will provide the Contractor a schedule of custodial service on dates and times needed by the City, based on the upcoming event schedules.

i. Miscellaneous

- Remove all dust from air conditioning and ventilation registers up to 12 feet in height from the adjacent floor surface.
- Elevator (interior and exterior) including doors, walls, windows, floors, light fixtures and controls must be cleaned.
- Wipe down all baseboards, including the removal of scuff marks.
- All janitor closets/storage areas are to be kept clean, neat and orderly.
- All drinking fountains are to be cleaned, disinfected and polished.
- The contractor shall perform any task not specifically mentioned that is reasonably consistent with the purposes and intent of this scope of work.

j. Library Specific

- Dust bookshelves
- Clean whiteboards that have remaining marker residue as needed
- Children's Interactive Area – both levels of play structure and slide need to be cleaned with disinfectant
- Public computers keyboards
- Areas to be cleaned include: All entrances, all hallways, all restrooms, all stairwells, adult collection, study rooms, meeting rooms, conference/board rooms, study tables, public computers, reading nooks, A/V collection, all public service desks, storage closets, copy machines & coin-ops, self-check machines, all elevators, art studio, maker space, recording studio, green screen room, creative commons, outdoor reading terrace, maintenance room, teen services room, young adult collection, admin offices, desks, cubicles, offices, shared staff workspaces, all kitchens, all breakrooms/areas, public water stations, marketplace, coffee stations, community center, children's collection, children's interactive learning area, children's programming room, children's programming storage closet, baby garden, caregiver corrals, gaming room, mother's room, holds pickup room, bookdrop rooms/closets, and receiving room

N. Cleaning Schedule

The following list contains the minimum frequency in which the specified services are required.

| Cleaning Description | Daily | Monthly | Quarterly | 2x/Year |
|--|--------------|----------------|------------------|----------------|
| OFFICES, BREAKROOM, CONFERENCE ROOMS, HALLWAYS, MISC. | | | | |
| Empty all trash receptacles and reline | X | | | |
| Vacuum carpeted areas and mats | X | | | |
| Sweep and mop hard surface | X | | | |
| Wash front and rear door entry glass, handles and frames, interior glass as needed | X | | | |
| Clean sinks, countertops, cabinets, appliances, tables and chairs | X | | | |
| Clean hand wash sinks and faucets | X | | | |
| Clean appliances and machines | X | | | |
| Dust and clean all level surfaces of desks, tabletops, conference tables, countertops and other office furniture | X | | | |
| Fill paper towels and soap dispensers | X | | | |
| Spot clean walls as needed | X | | | |
| Clean, disinfect and polish drinking fountains | X | | | |
| Elevator(s) interior and exterior | X | | | |
| Dust wall hangings and blinds | | X | | |
| Dust pictures, display cases, misc. glass | | X | | |
| High dusting of corners of ceilings | | X | | |
| Dust windowsills, supply and return registers | | X | | |
| Vacuum upholstery and wipe down frames of furniture | | X | | |
| Spot clean carpet as needed | | X | | |
| Wipe down all vinyl base in carpeted areas | | | X | |
| Basement dust mopped | | | | X |
| RESTROOMS/SHOWER ROOMS | | | | |
| Clean and disinfect toilets, seats, lids, urinals, sinks, counters, etc. | X | | | |
| Clean and disinfect all dispensers, hand dryers and mirrors | X | | | |
| Stock toilet paper, paper towels, hand soap, etc. | X | | | |
| Clean partitions and fronts | X | | | |
| Clean walls and switch plates | X | | | |
| Wet mop floors | X | | | |
| Empty all trash receptacles and reline | X | | | |
| High dusting of corners of ceilings | | X | | |

O. Supplies and Equipment

- The Contractor shall furnish all cleaning materials, supplies, and equipment which is required to perform the cleaning assignments outlined in this Scope of Work.
- The contractor is responsible for supplying all of the necessary equipment required to provide the services mentioned including vacuums, carts, mops, and dust mops.
- The City does have certain custodial equipment present throughout the various facilities. The Contractor is welcome to use this equipment, if desired. However, any damage to equipment supplied by the City shall be repaired or replaced by the Contractor at the Contractor's expense.
- The Contractor shall be prepared to service all City facilities with Contractor-supplied equipment. All materials and supplies shall be of commercial quality only and no additional charges shall be made by the contractor for providing and maintaining materials and equipment consistent with providing the services described in this Scope of Work.
- The City will centrally stock all consumable products, such as: hand towels, toilet paper, waste receptacle liners, soap, air fresheners and urinal pads. The contractor shall notify the City if the supplied stock at any facility is not sufficient to last for one week.
- The Contractor shall comply with all regulations and safety precautions listed on the product and equipment labels.
- Exception: The Police Department supplies all equipment and materials including the following: cleaning supplies, vacuum, utility cart, paper products, garbage bags, mop and mop bucket.

P. Pricing

The Contractor shall provide line-item pricing for each of the facilities mentioned herein. Said pricing shall account for all of the required services and frequencies mentioned in the Scope of Services. In addition, the City intends to execute a three (3) year contract with two (2), one (1) year renewal options.

The City recognizes that during the term for providing janitorial service, changes may occur in the janitorial service provider's applied overhead cost, supplies and equipment. The City agrees that if the changes in the same have occurred in the preceding year and reflect those prevalent in the janitorial service area, the cleaning service may be entitled to like adjustments in the fourth year of the term, if the City agrees to extend these options. There will be no cost adjustments in the initial three year term. Prices will be firm, as bid. Detailed documentation will be required for requested price increases to be considered at the end of the third year of service. The total bid cost may be revised with justification for the fourth and fifth year option, if renewed. For any unit or building removed or added from/to the contract, adjustments will be made to the cost for the reduction or change in services.

Q. Billing

At the beginning of each month, the Contractor is to submit an invoice to the City for services completed in the prior month. The amount of the monthly bill will be 1/12 of the annual bid for routine cleaning services. Optional/Additional work completed will be itemized and be included on the following month's invoice. Any credits for days/nights missed by cleaning staff shall be reflected on the invoice with date of missed cleaning.

1st FLOOR

THOROUGHLY CLEAN DAILY

North Entrance (facing street)

Glass doors inside/out, sweep/mop floors, vac rugs, dust any items/ledges flat surfaces

South Entrance (facing parking lot)

Glass doors inside/out, sweep/mop floors, vac rugs, dust any items/ledges/flat surfaces

Main Pathway Hallway Floor between entrances

Sweep/Mop

Information Desk

Detail wipe all flat surfaces

Restrooms (1 Set Public + 1 Family + 1 Admin Staff Area)

Detail clean, fill dispensers, sweep/mop

Trash + Outside Trash

All areas gathered and take out

Community Room Coffee Bar (wipe counter & trash under counter)

Wipe tables, Vac carpet in open areas and down rows between tables

Interactive Learning: Climbing Equipment

Sweep/mop both levels & stairs of play structure, sanitize hand rails, ledge of puppet theatre, entrance of slide – all high touch points. Clean round window of play structure.

Baby Garden

Clean and sanitize the floor.

SPOT CLEAN / CHECK DAILY – Do if Needed

Spot Vacuum Main Pathway Carpet

Include info desk, from lobby to children's area, and in Youth Collection + down rows of shelves in Media, Library of Things, Children's Youth Collection

Community Room

Vac needed under tables? Glass clean? Black door frames free of fingerprints?

Interactive Learning: Climbing Equipment

Floor to see if sweep/mopping is needed? Double check under heat registers. Glass free of fingerprints/smudges

Stairwell

Glass have any spots? Any debris? Need swept or mopped? Include edges

While gathering trash, walking throughout all areas, check/look/clean any major mess/cleaning issues/spills found

MONDAY'S ADD

YOUTH COLLECTION + INTERACTIVE LEARNING

Detail wipe/dust tops of bookshelves, windowsills, furniture, all flat surfaces in this area + detail edge vacuum carpet, dust tops of climbing equipment + mop floor

TUESDAY'S ADD

DRIVE THROUGH BOOK DROP + ADMIN AREA + MIDDLE MAIN STAIRWELL

Detail dust/wipe tops of cubicles, open counter space, windowsills, all open flat surfaces in this area + detail edge vacuum carpet getting underneath desks/easily moveable items. Clean glass on stairwell, wipe both sides ledge along stairwell, sweep and mop.

WEDNESDAY'S ADD

MARKETPLACE + COMMUNITY ROOM + MEDIA + LIBRARY OF THINGS + SOUTH SIDE STAIRWELL

Detail dust tops of bookshelves, flat surfaces and windowsills. Detail edge vacuum all carpet getting underneath items. Sweep fire escape side stairwell.

2nd FLOOR

THOROUGHLY CLEAN DAILY

Information Desk - Detail wipe all flat surfaces

Restrooms (1 Set Public + Admin Area) - Detail clean, fill dispensers, sweep/mop

Trash - All areas gather and take out

Staff Breakroom - Wipe tables, chairs, counters, sweep/mop + **Check AID Room**

Young Adult Area - Sweep and mop Teen Programming Room Floor

Vacuum around computers/tables and chairs in Teen Collection Area

SPOT CLEAN / CHECK DAILY

All Black Door Frames Throughout the building

Clean and Sanitize – Free of finger prints

All Interior Glass (not exterior windows)

Spot Vacuum Main Pathway Carpet

Spot Mop/Spot Wipe Main Center Stairwell

→ **WINTER MONTHS:** Thoroughly Sweep Main Center Stairwell

→ **WINTER MONTHS:** Thoroughly Spot Mop Main Center Stairwell

While gathering trash & walking around throughout all 2nd floor areas, clean any major mess/cleaning/spills found

THURSDAY'S ADD

ADULT COLLECTION + ADULT COMPUTERS + ENTRANCE DOORS TO OUTDOOR SPACE

Detail wipe/dust tops of bookshelves, windowsills, furniture, desks, workspaces, dust tops of computers etc. Detail edge vacuum carpet. Mop any hard floors. Clean glass in/out on outdoor space doors (weather permitting)

FRIDAY'S ADD

BOARDROOM + MARKERSPACE + INFO DESK AREA + CREATIVE COMMONS + NORTH SIDE

STAIRWELL Detail dust/wipe tops of tables, flat surfaces and windowsills. Vac. Sweep/mop. Clean glass doors. Sweep stairwell.

SATURDAY'S ADD

YOUNG ADULT COLLECTION + TEEN PROGRAMMING + RECORDING STUDIO/ STUDY ROOMS

Detail dust and detail wipe open flat surfaces + detail vac. Sweep/mop floors.

SUNDAY'S ADD

ADMINISTRATIVE AREA + BREAKROOM

Detail dust tops of cubicles and common spaces in offices. Windowsills, flat surfaces etc. Detail vacuum carpet. In breakroom wipe walls around **light** switches and garbage. Clean floor underneath furniture. Sweep/mop.



Commercial Cleaning Services

FORM D – Cost

Provide line-item pricing for each facility in an annual amount. Said pricing shall account for all required services and frequencies mentioned in the scope of services.

| Facility | Annual Cost |
|--|--------------------|
| City Hall | \$ 32,400.00 |
| Fire Station No. 1 | \$ 6,900.00 |
| Public Services | \$ 15,900.00 |
| Public Library | \$ 53,760.00 |
| Police Station | \$ 20,400.00 |
| Thomas Park | \$ 9,900.00 |
| Lowe Park | \$ 28,800.00 |
| | |
| TOTAL ANNUAL AMOUNT (All Facilities Above) | \$ 168,060.00 |
| | |
| | |
| Multi-Facility Discount (if applicable) | Included Above |

| Additional Services (if offered) | Cost |
|---|-------------|
| Carpet Cleaning | \$.25/SF |
| Floor Scrubbing / Polishing | \$.32/SF |
| Floor Strip / Recoat | \$.48/SF |
| Grout Cleaning | \$.25/SF |
| | |
| | |
| | |