



AGENDA

Library Board

5:00 PM - Monday, March 11, 2024
Library, 1101 6th Avenue

This meeting is being recorded.

This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 811 5662 6364. A link is also provided at www.cityofmarion.org. Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Page

CALL TO ORDER

AGENDA APPROVAL

Motion to approve agenda as presented.

INTRODUCTION OF GUESTS

PUBLIC FORUM

This time is set aside for comments from the public. Please understand that the Library Board of Trustees will not take any action on your comments at this meeting due to requirements of the Open Meetings Law but may do so at a future meeting.

You will have five minutes to address the Board.

LIBRARY SPOTLIGHT

February Staff Milestone Anniversaries - One Year of Service: Shillon Brake and Rachel Kimble

MINUTES

Motion to approve the February Meeting minutes.

[Library-Minutes-February 12 2024 DRAFT](#)

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REPORTS

Friends of the Marion Public Library Report

Marion Public Library Foundation Report

Board Continuing Education

Art Advisory Committee Report

Finance Committee

Personnel Committee Report

Director's Report	6 - 75
• Statistics Highlights	
• Budget Update	
• New Building & Bookmobile Project Update	
• General Department Updates	
• MLN Updates	

[Directors Report March 11 2024](#)

[Budget Performance Report February 2024 DRAFT](#)

[Accumulated Transaction Listing February 2024 DRAFT](#)

[Open PO Report - February 2024](#)

[Bookmobile Photos](#)

Policy Committee Report	76 - 82
Collection Development Policy	
• Collection Reconsideration of Library Materials Form	
Supplemental Personnel Policies	
• Professional Development Policy	
• Working From Home Policy	

[Collection Development Policy 3-2024](#)

[Collection Reconsideration of Library Materials Form 3-2024](#)

[Professional Development - Supplemental Personnel Policy 3-2024](#)

[Working from Home - Supplemental Personnel 3-2024](#)

Motion to accept all reports as presented.

REGULAR AGENDA

Contract Renewal (action requested)	83 - 105
Financial Policy and Procedures discussion (action requested)	
Library Board Operations (action requested)	
Officers Discussion for FY25	

[PipePro HVAC Contract 2024](#)

[Financial Policy and Procedures 3-2024](#)

[Library Board Operation Updated 3-2024](#)

ADJOURN



MINUTES

Library Board

5:00 PM - Monday, February 12, 2024

Library, 1101 6th Avenue

Minutes are in draft format until approved at the next meeting

The Library Board of the City of Marion, Linn County, Iowa met on Monday, February 12, 2024, at 5:00 PM, with the following members present:

- PRESENT: Susan Kling, Jack Zumwalt, Sandy Rosenberger, Okpara Rice, Kim Rose, Seth Moomey, Cara Briggs Farmer, Nancy Miller, Ross McIntyre
- ABSENT: Sally Reck, Chelsea Nun, Eileen Robinson
- STAFF PRESENT: Bill Carroll, Ashley Osborn, Amy Geiger, Sue Gerth
- FRIENDS REP: Wynelle Lindsley
- GUESTS PRESENT: Nick Tharalson

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Board Vice President, Susan Kling.

AGENDA APPROVAL

Susan Kling noted the order of the agenda has changed a bit.

Motion to approve agenda as presented.

Moved by Rose, seconded by Rosenberger, to approve the agenda as presented.

Approved unanimously

INTRODUCTION OF GUESTS

PUBLIC FORUM

No comments

MINUTES

Motion to approve the January Meeting minutes.

Moved by Zumwalt, seconded by Briggs Farmer, to approve the January Meeting minutes as presented.

Approved unanimously

REPORTS

Friends of the Marion Public Library Report

- The next Friends Book Sale will be March 8-10.
- Dolly Parton Imagination Library (DPIL) online registration is still turned off to keep membership from skyrocketing. There are efforts to try and get State funding/support for DPIL.
- Bookstore averages \$700-\$800 per month.

Marion Public Library Foundation Report

- Had a recap meeting with Farmers State Bank.
- Had a meeting with Collins Community Credit Union and let them know about sponsorship opportunities.

Board Continuing Education

- Susan Kling attend a workshop on the management roll of a Trustee where they talked about hiring a Library Director. The workshop also stressed that Library Boards should be aware of the City Ordinance, hard copies were made available to Board Members.
- Ross McIntyre watched a Zoom Legislative update--does this count for CE credits? Bill Carroll will look into more information on this--requests can be submitted through IA Learns accounts.

Art Advisory Committee Report

- No updates

Finance Committee

- No updates

Personnel Committee Report

- No updates
- Director evaluation will be done after Board President, Sally Reck, is back from being out of town.

Director's Report

- Budget Update--Budget spending is right on track.
- New Building & Bookmobile Project Update--Change order was approved by City Council, still waiting on delivery date from manufacturer.
- General Department Updates--A physical catalog has been created for our cake pan collection in response to patron requests.

Policy Committee Report

Supplemental Personnel Policies

- Dress Code--There were two small edits under 'Enforcement.'
- Meal & Break Policy--Just reviewed, no suggested changes.
- Professional Development and Working from Home Policies have been tabled.

Motion to accept all Reports as presented.

Moved by Rice, seconded by Rosenberger, to accept all Reports as presented.

Approved unanimously

REGULAR AGENDA

Linn County Contract

- renewal for rural users.

Moved by Rose, seconded by McIntyre, to approve the Linn County Contract

Approved unanimously

Meeting Room Policy Discussion

- An ad-hoc committee met to discuss the consideration of adding fees for special event meeting room use.
- The committee recommended to charge for special events to keep the Library in line with other City Departments.
- Fees would be effective June 1, 2024.
- Policy would be updated to include special events in the 50% retainer language.

Moved by McIntyre, seconded by Zumwalt, to approve changes to Meeting Room Policy as amended with edits and implementation date of June 1, 2024.

Approved by the following votes:

Ayes: Rose, Zumwalt, Moomey, McIntyre, Nunn, Rosenberger, Kling, and Briggs
Farmer

Nays: Rice

to approve changes to Meeting Room Policy as amended with edits by Bill Carroll and implementation date.

Approved

FY23 Annual Report

- Ashley Osborn presented copies of the FY23 Annual Report to all Board Members.

ADJOURN

Moved by Zumwalt, seconded by Rose, to adjourn at 5:42 p.m.

Approved unanimously

Meeting Notes taken by:

Ashley Osborn, Marketing & Special Events Manager

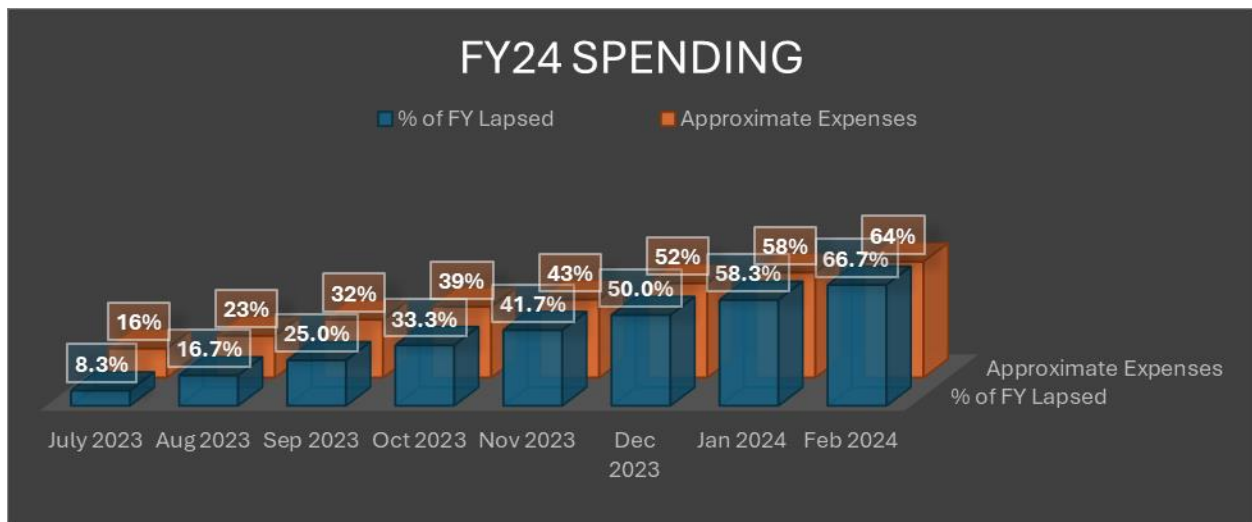
Respectfully submitted by:

Kimberly Cowger, Administrative Assistant

Director’s Report for the Library Board of Trustees Meeting on Monday, March 11, 2024

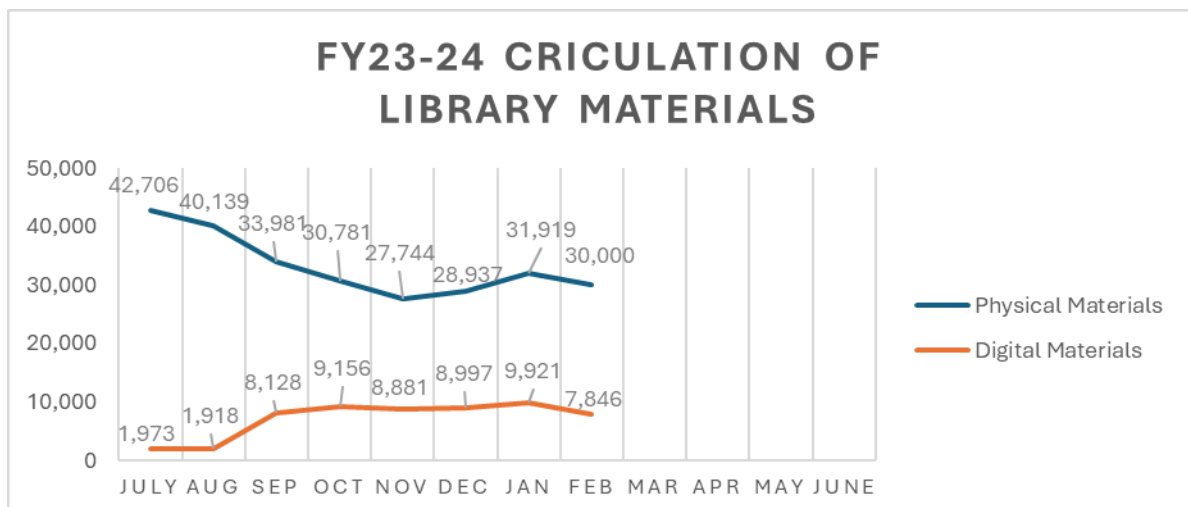
Budget Update:

- The current fiscal year has completed approximately 66.6% through February 29, 2024.
- As of the February 29, 2024 draft budget report, approximately 64.0% of the library’s budget has been expended for the year. Final copies of budget for February will be provided in next month’s Board packet.

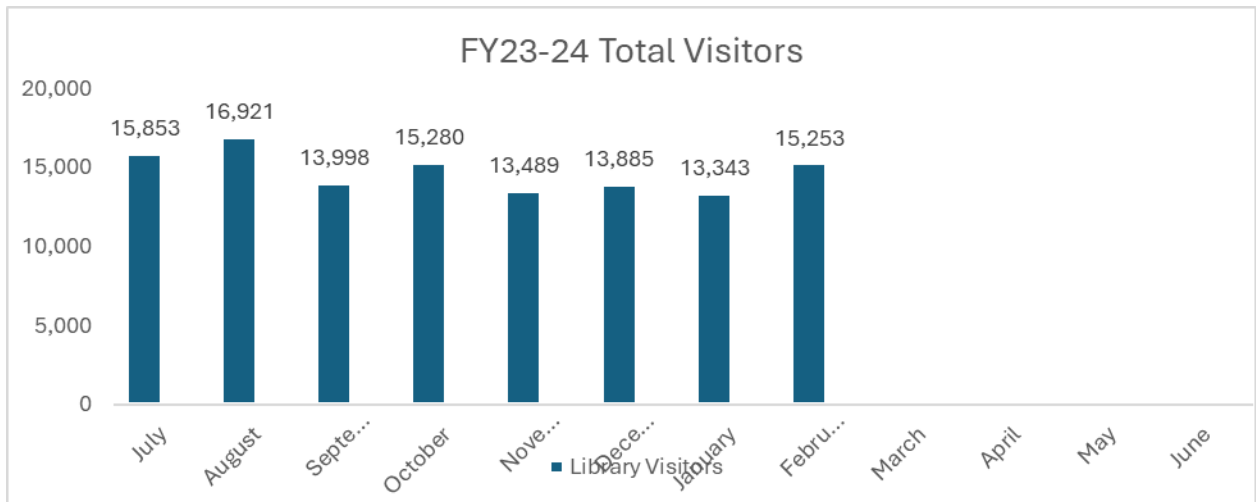


- As of February 29, 2024, revenue increased to approximately 62% for the fiscal year. We should see a significant increase in revenue in March as we account for Linn County reimbursement for rural borrowers.

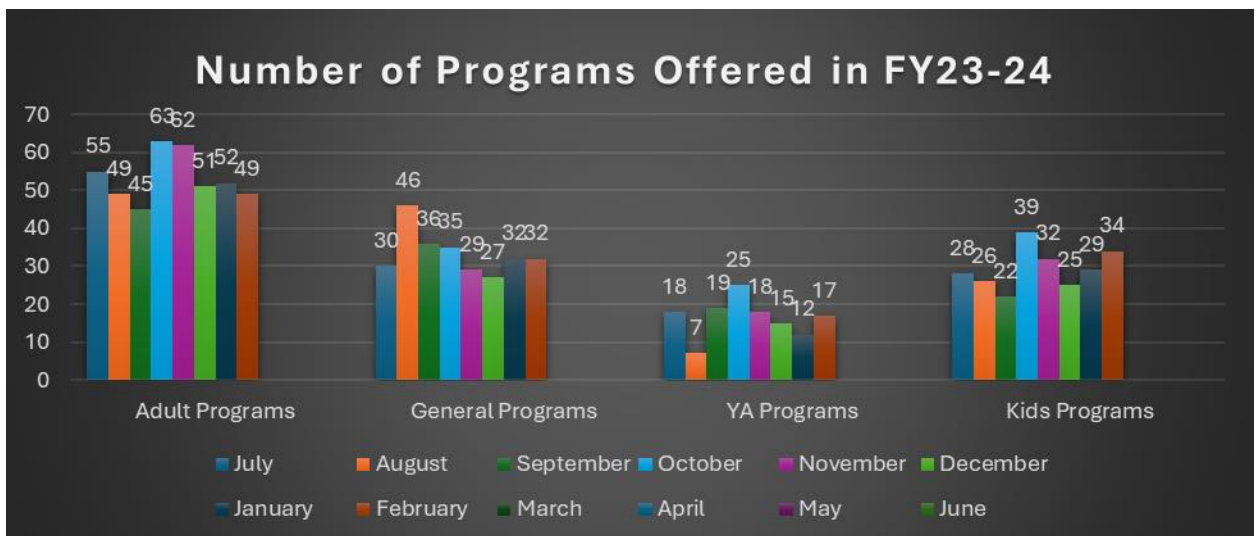
Statistics Highlights:



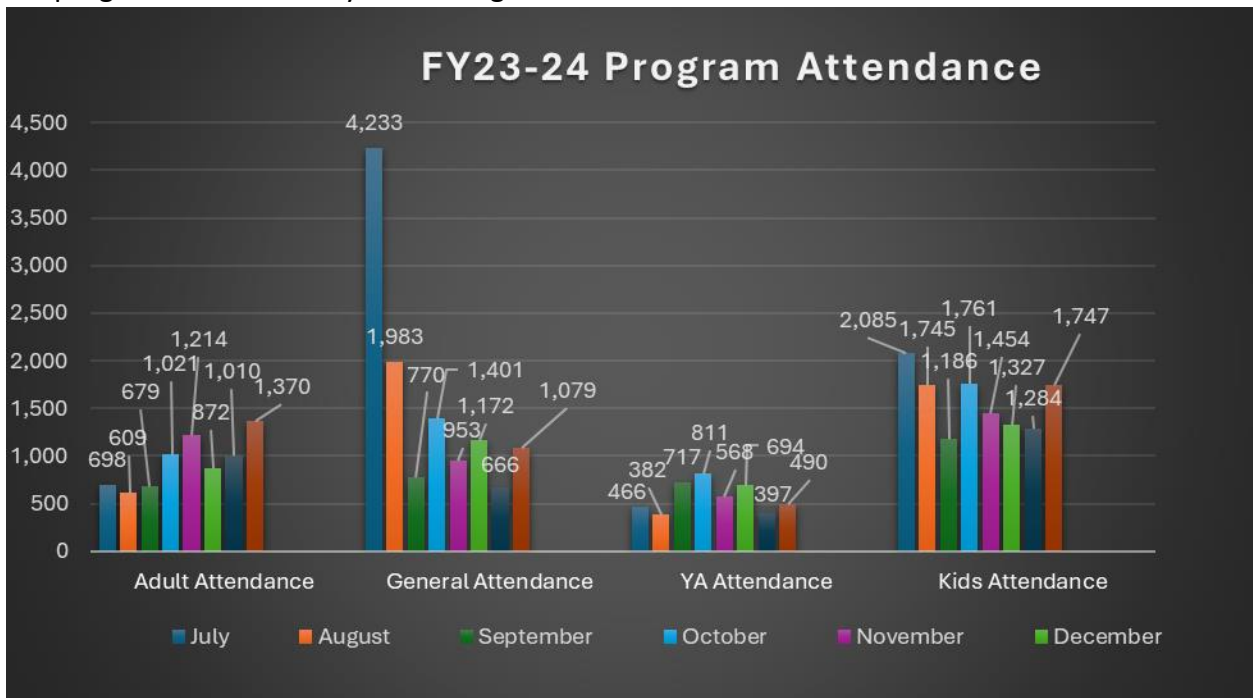
- For February 2024, circulation of physical items decreased approximately 6.0% from the previous month, having 30,000 items checked out. Circulation of physical items for the month decreased approximately 13.1% when compared with the previous year (not surprising as we had only been open three months in our new building).
- For February 2024, circulation of digital items decreased approximately 20.1% from the previous month. This is not surprising considering the nicer weather we experienced in February.



- The gate count for February 2024 was 15,253. The February count was approximately 14.3% higher than January 2024. Compared with the previous year, the gate count was approximately 7.3% higher than February 2023.



- Programming saw a slight increase in the number of programs offered between February (132) and January (125). This increase can be attributed to staff returning from extended leave and fewer staff illnesses. Compared with February 2023, the number of programs offered this year was higher than the 89 offered in 2024.



- Program attendees for February 2024 totaled 4,686 individuals. This is approximately 39.6% more than the 3,357 that attended programs in January. Compared with February 2023, which saw 3,037 attendees for programs, there was an approximate increase for the current year of 54.3%.

New Building Project and Mobile Bookmobile Update:

- Bookmobile build completion date from vendor is scheduled for July 26 followed by delivery. The library team can now work backward from a tentative launch date at the end of September. Photographs from the vendor included in this Board packet illustrate what our bookmobile will look like when it is completed.
- The library building project has two outstanding expenditures to date which include:
 - Final pay application to Bush Construction (pending PO adjustment from City Finance and scheduled to be completed within a week or two).
 - Retainage totaling \$11,000 for ACME Electric due for completion and troubleshooting of meeting room A/V equipment. Resolution is actively being worked on with library, City, and vendor staff.

General Department Updates:

- **Library Administration**
 - There have been no changes or updates to the recommended FY 25 budget.
 - The next step for the budget is to go to public hearing, then be approved by Council, and then sent on to the State by the end of April. Updates will be provided as needed until the budget is adopted.
 - Recruitment internally for the bookmobile team lead position occurred and interviews are being scheduled.
 - Recruitment for the part-time Library Foundation director position is also currently under way, with preliminary interviews being held in late February and early March.
- **Marketing and special Events update from Ashley Osborn**
 - Marketing
 - A guide for meeting room technology is being developed and tested by staff. Staff training will follow once the guide has been completed.
 - Open rates for all email newsletters from MPL continue to stay above industry standards and have open rates ranging from 30 – 33%.
 - Initial marketing planning for this year’s summer library program has begun.
 - Meetings & Special Events
 - 58 reservations were made for February 2024.
 - A total of 56/58 reservations were completed.
 - Boardroom: 28 reservations
 - Community Room: 2 reservations
 - Community Room A: 16 reservations
 - Community Room B: 12 reservations
 - Media Mentions
 - No substantial media mentions happened during the month of February.
- **Patron Services update from Bob Reynolds**
 - We had 10 Patron Incidents in February that were typically behavior policy breaks.
 - There were two minor patron injuries. It was determined that the library was not at fault for either of these incidents.
 - Volunteer hours increased to 107.42 hours. This change is due to the intake of new volunteers.
- **Programming update from Kylee Pusteoska**
 - February was our most successful month with our virtual author series. We promoted the black authors we had previously had as part of the series throughout the month. It helped lead to 847 views of archived talks for the month!

- We kicked off our Fold In the Cheese Cooking Club hosted by Sue Gerth with our Soup-er Bowl Food edition and the Facebook Live event had 1,300 views!
- Our partners at Red Cedar Chamber performed on a Saturday with 79 audience members which was a record-breaking attendance for them. Patron feedback included:
 - “The library concert series is such a gift for bringing music to the people! And this season’s Voyagers lineup exposes us to different styles & cultures. Thank you for bringing the sounds of the globe to our little corner of Iowa.” K.M.
 - “I appreciated the introduction/explanation of the different styles of the pieces. It made for a fun little musical scavenger hunt to pick out the motifs/techniques in the songs. Thank you for having this free event at the library!” Anon.
 - “I’m here today with my 11-year-old violin player and my 9-year-old cello beginner. Thank you to the composers for providing a feast for their ears! My budding cellist particularly enjoyed Tango Nostalgia for giving the cello part its due time in the spotlight instead of always getting ‘the boring parts.’ 😊” K.M.
- **Reader’s Advisory & Collections update from Sue Gerth**
 - Sue partnered with Kylee to have our first Fold in the Cheese Cooking Club. This is a monthly club where “amateurs show amateurs” how to cook.
 - A large DVD donation was cataloged and items are out in our collection.
 - Sue presented a trial demonstration of the database/ learning tool Fiero, to Managers to use and discuss adding to our digital collection. It is a coding digital resource for all ages which teaches coding languages.
 - Sue has been partnering with our programming librarians to discuss reorganizing children’s non-fiction before summer reading begins.

Metro Library Network (MLN) Updates:

- MLN Library Directors met at Cedar Rapids on February 23, 2024.
- Consistencies in circulation policies for all three libraries in the MLN were discussed.
- Meeting room reservation software was discussed as well as future collaboration and a shared contract for service with all three libraries was discussed.
- Consistency in statistics reporting was discussed as well as brainstorming ideas for improving reporting for all three libraries.
- The next scheduled meeting is set for March 20, 2024 in Hiawatha.



Budget Performance Report

Fiscal Year to Date 02/29/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
REVENUE										
Department 410 - Library										
<i>Intergovernmental</i>										
4420	State Contributions									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	4,800.00
4420.06	State Contributions Enrich Iowa - Direct Aid	11,000.00	.00	11,000.00	.00	.00	10,665.33	334.67	97	11,149.28
	4420 - State Contributions Totals	\$11,000.00	\$0.00	\$11,000.00	\$0.00	\$0.00	\$10,665.33	\$334.67	97%	\$15,949.28
4424	Enrich Iowa - Open Access	75,000.00	.00	75,000.00	.00	.00	61,456.04	13,543.96	82	59,990.06
4425	Enrich Iowa - InterLibrary Loan	.00	.00	.00	.00	.00	.00	.00	+++	.00
4440	Local Grants/Contributions									
4440.01	Local Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	4440 - Local Grants/Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
4441	County Borrowers	65,000.00	.00	65,000.00	.00	.00	.00	65,000.00	0	50,966.61
4442	Contracting Cities	36,000.00	.00	36,000.00	.00	.00	18,287.26	17,712.74	51	40,011.96
	<i>Intergovernmental Totals</i>	\$187,000.00	\$0.00	\$187,000.00	\$0.00	\$0.00	\$90,408.63	\$96,591.37	48%	\$166,917.91
<i>Charges for Service</i>										
4504	Copy Charges	5,000.00	.00	5,000.00	904.70	.00	4,641.33	358.67	93	2,366.69
4505	Lost/Damaged and Paid	1,200.00	.00	1,200.00	474.72	.00	4,383.17	(3,183.17)	365	1,461.97
4506	Fax Revenues	.00	.00	.00	1.75	.00	23.75	(23.75)	+++	20.00
4509	Rental - Community Room	2,500.00	.00	2,500.00	500.00	.00	3,812.50	(1,312.50)	152	175.00
	<i>Charges for Service Totals</i>	\$8,700.00	\$0.00	\$8,700.00	\$1,881.17	\$0.00	\$12,860.75	(\$4,160.75)	148%	\$4,023.66
<i>Misc Revenues</i>										
4702	Penalties/Fines									
4702.03	Penalties/Fines Other	100.00	.00	100.00	.00	.00	46.74	53.26	47	517.31
	4702 - Penalties/Fines Totals	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$46.74	\$53.26	47%	\$517.31
4704	Misc Revenues	3,000.00	.00	3,000.00	136.05	.00	3,457.36	(457.36)	115	1,451.76
4708	Other Contributions									
4708.01	Other Contributions General	31,600.00	.00	31,600.00	.00	.00	35,503.00	(3,903.00)	112	.00
	4708 - Other Contributions Totals	\$31,600.00	\$0.00	\$31,600.00	\$0.00	\$0.00	\$35,503.00	(\$3,903.00)	112%	\$0.00
4709	Fuel Tax Refunds	.00	.00	.00	.00	.00	1.98	(1.98)	+++	3.22
	<i>Misc Revenues Totals</i>	\$34,700.00	\$0.00	\$34,700.00	\$136.05	\$0.00	\$39,009.08	(\$4,309.08)	112%	\$1,972.29
	Department 410 - Library Totals	\$230,400.00	\$0.00	\$230,400.00	\$2,017.22	\$0.00	\$142,278.46	\$88,121.54	62%	\$172,913.86
	REVENUE TOTALS	\$230,400.00	\$0.00	\$230,400.00	\$2,017.22	\$0.00	\$142,278.46	\$88,121.54	62%	\$172,913.86
EXPENSE										
Department 410 - Library										
<i>Salaries</i>										
6010	Regular Full-Time Salaries	853,211.00	.00	853,211.00	57,886.57	.00	549,941.63	303,269.37	64	489,101.40
6020	Regular Part-Time Salaries	496,894.00	.00	496,894.00	34,622.83	.00	283,490.38	213,403.62	57	200,779.77
6030	Hourly Wages - Temporary/Seasonal	.00	.00	.00	.00	.00	.00	.00	+++	.00
6040	Overtime Pay	.00	.00	.00	.00	.00	20.83	(20.83)	+++	11.43

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Budget Performance Report

Fiscal Year to Date 02/29/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
Salaries										
6050	Benefits Payout	.00	.00	.00	.00	.00	16,511.40	(16,511.40)	+++	.00
	<i>Salaries Totals</i>	\$1,350,105.00	\$0.00	\$1,350,105.00	\$92,509.40	\$0.00	\$849,964.24	\$500,140.76	63%	\$689,892.60
Employee Benefits/Costs										
6110	FICA	65,754.00	.00	65,754.00	5,706.95	.00	52,431.51	13,322.49	80	42,736.52
6120	Medicare	19,821.00	.00	19,821.00	1,334.69	.00	12,262.18	7,558.82	62	9,994.82
6130	IPERS	115,510.00	.00	115,510.00	8,718.05	.00	78,266.46	37,243.54	68	64,162.27
6150	Health Insurance	154,384.00	.00	154,384.00	9,178.42	.00	93,545.47	60,838.53	61	87,254.61
6151	Wellness Program	308.00	.00	308.00	22.20	.00	197.95	110.05	64	185.00
6152	Life Insurance	1,465.00	.00	1,465.00	109.82	.00	968.81	496.19	66	869.86
6153	Long Term Disability	3,319.00	.00	3,319.00	256.41	.00	2,273.77	1,045.23	69	1,991.13
6154	Dental Insurance	4,175.00	.00	4,175.00	223.64	.00	2,202.12	1,972.88	53	2,545.88
6160	Worker's Compensation	800.00	.00	800.00	116.30	.00	1,131.33	(331.33)	141	828.40
6170	Unemployment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6180	Allowances	7,920.00	.00	7,920.00	330.00	.00	3,960.00	3,960.00	50	5,280.00
6190	Education Stipend	9,000.00	.00	9,000.00	750.00	.00	6,000.00	3,000.00	67	6,000.00
	<i>Employee Benefits/Costs Totals</i>	\$382,456.00	\$0.00	\$382,456.00	\$26,746.48	\$0.00	\$253,239.60	\$129,216.40	66%	\$221,848.49
Staff Development										
6199	Tuition Reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	.00
6210	Dues/Membership	4,175.00	.00	4,175.00	.00	.00	.00	4,175.00	0	1,702.00
6220	Subscriptions/Education Materials	750.00	.00	750.00	.00	.00	339.50	410.50	45	.00
6230	Training/Conference Registrations	8,225.00	.00	8,225.00	250.00	.00	3,958.75	4,266.25	48	4,607.54
6240	Travel Expenses	6,300.00	.00	6,300.00	.00	.00	4,502.43	1,797.57	71	5,271.16
6260	Employee Health Screenings	.00	.00	.00	.00	.00	.00	.00	+++	416.11
	<i>Staff Development Totals</i>	\$19,450.00	\$0.00	\$19,450.00	\$250.00	\$0.00	\$8,800.68	\$10,649.32	45%	\$11,996.81
Repair/Maintenance/Utilities										
6310	Building Maintenance & Repairs	37,700.00	.00	37,700.00	672.08	.00	8,904.99	28,795.01	24	1,796.07
6320	Grounds Maintenance & Repairs	1,250.00	.00	1,250.00	.00	.00	.00	1,250.00	0	.00
6331	Vehicle Maintenance	3,200.00	.00	3,200.00	.00	.00	9.00	3,191.00	0	14.05
6350	Other Equipment Repairs	2,150.00	.00	2,150.00	.00	.00	940.00	1,210.00	44	940.00
6371	Electric/Gas Utility Expense	102,900.00	.00	102,900.00	5,405.80	.00	56,190.49	46,709.51	55	67,862.38
6373	Communications Utility Expenses	5,991.00	.00	5,991.00	411.60	.00	3,485.04	2,505.96	58	4,463.10
6374	Water/Sewer Utility Expenses	1,320.00	.00	1,320.00	.00	.00	839.81	480.19	64	202.53
	<i>Repair/Maintenance/Utilities Totals</i>	\$154,511.00	\$0.00	\$154,511.00	\$6,489.48	\$0.00	\$70,369.33	\$84,141.67	46%	\$75,278.13
Contractual Services										
6402	Advertising/Publications	6,326.00	.00	6,326.00	.00	.00	1,620.11	4,705.89	26	3,443.58
6403	Outsourced Labor Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6408	General Insurance	63,829.00	.00	63,829.00	.00	.00	59,764.79	4,064.21	94	55,503.04

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Budget Performance Report

Fiscal Year to Date 02/29/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
Contractual Services										
6409	Credit Card Merchant Fees	800.00	.00	800.00	68.06	.00	836.82	(36.82)	105	233.17
6411	Contracts - Legal Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6413	Contracts - 28E	146,400.00	.00	146,400.00	.00	.00	143,430.32	2,969.68	98	143,430.32
6416	Contracts - Real Estate Rental	.00	.00	.00	.00	.00	.00	.00	+++	12,678.35
6419	Contracts - Technology Service	83,929.00	.00	83,929.00	10,337.81	.00	56,243.02	27,685.98	67	46,105.96
6423	Contracts - Janitorial Services	72,000.00	.00	72,000.00	4,480.00	.00	38,700.00	33,300.00	54	30,769.98
6424	Contracts - Office Equipment	14,400.00	.00	14,400.00	2,159.40	.00	3,275.45	11,124.55	23	2,586.25
6425	Contracts - Building Maintenance	39,450.00	.00	39,450.00	78.00	.00	3,959.50	35,490.50	10	1,562.00
6426	Contracts - Grounds Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	4,200.00	.00	4,200.00	350.20	.00	3,934.60	265.40	94	813.70
<i>Contractual Services Totals</i>		\$431,334.00	\$0.00	\$431,334.00	\$17,473.47	\$0.00	\$311,764.61	\$119,569.39	72%	\$297,126.35
Commodities										
6502	Promotional Items	6,000.00	.00	6,000.00	1,618.74	.00	2,735.76	3,264.24	46	611.60
6506	Office Supplies	8,250.00	.00	8,250.00	375.33	.00	1,919.65	6,330.35	23	3,646.39
6507	Operational Supplies	34,765.00	.00	34,765.00	1,292.94	.00	15,641.01	19,123.99	45	25,663.61
6508	Postage/Shipping	5,800.00	.00	5,800.00	490.91	.00	1,976.56	3,823.44	34	3,990.65
6510	Forms/Printing Services	8,960.00	.00	8,960.00	458.00	.00	505.54	8,454.46	6	151.13
6511	Janitorial Supplies	10,000.00	.00	10,000.00	838.99	.00	4,309.67	5,690.33	43	3,585.18
6513	Vehicle Operating Supplies	.00	.00	.00	.00	.00	28.92	(28.92)	+++	.00
6514	Medical Supplies	2,295.00	.00	2,295.00	.00	.00	252.57	2,042.43	11	735.89
6560	Pre-Employment Screening	434.00	.00	434.00	.00	.00	.00	434.00	0	.00
6580	Technology	.00	.00	.00	.00	.00	3,468.04	(3,468.04)	+++	.00
6590	Events & Meetings	1,000.00	.00	1,000.00	.00	.00	291.78	708.22	29	861.72
6599	Misc Commodities/Expenses	11,000.00	.00	11,000.00	.00	.00	.00	11,000.00	0	2,862.50
<i>Commodities Totals</i>		\$88,504.00	\$0.00	\$88,504.00	\$5,074.91	\$0.00	\$31,129.50	\$57,374.50	35%	\$42,108.67
Capital Outlay										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
6713	Office Equipment	5,000.00	.00	5,000.00	.00	.00	109.00	4,891.00	2	.00
6714	Technology Hardware/Equipment	2,850.00	.00	2,850.00	.00	.00	.00	2,850.00	0	2,802.28
6715	Software	5,775.00	.00	5,775.00	.00	.00	1,867.97	3,907.03	32	3,605.50
6717	Small Project Costs	1,100.00	.00	1,100.00	.00	.00	.00	1,100.00	0	.00
6718 Library Materials										
6718.01	Library Materials Adult Materials	63,560.00	.00	63,560.00	4,281.04	.00	50,000.04	13,559.96	79	57,069.07
6718.02	Library Materials Young Adult Materials	20,000.00	.00	20,000.00	1,698.20	.00	19,334.29	665.71	97	6,903.25
6718.03	Library Materials Children's Materials	54,500.00	.00	54,500.00	1,013.23	.00	35,797.97	18,702.03	66	38,016.89
6718.04	Library Materials Audio Materials	32,500.00	.00	32,500.00	2,965.63	.00	13,951.34	18,548.66	43	14,495.84



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
Capital Outlay										
6718	Library Materials									
6718.05	Library Materials Video Materials	16,000.00	.00	16,000.00	.00	.00	11,244.06	4,755.94	70	21,409.43
6718.06	Library Materials Downloadable Books	8,500.00	.00	8,500.00	1,314.28	.00	7,922.91	577.09	93	4,835.42
6718.07	Library Materials Downloadable Media	43,000.00	.00	43,000.00	5,107.65	.00	45,168.90	(2,168.90)	105	33,136.47
6718.08	Library Materials Other	27,160.00	.00	27,160.00	302.00	.00	32,211.65	(5,051.65)	119	28,913.85
6718.09	Library Materials Electronic Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718 - Library Materials Totals		\$265,220.00	\$0.00	\$265,220.00	\$16,682.03	\$0.00	\$215,631.16	\$49,588.84	81%	\$204,780.22
Capital Outlay Totals		\$280,145.00	\$0.00	\$280,145.00	\$16,682.03	\$0.00	\$217,608.13	\$62,536.87	78%	\$211,188.00
Transfers										
6910	Transfers Out									
6910.02	Transfers Out To Equipment Reserve Fund	.00	.00	.00	.00	.00	.00	.00	+++	25,000.00
6910.08	Transfers Out To Employee Benefits	.00	.00	.00	.00	.00	.00	.00	+++	.00
6910 - Transfers Out Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$25,000.00
Transfers Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$25,000.00
Department 410 - Library Totals		\$2,706,505.00	\$0.00	\$2,706,505.00	\$165,225.77	\$0.00	\$1,742,876.09	\$963,628.91	64%	\$1,574,439.05
EXPENSE TOTALS		\$2,706,505.00	\$0.00	\$2,706,505.00	\$165,225.77	\$0.00	\$1,742,876.09	\$963,628.91	64%	\$1,574,439.05
Fund 101 - General Fund Totals										
REVENUE TOTALS		230,400.00	.00	230,400.00	2,017.22	.00	142,278.46	88,121.54	62%	172,913.86
EXPENSE TOTALS		2,706,505.00	.00	2,706,505.00	165,225.77	.00	1,742,876.09	963,628.91	64%	1,574,439.05
Fund 101 - General Fund Totals		(\$2,476,105.00)	\$0.00	(\$2,476,105.00)	(\$163,208.55)	\$0.00	(\$1,600,597.63)	(\$875,507.37)		(\$1,401,525.19)
Fund 105 - Equipment Reserve Fund										
EXPENSE										
Department 410 - Library										
Commodities										
6580	Technology	13,800.00	.00	13,800.00	.00	.00	10,549.49	3,250.51	76	.00
Commodities Totals		\$13,800.00	\$0.00	\$13,800.00	\$0.00	\$0.00	\$10,549.49	\$3,250.51	76%	\$0.00
Capital Outlay										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	41,752.01
6712	Equipment	.00	.00	.00	.00	842.03	.00	(842.03)	+++	20,253.89
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	112,934.34
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	852.00
6717	Small Project Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
Capital Outlay Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$842.03	\$0.00	(\$842.03)	+++	\$175,792.24
Department 410 - Library Totals		\$13,800.00	\$0.00	\$13,800.00	\$0.00	\$842.03	\$10,549.49	\$2,408.48	83%	\$175,792.24
EXPENSE TOTALS		\$13,800.00	\$0.00	\$13,800.00	\$0.00	\$842.03	\$10,549.49	\$2,408.48	83%	\$175,792.24

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 105 - Equipment Reserve Fund Totals										
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	13,800.00	.00	13,800.00	.00	842.03	10,549.49	2,408.48	83%	175,792.24
Fund 105 - Equipment Reserve Fund Totals										
		(\$13,800.00)	\$0.00	(\$13,800.00)	\$0.00	(\$842.03)	(\$10,549.49)	(\$2,408.48)		(\$175,792.24)
Fund 130 - Special Revenue										
REVENUE										
Department 410 - Library										
Intergovernmental										
4400	Federal Grants/Contributions									
4400.01	Federal Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	4400 - Federal Grants/Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
4420	State Contributions									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
4420.06	State Contributions Enrich Iowa - Direct Aid	.00	.00	.00	.00	.00	.00	.00	+++	.00
	4420 - State Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Intergovernmental Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
<i>Misc Revenues</i>										
4701	Donations									
4701.01	Donations General	5,000.00	.00	5,000.00	259.63	.00	34,261.29	(29,261.29)	685	21,457.99
	4701 - Donations Totals	\$5,000.00	\$0.00	\$5,000.00	\$259.63	\$0.00	\$34,261.29	(\$29,261.29)	685%	\$21,457.99
4708	Other Contributions									
4708.01	Other Contributions General	.00	.00	.00	.00	.00	25,000.00	(25,000.00)	+++	.00
	4708 - Other Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	(\$25,000.00)	+++	\$0.00
	<i>Misc Revenues Totals</i>	<i>\$5,000.00</i>	<i>\$0.00</i>	<i>\$5,000.00</i>	<i>\$259.63</i>	<i>\$0.00</i>	<i>\$59,261.29</i>	<i>(\$54,261.29)</i>	<i>1185%</i>	<i>\$21,457.99</i>
	Department 410 - Library Totals	\$5,000.00	\$0.00	\$5,000.00	\$259.63	\$0.00	\$59,261.29	(\$54,261.29)	1185%	\$21,457.99
	REVENUE TOTALS	\$5,000.00	\$0.00	\$5,000.00	\$259.63	\$0.00	\$59,261.29	(\$54,261.29)	1185%	\$21,457.99
EXPENSE										
Department 410 - Library										
Staff Development										
6240	Travel Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Staff Development Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
<i>Repair/Maintenance/Utilities</i>										
6310	Building Maintenance & Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Repair/Maintenance/Utilities Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
<i>Contractual Services</i>										
6402	Advertising/Publications	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	.00	.00	.00	.00	.00	.00	.00	+++	300.00
	<i>Contractual Services Totals</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$300.00</i>
<i>Commodities</i>										
6590	Events & Meetings	2,500.00	.00	2,500.00	.00	.00	2,653.37	(153.37)	106	825.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 130 - Special Revenue										
EXPENSE										
Department 410 - Library										
Commodities										
6599	Misc Commodities/Expenses	15,000.00	.00	15,000.00	7,047.62	.00	26,858.04	(11,858.04)	179	12,720.57
<i>Commodities Totals</i>		\$17,500.00	\$0.00	\$17,500.00	\$7,047.62	\$0.00	\$29,511.41	(\$12,011.41)	169%	\$13,545.57
Capital Outlay										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Transfers										
6910	Transfers Out									
6910.01	Transfers Out To General Fund	.00	.00	.00	.00	.00	.00	.00	+++	.00
6910 - Transfers Out Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Transfers Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 410 - Library Totals		\$17,500.00	\$0.00	\$17,500.00	\$7,047.62	\$0.00	\$29,511.41	(\$12,011.41)	169%	\$13,845.57
EXPENSE TOTALS		\$17,500.00	\$0.00	\$17,500.00	\$7,047.62	\$0.00	\$29,511.41	(\$12,011.41)	169%	\$13,845.57
Fund 130 - Special Revenue Totals										
REVENUE TOTALS		5,000.00	.00	5,000.00	259.63	.00	59,261.29	(54,261.29)	1185%	21,457.99
EXPENSE TOTALS		17,500.00	.00	17,500.00	7,047.62	.00	29,511.41	(12,011.41)	169%	13,845.57
Fund 130 - Special Revenue Totals		(\$12,500.00)	\$0.00	(\$12,500.00)	(\$6,787.99)	\$0.00	\$29,749.88	(\$42,249.88)		\$7,612.42
Fund 301 - Capital Projects										
REVENUE										
Department 410 - Library										
Intergovernmental										
4420	State Contributions									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	117,877.27
4420 - State Contributions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$117,877.27
4440	Local Grants/Contributions									
4440.01	Local Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
4440 - Local Grants/Contributions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Intergovernmental Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$117,877.27
Misc Revenues										
4701	Donations									
4701.01	Donations General	.00	.00	.00	.00	.00	349,177.00	(349,177.00)	+++	366,667.00
4701 - Donations Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$349,177.00	(\$349,177.00)	+++	\$366,667.00
4708	Other Contributions									
4708.01	Other Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
4708 - Other Contributions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 301	Capital Projects									
	REVENUE									
	Department 410 - Library									
	<i>Misc Revenues Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$349,177.00	(\$349,177.00)	+++	\$366,667.00
	Department 410 - Library Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$349,177.00	(\$349,177.00)	+++	\$484,544.27
	Department 620 - Finance									
	<i>Intergovernmental</i>									
4400	Federal Grants/Contributions									
4400.02	Federal Grants/Contributions FEMA	7,846,705.00	.00	7,846,705.00	.00	.00	12,160,129.77	(4,313,424.77)	155	.00
	4400 - Federal Grants/Contributions Totals	\$7,846,705.00	\$0.00	\$7,846,705.00	\$0.00	\$0.00	\$12,160,129.77	(\$4,313,424.77)	155%	\$0.00
4420	State Contributions									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
4420.04	State Contributions FEMA	2,020,654.00	.00	2,020,654.00	.00	.00	397,799.30	1,622,854.70	20	.00
	4420 - State Contributions Totals	\$2,020,654.00	\$0.00	\$2,020,654.00	\$0.00	\$0.00	\$397,799.30	\$1,622,854.70	20%	\$0.00
	<i>Intergovernmental Totals</i>	\$9,867,359.00	\$0.00	\$9,867,359.00	\$0.00	\$0.00	\$12,557,929.07	(\$2,690,570.07)	127%	\$0.00
	<i>Misc Revenues</i>									
4704	Misc Revenues	.00	.00	.00	66,055.00	.00	66,055.00	(66,055.00)	+++	.00
4710	Insurance Proceeds	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Misc Revenues Totals</i>	\$0.00	\$0.00	\$0.00	\$66,055.00	\$0.00	\$66,055.00	(\$66,055.00)	+++	\$0.00
	Department 620 - Finance Totals	\$9,867,359.00	\$0.00	\$9,867,359.00	\$66,055.00	\$0.00	\$12,623,984.07	(\$2,756,625.07)	128%	\$0.00
	REVENUE TOTALS	\$9,867,359.00	\$0.00	\$9,867,359.00	\$66,055.00	\$0.00	\$12,973,161.07	(\$3,105,802.07)	131%	\$484,544.27
	EXPENSE									
	Department 410 - Library									
	<i>Capital Outlay</i>									
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	2,580.00	(2,580.00)	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
6717	Small Project Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6750	Project Costs	.00	.00	.00	.00	259,676.58	526,525.08	(786,201.66)	+++	671,531.58
6752	Land/Right-of-Way Purchases	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$259,676.58	\$529,105.08	(\$788,781.66)	+++	\$671,531.58
	Department 410 - Library Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$259,676.58	\$529,105.08	(\$788,781.66)	+++	\$671,531.58
	Department 620 - Finance									
	<i>Staff Development</i>									
6240	Training/Conference Registrations	.00	.00	.00	.00	.00	.00	.00	+++	.00
6240	Travel Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Staff Development Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Repair/Maintenance/Utilities</i>									
6310	Building Maintenance & Repairs	.00	.00	.00	.00	.00	40,157.81	(40,157.81)	+++	150,740.15



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Fund 301 - Capital Projects										
EXPENSE										
Department 620 - Finance										
<i>Repair/Maintenance/Utilities</i>										
6320	Grounds Maintenance & Repairs	.00	.00	.00	.00	.00	.00	.00	+++	33,050.00
6332	Vehicle Repairs - Internal	.00	.00	.00	.00	.00	.00	.00	+++	.00
6333	Vehicle Repairs - External	.00	.00	.00	.00	.00	.00	.00	+++	.00
6334	Tires	.00	.00	.00	.00	.00	.00	.00	+++	.00
6350	Other Equipment Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6371	Electric/Gas Utility Expense	.00	.00	.00	.00	.00	.00	.00	+++	.00
6373	Communications Utility Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
6374	Water/Sewer Utility Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Repair/Maintenance/Utilities Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,157.81	(\$40,157.81)	+++	\$183,790.15
<i>Contractual Services</i>										
6403	Outsourced Labor Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6411	Contracts - Legal Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6415	Contracts - Equipment Rental	.00	.00	.00	.00	.00	.00	.00	+++	.00
6416	Contracts - Real Estate Rental	.00	.00	.00	.00	.00	.00	.00	+++	(1,554.02)
6419	Contracts - Technology Service	.00	.00	.00	.00	.00	.00	.00	+++	.00
6423	Contracts - Janitorial Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6425	Contracts - Building Maintenance	.00	.00	.00	.00	.00	30,079.00	(30,079.00)	+++	429,563.05
6426	Contracts - Grounds Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
6427	Grant/Rebate Program	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	.00	.00	.00	2,856.25	133,732.62	12,971.45	(146,704.07)	+++	5,406,873.60
<i>Contractual Services Totals</i>		\$0.00	\$0.00	\$0.00	\$2,856.25	\$133,732.62	\$43,050.45	(\$176,783.07)	+++	\$5,834,882.63
<i>Commodities</i>										
6504	Small Equipment/Tools	.00	.00	.00	.00	.00	.00	.00	+++	.00
6506	Office Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6507	Operational Supplies	.00	.00	.00	.00	.00	(179.92)	179.92	+++	.00
6508	Postage/Shipping	.00	.00	.00	.00	.00	.00	.00	+++	645.50
6509	Traffic Supplies	.00	.00	.00	.00	.00	.00	.00	+++	285,295.00
6510	Forms/Printing Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6511	Janitorial Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6513	Vehicle Operating Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6514	Medical Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6524	Street Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6526	Forestry Maintenance Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6527	Park Maintenance Supplies	.00	.00	.00	.00	.00	.00	.00	+++	(1,980.00)
6599	Events & Meetings	.00	.00	.00	.00	.00	.00	.00	+++	.00
6599	Misc Commodities/Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Commodities Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$179.92)	\$179.92	+++	\$283,960.50

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Budget Performance Report

Fiscal Year to Date 02/29/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 301 - Capital Projects										
EXPENSE										
Department 620 - Finance										
<i>Capital Outlay</i>										
6710	Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	.00
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
6716	Trees	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718	Library Materials									
6718.01	Library Materials Adult Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.02	Library Materials Young Adult Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.03	Library Materials Children's Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.04	Library Materials Audio Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.05	Library Materials Video Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.06	Library Materials Downloadable Books	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.07	Library Materials Downloadable Media	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.09	Library Materials Electronic Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
	6718 - Library Materials Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
6750	Project Costs	2,400,000.00	.00	2,400,000.00	.00	.00	.00	2,400,000.00	0	182,875.00
6751	Bond Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Capital Outlay Totals</i>	\$2,400,000.00	\$0.00	\$2,400,000.00	\$0.00	\$0.00	\$0.00	\$2,400,000.00	0%	\$182,875.00
	Department 620 - Finance Totals	\$2,400,000.00	\$0.00	\$2,400,000.00	\$2,856.25	\$133,732.62	\$83,028.34	\$2,183,239.04	9%	\$6,485,508.28
	EXPENSE TOTALS	\$2,400,000.00	\$0.00	\$2,400,000.00	\$2,856.25	\$393,409.20	\$612,133.42	\$1,394,457.38	42%	\$7,157,039.86
Fund 301 - Capital Projects Totals										
	REVENUE TOTALS	9,867,359.00	.00	9,867,359.00	66,055.00	.00	12,973,161.07	(3,105,802.07)	131%	484,544.27
	EXPENSE TOTALS	2,400,000.00	.00	2,400,000.00	2,856.25	393,409.20	612,133.42	1,394,457.38	42%	7,157,039.86
	Fund 301 - Capital Projects Totals	\$7,467,359.00	\$0.00	\$7,467,359.00	\$63,198.75	(\$393,409.20)	\$12,361,027.65	(\$4,500,259.45)		(\$6,672,495.59)
Grand Totals										
	REVENUE TOTALS	10,102,759.00	.00	10,102,759.00	68,331.85	.00	13,174,700.82	(3,071,941.82)	130%	678,916.12
	EXPENSE TOTALS	5,137,805.00	.00	5,137,805.00	175,129.64	394,251.23	2,395,070.41	2,348,483.36	54%	8,921,116.72
	Grand Totals	\$4,964,954.00	\$0.00	\$4,964,954.00	(\$106,797.79)	(\$394,251.23)	\$10,779,630.41	(\$5,420,425.18)		(\$8,242,200.60)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4420.01 State Contributions General								Balance To Date:	\$0.00
Account State Contributions General Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.4420.06 State Contributions Enrich Iowa - Direct Aid								Balance To Date:	(\$10,665.33)
Account State Contributions Enrich Iowa - Direct Aid Totals							\$0.00	\$0.00	(\$10,665.33)
G/L Account Number 101.410.4424 Enrich Iowa - Open Access								Balance To Date:	(\$61,456.04)
Account Enrich Iowa - Open Access Totals							\$0.00	\$0.00	(\$61,456.04)
G/L Account Number 101.410.4425 Enrich Iowa - InterLibrary Loan								Balance To Date:	\$0.00
Account Enrich Iowa - InterLibrary Loan Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.4440.01 Local Grants/Contributions General								Balance To Date:	\$0.00
Account Local Grants/Contributions General Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.4441 County Borrowers								Balance To Date:	\$0.00
Account County Borrowers Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.4442 Contracting Cities								Balance To Date:	(\$18,287.26)
Account Contracting Cities Totals							\$0.00	\$0.00	(\$18,287.26)
G/L Account Number 101.410.4504 Copy Charges								Balance To Date:	(\$3,736.63)
02/01/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			1.40	(3,738.03)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004493	2024-00001470	Self-Serve Copies		Marion Library Credit Card		02/01/2024		26.55	(26.55)
							Total	\$26.55	(\$26.55)
02/01/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			.25	(3,738.28)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004493	2024-00001470	Self-Serve Copies		Marion Library Credit Card		02/01/2024		26.55	(26.55)
							Total	\$26.55	(\$26.55)
02/01/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			5.80	(3,744.08)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004493	2024-00001470	Self-Serve Copies		Marion Library Credit Card		02/01/2024		26.55	(26.55)
							Total	\$26.55	(\$26.55)
02/01/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			9.50	(3,753.58)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004493	2024-00001470	Self-Serve Copies		Marion Library Credit Card		02/01/2024		26.55	(26.55)
							Total	\$26.55	(\$26.55)
02/01/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			5.00	(3,758.58)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004493	2024-00001470	Self-Serve Copies		Marion Library Credit Card		02/01/2024		26.55	(26.55)
							Total	\$26.55	(\$26.55)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4504 Copy Charges							Balance To Date:		(\$3,736.63)
02/01/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			.60	(3,759.18)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004493	2024-00001470	Self-Serve Copies		Marion Library Credit Card		02/01/2024	26.55	(26.55)	
							Total	\$26.55	(\$26.55)
02/01/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			2.00	(3,761.18)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004493	2024-00001470	Self-Serve Copies		Marion Library Credit Card		02/01/2024	26.55	(26.55)	
							Total	\$26.55	(\$26.55)
02/01/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			2.00	(3,763.18)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004493	2024-00001470	Self-Serve Copies		Marion Library Credit Card		02/01/2024	26.55	(26.55)	
							Total	\$26.55	(\$26.55)
02/02/2024	2024-00000916	JE	RA	Revenue Collection Payment Post	Collections			6.60	(3,769.78)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004317	2024-00001414	Lost & Paid \$55.93 Copies \$6.60 Misc - MakerSpace Supplies \$7.00 Misc - Earbuds \$1.00 Fax \$1.75 Self-Serve Copies \$97.70		Marion Library Cash Registers		02/02/2024	169.98	(104.30)	
							Total	\$169.98	(\$104.30)
02/02/2024	2024-00000916	JE	RA	Revenue Collection Payment Post	Collections			97.70	(3,867.48)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004317	2024-00001414	Lost & Paid \$55.93 Copies \$6.60 Misc - MakerSpace Supplies \$7.00 Misc - Earbuds \$1.00 Fax \$1.75 Self-Serve Copies \$97.70		Marion Library Cash Registers		02/02/2024	169.98	(104.30)	
							Total	\$169.98	(\$104.30)
02/02/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			1.60	(3,869.08)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004494	2024-00001471	Self-Serve Copies \$2.10 Lost & Paid \$5.99 Room Rental \$50		Marion Library Credit Card		02/02/2024	58.09	(2.10)	
							Total	\$58.09	(\$2.10)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4504 Copy Charges								Balance To Date:	(\$3,736.63)
02/02/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			.50	(3,869.58)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004494	2024-00001471	Self-Serve Copies \$2.10 Lost & Paid \$5.99 Room Rental \$50			Marion Library Credit Card	02/02/2024		58.09	(2.10)
							Total	\$58.09	(\$2.10)
02/03/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			32.00	(3,901.58)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004496	2024-00001472	Copies \$32 Special Revenue - Coffee Bar \$4 Self-Serve Copies \$7.15 Lost & Paid \$26			Marion Library Credit Card	02/03/2024		69.15	(39.15)
							Total	\$69.15	(\$39.15)
02/03/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			2.80	(3,904.38)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004496	2024-00001472	Copies \$32 Special Revenue - Coffee Bar \$4 Self-Serve Copies \$7.15 Lost & Paid \$26			Marion Library Credit Card	02/03/2024		69.15	(39.15)
							Total	\$69.15	(\$39.15)
02/03/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			.25	(3,904.63)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004496	2024-00001472	Copies \$32 Special Revenue - Coffee Bar \$4 Self-Serve Copies \$7.15 Lost & Paid \$26			Marion Library Credit Card	02/03/2024		69.15	(39.15)
							Total	\$69.15	(\$39.15)
02/03/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			4.10	(3,908.73)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004496	2024-00001472	Copies \$32 Special Revenue - Coffee Bar \$4 Self-Serve Copies \$7.15 Lost & Paid \$26			Marion Library Credit Card	02/03/2024		69.15	(39.15)
							Total	\$69.15	(\$39.15)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4504 Copy Charges								Balance To Date:	(\$3,736.63)
02/04/2024	2024-0000957	JE	RA	Revenue Collection Payment Post	Collections			.70	(3,909.43)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004497	2024-00001473	Copies \$5.30 Self-Serve Copies \$13 Lost & Paid \$18.99			Marion Library Credit Card	02/04/2024		37.29	(18.30)
							Total	\$37.29	(\$18.30)
02/04/2024	2024-0000957	JE	RA	Revenue Collection Payment Post	Collections			.20	(3,909.63)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004497	2024-00001473	Copies \$5.30 Self-Serve Copies \$13 Lost & Paid \$18.99			Marion Library Credit Card	02/04/2024		37.29	(18.30)
							Total	\$37.29	(\$18.30)
02/04/2024	2024-0000957	JE	RA	Revenue Collection Payment Post	Collections			.80	(3,910.43)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004497	2024-00001473	Copies \$5.30 Self-Serve Copies \$13 Lost & Paid \$18.99			Marion Library Credit Card	02/04/2024		37.29	(18.30)
							Total	\$37.29	(\$18.30)
02/04/2024	2024-0000957	JE	RA	Revenue Collection Payment Post	Collections			.70	(3,911.13)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004497	2024-00001473	Copies \$5.30 Self-Serve Copies \$13 Lost & Paid \$18.99			Marion Library Credit Card	02/04/2024		37.29	(18.30)
							Total	\$37.29	(\$18.30)
02/04/2024	2024-0000957	JE	RA	Revenue Collection Payment Post	Collections			4.40	(3,915.53)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004497	2024-00001473	Copies \$5.30 Self-Serve Copies \$13 Lost & Paid \$18.99			Marion Library Credit Card	02/04/2024		37.29	(18.30)
							Total	\$37.29	(\$18.30)
02/04/2024	2024-0000957	JE	RA	Revenue Collection Payment Post	Collections			4.00	(3,919.53)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004497	2024-00001473	Copies \$5.30 Self-Serve Copies \$13 Lost & Paid \$18.99			Marion Library Credit Card	02/04/2024		37.29	(18.30)
							Total	\$37.29	(\$18.30)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4504 Copy Charges							Balance To Date:		(\$3,736.63)
02/04/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			7.50	(3,927.03)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004497	2024-00001473	Copies \$5.30 Self-Serve Copies \$13 Lost & Paid \$18.99			Marion Library Credit Card	02/04/2024		37.29	(18.30)
							Total	\$37.29	(\$18.30)
02/05/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			8.70	(3,935.73)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004498	2024-00001474	Copies \$8.70 Special Revenue - Coffee Bar \$2 Refund - Lost & Paid -\$15.99			Marion Library Credit Card	02/05/2024		(5.29)	(8.70)
							Total	(\$5.29)	(\$8.70)
02/06/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			4.00	(3,939.73)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004499	2024-00001475	Self-Serve Copies \$4 Copies \$.20			Marion Library Credit Card	02/06/2024		4.20	(4.20)
							Total	\$4.20	(\$4.20)
02/06/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			.20	(3,939.93)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004499	2024-00001475	Self-Serve Copies \$4 Copies \$.20			Marion Library Credit Card	02/06/2024		4.20	(4.20)
							Total	\$4.20	(\$4.20)
02/07/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			1.80	(3,941.73)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004500	2024-00001476	Self-Serve Copies \$5.70 Copies \$15.30 Misc - MakerSpace Supplies \$3			Marion Library Credit Card	02/07/2024		24.00	(21.00)
							Total	\$24.00	(\$21.00)
02/07/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			15.30	(3,957.03)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004500	2024-00001476	Self-Serve Copies \$5.70 Copies \$15.30 Misc - MakerSpace Supplies \$3			Marion Library Credit Card	02/07/2024		24.00	(21.00)
							Total	\$24.00	(\$21.00)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4504 Copy Charges							Balance To Date:		(\$3,736.63)
02/07/2024	2024-0000957	JE	RA	Revenue Collection Payment Post	Collections			.30	(3,957.33)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004500	2024-00001476	Self-Serve Copies \$5.70 Copies \$15.30 Misc - MakerSpace Supplies \$3			Marion Library Credit Card	02/07/2024	24.00	(21.00)	
							Total	\$24.00	(\$21.00)
02/07/2024	2024-0000957	JE	RA	Revenue Collection Payment Post	Collections			3.60	(3,960.93)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004500	2024-00001476	Self-Serve Copies \$5.70 Copies \$15.30 Misc - MakerSpace Supplies \$3			Marion Library Credit Card	02/07/2024	24.00	(21.00)	
							Total	\$24.00	(\$21.00)
02/09/2024	2024-0000995	JE	RA	Revenue Collection Payment Post	Collections			1.00	(3,961.93)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004661	2024-00001528	Lost & Paid \$9.99 Self-Serve Copies \$7.20 Room Rental \$87.50			Marion Library Credit Card	02/09/2024	104.69	(7.20)	
							Total	\$104.69	(\$7.20)
02/09/2024	2024-0000995	JE	RA	Revenue Collection Payment Post	Collections			1.50	(3,963.43)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004661	2024-00001528	Lost & Paid \$9.99 Self-Serve Copies \$7.20 Room Rental \$87.50			Marion Library Credit Card	02/09/2024	104.69	(7.20)	
							Total	\$104.69	(\$7.20)
02/09/2024	2024-0000995	JE	RA	Revenue Collection Payment Post	Collections			1.30	(3,964.73)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004661	2024-00001528	Lost & Paid \$9.99 Self-Serve Copies \$7.20 Room Rental \$87.50			Marion Library Credit Card	02/09/2024	104.69	(7.20)	
							Total	\$104.69	(\$7.20)
02/09/2024	2024-0000995	JE	RA	Revenue Collection Payment Post	Collections			3.40	(3,968.13)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004661	2024-00001528	Lost & Paid \$9.99 Self-Serve Copies \$7.20 Room Rental \$87.50			Marion Library Credit Card	02/09/2024	104.69	(7.20)	
							Total	\$104.69	(\$7.20)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4504 Copy Charges								Balance To Date:	(\$3,736.63)
02/10/2024	2024-00000995	JE	RA	Revenue Collection Payment Post	Collections			9.50	(3,977.63)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004662	2024-00001529	Lost & Paid \$27 Self-Serve Copies \$19.00			Marion Library Credit Card	02/10/2024		46.00	(19.00)
							Total	\$46.00	(\$19.00)
02/10/2024	2024-00000995	JE	RA	Revenue Collection Payment Post	Collections			9.50	(3,987.13)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004662	2024-00001529	Lost & Paid \$27 Self-Serve Copies \$19.00			Marion Library Credit Card	02/10/2024		46.00	(19.00)
							Total	\$46.00	(\$19.00)
02/11/2024	2024-00000995	JE	RA	Revenue Collection Payment Post	Collections			3.60	(3,990.73)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004663	2024-00001530	Self-Serve Copies			Marion Library Credit Card	02/11/2024		3.60	(3.60)
							Total	\$3.60	(\$3.60)
02/12/2024	2024-00000995	JE	RA	Revenue Collection Payment Post	Collections			.25	(3,990.98)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004664	2024-00001531	Self-Serve Copies \$1.35 Copies \$2.50 Lost & Paid \$70.93			Marion Library Credit Card	02/12/2024		74.78	(3.85)
							Total	\$74.78	(\$3.85)
02/12/2024	2024-00000995	JE	RA	Revenue Collection Payment Post	Collections			1.10	(3,992.08)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004664	2024-00001531	Self-Serve Copies \$1.35 Copies \$2.50 Lost & Paid \$70.93			Marion Library Credit Card	02/12/2024		74.78	(3.85)
							Total	\$74.78	(\$3.85)
02/12/2024	2024-00000995	JE	RA	Revenue Collection Payment Post	Collections			2.50	(3,994.58)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004664	2024-00001531	Self-Serve Copies \$1.35 Copies \$2.50 Lost & Paid \$70.93			Marion Library Credit Card	02/12/2024		74.78	(3.85)
							Total	\$74.78	(\$3.85)
02/13/2024	2024-00000995	JE	RA	Revenue Collection Payment Post	Collections			.90	(3,995.48)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004665	2024-00001532	Self-Serve Copies			Marion Library Credit Card	02/13/2024		5.45	(5.45)
							Total	\$5.45	(\$5.45)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4504 Copy Charges							Balance To Date:		(\$3,736.63)
02/13/2024	2024-00000995	JE	RA	Revenue Collection Payment Post	Collections			3.80	(3,999.28)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>		<i>Dist. Amount</i>
2024-00004665	2024-00001532	Self-Serve Copies		Marion Library Credit Card		02/13/2024	5.45		(5.45)
							Total	\$5.45	(\$5.45)
02/13/2024	2024-00000995	JE	RA	Revenue Collection Payment Post	Collections			.50	(3,999.78)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>		<i>Dist. Amount</i>
2024-00004665	2024-00001532	Self-Serve Copies		Marion Library Credit Card		02/13/2024	5.45		(5.45)
							Total	\$5.45	(\$5.45)
02/13/2024	2024-00000995	JE	RA	Revenue Collection Payment Post	Collections			.25	(4,000.03)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>		<i>Dist. Amount</i>
2024-00004665	2024-00001532	Self-Serve Copies		Marion Library Credit Card		02/13/2024	5.45		(5.45)
							Total	\$5.45	(\$5.45)
02/14/2024	2024-00000995	JE	RA	Revenue Collection Payment Post	Collections			18.00	(4,018.03)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>		<i>Dist. Amount</i>
2024-00004666	2024-00001533	Copies		Marion Library Credit Card		02/14/2024	18.00		(18.00)
							Total	\$18.00	(\$18.00)
02/15/2024	2024-00000997	JE	RA	Revenue Collection Payment Post	Collections			3.00	(4,021.03)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>		<i>Dist. Amount</i>
2024-00004696	2024-00001546	Copies \$6.70 Refund - Lost & Paid Library Materials Returned -\$26.00		Marion Library Credit Card		02/15/2024	(19.30)		(6.70)
							Total	(\$19.30)	(\$6.70)
02/15/2024	2024-00000997	JE	RA	Revenue Collection Payment Post	Collections			3.00	(4,024.03)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>		<i>Dist. Amount</i>
2024-00004696	2024-00001546	Copies \$6.70 Refund - Lost & Paid Library Materials Returned -\$26.00		Marion Library Credit Card		02/15/2024	(19.30)		(6.70)
							Total	(\$19.30)	(\$6.70)
02/15/2024	2024-00000997	JE	RA	Revenue Collection Payment Post	Collections			.70	(4,024.73)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>		<i>Dist. Amount</i>
2024-00004696	2024-00001546	Copies \$6.70 Refund - Lost & Paid Library Materials Returned -\$26.00		Marion Library Credit Card		02/15/2024	(19.30)		(6.70)
							Total	(\$19.30)	(\$6.70)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4504 Copy Charges							Balance To Date:		(\$3,736.63)
02/16/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			1.10	(4,025.83)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004697	2024-00001547	Self-Serve Copies \$1.10 Copies \$13.70		Marion Library Credit Card	02/16/2024		14.80	(14.80)	
							Total	\$14.80	(\$14.80)
02/16/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			1.20	(4,027.03)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004697	2024-00001547	Self-Serve Copies \$1.10 Copies \$13.70		Marion Library Credit Card	02/16/2024		14.80	(14.80)	
							Total	\$14.80	(\$14.80)
02/16/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			12.50	(4,039.53)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004697	2024-00001547	Self-Serve Copies \$1.10 Copies \$13.70		Marion Library Credit Card	02/16/2024		14.80	(14.80)	
							Total	\$14.80	(\$14.80)
02/17/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			.20	(4,039.73)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004698	2024-00001548	Copies		Marion Library Credit Card	02/17/2024		.80	(.80)	
							Total	\$0.80	(\$0.80)
02/17/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			.60	(4,040.33)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004698	2024-00001548	Copies		Marion Library Credit Card	02/17/2024		.80	(.80)	
							Total	\$0.80	(\$0.80)
02/18/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			2.80	(4,043.13)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004699	2024-00001549	Self-Serve Copies \$7.30 Copies \$11.60 Room Rental \$50		Marion Library Credit Card	02/18/2024		68.90	(18.90)	
							Total	\$68.90	(\$18.90)
02/18/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			4.50	(4,047.63)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004699	2024-00001549	Self-Serve Copies \$7.30 Copies \$11.60 Room Rental \$50		Marion Library Credit Card	02/18/2024		68.90	(18.90)	
							Total	\$68.90	(\$18.90)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4504 Copy Charges								Balance To Date:	(\$3,736.63)
02/18/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			11.60	(4,059.23)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004699	2024-00001549	Self-Serve Copies \$7.30 Copies \$11.60 Room Rental \$50			Marion Library Credit Card	02/18/2024		68.90	(18.90)
							Total	\$68.90	(\$18.90)
02/19/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			6.50	(4,065.73)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004700	2024-00001550	Copies \$6.50 Room Rental \$125 Self-Serve Copies \$4.20			Marion Library Credit Card	02/19/2024		135.70	(10.70)
							Total	\$135.70	(\$10.70)
02/19/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			4.20	(4,069.93)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004700	2024-00001550	Copies \$6.50 Room Rental \$125 Self-Serve Copies \$4.20			Marion Library Credit Card	02/19/2024		135.70	(10.70)
							Total	\$135.70	(\$10.70)
02/20/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			4.00	(4,073.93)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004701	2024-00001551	Lost & Paid \$10 Copies \$4 Self-Serve Copies \$2 Room Rental \$87.50			Marion Library Credit Card	02/20/2024		103.50	(6.00)
							Total	\$103.50	(\$6.00)
02/20/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			.25	(4,074.18)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004701	2024-00001551	Lost & Paid \$10 Copies \$4 Self-Serve Copies \$2 Room Rental \$87.50			Marion Library Credit Card	02/20/2024		103.50	(6.00)
							Total	\$103.50	(\$6.00)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4504 Copy Charges								Balance To Date:	(\$3,736.63)
02/20/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			.25	(4,074.43)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004701	2024-00001551	Lost & Paid \$10 Copies \$4 Self-Serve Copies \$2 Room Rental \$87.50		Marion Library Credit Card	02/20/2024		103.50	(6.00)	
							Total	\$103.50	(\$6.00)
02/20/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			1.50	(4,075.93)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004701	2024-00001551	Lost & Paid \$10 Copies \$4 Self-Serve Copies \$2 Room Rental \$87.50		Marion Library Credit Card	02/20/2024		103.50	(6.00)	
							Total	\$103.50	(\$6.00)
02/21/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			5.00	(4,080.93)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004702	2024-00001552	Self-Serve Copies \$7 Copies \$78.90		Marion Library Credit Card	02/21/2024		85.90	(85.90)	
							Total	\$85.90	(\$85.90)
02/21/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			1.90	(4,082.83)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004702	2024-00001552	Self-Serve Copies \$7 Copies \$78.90		Marion Library Credit Card	02/21/2024		85.90	(85.90)	
							Total	\$85.90	(\$85.90)
02/21/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			77.00	(4,159.83)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004702	2024-00001552	Self-Serve Copies \$7 Copies \$78.90		Marion Library Credit Card	02/21/2024		85.90	(85.90)	
							Total	\$85.90	(\$85.90)
02/21/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			2.00	(4,161.83)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004702	2024-00001552	Self-Serve Copies \$7 Copies \$78.90		Marion Library Credit Card	02/21/2024		85.90	(85.90)	
							Total	\$85.90	(\$85.90)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4504 Copy Charges							Balance To Date:		(\$3,736.63)
02/22/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			6.50	(4,168.33)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004833	2024-00001596	Self-Serve Copies \$6.50 Copies \$2.20 Lost & Paid \$10			Marion Library Credit Card	02/22/2024		18.70	(8.70)
							Total	\$18.70	(\$8.70)
02/22/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			2.20	(4,170.53)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004833	2024-00001596	Self-Serve Copies \$6.50 Copies \$2.20 Lost & Paid \$10			Marion Library Credit Card	02/22/2024		18.70	(8.70)
							Total	\$18.70	(\$8.70)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			14.00	(4,184.53)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004685	2024-00001535	Lost & Paid \$10 Copies \$14 Misc - MakerSpace Supplies \$8.60 Misc - Earbuds \$10 Self-Serve Copies \$157.85			Marion Library Cash Registers	02/08/2024		193.45	(171.85)
							Total	\$193.45	(\$171.85)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			157.85	(4,342.38)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004685	2024-00001535	Lost & Paid \$10 Copies \$14 Misc - MakerSpace Supplies \$8.60 Misc - Earbuds \$10 Self-Serve Copies \$157.85			Marion Library Cash Registers	02/08/2024		193.45	(171.85)
							Total	\$193.45	(\$171.85)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			50.10	(4,392.48)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004687	2024-00001537	Lost & Paid \$28.98 Copies \$50.10 Misc - MakerSpace Supplies \$1.20 Misc - Earbuds \$1 Self-Serve Copies \$99.15			Marion Library Cash Registers	02/15/2024		180.43	(149.25)
							Total	\$180.43	(\$149.25)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4504 Copy Charges								Balance To Date:	(\$3,736.63)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			99.15	(4,491.63)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004687	2024-00001537	Lost & Paid \$28.98 Copies \$50.10 Misc - MakerSpace Supplies \$1.20 Misc - Earbuds \$1 Self-Serve Copies \$99.15			Marion Library Cash Registers	02/15/2024		180.43	(149.25)
							Total	\$180.43	(\$149.25)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			15.75	(4,507.38)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004691	2024-00001541	Lost & Paid \$10 Copies \$15.75 Misc - MakerSpace Supplies \$9.25 Misc - Earbuds \$2.00 Self-Serve Copies \$103.65			Marion Library Cash Registers	02/22/2024		140.65	(119.40)
							Total	\$140.65	(\$119.40)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			103.65	(4,611.03)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004691	2024-00001541	Lost & Paid \$10 Copies \$15.75 Misc - MakerSpace Supplies \$9.25 Misc - Earbuds \$2.00 Self-Serve Copies \$103.65			Marion Library Cash Registers	02/22/2024		140.65	(119.40)
							Total	\$140.65	(\$119.40)
02/24/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			2.90	(4,613.93)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004834	2024-00001597	Lost & Paid \$87.97 Self-Serve Copies \$2.90			Marion Library Credit Card	02/24/2024		90.87	(2.90)
							Total	\$90.87	(\$2.90)
02/25/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			8.40	(4,622.33)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004835	2024-00001598	Self-Serve Copies \$8.40 Copies \$1.10			Marion Library Credit Card	02/25/2024		9.50	(9.50)
							Total	\$9.50	(\$9.50)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4504 Copy Charges								Balance To Date:	(\$3,736.63)
02/25/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			1.10	(4,623.43)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004835	2024-00001598	Self-Serve Copies \$8.40 Copies \$1.10			Marion Library Credit Card	02/25/2024		9.50	(9.50)
							Total	\$9.50	(\$9.50)
02/26/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			2.80	(4,626.23)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004836	2024-00001599	Room Rental \$100 Copies \$2.80 Special Revenue - Coffee Bar \$4 Self-Serve Copies \$1.90			Marion Library Credit Card	02/26/2024		108.70	(4.70)
							Total	\$108.70	(\$4.70)
02/26/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			.60	(4,626.83)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004836	2024-00001599	Room Rental \$100 Copies \$2.80 Special Revenue - Coffee Bar \$4 Self-Serve Copies \$1.90			Marion Library Credit Card	02/26/2024		108.70	(4.70)
							Total	\$108.70	(\$4.70)
02/26/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			1.30	(4,628.13)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004836	2024-00001599	Room Rental \$100 Copies \$2.80 Special Revenue - Coffee Bar \$4 Self-Serve Copies \$1.90			Marion Library Credit Card	02/26/2024		108.70	(4.70)
							Total	\$108.70	(\$4.70)
02/27/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			.50	(4,628.63)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004837	2024-00001600	Lost & Paid \$25 Self-Serve Copies \$0.80			Marion Library Credit Card	02/27/2024		25.80	(.80)
							Total	\$25.80	(\$0.80)
02/27/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			.30	(4,628.93)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004837	2024-00001600	Lost & Paid \$25 Self-Serve Copies \$0.80			Marion Library Credit Card	02/27/2024		25.80	(.80)
							Total	\$25.80	(\$0.80)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4504 Copy Charges								Balance To Date:	(\$3,736.63)
02/28/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			3.50	(4,632.43)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004838	2024-00001601	Copies \$3.50 Self-Serve Copies \$8.90 Lost & Paid \$10			Marion Library Credit Card	02/28/2024		22.40	(12.40)
							Total	\$22.40	(\$12.40)
02/28/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			1.00	(4,633.43)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004838	2024-00001601	Copies \$3.50 Self-Serve Copies \$8.90 Lost & Paid \$10			Marion Library Credit Card	02/28/2024		22.40	(12.40)
							Total	\$22.40	(\$12.40)
02/28/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			7.30	(4,640.73)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004838	2024-00001601	Copies \$3.50 Self-Serve Copies \$8.90 Lost & Paid \$10			Marion Library Credit Card	02/28/2024		22.40	(12.40)
							Total	\$22.40	(\$12.40)
02/28/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			.30	(4,641.03)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004838	2024-00001601	Copies \$3.50 Self-Serve Copies \$8.90 Lost & Paid \$10			Marion Library Credit Card	02/28/2024		22.40	(12.40)
							Total	\$22.40	(\$12.40)
02/28/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			.30	(4,641.33)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004838	2024-00001601	Copies \$3.50 Self-Serve Copies \$8.90 Lost & Paid \$10			Marion Library Credit Card	02/28/2024		22.40	(12.40)
							Total	\$22.40	(\$12.40)
Month February 2024 Totals							\$0.00	\$904.70	(\$4,641.33)
Account Copy Charges Totals							\$0.00	\$904.70	(\$4,641.33)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4505 Lost/Damaged and Paid								Balance To Date:	(\$3,908.45)
02/02/2024	2024-00000916	JE	RA	Revenue Collection Payment Post	Collections			14.95	(3,923.40)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004316	2024-00001412	Lost & Paid Library Materials Check received via mail on 1/31/2024			Julie Mcinroy	02/02/2024		14.95	(14.95)
							Total	\$14.95	(\$14.95)
02/02/2024	2024-00000916	JE	RA	Revenue Collection Payment Post	Collections			55.93	(3,979.33)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004317	2024-00001414	Lost & Paid \$55.93 Copies \$6.60 Misc - MakerSpace Supplies \$7.00 Misc - Earbuds \$1.00 Fax \$1.75 Self-Serve Copies \$97.70			Marion Library Cash Registers	02/02/2024		169.98	(55.93)
							Total	\$169.98	(\$55.93)
02/02/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			5.99	(3,985.32)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004494	2024-00001471	Self-Serve Copies \$2.10 Lost & Paid \$5.99 Room Rental \$50			Marion Library Credit Card	02/02/2024		58.09	(5.99)
							Total	\$58.09	(\$5.99)
02/03/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			26.00	(4,011.32)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004496	2024-00001472	Copies \$32 Special Revenue - Coffee Bar \$4 Self-Serve Copies \$7.15 Lost & Paid \$26			Marion Library Credit Card	02/03/2024		69.15	(26.00)
							Total	\$69.15	(\$26.00)
02/04/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			18.99	(4,030.31)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004497	2024-00001473	Copies \$5.30 Self-Serve Copies \$13 Lost & Paid \$18.99			Marion Library Credit Card	02/04/2024		37.29	(18.99)
							Total	\$37.29	(\$18.99)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4505 Lost/Damaged and Paid								Balance To Date:	(\$3,908.45)
02/05/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections		15.99		(4,014.32)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004498	2024-00001474	Copies \$8.70 Special Revenue - Coffee Bar \$2 Refund - Lost & Paid -\$15.99			Marion Library Credit Card	02/05/2024	(5.29)	15.99	
							Total	(\$5.29)	\$15.99
02/08/2024	2024-00000995	JE	RA	Revenue Collection Payment Post	Collections			24.99	(4,039.31)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004660	2024-00001527	Lost & Paid Library Materials			Marion Library Credit Card	02/08/2024	24.99	(24.99)	
							Total	\$24.99	(\$24.99)
02/09/2024	2024-00000995	JE	RA	Revenue Collection Payment Post	Collections			9.99	(4,049.30)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004661	2024-00001528	Lost & Paid \$9.99 Self-Serve Copies \$7.20 Room Rental \$87.50			Marion Library Credit Card	02/09/2024	104.69	(9.99)	
							Total	\$104.69	(\$9.99)
02/10/2024	2024-00000995	JE	RA	Revenue Collection Payment Post	Collections			27.00	(4,076.30)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004662	2024-00001529	Lost & Paid \$27 Self-Serve Copies \$19.00			Marion Library Credit Card	02/10/2024	46.00	(27.00)	
							Total	\$46.00	(\$27.00)
02/12/2024	2024-00000995	JE	RA	Revenue Collection Payment Post	Collections			70.93	(4,147.23)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004664	2024-00001531	Self-Serve Copies \$1.35 Copies \$2.50 Lost & Paid \$70.93			Marion Library Credit Card	02/12/2024	74.78	(70.93)	
							Total	\$74.78	(\$70.93)
02/15/2024	2024-00000997	JE	RA	Revenue Collection Payment Post	Collections		26.00		(4,121.23)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00004696	2024-00001546	Copies \$6.70 Refund - Lost & Paid Library Materials Returned -\$26.00			Marion Library Credit Card	02/15/2024	(19.30)	26.00	
							Total	(\$19.30)	\$26.00



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4505 Lost/Damaged and Paid								Balance To Date:	(\$3,908.45)
02/20/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			10.00	(4,131.23)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004701	2024-00001551	Lost & Paid \$10 Copies \$4 Self-Serve Copies \$2 Room Rental \$87.50			Marion Library Credit Card	02/20/2024		103.50	(10.00)
							Total	\$103.50	(\$10.00)
02/22/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			10.00	(4,141.23)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004833	2024-00001596	Self-Serve Copies \$6.50 Copies \$2.20 Lost & Paid \$10			Marion Library Credit Card	02/22/2024		18.70	(10.00)
							Total	\$18.70	(\$10.00)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			10.00	(4,151.23)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004685	2024-00001535	Lost & Paid \$10 Copies \$14 Misc - MakerSpace Supplies \$8.60 Misc - Earbuds \$10 Self-Serve Copies \$157.85			Marion Library Cash Registers	02/08/2024		193.45	(10.00)
							Total	\$193.45	(\$10.00)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			28.98	(4,180.21)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004687	2024-00001537	Lost & Paid \$28.98 Copies \$50.10 Misc - MakerSpace Supplies \$1.20 Misc - Earbuds \$1 Self-Serve Copies \$99.15			Marion Library Cash Registers	02/15/2024		180.43	(28.98)
							Total	\$180.43	(\$28.98)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			10.00	(4,190.21)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004691	2024-00001541	Lost & Paid \$10 Copies \$15.75 Misc - MakerSpace Supplies \$9.25 Misc - Earbuds \$2.00 Self-Serve Copies \$103.65			Marion Library Cash Registers	02/22/2024		140.65	(10.00)
							Total	\$140.65	(\$10.00)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4505 Lost/Damaged and Paid							Balance To Date:		(\$3,908.45)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			69.99	(4,260.20)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2024-00004694	2024-00001544	Lost & Paid Library Materials			Josh Standley/SUI-Representitive Payee		02/22/2024	69.99	(69.99)
							Total	\$69.99	(\$69.99)
02/24/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			18.99	(4,279.19)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2024-00004834	2024-00001597	Lost & Paid \$87.97 Self-Serve Copies \$2.90			Marion Library Credit Card		02/24/2024	90.87	(87.97)
							Total	\$90.87	(\$87.97)
02/24/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			68.98	(4,348.17)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2024-00004834	2024-00001597	Lost & Paid \$87.97 Self-Serve Copies \$2.90			Marion Library Credit Card		02/24/2024	90.87	(87.97)
							Total	\$90.87	(\$87.97)
02/27/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			25.00	(4,373.17)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2024-00004837	2024-00001600	Lost & Paid \$25 Self-Serve Copies \$0.80			Marion Library Credit Card		02/27/2024	25.80	(25.00)
							Total	\$25.80	(\$25.00)
02/28/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			10.00	(4,383.17)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2024-00004838	2024-00001601	Copies \$3.50 Self-Serve Copies \$8.90 Lost & Paid \$10			Marion Library Credit Card		02/28/2024	22.40	(10.00)
							Total	\$22.40	(\$10.00)
Month February 2024 Totals							\$41.99	\$516.71	(\$4,383.17)
Account Lost/Damaged and Paid Totals							\$41.99	\$516.71	(\$4,383.17)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4506 Fax Revenues								Balance To Date:	(\$22.00)
02/02/2024	2024-00000916	JE	RA	Revenue Collection Payment Post	Collections			1.75	(23.75)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004317	2024-00001414	Lost & Paid \$55.93 Copies \$6.60 Misc - MakerSpace Supplies \$7.00 Misc - Earbuds \$1.00 Fax \$1.75 Self-Serve Copies \$97.70			Marion Library Cash Registers	02/02/2024		169.98	(1.75)
							Total	\$169.98	(\$1.75)
Month February 2024 Totals							\$0.00	\$1.75	(\$23.75)
Account Fax Revenues Totals							\$0.00	\$1.75	(\$23.75)
G/L Account Number 101.410.4509 Rental - Community Room								Balance To Date:	(\$3,312.50)
02/02/2024	2024-00000957	JE	RA	Revenue Collection Payment Post	Collections			50.00	(3,362.50)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004494	2024-00001471	Self-Serve Copies \$2.10 Lost & Paid \$5.99 Room Rental \$50			Marion Library Credit Card	02/02/2024		58.09	(50.00)
							Total	\$58.09	(\$50.00)
02/09/2024	2024-00000995	JE	RA	Revenue Collection Payment Post	Collections			87.50	(3,450.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004661	2024-00001528	Lost & Paid \$9.99 Self-Serve Copies \$7.20 Room Rental \$87.50			Marion Library Credit Card	02/09/2024		104.69	(87.50)
							Total	\$104.69	(\$87.50)
02/18/2024	2024-00000997	JE	RA	Revenue Collection Payment Post	Collections			50.00	(3,500.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004699	2024-00001549	Self-Serve Copies \$7.30 Copies \$11.60 Room Rental \$50			Marion Library Credit Card	02/18/2024		68.90	(50.00)
							Total	\$68.90	(\$50.00)
02/19/2024	2024-00000997	JE	RA	Revenue Collection Payment Post	Collections			125.00	(3,625.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004700	2024-00001550	Copies \$6.50 Room Rental \$125 Self-Serve Copies \$4.20			Marion Library Credit Card	02/19/2024		135.70	(125.00)
							Total	\$135.70	(\$125.00)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4509 Rental - Community Room							Balance To Date:		(\$3,312.50)
02/20/2024	2024-0000997	JE	RA	Revenue Collection Payment Post	Collections			87.50	(3,712.50)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004701	2024-00001551	Lost & Paid \$10 Copies \$4 Self-Serve Copies \$2 Room Rental \$87.50			Marion Library Credit Card	02/20/2024		103.50	(87.50)
							Total	\$103.50	(\$87.50)
02/26/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			100.00	(3,812.50)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004836	2024-00001599	Room Rental \$100 Copies \$2.80 Special Revenue - Coffee Bar \$4 Self-Serve Copies \$1.90			Marion Library Credit Card	02/26/2024		108.70	(100.00)
							Total	\$108.70	(\$100.00)
Month February 2024 Totals							\$0.00	\$500.00	(\$3,812.50)
Account Rental - Community Room Totals							\$0.00	\$500.00	(\$3,812.50)
G/L Account Number 101.410.4702.03 Penalties/Fines Other							Balance To Date:		(\$46.74)
Account Penalties/Fines Other Totals							\$0.00	\$0.00	(\$46.74)
G/L Account Number 101.410.4704 Misc Revenues							Balance To Date:		(\$3,321.31)
02/02/2024	2024-0000916	JE	RA	Revenue Collection Payment Post	Collections			7.00	(3,328.31)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004317	2024-00001414	Lost & Paid \$55.93 Copies \$6.60 Misc - MakerSpace Supplies \$7.00 Misc - Earbuds \$1.00 Fax \$1.75 Self-Serve Copies \$97.70			Marion Library Cash Registers	02/02/2024		169.98	(8.00)
							Total	\$169.98	(\$8.00)
02/02/2024	2024-0000916	JE	RA	Revenue Collection Payment Post	Collections			1.00	(3,329.31)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004317	2024-00001414	Lost & Paid \$55.93 Copies \$6.60 Misc - MakerSpace Supplies \$7.00 Misc - Earbuds \$1.00 Fax \$1.75 Self-Serve Copies \$97.70			Marion Library Cash Registers	02/02/2024		169.98	(8.00)
							Total	\$169.98	(\$8.00)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4704 Misc Revenues								Balance To Date:	(\$3,321.31)
02/07/2024	2024-0000957	JE	RA	Revenue Collection Payment Post	Collections			3.00	(3,332.31)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004500	2024-00001476	Self-Serve Copies \$5.70 Copies \$15.30 Misc - MakerSpace Supplies \$3			Marion Library Credit Card	02/07/2024		24.00	(3.00)
							Total	\$24.00	(\$3.00)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			8.60	(3,340.91)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004685	2024-00001535	Lost & Paid \$10 Copies \$14 Misc - MakerSpace Supplies \$8.60 Misc - Earbuds \$10 Self-Serve Copies \$157.85			Marion Library Cash Registers	02/08/2024		193.45	(11.60)
							Total	\$193.45	(\$11.60)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			3.00	(3,343.91)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004685	2024-00001535	Lost & Paid \$10 Copies \$14 Misc - MakerSpace Supplies \$8.60 Misc - Earbuds \$10 Self-Serve Copies \$157.85			Marion Library Cash Registers	02/08/2024		193.45	(11.60)
							Total	\$193.45	(\$11.60)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			1.20	(3,345.11)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004687	2024-00001537	Lost & Paid \$28.98 Copies \$50.10 Misc - MakerSpace Supplies \$1.20 Misc - Earbuds \$1 Self-Serve Copies \$99.15			Marion Library Cash Registers	02/15/2024		180.43	(2.20)
							Total	\$180.43	(\$2.20)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			1.00	(3,346.11)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004687	2024-00001537	Lost & Paid \$28.98 Copies \$50.10 Misc - MakerSpace Supplies \$1.20 Misc - Earbuds \$1 Self-Serve Copies \$99.15			Marion Library Cash Registers	02/15/2024		180.43	(2.20)
							Total	\$180.43	(\$2.20)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.4704 Misc Revenues								Balance To Date:	(\$3,321.31)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			9.25	(3,355.36)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004691	2024-00001541	Lost & Paid \$10 Copies \$15.75 Misc - MakerSpace Supplies \$9.25 Misc - Earbuds \$2.00 Self-Serve Copies \$103.65			Marion Library Cash Registers	02/22/2024		140.65	(11.25)
							Total	\$140.65	(\$11.25)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			2.00	(3,357.36)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004691	2024-00001541	Lost & Paid \$10 Copies \$15.75 Misc - MakerSpace Supplies \$9.25 Misc - Earbuds \$2.00 Self-Serve Copies \$103.65			Marion Library Cash Registers	02/22/2024		140.65	(11.25)
							Total	\$140.65	(\$11.25)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			100.00	(3,457.36)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004695	2024-00001545	Misc - MakerSpace Supplies - Long Arm Quilting Kit			Michael & Cathy Wobbe	02/22/2024		100.00	(100.00)
							Total	\$100.00	(\$100.00)
Month February 2024 Totals							\$0.00	\$136.05	(\$3,457.36)
Account Misc Revenues Totals							\$0.00	\$136.05	(\$3,457.36)
G/L Account Number 101.410.4708.01 Other Contributions General								Balance To Date:	(\$35,503.00)
Account Other Contributions General Totals							\$0.00	\$0.00	(\$35,503.00)
G/L Account Number 101.410.4709 Fuel Tax Refunds								Balance To Date:	(\$1.98)
Account Fuel Tax Refunds Totals							\$0.00	\$0.00	(\$1.98)
G/L Account Number 101.410.4802.10 Transfer In From Special Revenue								Balance To Date:	\$0.00
Account Transfer In From Special Revenue Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6010 Regular Full-Time Salaries								Balance To Date:	\$492,055.06
02/02/2024	2024-00000895	JE	HR	Payroll Post BW Bi-Weekly 220243	Payroll Post		28,864.53		520,919.59
02/16/2024	2024-00000971	JE	HR	Payroll Post BW Bi-Weekly 220244	Payroll Post		29,022.04		549,941.63
Month February 2024 Totals							\$57,886.57	\$0.00	\$549,941.63
Account Regular Full-Time Salaries Totals							\$57,886.57	\$0.00	\$549,941.63
G/L Account Number 101.410.6020 Regular Part-Time Salaries								Balance To Date:	\$248,867.55
02/02/2024	2024-00000895	JE	HR	Payroll Post BW Bi-Weekly 220243	Payroll Post		17,220.62		266,088.17



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number 101.410.6020 Regular Part-Time Salaries								Balance To Date:	\$248,867.55	
02/16/2024	2024-00000971	JE	HR	Payroll Post BW Bi-Weekly 220244	Payroll Post		17,402.21		283,490.38	
							Month February 2024 Totals	\$34,622.83	\$0.00	\$283,490.38
							Account Regular Part-Time Salaries Totals	\$34,622.83	\$0.00	\$283,490.38
G/L Account Number 101.410.6030 Hourly Wages - Temporary/Seasonal								Balance To Date:	\$0.00	
							Account Hourly Wages - Temporary/Seasonal Totals	\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6040 Overtime Pay								Balance To Date:	\$20.83	
							Account Overtime Pay Totals	\$0.00	\$0.00	\$20.83
G/L Account Number 101.410.6050 Benefits Payout								Balance To Date:	\$16,511.40	
							Account Benefits Payout Totals	\$0.00	\$0.00	\$16,511.40
G/L Account Number 101.410.6110 FICA								Balance To Date:	\$46,724.56	
02/02/2024	2024-00000895	JE	HR	Payroll Post BW Bi-Weekly 220243	Payroll Post		2,838.67		49,563.23	
02/16/2024	2024-00000971	JE	HR	Payroll Post BW Bi-Weekly 220244	Payroll Post		2,868.28		52,431.51	
							Month February 2024 Totals	\$5,706.95	\$0.00	\$52,431.51
							Account FICA Totals	\$5,706.95	\$0.00	\$52,431.51
G/L Account Number 101.410.6120 Medicare								Balance To Date:	\$10,927.49	
02/02/2024	2024-00000895	JE	HR	Payroll Post BW Bi-Weekly 220243	Payroll Post		663.84		11,591.33	
02/16/2024	2024-00000971	JE	HR	Payroll Post BW Bi-Weekly 220244	Payroll Post		670.85		12,262.18	
							Month February 2024 Totals	\$1,334.69	\$0.00	\$12,262.18
							Account Medicare Totals	\$1,334.69	\$0.00	\$12,262.18
G/L Account Number 101.410.6130 IPERS								Balance To Date:	\$69,548.41	
02/02/2024	2024-00000895	JE	HR	Payroll Post BW Bi-Weekly 220243	Payroll Post		4,350.45		73,898.86	
02/16/2024	2024-00000971	JE	HR	Payroll Post BW Bi-Weekly 220244	Payroll Post		4,367.60		78,266.46	
							Month February 2024 Totals	\$8,718.05	\$0.00	\$78,266.46
							Account IPERS Totals	\$8,718.05	\$0.00	\$78,266.46
G/L Account Number 101.410.6150 Health Insurance								Balance To Date:	\$84,367.05	
02/02/2024	2024-00000895	JE	HR	Payroll Post BW Bi-Weekly 220243	Payroll Post		9,178.42		93,545.47	
							Month February 2024 Totals	\$9,178.42	\$0.00	\$93,545.47
							Account Health Insurance Totals	\$9,178.42	\$0.00	\$93,545.47



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number 101.410.6151 Wellness Program								Balance To Date:	\$175.75	
02/02/2024	2024-00000895	JE	HR	Payroll Post BW Bi-Weekly 220243	Payroll Post		22.20		197.95	
							Month February 2024 Totals	\$22.20	\$0.00	\$197.95
							Account Wellness Program Totals	\$22.20	\$0.00	\$197.95
G/L Account Number 101.410.6152 Life Insurance								Balance To Date:	\$858.99	
02/02/2024	2024-00000895	JE	HR	Payroll Post BW Bi-Weekly 220243	Payroll Post		109.82		968.81	
							Month February 2024 Totals	\$109.82	\$0.00	\$968.81
							Account Life Insurance Totals	\$109.82	\$0.00	\$968.81
G/L Account Number 101.410.6153 Long Term Disability								Balance To Date:	\$2,017.36	
02/02/2024	2024-00000895	JE	HR	Payroll Post BW Bi-Weekly 220243	Payroll Post		256.41		2,273.77	
							Month February 2024 Totals	\$256.41	\$0.00	\$2,273.77
							Account Long Term Disability Totals	\$256.41	\$0.00	\$2,273.77
G/L Account Number 101.410.6154 Dental Insurance								Balance To Date:	\$1,978.48	
02/02/2024	2024-00000895	JE	HR	Payroll Post BW Bi-Weekly 220243	Payroll Post		223.64		2,202.12	
							Month February 2024 Totals	\$223.64	\$0.00	\$2,202.12
							Account Dental Insurance Totals	\$223.64	\$0.00	\$2,202.12
G/L Account Number 101.410.6160 Worker's Compensation								Balance To Date:	\$1,015.03	
02/01/2024	2024-00000899	JE	AP	Invoice Payment Batch Post	Accounts Payable		116.30		1,131.33	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00002476	Iowa Municipalities Workers' Comp Assoc (IMWCA)			Monthly Premium	01/01/2024	Check	233099	8,075.71	116.30	
							Total	\$8,075.71	\$116.30	
							Month February 2024 Totals	\$116.30	\$0.00	\$1,131.33
							Account Worker's Compensation Totals	\$116.30	\$0.00	\$1,131.33
G/L Account Number 101.410.6170 Unemployment								Balance To Date:	\$0.00	
							Account Unemployment Totals	\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6180 Allowances								Balance To Date:	\$3,630.00	
02/02/2024	2024-00000895	JE	HR	Payroll Post BW Bi-Weekly 220243	Payroll Post		330.00		3,960.00	
							Month February 2024 Totals	\$330.00	\$0.00	\$3,960.00
							Account Allowances Totals	\$330.00	\$0.00	\$3,960.00



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number 101.410.6190 Education Stipend								Balance To Date:	\$5,250.00	
02/02/2024	2024-00000895	JE	HR	Payroll Post BW Bi-Weekly 220243	Payroll Post		750.00		6,000.00	
							Month February 2024 Totals	\$750.00	\$0.00	\$6,000.00
							Account Education Stipend Totals	\$750.00	\$0.00	\$6,000.00
G/L Account Number 101.410.6199 Tuition Reimbursement								Balance To Date:	\$0.00	
							Account Tuition Reimbursement Totals	\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6210 Dues/Membership								Balance To Date:	\$0.00	
							Account Dues/Membership Totals	\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6220 Subscriptions/Education Materials								Balance To Date:	\$339.50	
							Account Subscriptions/Education Materials Totals	\$0.00	\$0.00	\$339.50
G/L Account Number 101.410.6230 Training/Conference Registrations								Balance To Date:	\$3,708.75	
02/09/2024	2024-00000948	JE	AP	Invoice Payment Batch Post	Accounts Payable		250.00		3,958.75	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
5712FEB2024	Farmers State Bank			Subscription renewals, Literacy Calendar, Program Supplies	02/01/2024	Check	233265	1,872.03	250.00	
							Total	\$1,872.03	\$250.00	
							Month February 2024 Totals	\$250.00	\$0.00	\$3,958.75
							Account Training/Conference Registrations Totals	\$250.00	\$0.00	\$3,958.75
G/L Account Number 101.410.6240 Travel Expenses								Balance To Date:	\$4,502.43	
							Account Travel Expenses Totals	\$0.00	\$0.00	\$4,502.43
G/L Account Number 101.410.6260 Employee Health Screenings								Balance To Date:	\$0.00	
							Account Employee Health Screenings Totals	\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6310 Building Maintenance & Repairs								Balance To Date:	\$8,232.91	
02/08/2024	2024-00000914	JE	AP	Invoice Payment Batch Post	Accounts Payable		135.92		8,368.83	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
6340226622	Aramark Uniform & Career Apparel, LLC			Library rug/mat cleaning/exchange	01/16/2024	Check	233122	45.46	45.46	
6340228787	Aramark Uniform & Career Apparel, LLC			Library rug/mat cleaning/exchange	01/23/2024	Check	233122	45.46	45.46	
21213	Enneking Plumbing & Heating Inc			All Gender Restroom stool repair on 1/19/2024	01/26/2024	Check	233152	45.00	45.00	
							Total	\$135.92	\$135.92	
02/09/2024	2024-00000948	JE	AP	Invoice Payment Batch Post	Accounts Payable		229.99		8,598.82	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2171FEB2024	Farmers State Bank			ZappBug Heater for BedBug prevention and treatment	02/01/2024	Check	233265	229.99	229.99	
							Total	\$229.99	\$229.99	



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number 101.410.6310 Building Maintenance & Repairs								Balance To Date:	\$8,232.91	
02/22/2024	2024-00000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		306.17		8,904.99	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
8506	Pipe Pro Inc			Service call due to large puddle of water on floor by DOAS Unit	02/06/2024	Check	233363	105.25	105.25	
38737	Roto-Rooter			Service call for All Gender Restroom-- Souty Wall/Middle Stall	01/29/2024	Check	233375	110.00	110.00	
6340231027	Aramark Uniform & Career Apparel, LLC			Library rug/mat cleaning/exchange	01/30/2024	Check	233286	45.46	45.46	
6340233427	Aramark Uniform & Career Apparel, LLC			Library rug/mat cleaning/exchange	02/06/2024	Check	233286	45.46	45.46	
							Total	\$306.17	\$306.17	
							Month February 2024 Totals	\$672.08	\$0.00	\$8,904.99
							Account Building Maintenance & Repairs Totals	\$672.08	\$0.00	\$8,904.99
G/L Account Number 101.410.6320 Grounds Maintenance & Repairs								Balance To Date:	\$0.00	
							Account Grounds Maintenance & Repairs Totals	\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6331 Vehicle Maintenance								Balance To Date:	\$9.00	
							Account Vehicle Maintenance Totals	\$0.00	\$0.00	\$9.00
G/L Account Number 101.410.6350 Other Equipment Repairs								Balance To Date:	\$940.00	
							Account Other Equipment Repairs Totals	\$0.00	\$0.00	\$940.00
G/L Account Number 101.410.6371 Electric/Gas Utility Expense								Balance To Date:	\$50,784.69	
02/02/2024	2024-00000900	JE	AP	Invoice Payment Batch Post	Accounts Payable		1,552.99		52,337.68	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
378975	WoodRiver Energy LLC			Gas - Customer ID 13616	01/25/2024	Check	233112	9,821.63	1,552.99	
							Total	\$9,821.63	\$1,552.99	
02/16/2024	2024-00000972	JE	AP	Invoice Payment Batch Post	Accounts Payable		3,852.81		56,190.49	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025FEB2024	Alliant Energy			1101 6th Ave Electric Usage (Acct #5898961908)	02/05/2024	Check	233270	3,852.81	3,852.81	
							Total	\$3,852.81	\$3,852.81	
							Month February 2024 Totals	\$5,405.80	\$0.00	\$56,190.49
							Account Electric/Gas Utility Expense Totals	\$5,405.80	\$0.00	\$56,190.49



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.6373 Communications Utility Expenses							Balance To Date:		\$3,073.44
02/23/2024	2024-00000996	JE	AP	Invoice Payment Batch Post	Accounts Payable		411.60		3,485.04
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
9956028920	Verizon Wireless			Cellular Charges (Shared Data Acct #1) - (1/7-2/6)	02/06/2024	Check	233409	5,895.00	411.60
							Total	\$5,895.00	\$411.60
Month February 2024 Totals							\$411.60	\$0.00	\$3,485.04
Account Communications Utility Expenses Totals							\$411.60	\$0.00	\$3,485.04
G/L Account Number 101.410.6374 Water/Sewer Utility Expenses							Balance To Date:		\$839.81
Account Water/Sewer Utility Expenses Totals							\$0.00	\$0.00	\$839.81
G/L Account Number 101.410.6402 Advertising/Publications							Balance To Date:		\$1,620.11
Account Advertising/Publications Totals							\$0.00	\$0.00	\$1,620.11
G/L Account Number 101.410.6403 Outsourced Labor Services							Balance To Date:		\$0.00
Account Outsourced Labor Services Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6408 General Insurance							Balance To Date:		\$59,764.79
Account General Insurance Totals							\$0.00	\$0.00	\$59,764.79
G/L Account Number 101.410.6409 Credit Card Merchant Fees							Balance To Date:		\$768.76
02/09/2024	2024-00000982	JE	AP	A/P Invoice Entry	Accounts Payable		68.06		836.82
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
4546JAN2024	Elavon			Library Credit Card Merchant Fees - 01/01/2024 - 01/31/2024	01/31/2024	EFT	2241	68.06	68.06
							Total	\$68.06	\$68.06
Month February 2024 Totals							\$68.06	\$0.00	\$836.82
Account Credit Card Merchant Fees Totals							\$68.06	\$0.00	\$836.82
G/L Account Number 101.410.6411 Contracts - Legal Services							Balance To Date:		\$0.00
Account Contracts - Legal Services Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6413 Contracts - 28E							Balance To Date:		\$143,430.32
Account Contracts - 28E Totals							\$0.00	\$0.00	\$143,430.32
G/L Account Number 101.410.6416 Contracts - Real Estate Rental							Balance To Date:		\$0.00
Account Contracts - Real Estate Rental Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6419 Contracts - Technology Service							Balance To Date:		\$45,905.21
02/08/2024	2024-00000914	JE	AP	Invoice Payment Batch Post	Accounts Payable		8,053.67		53,958.88
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
0301974	City of Cedar Rapids			Hotspots	01/12/2024	Check	233140	1,280.52	1,280.52
COM12127	Communico LLC			Communico Schedule Subscription 1/2/2024-1/1/2025	12/31/2023	Check	233142	2,625.00	2,625.00
PD48736	CDW Government			Cyber Security	01/20/2024	Check	233137	40,520.75	4,024.30
INV66545	Involta			Compliant Cloud, CPI Increase, Backup Services (Date Range)	01/15/2024	Check	233175	10,237.73	123.85
							Total	\$54,664.00	\$8,053.67



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number 101.410.6419 Contracts - Technology Service								Balance To Date:	\$45,905.21	
02/09/2024	2024-00000948	JE	AP	Invoice Payment Batch Post	Accounts Payable		1,243.74		55,202.62	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
5712FEB2024	Farmers State Bank			Subscription renewals, Literacy Calendar, Program Supplies	02/01/2024	Check	233265	1,872.03	1,243.74	
							Total	\$1,872.03	\$1,243.74	
G/L Account Number 101.410.6419 Contracts - Technology Service								Balance To Date:	\$45,905.21	
02/22/2024	2024-00000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		1,040.40		56,243.02	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
689252	Iowa Communications Network			Network Service for past month	02/06/2024	Check	233334	288.00	288.00	
INV12125088	Marco Inc			02/01/2024-02/29/2024 - IT Services	02/01/2024	Check	233349	12,964.51	752.40	
							Total	\$13,252.51	\$1,040.40	
							Month February 2024 Totals	\$10,337.81	\$0.00	\$56,243.02
							Account Contracts - Technology Service Totals	\$10,337.81	\$0.00	\$56,243.02
G/L Account Number 101.410.6423 Contracts - Janitorial Services								Balance To Date:	\$34,220.00	
02/22/2024	2024-00000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		4,480.00		38,700.00	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
INV189555	Office Pride (aka OP Cedar Rapids)			Monthly Cleaning Services	02/01/2024	Check	233360	4,480.00	4,480.00	
							Total	\$4,480.00	\$4,480.00	
							Month February 2024 Totals	\$4,480.00	\$0.00	\$38,700.00
							Account Contracts - Janitorial Services Totals	\$4,480.00	\$0.00	\$38,700.00
G/L Account Number 101.410.6424 Contracts - Office Equipment								Balance To Date:	\$1,116.05	
02/08/2024	2024-00000914	JE	AP	Invoice Payment Batch Post	Accounts Payable		2,159.40		3,275.45	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
INV490727	***DO NOT USE***Koch Office Group			Copier Rental Fees and Service (1/12/24)	01/16/2024	Check	233192	2,417.12	223.21	
INV490175	***DO NOT USE***Koch Office Group			Copier Rental Fees & Service & 22-23 Overage (12/12/23-1/11/24)	01/24/2024	Check	233192	8,069.59	1,936.19	
							Total	\$10,486.71	\$2,159.40	
							Month February 2024 Totals	\$2,159.40	\$0.00	\$3,275.45
							Account Contracts - Office Equipment Totals	\$2,159.40	\$0.00	\$3,275.45



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.6425 Contracts - Building Maintenance								Balance To Date:	\$3,881.50
02/22/2024	2024-00000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		78.00		3,959.50
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
56225939	Presto-X			1101 6th Avenue Service (1/29)	01/29/2024	Check	233367	78.00	78.00
							Total	\$78.00	\$78.00
Month February 2024 Totals							\$78.00	\$0.00	\$3,959.50
Account Contracts - Building Maintenance Totals							\$78.00	\$0.00	\$3,959.50
G/L Account Number 101.410.6426 Contracts - Grounds Maintenance								Balance To Date:	\$0.00
Account Contracts - Grounds Maintenance Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6499 Contracts - Other Services								Balance To Date:	\$3,584.40
02/22/2024	2024-00000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		350.20		3,934.60
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
6122472	Unique Management Services Inc			Monthly Placements	02/01/2024	Check	233387	350.20	350.20
							Total	\$350.20	\$350.20
Month February 2024 Totals							\$350.20	\$0.00	\$3,934.60
Account Contracts - Other Services Totals							\$350.20	\$0.00	\$3,934.60
G/L Account Number 101.410.6502 Promotional Items								Balance To Date:	\$1,117.02
02/08/2024	2024-00000914	JE	AP	Invoice Payment Batch Post	Accounts Payable		1,618.74		2,735.76
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
829342	Bankers Advertising Company			Custom Printed Bookmobile Stress balls	01/09/2024	Check	233126	671.00	671.00
829518	Bankers Advertising Company			Custom Printed Book Stress Relievers	01/18/2024	Check	233126	947.74	947.74
							Total	\$1,618.74	\$1,618.74
Month February 2024 Totals							\$1,618.74	\$0.00	\$2,735.76
Account Promotional Items Totals							\$1,618.74	\$0.00	\$2,735.76
G/L Account Number 101.410.6506 Office Supplies								Balance To Date:	\$1,544.32
02/08/2024	2024-00000914	JE	AP	Invoice Payment Batch Post	Accounts Payable		325.64		1,869.96
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
1FGQKKG7CYDL	Amazon Capital Services, Inc			Cardstock and address labels	01/09/2024	Check	233118	79.42	79.42
16CCH6FDH9RN	Amazon Capital Services, Inc			Markers, Tissues, Receipt Rolls, Screen Cleaning Wipes	01/20/2024	Check	233118	262.65	7.11
42381	Office Express			Clorox Wipes and Copy Paper	01/17/2024	Check	233210	322.56	239.11
							Total	\$664.63	\$325.64
02/22/2024	2024-00000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		49.69		1,919.65
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
1D3TGPYND441	Amazon Capital Services, Inc			Hanging Folder Organizer	01/30/2024	Check	233285	18.80	18.80



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number 101.410.6506 Office Supplies								Balance To Date:	\$1,544.32	
02/22/2024	2024-00000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		49.69		1,919.65	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
1P97JMDN1MDW	Amazon Capital Services, Inc			Brown Kraft Paper	01/31/2024	Check	233285	30.89	30.89	
							Total	\$49.69	\$49.69	
							Month February 2024 Totals	\$375.33	\$0.00	\$1,919.65
							Account Office Supplies Totals	\$375.33	\$0.00	\$1,919.65
G/L Account Number 101.410.6507 Operational Supplies								Balance To Date:	\$14,348.07	
02/08/2024	2024-00000914	JE	AP	Invoice Payment Batch Post	Accounts Payable		538.31		14,886.38	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
81663	Pointcore			Staff Name Tags	01/18/2024	Check	233216	45.20	45.20	
1TJF3WCLL69D	Amazon Capital Services, Inc			Adult Programming--Rocks for Painting Program	01/21/2024	Check	233118	33.64	33.64	
1K46PN1RNKC7	Amazon Capital Services, Inc			Kids Programming--Key Rings for 1,000 Books Before Kindergarten	01/22/2024	Check	233118	35.95	35.95	
1FPM3YMDFPLQ	Amazon Capital Services, Inc			Kids Programming--Key Rings for 1,000 Books Before Kindergarten	01/15/2024	Check	233118	35.95	35.95	
16CCH6FDH9RN	Amazon Capital Services, Inc			Markers, Tissues, Receipt Rolls, Screen Cleaning Wipes	01/20/2024	Check	233118	262.65	135.90	
1JC3CHVQGJN7	Amazon Capital Services, Inc			Teen Programming--Shrek DVD	01/29/2024	Check	233118	13.50	13.50	
2024-00002553	Gia's Italian Kitchen LLC			Adult Program--Supplies for Cooking Class on 1/11/2024	01/12/2024	Check	233159	89.11	89.11	
2024-00002554	Mike A Goater			Honorarium for Vintage Jammers performances on 10/6/23 & 1/5/24	01/25/2024	Check	233251	100.00	100.00	
1787JAN2024	Hy-Vee Inc			Teen Programming supplies	01/10/2024	Check	233169	49.06	49.06	
							Total	\$665.06	\$538.31	
02/09/2024	2024-00000948	JE	AP	Invoice Payment Batch Post	Accounts Payable		356.70		15,243.08	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
5712FEB2024	Farmers State Bank			Subscription renewals, Literacy Calendar, Program Supplies	02/01/2024	Check	233265	1,872.03	356.70	
							Total	\$1,872.03	\$356.70	
02/22/2024	2024-00000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		413.88		15,656.96	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
1QJKHCY334MH	Amazon Capital Services, Inc			Teen Programming--Guitar Pick Strips	01/31/2024	Check	233285	15.95	15.95	
1F3YQR6NKCPW	Amazon Capital Services, Inc			Kids Programming--Brochure Holders	02/02/2024	Check	233285	14.89	14.89	
19TKPPQDK7MJ	Amazon Capital Services, Inc			Box bands for games and puzzles	02/06/2024	Check	233285	37.96	37.96	



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number 101.410.6507 Operational Supplies								Balance To Date:	\$14,348.07	
02/22/2024	2024-0000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		413.88		15,656.96	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
14LV3HGX73FR	Amazon Capital Services, Inc			Teen Programming--DVD/Oreos/Games/Crafts/fabric/Pens/stickers	01/24/2024	Check	233285	345.08	345.08	
							Total	\$413.88	\$413.88	
02/22/2024	2024-0000990	JE	AP	Invoice Payment Batch Post	Accounts Payable			15.95	15,641.01	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
1MWF4K4NGKT1	Amazon Capital Services, Inc			Refund--item not delivered--Teen Programming--Guitar Pick Strips	01/31/2024	Check	233285	(15.95)	(15.95)	
							Total	(\$15.95)	(\$15.95)	
							Month February 2024 Totals	\$1,308.89	\$15.95	\$15,641.01
							Account Operational Supplies Totals	\$1,308.89	\$15.95	\$15,641.01
G/L Account Number 101.410.6508 Postage/Shipping								Balance To Date:	\$1,485.65	
02/16/2024	2024-0000972	JE	AP	Invoice Payment Batch Post	Accounts Payable		490.91		1,976.56	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2024-00002689	US Postal Service (Hasler)			0000138828 Postage - 01/11/2024-02/08/2024	02/08/2024	Check	233279	2,000.00	490.91	
							Total	\$2,000.00	\$490.91	
							Month February 2024 Totals	\$490.91	\$0.00	\$1,976.56
							Account Postage/Shipping Totals	\$490.91	\$0.00	\$1,976.56
G/L Account Number 101.410.6510 Forms/Printing Services								Balance To Date:	\$47.54	
02/22/2024	2024-0000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		458.00		505.54	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
224834	Cedar Graphics			Printing of Library FY23 Annual Report	02/02/2024	Check	233299	458.00	458.00	
							Total	\$458.00	\$458.00	
							Month February 2024 Totals	\$458.00	\$0.00	\$505.54
							Account Forms/Printing Services Totals	\$458.00	\$0.00	\$505.54



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.6511 Janitorial Supplies								Balance To Date:	\$3,470.68
02/08/2024	2024-00000914	JE	AP	Invoice Payment Batch Post	Accounts Payable		682.63		4,153.31
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
16CCH6FDH9RN	Amazon Capital Services, Inc			Markers, Tissues, Receipt Rolls, Screen Cleaning Wipes	01/20/2024	Check	233118	262.65	119.64
1DFC4CX7V6N9	Amazon Capital Services, Inc			Paper Towels, Soap, Toilet Paper	01/12/2024	Check	233118	410.15	410.15
1PHK3YPPC6HJ	Amazon Capital Services, Inc			Screens and Mats for Urinals	01/24/2024	Check	233118	69.39	69.39
42381	Office Express			Clorox Wipes and Copy Paper	01/17/2024	Check	233210	322.56	83.45
							Total	\$1,064.75	\$682.63
02/22/2024	2024-00000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		156.36		4,309.67
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
116RN6RTJJMP	Amazon Capital Services, Inc			Paper Towels--Janitorial Paper Products	02/06/2024	Check	233285	135.42	135.42
1QJKHCY3149D	Amazon Capital Services, Inc			Plunger	01/31/2024	Check	233285	20.94	20.94
							Total	\$156.36	\$156.36
Month February 2024 Totals							\$838.99	\$0.00	\$4,309.67
Account Janitorial Supplies Totals							\$838.99	\$0.00	\$4,309.67
G/L Account Number 101.410.6513 Vehicle Operating Supplies								Balance To Date:	\$28.92
Account Vehicle Operating Supplies Totals							\$0.00	\$0.00	\$28.92
G/L Account Number 101.410.6514 Medical Supplies								Balance To Date:	\$252.57
Account Medical Supplies Totals							\$0.00	\$0.00	\$252.57
G/L Account Number 101.410.6560 Pre-Employment Screening								Balance To Date:	\$0.00
Account Pre-Employment Screening Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6580 Technology								Balance To Date:	\$3,468.04
Account Technology Totals							\$0.00	\$0.00	\$3,468.04
G/L Account Number 101.410.6590 Events & Meetings								Balance To Date:	\$291.78
Account Events & Meetings Totals							\$0.00	\$0.00	\$291.78
G/L Account Number 101.410.6599 Misc Commodities/Expenses								Balance To Date:	\$0.00
Account Misc Commodities/Expenses Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6711 Furniture								Balance To Date:	\$0.00
Account Furniture Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6712 Equipment								Balance To Date:	\$0.00
Account Equipment Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6713 Office Equipment								Balance To Date:	\$109.00
Account Office Equipment Totals							\$0.00	\$0.00	\$109.00
G/L Account Number 101.410.6714 Technology Hardware/Equipment								Balance To Date:	\$0.00
Account Technology Hardware/Equipment Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6715 Software								Balance To Date:	\$1,867.97
Account Software Totals							\$0.00	\$0.00	\$1,867.97
G/L Account Number 101.410.6717 Small Project Costs								Balance To Date:	\$0.00
Account Small Project Costs Totals							\$0.00	\$0.00	\$0.00



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101.410.6718.01 Library Materials Adult Materials								Balance To Date:	\$45,719.00
02/08/2024	2024-0000914	JE	AP	Invoice Payment Batch Post	Accounts Payable		3,138.44		48,857.44
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
S80022249	Ingram Library Services			Adult & Young Adult Library Materials	01/21/2024	Check	233172	1,601.12	1,446.99
S80167200	Ingram Library Services			Adult & Young Adult Library Materials	01/28/2024	Check	233172	1,017.79	931.61
S79930254	Ingram Library Services			Adult & Young Adult Library Materials	01/14/2024	Check	233172	1,012.04	759.84
							Total	\$3,630.95	\$3,138.44
02/22/2024	2024-0000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		1,142.60		50,000.04
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
S80291034	Ingram Library Services			Adult & Young Adult Library Materials	02/04/2024	Check	233332	1,272.19	1,142.60
							Total	\$1,272.19	\$1,142.60
					Month February 2024 Totals		\$4,281.04	\$0.00	\$50,000.04
				Account Library Materials Adult Materials Totals			\$4,281.04	\$0.00	\$50,000.04
G/L Account Number 101.410.6718.02 Library Materials Young Adult Materials								Balance To Date:	\$17,636.09
02/08/2024	2024-0000914	JE	AP	Invoice Payment Batch Post	Accounts Payable		275.61		17,911.70
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
S79930254	Ingram Library Services			Adult & Young Adult Library Materials	01/14/2024	Check	233172	1,012.04	84.22
S80167200	Ingram Library Services			Adult & Young Adult Library Materials	01/28/2024	Check	233172	1,017.79	86.18
S80022249	Ingram Library Services			Adult & Young Adult Library Materials	01/21/2024	Check	233172	1,601.12	105.21
							Total	\$3,630.95	\$275.61
02/22/2024	2024-0000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		1,422.59		19,334.29
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
S80291034	Ingram Library Services			Adult & Young Adult Library Materials	02/04/2024	Check	233332	1,272.19	129.59
6556	LibraryPass, Inc			Comics Plus Renewal 5/1/24-4/30/25	02/02/2024	Check	233343	1,293.00	1,293.00
							Total	\$2,565.19	\$1,422.59
					Month February 2024 Totals		\$1,698.20	\$0.00	\$19,334.29
				Account Library Materials Young Adult Materials Totals			\$1,698.20	\$0.00	\$19,334.29
G/L Account Number 101.410.6718.03 Library Materials Children's Materials								Balance To Date:	\$34,784.74
02/08/2024	2024-0000914	JE	AP	Invoice Payment Batch Post	Accounts Payable		331.88		35,116.62
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
B6728503	Brodart Co			Children's Library Materials	01/13/2024	Check	233132	331.88	331.88
							Total	\$331.88	\$331.88



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number 101.410.6718.03 Library Materials Children's Materials								Balance To Date:	\$34,784.74	
02/22/2024	2024-00000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		681.35		35,797.97	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
B6739942	Brodart Co			Children's Library Materials	02/03/2024	Check	233297	681.35	681.35	
							Total	\$681.35	\$681.35	
							Month February 2024 Totals	\$1,013.23	\$0.00	\$35,797.97
							Account Library Materials Children's Materials Totals	\$1,013.23	\$0.00	\$35,797.97
G/L Account Number 101.410.6718.04 Library Materials Audio Materials								Balance To Date:	\$10,985.71	
02/08/2024	2024-00000914	JE	AP	Invoice Payment Batch Post	Accounts Payable		2,322.39		13,308.10	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
450641	Playaway Products LLC			Playaways--Audio Materials	01/16/2024	Check	233215	656.72	656.72	
450650	Playaway Products LLC			Playaways--Audio Materials	01/16/2024	Check	233215	539.55	539.55	
450912	Playaway Products LLC			Playaways--Audio Materials	01/17/2024	Check	233215	1,126.12	1,126.12	
							Total	\$2,322.39	\$2,322.39	
							Month February 2024 Totals	\$2,965.63	\$0.00	\$13,951.34
							Account Library Materials Audio Materials Totals	\$2,965.63	\$0.00	\$13,951.34
G/L Account Number 101.410.6718.05 Library Materials Video Materials								Balance To Date:	\$11,244.06	
							Account Library Materials Video Materials Totals	\$0.00	\$0.00	\$11,244.06
G/L Account Number 101.410.6718.06 Library Materials Downloadable Books								Balance To Date:	\$6,608.63	
02/22/2024	2024-00000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		1,314.28		7,922.91	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
504994457	Midwest Tape			Hoopla Comics, Ebooks, Movies, TV, Audiobooks, Music	01/31/2024	Check	233355	5,760.93	1,314.28	
							Total	\$5,760.93	\$1,314.28	
							Month February 2024 Totals	\$1,314.28	\$0.00	\$7,922.91
							Account Library Materials Downloadable Books Totals	\$1,314.28	\$0.00	\$7,922.91
G/L Account Number 101.410.6718.07 Library Materials Downloadable Media								Balance To Date:	\$40,061.25	
02/22/2024	2024-00000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		5,107.65		45,168.90	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
504994457	Midwest Tape			Hoopla Comics, Ebooks, Movies, TV, Audiobooks, Music	01/31/2024	Check	233355	5,760.93	4,446.65	



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number 101.410.6718.07 Library Materials Downloadable Media								Balance To Date:	\$40,061.25	
02/22/2024	2024-00000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		5,107.65		45,168.90	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
385946PPU	Kanopy LLC			Pay Per Use Videos--Downloadable Media	01/31/2024	Check	233339	661.00	661.00	
							Total	\$6,421.93	\$5,107.65	
							Month February 2024 Totals	\$5,107.65	\$0.00	\$45,168.90
							Account Library Materials Downloadable Media Totals	\$5,107.65	\$0.00	\$45,168.90
G/L Account Number 101.410.6718.08 Library Materials Other								Balance To Date:	\$31,909.65	
02/08/2024	2024-00000914	JE	AP	Invoice Payment Batch Post	Accounts Payable		302.00		32,211.65	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
3555519	Swank Movie Licensing USA			Movie Site License 2/15/2024-2/14/2025 (License # 192314001)	01/15/2024	Check	233235	302.00	302.00	
							Total	\$302.00	\$302.00	
							Month February 2024 Totals	\$302.00	\$0.00	\$32,211.65
							Account Library Materials Other Totals	\$302.00	\$0.00	\$32,211.65
G/L Account Number 101.410.6910.02 Transfers Out To Equipment Reserve Fund								Balance To Date:	\$0.00	
							Account Transfers Out To Equipment Reserve Fund Totals	\$0.00	\$0.00	\$0.00
G/L Account Number 101.410.6910.08 Transfers Out To Employee Benefits								Balance To Date:	\$0.00	
							Account Transfers Out To Employee Benefits Totals	\$0.00	\$0.00	\$0.00
							Department Library Totals	\$165,283.71	\$2,075.16	
							Fund General Fund Totals	\$165,283.71	\$2,075.16	



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	105.410.4802.01	Transfer In From General Fund						Balance To Date:	\$0.00
			Account	Transfer In From General Fund	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	105.410.6580	Technology						Balance To Date:	\$10,549.49
			Account	Technology	Totals		\$0.00	\$0.00	\$10,549.49
G/L Account Number	105.410.6711	Furniture						Balance To Date:	\$0.00
			Account	Furniture	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	105.410.6712	Equipment						Balance To Date:	\$0.00
			Account	Equipment	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	105.410.6713	Office Equipment						Balance To Date:	\$0.00
			Account	Office Equipment	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	105.410.6714	Technology Hardware/Equipment						Balance To Date:	\$0.00
			Account	Technology Hardware/Equipment	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	105.410.6715	Software						Balance To Date:	\$0.00
			Account	Software	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	105.410.6717	Small Project Costs						Balance To Date:	\$0.00
			Account	Small Project Costs	Totals		\$0.00	\$0.00	\$0.00
			Department	Library	Totals		\$0.00	\$0.00	\$0.00
			Fund	Equipment Reserve Fund	Totals		\$0.00	\$0.00	\$0.00



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 130.410.4400.01 Federal Grants/Contributions General							Balance To Date:		\$0.00
Account Federal Grants/Contributions General Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 130.410.4420.01 State Contributions General							Balance To Date:		\$0.00
Account State Contributions General Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 130.410.4420.06 State Contributions Enrich Iowa - Direct Aid							Balance To Date:		\$0.00
Account State Contributions Enrich Iowa - Direct Aid Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 130.410.4701.01 Donations General							Balance To Date:		(\$34,001.66)
02/02/2024	2024-0000916	JE	RA	Revenue Collection Payment Post	Collections			165.63	(34,167.29)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004315	2024-00001411	Special Revenue Donation of 10% of booksales during Library Events. Donation to go towards Programming.			Swamp Fox Bookstore/Terri LeBlanc	02/02/2024		165.63	(165.63)
							Total	\$165.63	(\$165.63)
02/02/2024	2024-0000916	JE	RA	Revenue Collection Payment Post	Collections			36.00	(34,203.29)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004319	2024-00001416	Special Revenue - Coffee Bar Cash Sales thru 1/31/2024			Marion Library Coffee Bar	02/02/2024		36.00	(36.00)
							Total	\$36.00	(\$36.00)
02/03/2024	2024-0000957	JE	RA	Revenue Collection Payment Post	Collections			2.00	(34,205.29)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004496	2024-00001472	Copies \$32 Special Revenue - Coffee Bar \$4 Self-Serve Copies \$7.15 Lost & Paid \$26			Marion Library Credit Card	02/03/2024		69.15	(4.00)
							Total	\$69.15	(\$4.00)
02/03/2024	2024-0000957	JE	RA	Revenue Collection Payment Post	Collections			2.00	(34,207.29)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004496	2024-00001472	Copies \$32 Special Revenue - Coffee Bar \$4 Self-Serve Copies \$7.15 Lost & Paid \$26			Marion Library Credit Card	02/03/2024		69.15	(4.00)
							Total	\$69.15	(\$4.00)
02/05/2024	2024-0000957	JE	RA	Revenue Collection Payment Post	Collections			2.00	(34,209.29)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004498	2024-00001474	Copies \$8.70 Special Revenue - Coffee Bar \$2 Refund - Lost & Paid -\$15.99			Marion Library Credit Card	02/05/2024		(5.29)	(2.00)
							Total	(\$5.29)	(\$2.00)



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 130.410.4701.01 Donations General							Balance To Date:		(\$34,001.66)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			16.00	(34,225.29)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2024-00004686	2024-00001536	Coffee Bar Cash Sales thru 2/7/2024			Marion Library Coffee Bar		02/08/2024	16.00	(16.00)
							Total	\$16.00	(\$16.00)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			12.00	(34,237.29)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2024-00004688	2024-00001538	Coffee Bar Cash Sales thru 2/14/2024			Marion Library Coffee Bar		02/15/2024	12.00	(12.00)
							Total	\$12.00	(\$12.00)
02/23/2024	2024-00001004	JE	RA	Revenue Collection Payment Post	Collections			20.00	(34,257.29)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2024-00004693	2024-00001543	Coffee Bar Cash Sales thru 2/21/2024			Marion Library Coffee Bar		02/22/2024	20.00	(20.00)
							Total	\$20.00	(\$20.00)
02/26/2024	2024-00001028	JE	RA	Revenue Collection Payment Post	Collections			4.00	(34,261.29)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2024-00004836	2024-00001599	Room Rental \$100 Copies \$2.80 Special Revenue - Coffee Bar \$4 Self-Serve Copies \$1.90			Marion Library Credit Card		02/26/2024	108.70	(4.00)
							Total	\$108.70	(\$4.00)
Month February 2024 Totals							\$0.00	\$259.63	(\$34,261.29)
Account Donations General Totals							\$0.00	\$259.63	(\$34,261.29)
G/L Account Number 130.410.4708.01 Other Contributions General							Balance To Date:		(\$25,000.00)
Account Other Contributions General Totals							\$0.00	\$0.00	(\$25,000.00)
G/L Account Number 130.410.6240 Travel Expenses							Balance To Date:		\$0.00
Account Travel Expenses Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 130.410.6310 Building Maintenance & Repairs							Balance To Date:		\$0.00
Account Building Maintenance & Repairs Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 130.410.6402 Advertising/Publications							Balance To Date:		\$0.00
Account Advertising/Publications Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 130.410.6499 Contracts - Other Services							Balance To Date:		\$0.00
Account Contracts - Other Services Totals							\$0.00	\$0.00	\$0.00
G/L Account Number 130.410.6590 Events & Meetings							Balance To Date:		\$2,653.37
Account Events & Meetings Totals							\$0.00	\$0.00	\$2,653.37



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 130.410.6599 Misc Commodities/Expenses								Balance To Date:	\$19,810.42
02/08/2024	2024-00000914	JE	AP	Invoice Payment Batch Post	Accounts Payable		6,040.63		25,851.05
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
0595914IN	The Penworthy Company LLC			Special Revenue--Alliant Grant--Stay Sharp & STEAM Kits	12/15/2023	Check	233239	4,858.96	4,858.96
451791	Playaway Products LLC			Special Revenue--Alliant Grant--Launch Pads	01/29/2024	Check	233215	512.94	512.94
S79930254	Ingram Library Services			Adult & Young Adult Library Materials	01/14/2024	Check	233172	1,012.04	167.98
S80022249	Ingram Library Services			Adult & Young Adult Library Materials	01/21/2024	Check	233172	1,601.12	48.92
17XY4QK4NW3R	Amazon Capital Services, Inc			Special Revenue--Alliant Grant--Kitchen Supplies--Silverware/Cup	01/22/2024	Check	233118	103.85	103.85
1G3TKLQK49F7	Amazon Capital Services, Inc			Special Revenue--MakerSpace Donation--Interfacing	01/23/2024	Check	233118	17.99	17.99
1QK6LWJXNFYQ	Amazon Capital Services, Inc			Special Revenue--Alliant Grant for MakerSpace--Air Purifier	01/21/2024	Check	233118	329.99	329.99
							Total	\$8,436.89	\$6,040.63
02/22/2024	2024-00000990	JE	AP	Invoice Payment Batch Post	Accounts Payable		1,006.99		26,858.04
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
1TYFRKDDFP9C	Amazon Capital Services, Inc			Special Revenue--Alliant Grant--Tablets, Cases, screen protector	02/01/2024	Check	233285	946.40	946.40
16FTXV6VDR1D	Amazon Capital Services, Inc			Special Revenue--MakerSpace Donation--Storage Bins	01/29/2024	Check	233285	60.59	60.59
							Total	\$1,006.99	\$1,006.99
Month February 2024 Totals							\$7,047.62	\$0.00	\$26,858.04
Account Misc Commodities/Expenses Totals							\$7,047.62	\$0.00	\$26,858.04
							Balance To Date:		\$0.00
G/L Account Number 130.410.6711 Furniture							Account Furniture Totals		\$0.00
							Balance To Date:		\$0.00
G/L Account Number 130.410.6714 Technology Hardware/Equipment							Account Technology Hardware/Equipment Totals		\$0.00
							Balance To Date:		\$0.00
G/L Account Number 130.410.6715 Software							Account Software Totals		\$0.00
							Balance To Date:		\$0.00
G/L Account Number 130.410.6910.01 Transfers Out To General Fund							Account Transfers Out To General Fund Totals		\$0.00
							Balance To Date:		\$0.00
							Department Library Totals	\$7,047.62	\$259.63
							Fund Special Revenue Totals	\$7,047.62	\$259.63



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	301.410.4420.01	State Contributions General						Balance To Date:	\$0.00
			Account	State Contributions General	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.410.4440.01	Local Grants/Contributions General						Balance To Date:	\$0.00
			Account	Local Grants/Contributions General	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.410.4701.01	Donations General						Balance To Date:	(\$349,177.00)
			Account	Donations General	Totals		\$0.00	\$0.00	(\$349,177.00)
G/L Account Number	301.410.4708.01	Other Contributions General						Balance To Date:	\$0.00
			Account	Other Contributions General	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.410.6711	Furniture						Balance To Date:	\$0.00
			Account	Furniture	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.410.6712	Equipment						Balance To Date:	\$0.00
			Account	Equipment	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.410.6713	Office Equipment						Balance To Date:	\$0.00
			Account	Office Equipment	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.410.6714	Technology Hardware/Equipment						Balance To Date:	\$2,580.00
			Account	Technology Hardware/Equipment	Totals		\$0.00	\$0.00	\$2,580.00
G/L Account Number	301.410.6715	Software						Balance To Date:	\$0.00
			Account	Software	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.410.6717	Small Project Costs						Balance To Date:	\$0.00
			Account	Small Project Costs	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.410.6750	Project Costs						Balance To Date:	\$526,525.08
			Account	Project Costs	Totals		\$0.00	\$0.00	\$526,525.08
G/L Account Number	301.410.6752	Land/Right-of-Way Purchases						Balance To Date:	\$0.00
			Account	Land/Right-of-Way Purchases	Totals		\$0.00	\$0.00	\$0.00
			Department	Library	Totals		\$0.00	\$0.00	\$0.00



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	301.620.4400.02	Federal Grants/Contributions FEMA						Balance To Date:	(\$12,160,129.77)
				Account	Federal Grants/Contributions FEMA	Totals	\$0.00	\$0.00	(\$12,160,129.77)
G/L Account Number	301.620.4420.01	State Contributions General						Balance To Date:	\$0.00
				Account	State Contributions General	Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.4704	Misc Revenues						Balance To Date:	\$0.00
02/09/2024	2024-00000956	JE	RA	Revenue Collection Payment Post ZZZ 2020 Derecho.273 - 2020 Derecho Storm, SDR/Bjornsen Settlement (Revenue)	Collections			66,055.00	(66,055.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2024-00004431	2024-00001453	Settlement Payment - City of Marion v. Southern Disaster Recovery, LLC, et al. - Case MACISC262773			Brady Preston Gronlund PC	02/09/2024		66,055.00	(66,055.00)
						Total		\$66,055.00	(\$66,055.00)
				Month	February 2024	Totals	\$0.00	\$66,055.00	(\$66,055.00)
				Account	Misc Revenues	Totals	\$0.00	\$66,055.00	(\$66,055.00)
G/L Account Number	301.620.4801	Bond Proceeds						Balance To Date:	\$0.00
				Account	Bond Proceeds	Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6230	Training/Conference Registrations						Balance To Date:	\$0.00
				Account	Training/Conference Registrations	Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6240	Travel Expenses						Balance To Date:	\$0.00
				Account	Travel Expenses	Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6310	Building Maintenance & Repairs						Balance To Date:	\$40,157.81
				Account	Building Maintenance & Repairs	Totals	\$0.00	\$0.00	\$40,157.81
G/L Account Number	301.620.6320	Grounds Maintenance & Repairs						Balance To Date:	\$0.00
				Account	Grounds Maintenance & Repairs	Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6332	Vehicle Repairs - Internal						Balance To Date:	\$0.00
				Account	Vehicle Repairs - Internal	Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6333	Vehicle Repairs - External						Balance To Date:	\$0.00
				Account	Vehicle Repairs - External	Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6334	Tires						Balance To Date:	\$0.00
				Account	Tires	Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6350	Other Equipment Repairs						Balance To Date:	\$0.00
				Account	Other Equipment Repairs	Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6371	Electric/Gas Utility Expense						Balance To Date:	\$0.00
				Account	Electric/Gas Utility Expense	Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6373	Communications Utility Expenses						Balance To Date:	\$0.00
				Account	Communications Utility Expenses	Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6374	Water/Sewer Utility Expenses						Balance To Date:	\$0.00
				Account	Water/Sewer Utility Expenses	Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6403	Outsourced Labor Services						Balance To Date:	\$0.00
				Account	Outsourced Labor Services	Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6411	Contracts - Legal Services						Balance To Date:	\$0.00



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
Account Contracts - Legal Services Totals							\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6415			Contracts - Equipment Rental	Account Contracts - Equipment Rental Totals		\$0.00	\$0.00	\$0.00
							Balance To Date:		\$0.00
G/L Account Number	301.620.6416			Contracts - Real Estate Rental	Account Contracts - Real Estate Rental Totals		\$0.00	\$0.00	\$0.00
							Balance To Date:		\$0.00
G/L Account Number	301.620.6419			Contracts - Technology Service	Account Contracts - Technology Service Totals		\$0.00	\$0.00	\$0.00
							Balance To Date:		\$0.00
G/L Account Number	301.620.6423			Contracts - Janitorial Services	Account Contracts - Janitorial Services Totals		\$0.00	\$0.00	\$0.00
							Balance To Date:		\$0.00
G/L Account Number	301.620.6425			Contracts - Building Maintenance	Account Contracts - Building Maintenance Totals		\$0.00	\$0.00	\$30,079.00
							Balance To Date:		\$30,079.00
G/L Account Number	301.620.6426			Contracts - Grounds Maintenance	Account Contracts - Grounds Maintenance Totals		\$0.00	\$0.00	\$0.00
							Balance To Date:		\$0.00
G/L Account Number	301.620.6499			Contracts - Other Services	Account Contracts - Other Services Totals		\$0.00	\$0.00	\$10,115.20
							Balance To Date:		\$10,115.20
02/08/2024	2024-00000914	JE	AP	Invoice Payment Batch Post	Accounts Payable		2,636.25		12,751.45
				ZZZ 2020 Derecho.999 - 2020 Derecho Storm, General					
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
MARIONIA00138	Tidal Basin Government Consulting, LLC			FEMA Grant Consulting Services for Derecho Storm (Dec 2023) PP38	01/22/2024	Check	233241	2,636.25	2,636.25
							Total	\$2,636.25	\$2,636.25
02/08/2024	2024-00000914	JE	AP	Invoice Payment Batch Post	Accounts Payable		220.00		12,971.45
				ZZZ 2020 Derecho.272 - 2020 Derecho Storm, Public Services - 8th Ave Dam					
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
232185	Veenstra & Kimm, Inc			8th Ave Dam Inspection PP5	01/26/2024	Check	233246	220.00	220.00
							Total	\$220.00	\$220.00
Month February 2024 Totals							\$2,856.25	\$0.00	\$12,971.45
Account Contracts - Other Services Totals							\$2,856.25	\$0.00	\$12,971.45
G/L Account Number	301.620.6504			Small Equipment/Tools	Account Small Equipment/Tools Totals		\$0.00	\$0.00	\$0.00
							Balance To Date:		\$0.00
G/L Account Number	301.620.6506			Office Supplies	Account Office Supplies Totals		\$0.00	\$0.00	\$0.00
							Balance To Date:		\$0.00
G/L Account Number	301.620.6507			Operational Supplies	Account Operational Supplies Totals		\$0.00	\$0.00	(\$179.92)
							Balance To Date:		(\$179.92)
G/L Account Number	301.620.6508			Postage/Shipping	Account Postage/Shipping Totals		\$0.00	\$0.00	\$0.00
							Balance To Date:		\$0.00
G/L Account Number	301.620.6509			Traffic Supplies	Account Traffic Supplies Totals		\$0.00	\$0.00	\$0.00
							Balance To Date:		\$0.00
G/L Account Number	301.620.6510			Forms/Printing Services	Account Forms/Printing Services Totals		\$0.00	\$0.00	\$0.00
							Balance To Date:		\$0.00

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Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	301.620.6511	Janitorial Supplies						Balance To Date:	\$0.00
			Account	Janitorial Supplies	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6513	Vehicle Operating Supplies						Balance To Date:	\$0.00
			Account	Vehicle Operating Supplies	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6514	Medical Supplies						Balance To Date:	\$0.00
			Account	Medical Supplies	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6524	Street Supplies						Balance To Date:	\$0.00
			Account	Street Supplies	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6526	Forestry Maintenance Supplies						Balance To Date:	\$0.00
			Account	Forestry Maintenance Supplies	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6527	Park Maintenance Supplies						Balance To Date:	\$0.00
			Account	Park Maintenance Supplies	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6590	Events & Meetings						Balance To Date:	\$0.00
			Account	Events & Meetings	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6599	Misc Commodities/Expenses						Balance To Date:	\$0.00
			Account	Misc Commodities/Expenses	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6710	Vehicles						Balance To Date:	\$0.00
			Account	Vehicles	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6711	Furniture						Balance To Date:	\$0.00
			Account	Furniture	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6712	Equipment						Balance To Date:	\$0.00
			Account	Equipment	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6713	Office Equipment						Balance To Date:	\$0.00
			Account	Office Equipment	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6714	Technology Hardware/Equipment						Balance To Date:	\$0.00
			Account	Technology Hardware/Equipment	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6715	Software						Balance To Date:	\$0.00
			Account	Software	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6716	Trees						Balance To Date:	\$0.00
			Account	Trees	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6718.01	Library Materials Adult Materials						Balance To Date:	\$0.00
			Account	Library Materials Adult Materials	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6718.02	Library Materials Young Adult Materials						Balance To Date:	\$0.00
			Account	Library Materials Young Adult Materials	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6718.03	Library Materials Children's Materials						Balance To Date:	\$0.00
			Account	Library Materials Children's Materials	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6718.04	Library Materials Audio Materials						Balance To Date:	\$0.00
			Account	Library Materials Audio Materials	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6718.05	Library Materials Video Materials						Balance To Date:	\$0.00
			Account	Library Materials Video Materials	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6718.06	Library Materials Downloadable Books						Balance To Date:	\$0.00
			Account	Library Materials Downloadable Books	Totals		\$0.00	\$0.00	\$0.00



Accumulated Transaction Listing

G/L Date Range 02/01/24 - 02/29/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	301.620.6718.07	Library Materials Downloadable Media						Balance To Date:	\$0.00
			Account	Library Materials Downloadable Media	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	301.620.6750	Project Costs						Balance To Date:	\$0.00
			Account	Project Costs	Totals		\$0.00	\$0.00	\$0.00
			Department	Finance	Totals		\$2,856.25	\$66,055.00	
			Fund	Capital Projects	Totals		\$2,856.25	\$66,055.00	
				Grand Totals			\$175,187.58	\$68,389.79	



Open Purchase Order Report

As of G/L Date 02/29/24

Report by Department - Purchase Order Number
Summary Listing

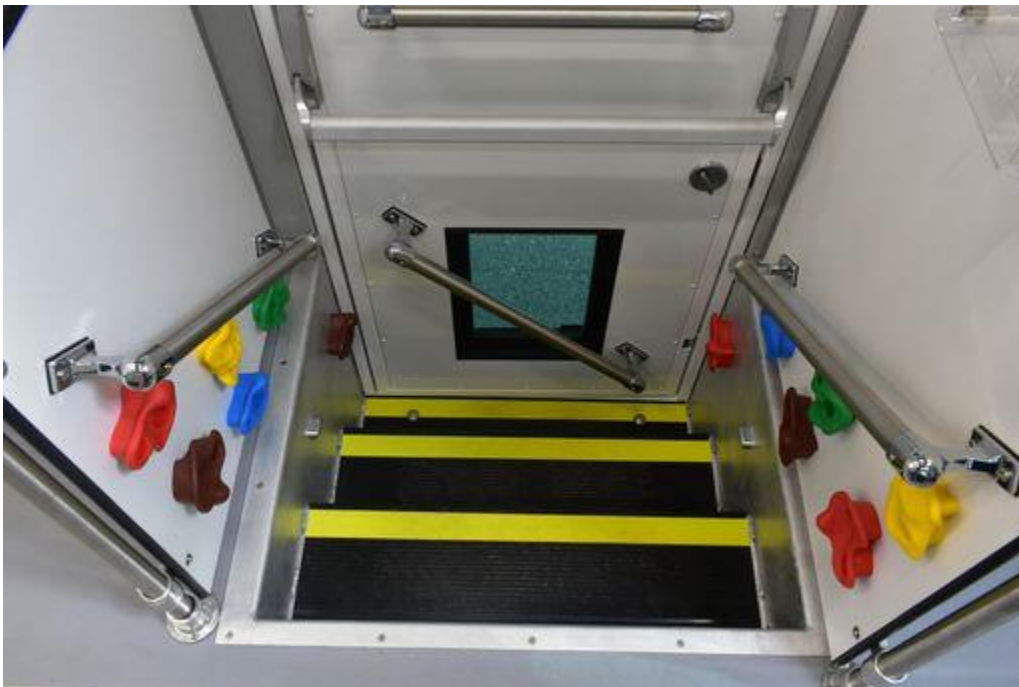
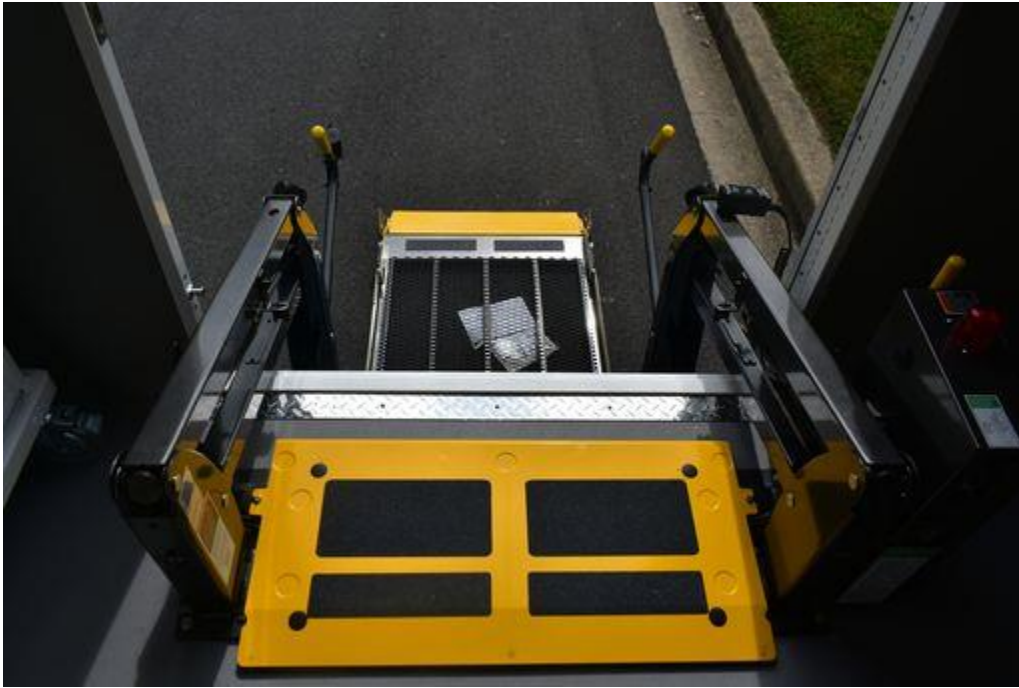
Department 35 Library				G/L Date	Amount
Purchase Order	2020-0000018	Department	35 Library	08/12/2019	15,200.00
Description	Mobile Library Consulting Package	Vendor	1638 - Specialty Vehicle Services, LLC	Deliver by Date	Voided .00
Type	Standard		Specialty Vehicle Services	Printed Date	Discounted .00
Status	Open		3312 W. Sycamore St	Completed Date	Expensed 11,400.00
Bill To Location	LIBRARY - Library		FRANKLIN, WI 53132	Expiration Date	Remaining 3,800.00
Assigned To Buyer					Encumbered 3,800.00
Resolution Number	27682				
Purchase Order	2020-0000079	Department	35 Library	G/L Date	12/19/2019
Description	Construction Manager Contract: Library (FACS-17-034)	Vendor	1730 - Bush Construction Company	Deliver by Date	Voided .00
Type	Blanket		Bush Construction Company	Printed Date	Discounted .00
Status	Open		5401 Victoria Ave	Completed Date	Expensed 1,788,658.84
Bill To Location	LIBRARY - Library		Davenport, IA 52807	Expiration Date	Remaining 20,126.14
Assigned To Buyer					Encumbered 20,126.14
Resolution Number	28192				
Purchase Order	2022-00000158	Department	35 Library	G/L Date	04/01/2022
Description	Marion Library Bookmobile/Mobile Library	Vendor	2107 - TechOps Speciality Vehicles, LLC	Deliver by Date	Voided .00
Type	Blanket		TechOps Speciality Vehicles, LLC	Printed Date	Discounted .00
Status	Open		218A Log Canoe Circle	Completed Date	Expensed 261,246.24
Bill To Location	LIBRARY - Library		STEVENSVILLE, MD 21666	Expiration Date	Remaining 155,642.96
Assigned To Buyer					Encumbered 155,642.96
Resolution Number	30467; CO #1 Res 30869, CO #2 Res 31786				
Department 35 Library Totals				Purchase Orders	3
				Amount	\$2,240,874.18
				Voided	\$0.00
				Discounted	\$0.00
				Expensed	\$2,061,305.08
				Remaining	\$179,569.10
				Encumbered	\$179,569.10
Grand Totals				Purchase Orders	3
				Amount	\$2,240,874.18
				Voided	\$0.00
				Discounted	\$0.00
				Expensed	\$2,061,305.08
				Remaining	\$179,569.10
				Encumbered	\$179,569.10





















Scope of Policy			
<i>Scope:</i>	Procedures for Collection Development and Material Consideration	<i>Effective Date:</i>	Revised-Reviewed 4/10/2023/11/2024

Provisions			
I. Intellectual Freedom			
1. The Marion Library Board of Trustees subscribes to the principles affirmed by the American Library Association Council of the Library Bill of Rights , and the Freedom to View Statement . (See Operating Guidelines)			
II. Selection of Materials			
1. Responsibility for materials selection rests with the Library Director, who works under the authority and policies of the Board of Trustees. Materials selection and collection maintenance is assigned to qualified library staff, as authorized by the Library Director.			
2. The library's collection emphasis is on popular materials, including patron requests. Items identified for purchase will meet several of the following criteria:			
<ul style="list-style-type: none">• Timeliness of information and content• Effective presentation of ideas and information• Public appeal or community interest• Popularity and/or demand• Relationship to materials already in the collection and balance of viewpoint• Availability of the same or similar materials in the Metro Library Network• Intended audience• Accessible format and price• Contribution to diversity in the library's collection• Evaluations in professional review media			
III. Collection Management			
1. The library's collection undergoes ongoing assessment to refresh and replace current materials, to maintain a collection that is interesting, robust, and diverse, and to facilitate ease of use by patrons. Assessment decisions are based on the following criteria:			
<ul style="list-style-type: none">• Timeliness• Rate of collection usage-circulations, requests, and reserves• Physical condition and age of the item• Availability in a new edition or better title on the subject• Duplicate holdings with low demand• Changes in format• Community interest			
2. Items donated to the library or withdrawn from the collection may be sold to other libraries, Friends of the Marion Public Library, or to Better World Books for a nominal fee. They may also be recycled or discarded by the authority of the Library Director.			

IV. Procedures for Material Consideration

1. Anyone who wants an item to be reconsidered must be a Marion resident. A written form must be completed and returned to the library ([See Request for Consideration Form](#)).
2. If the request is for reevaluation (not removal) of an item, an internal review of the item will be conducted by the Library Director and appropriate staff. Reevaluation will be made based on whether the material meets the library's selection criteria. The Library Director or designee will inform the patron of the decision by letter.
3. If the request is to remove the material from the collection, a review committee will be appointed by the Library Board President and shall include the Library Director, one other library staff member, and two Library Board members. The recommendation of this committee shall come before the Library Board at a regular meeting and shall be approved or vetoed by a vote of the members present. The Library Director or designee will inform the patron of the Library Board's decision by letter.

V. Donated and Gifted Materials

1. Financial gifts or material donations are accepted by the Marion Public Library, Friends of the Marion Public Library, and the Marion Public Library Foundation. Material donations are subject to the selection of materials policies outlined in Section II.

PATRON INFORMATION

Request initiated by _____

Address _____

City _____ State _____ Zip _____

Phone Number _____ Email _____

With this request, I am representing...

 Myself An organization (please specify) _____ Other (please specify) _____**MATERIAL INFORMATION**

Author _____

Title _____

Format (check whichever is/are appropriate)

 Book Magazine Audio/Visual Digital Other**MATERIAL QUESTIONS**

1. To what in the material do you object? (Please be specific; cite pages and/or timestamps)

2. What do you feel might be the result of reading, listening, or viewing this material?

3. For what age group would you recommend this material?

4. Is there anything worthwhile about this material?

5. Did you read, view, or listen to the entire work? If not, what parts?

6. Are you aware of the reviews of this material by professional critics?

7. What do you believe is the theme of this material?

8. What would you recommend the library to do about this material?

Remove from circulation

Reevaluate

Other (please specify) _____

9. Is there a related title you would suggest as more appropriate or timely for our collection?

Signature of Patron

Date

Information in this form may become public record due to Iowa State Open Records Laws.

Professional Development



Personnel Policy – Supplemental-Professional Development			
<i>Scope:</i>	All Employees and All Applicants for Employment	<i>Effective Date:</i>	Revised 2/13/2023 <u>3/11/2024</u>

General Policy

The purpose of this policy is to provide employees with an opportunity for professional development opportunities that increase their skills and enhance their contributions to the organization. An employee's work performance is vital to the success of our organization. Providing professional development opportunities to our employees is an investment in their careers and the organization's future.

Provisions

The Marion Library requires that its ~~full-time and part-time professional and paraprofessional staff~~ full-time professional and paraprofessional staff be certified by the State Library of Iowa, if the role requires it as determined by the Library Director. (see endorsement page at <https://www.statelibraryofiowa.gov/index.php/libraries/training-consulting/continuing-education/endorsement>)

Toward this end, the library will allow these staff members to use work time for continuing education; the library will also pay expenses including tuition/registration fees, required materials fees, and travel and meal expenses as necessary. Prior approval is needed for classes that require fees ~~for which employees will need reimbursement, and receipts must be turned in to library administration~~. Staff is responsible for keeping track of their credits/progress. Staff are also responsible for providing documentation of successful completion of and sessions paid for by the library.

Staff is expected to work with their manager to plan work time for continuing education opportunities well in advance of each session. If classes are scheduled outside of regular work hours, staff should ask for accommodation in that week's work schedule.

Staff doing continuing education sessions will get work time credit for actual contact hours; credit may not be taken for time spent doing assignments, class reading, or research.

In addition to the State Library of Iowa certification, there may be other opportunities for professional development. It is the expectation that the employees and the respective manager meet regularly to discuss professional development needs/opportunities. Professional development can be obtained through attendance at seminars, educational courses, webinars, and conferences.

Employees will work with his/her manager to put together a proposal requesting to attend an event, in accordance with City policy. Information provided should include: dates, title of program, location, all associated costs, relation of activity to current position or development need. Requests will be submitted to the Library Director for review. Applicability and availability of funds will dictate acceptance or declination. Upon satisfactory completion of the training/coursework, the employee must provide documentation to support completion to receive any eligible reimbursement per City policy. and payment to receive reimbursement. All receipts and City documentation must be provided within 3 business days upon return

Professional Development

~~to the office from travel, or by month end, whichever is earlier, within a 2-week period of attendance.~~ There is an expectation that the employee will provide report out to his/her manager (and potentially a larger group if there is benefit in sharing the information) on learnings and action plan for utilizing the information.

Working from Home



Personnel Policy – Supplemental-Professional Development			
<i>Scope:</i>	All Employees and All Applicants for Employment	<i>Effective Date:</i>	Reviewed Revised <u>2/13/2023/11/2024</u>

Provisions
<p>It is occasionally necessary for employees, particularly managers, to work from home during their regularly scheduled work shifts.</p> <p>Library managers are allowed to do this, provided this time does not impact service desk shift schedules. Paraprofessional staff must have advance permission from their manager. The staff working from home is expected to be on-call to return to the library if needed.</p> <p><u>If the library is closed, or closes early due to unexpected circumstances, staff who have a City-issued tablet or laptop are expected to work from home for the rest of their shift. Staff should plan accordingly and in advance whenever possible and will be expected to work or take paid time off (if applicable). Staff who do not have a City-issued device will be paid for any shift they start and are asked to leave early due to unforeseen circumstances. Staff who have not yet reported to work, and are unable to work from home will not be paid for that shift, but will have the opportunity to make up their hours within the same pay period if possible.</u></p>



Pipe Pro Inc.
6633 8TH Street SW
Cedar Rapids, Iowa 52404
Phone: (319) 365-2960
Fax: (319) 365-2954

MECHANICAL CONTRACTOR

Air Conditioning, Refrigeration, Process Piping, Plumbing, and Heating

Date: March 5, 2024

Billing Address: Marion Library
1101 6th Avenue
Marion, Iowa 52302

Service Location: Marion Library
1101 6th Avenue
Marion, Iowa 52302

To: Marion Library,
The following is a proposal and agreement to maintain your HVAC equipment at the above listed location.
This agreement includes the following:

Inspection Frequency: Quarterly

- 8 Building Pumps
 - CPDOAS-1 AHU Pump
 - CWPP-1 Chiller Pump
 - CWSP-1 Building Chilled Water Pump
 - CWSP-2 Building Chilled Water Pump
 - HWSP-1 Building Heating Water Pump
 - HWSP-2 Building Heating Water Pump
 - HWPP-1 Boiler Pump
 - HWPP-2 Boiler Pump
 - SMWP-1 Snow Melt
- 2 Condensing Boilers
 - Boiler 1
 - Boiler2
- 1 Custom Air Handling Unit
- 1 Air Cooled Chiller

Spring 2024
Summer 2024
Fall 2024
Winter 2024/2025

Inspection Frequency: Semi Annually

- 40 Fan Coil Units

Summer 2024
 Winter 2024/2025

Total Investment: Annually..... \$19,635.00 (excludes tax)

This Price Includes:

- All filters twice a year
- DOAS filter four times a year
- Once a year Boiler inspection
- Belts once a year
- Cleaning Chemicals
- Labor
- Spring Condenser Cleaning

Additional Costs:

If at any time during our preventative maintenance work we find additional repairs, the following process will be followed:

- You will be informed of the extra repairs needed
- A quote will be given to you for the cost of labor and materials
- We will not proceed on these repairs until written or verbal permission is given

Benefits of having a preventative maintenance agreement with us:

- Priority service guaranteeing you the fastest service
- No trip charges or fuel surcharges
- Less equipment breakdowns
- Lower utility costs
- Extended equipment life
- Quality products

Note: Not responsible for damaging ceiling tiles while performing preventative maintenance.

We appreciate the opportunity to quote this work to you. It is our goal that by performing regular preventative maintenance, we can keep unexpected equipment malfunctions to a minimum, as well as generate equipment longevity while providing quality service. If you have any questions or concerns about the contents of this agreement please feel free to call or email us!

Josh Ague
 President
 Office: (319) 365-2960
 Cell: (319) 533-0962
 Email: jague@pipeproinc.com

Jeff Iorimer
 Service Manager
 Office: (319) 365-2960
 Cell: (319) 551-6844
 Email: jlorimer@pipeproinc.com

Signature: _____

Date: _____

This proposal is good for 30 days
Contract renews annually
All agreements are reviewed annually by Pipe Pro Inc.

Financial Policy and Procedures



Scope of Policy			
Scope:	Financial policy and procedures for the operation of the library	Effective Date:	Revised 8/14/2023 <u>11/2024</u>

Provisions	
I.	<p>Chapter 21-12-5.1 <u>12-5.6</u> of the Marion Municipal Code contains the legal description of the duties and responsibilities of the Library Board, including particularly Section 212-5.34-04, item 6E (Purchases), and Section 212-5.3-04, item H9 (Expenditures).</p> <p><u>II. All purchases by the library are made in accordance with the City of Marion's Purchasing Policy and Procedures. Invoice batches are approved electronically by either the Library Director or Library Deputy Director using the City of Marion's finance software. Payment is approved through a schedule of bills by City Council.</u></p> <p><u>III. All transactions are reviewed by the Library Board Treasurer and made available to the Library board via monthly board packets.</u></p> <p>All invoices are prepared for the electronic signature of the Library Board Treasurer. Once the Board Treasurer has reviewed invoices and attached an electronic signature, each invoice batch is approved electronically by either the Library Director or Library Deputy Director using the City of Marion's New World System Logos.NET software.</p> <p>III. In the absence of the Board Treasurer, the President is authorized to review and submit an electronic signature; if both of those officers are unavailable, the Vice President or Secretary is authorized to review and submit an electronic signature. The invoices are then taken to City Hall for presentation to the City Council for payment.</p> <p>IV. The Director and Deputy Director can authorize payment of certain invoices and miscellaneous individual reimbursements that are due before scheduled Council meetings in accordance with City purchasing policies. These payments still require the electronic signature of the Board Treasurer or other authorized Board member.</p>

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Scope of Policy			
<i>Scope:</i>	Mission, Vision, Commitments, Bylaws and Guiding Documentation for Operation of the Library Board	<i>Effective Date:</i>	Revised 4/10/2023 <u>3/11/2024</u>

Table of Contents	
Sections	
1.	Mission, Vision, Commitments
2.	Library Board Bylaws
3.	Library Bill of Rights
4.	Freedom to Read
5.	Freedom to View
6.	Statement on Labelling
7.	Statement of Ethics for Library Trustees
8.	Library Ordinance

Section 1: MISSION & VISION

Mission:

Ignite possibilities

Vision:

Our library is the spark, lighting the way for imagination, growth, learning and connection for our community

Our Commitments to Our Community and Each Other:

- **We welcome all**
- **We strive to remove barriers**
- **We encourage curiosity and learning**
- **We listen and respond**
- **We celebrate**
- **We build strong relationships**

Section 2: BYLAWS OF THE MARION PUBLIC LIBRARY BOARD OF TRUSTEES

ARTICLE I GENERAL

All provisions of the Municipal City Code (City Administration, Chapter ~~2~~12-5.1 – 12-5.6) shall govern this Board.

ARTICLE II MEMBERSHIP

Section 1 The Board will consist of eleven members: citizens and residents of the city who are at least 18 years old, appointed by the Mayor with approval of the City Council.

Section 2 Term of Office. All appointments shall be for four (4) years, from July 1 following appointment, except appointments to fill vacancies. Each year Council shall appoint 4 or 3 Board members as needed to fill vacancies. No person shall hold appointment as a member of the Library Board for more than two (2) full consecutive terms, except that when the initial appointment was to fill a vacancy there may be appointment for two (2) full consecutive terms thereafter. Any person may be appointed to the Library Board again after an interval of two (2) years, subject to the above limit of two (2) full consecutive terms.

Section 3 Vacancies will be filled by the Mayor, with approval of the council, for an unexpired term.

Section 4 All actions by the Board shall require a majority vote of the members present. The removal of a Library Director, however, shall require a two-thirds vote of the Board membership.

Section 5 The Board treasurer will sign all purchase orders before they are submitted for payment. In the absence of the treasurer, the Board president or vice-president will sign the purchase orders.

Section 6 The Board may establish honorary Board positions or ex officio Board positions.

ARTICLE III OFFICERS AND COMMITTEES

Section 1 Officers of this Board shall consist of a president, vice-president, treasurer and secretary. They shall perform such duties as are usually connected with these offices.

Section 2 Terms of office shall be for ~~two~~one years, beginning in July ~~of even-numbered years~~, or until successors have been elected.

Section 3 The Marion Public Library Board of Trustees shall maintain four standing committees: the Policy Committee, the Personnel Committee, the Finance Committee, and the Executive Committee to serve the following permanent and continuing functions.

3A The Policy Committee is established to review both internal and public library policies and recommend changes to the full Board. The Library Director shall serve on this committee as advisor.

3B The Personnel Committee is established to review the performance of the Library

Director, and to report on performance and make salary recommendations to the full Board.

3C The Finance Committee is established to review the expenditures of the library and to work with the Library Director to prepare the library annual budget.

3D The Executive Committee is established to review select upcoming items for consideration by the entire Board and work with the Library Director to research and recommend potential courses of action.

Section 4 Committee members are appointed by the Board president to serve a two-year term, beginning in July of even-numbered years. Committee members shall choose a chairperson. Each member of the board shall serve on at least one standing committee.

Section 5 Ad hoc committees shall be created and members appointed by the Board president as needed for specified purposes and terms.

ARTICLE IV MEETINGS

Section 1 Meetings of the Marion Public Library Board shall be held monthly at a time and date to be selected by the Board.

Section 2 All meetings of the Marion Public Library Board are conducted according to Roberts Rules of Order.

Section 3 Absence from six consecutive meetings with no acceptable explanation shall be cause for removal from the Board.

Section 4 Public notice of the monthly meetings shall be provided by the Library Director.

Section 5 Special meetings of the Board may be called by the president.

Section 6 All meetings of the Board are open to the public, except those that qualify for closed session according to the Code of Iowa, Section 21.5.

ARTICLE V ATTENDANCE AT MEETINGS VIA ELECTRONIC COMMUNICATIONS

Section 1 A quorum must be present as required by statute for a valid meeting to occur.

Section 2 Board members may attend a meeting by video or audio conference.

Section 3 If for any reason the remote access malfunctions before the adjournment of the meeting, the meeting shall continue.

ARTICLE VI AMENDMENTS TO THE BYLAWS

Section 1 These Bylaws may be amended at any time.

Section 2 Proposed amendments must be presented one month before final action by the Board.

Section 3 Approval of changes in the Bylaws shall be by a majority vote of those present.

ARTICLE VII LIBRARY DIRECTOR'S RESPONSIBILITIES TO THE BOARD

The Director shall prepare monthly and annual reports, showing as fully as possible the progress of the library during the preceding period. The Director shall attend the meetings of the Board. The Director shall discharge such other duties as may be assigned by the Board. The Director shall select and make purchases for the library within budgetary limits set by the Board in accordance with City policy.

Section 3: LIBRARY BILL OF RIGHTS

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

- I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
- II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
- III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
- IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
- V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.
- VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Adopted June 18, 1948. Amended February 2, 1961; June 28, 1967; and January 23, 1980, inclusion of "age" reaffirmed January 23, 1996, by the ALA Council.

Section 4: THE FREEDOM TO READ

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove or limit access to reading materials, to censor content in schools, to label “controversial” views, to distribute lists of “objectionable” books or authors, and to purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to counter threats to safety or national security, as well as to avoid the subversion of politics and the corruption of morals. We, as individuals devoted to reading and as librarians and publishers responsible for disseminating ideas, wish to assert the public interest in the preservation of the freedom to read.

Most attempts at suppression rest on a denial of the fundamental premise of democracy: that the ordinary individual, by exercising critical judgment, will select the good and reject the bad. We trust Americans to recognize propaganda and misinformation, and to make their own decisions about what they read and believe. We do not believe they are prepared to sacrifice their heritage of a free press in order to be “protected” against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

These efforts at suppression are related to a larger pattern of pressures being brought against education, the press, art and images, films, broadcast media, and the Internet. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy or unwelcome scrutiny by government officials.

Such pressure toward conformity is perhaps natural to a time of accelerated change. And yet suppression is never more dangerous than in such a time of social tension. Freedom has given the United States the elasticity to endure strain. Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it the less able to deal with controversy and difference.

Now as always in our history, reading is among our greatest freedoms. The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.

We believe that free communication is essential to the preservation of a free society and a creative culture. We believe that these pressures toward conformity present the danger of limiting the range and variety of inquiry and expression on which our democracy and our culture depend. We believe that every American community must jealously guard the freedom to publish and to circulate, in order to preserve its own freedom to read. We believe that publishers and librarians have a profound responsibility to give validity to that freedom to read by making it possible for the readers to choose freely from a variety of offerings. The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany

these rights.

We therefore affirm these propositions:

- 1. It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.***

Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

- 2. Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.***

Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

- 3. It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.***

No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

- 4. There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.***

To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for which they are not yet prepared. In these matters values differ, and values cannot be

legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

- 5. *It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.***

The ideal of labeling presupposes the existence of individuals or groups with wisdom to determine by authority what is good or bad for others. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.

- 6. *It is the responsibility of publishers and librarians, as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.***

It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally collide with those of another individual or group. In a free society, individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to its freely associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and the inoffensive. Further, democratic societies are more safe, free, and creative when the free flow of public information is not restricted by governmental prerogative or self-censorship.

- 7. *It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.***

The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of the freedom to read requires of all publishers and librarians the utmost of their faculties, and deserves of all Americans the fullest of their support.

We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of the written word. We do so because we believe that it is possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that the suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.

Library Board Operation

This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers.

Adopted June 25, 1953; revised January 28, 1972, January 16, 1991, July 12, 2000, June 30, 2004, by the ALA Council and the AAP Freedom to Read Committee.

A Joint Statement by: American Library Association of American Publishers

Section 5: FREEDOM TO VIEW STATEMENT

The FREEDOM TO VIEW, along with the freedom to speak, to hear, and to read, is protected by the [First Amendment to the Constitution of the United States](#). In a free society, there is no place for censorship of any medium of expression. Therefore these principles are affirmed:

1. To provide the broadest access to film, video, and other audiovisual materials because they are a means for the communication of ideas. Liberty of circulation is essential to insure the constitutional guarantee of freedom of expression.
2. To protect the confidentiality of all individuals and institutions using film, video, and other audiovisual materials.
3. To provide film, video, and other audiovisual materials which represent a diversity of views and expression. Selection of a work does not constitute or imply agreement with or approval of the content.
4. To provide a diversity of viewpoints without the constraint of labeling or prejudging film, video, or other audiovisual materials on the basis of the moral, religious, or political beliefs of the producer or filmmaker or on the basis of controversial content.
5. To contest vigorously, by all lawful means, every encroachment upon the public's freedom to view.

This statement was originally drafted by the Freedom to View Committee of the American Film and Video Association (formerly the Educational Film Library Association) and was adopted by the AFVA Board of Directors in February 1979. This statement was updated and approved by the AFVA Board of Directors in 1989.

Endorsed January 10, 1990, by the ALA Council

Section 6: LABELING AND RATING SYSTEMS

An Interpretation of the LIBRARY BILL OF RIGHTS

Libraries do not advocate the ideas found in their collections or in resources accessible through the library. The presence of books and other resources in a library does not indicate endorsement of their contents by the library. Likewise, providing access to digital information does not indicate endorsement or approval of that information by the library. Labeling and rating systems present distinct challenges to these intellectual freedom principles.

Many organizations use or devise rating systems as a means of advising either their members or the general public regarding the organization's opinions of the contents and suitability or appropriate age for use of certain books, films, recordings, websites, games, or other materials. The adoption, enforcement, or endorsement of any of these rating systems by a library violates the American Library Association's *Library Bill of Rights* and may be unconstitutional. If enforcement of labeling or rating systems is mandated by law, the library should seek legal advice regarding the law's applicability to library operations.

Viewpoint-neutral directional labels are a convenience designed to save time. These are different in intent from attempts to prejudice or discourage users or restrict their access to resources. Labeling as an attempt to prejudice attitudes is a censor's tool. The American Library Association opposes labeling as a means of predisposing people's attitudes toward library resources.

Prejudicial labels are designed to restrict access, based on a value judgment that the content, language, or themes of the resource, or the background or views of the creator(s) of the resource, render it inappropriate or offensive for all or certain groups of users. The prejudicial label is used to warn, discourage, or prohibit users or certain groups of users from accessing the resource. Such labels sometimes are used to place materials in restricted locations where access depends on staff intervention.

Viewpoint-neutral directional aids facilitate access by making it easier for users to locate resources. Users may choose to consult or ignore the directional aids at their own discretion.

Directional aids can have the effect of prejudicial labels when their implementation becomes proscriptive rather than descriptive. When directional aids are used to forbid access or to suggest moral or doctrinal endorsement, the effect is the same as prejudicial labeling.

Libraries sometimes acquire resources that include ratings as part of their packaging. Librarians should not endorse the inclusion of such rating systems; however, removing or destroying the ratings—if placed there by, or with permission of, the copyright holder—could constitute expurgation (see "Expurgation of Library Materials: An Interpretation of the *Library Bill of Rights*"). In addition, the inclusion of ratings on bibliographic records in library catalogs is a violation of the *Library Bill of Rights*.

Prejudicial labeling and ratings presuppose the existence of individuals or groups with wisdom to determine by authority what is appropriate or inappropriate for others. They presuppose that individuals must be directed in making up their minds about the ideas they examine. The fact that libraries do not advocate or

use proscriptive labels and rating systems does not preclude them from answering questions about them. The American Library Association affirms the rights of individuals to form their own opinions about resources they choose to read or view.

Adopted July 13, 1951, by the ALA Council; amended June 25, 1971; July 1, 1981; June 26, 1990; January 19, 2005; July 15, 2009; July 1, 2014.

Section 7: PUBLIC LIBRARY TRUSTEE ETHICS STATEMENT

Official Statement from United for Libraries

Public library Trustees are accountable for the resources of the library as well as to see that the library provides the best possible service to its community.



Every Trustee makes a personal commitment to contribute the time and energy to faithfully carry out his/her duties and responsibilities effectively and with absolute truth, honor and integrity.

- Trustees shall respect the opinions of their colleagues and not be critical or disrespectful when they disagree or oppose a viewpoint different than their own.
- Trustees shall comply with all the laws, rules and regulations that apply to them and to their library.
- Trustees, in fulfilling their responsibilities, shall not be swayed by partisan interests, public pressure or fear of criticism.
- Trustees shall not engage in discrimination of any kind and shall uphold library patrons' rights to privacy in the use of library resources.
- Trustees must distinguish clearly in their actions and statements between their personal philosophies and attitudes and those of the library, acknowledging and supporting the formal position of the Board even if they disagree.
- Trustees must respect the confidential nature of library business and not disclose such information to anyone. Trustees must also be aware of and in compliance with Freedom of Information laws
- Trustees must avoid situations in which personal interests might be served or financial benefits gained as a result of their position or access to privileged library information, for either themselves or others.
- A Trustee shall immediately disqualify him/herself whenever the appearance of or a conflict of interest exists.
- Trustees shall not use their position to gain unwarranted privileges or advantages for themselves or others from the library or from those who do business with the library.
- Trustees shall not interfere with the management responsibilities of the director or the supervision of library staff.
- Trustees shall support the efforts of librarians in resisting censorship of library materials by groups or individuals.

Library Board Operation



Signature _____ Date _____

Approved by the United for Libraries Board in January 2012

Section 8: LIBRARY ORDINANCE

Article V LIBRARY BOARD OF TRUSTEES

[Adopted as Ch. 21, §§ 21.02 through 21.09, of the 2000 Code]

§ 12-5.1 Composition.

[Ord. No. 20-04; amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]

- A. Members. The Mayor, with the approval of the Council, shall appoint 11 persons to constitute a Board of Library Trustees. The Mayor shall appoint bona fide citizens and residents of the City over the age of 18.
- B. Term of office. All appointments shall be for four years, from July 1 following appointment, except appointments to fill vacancies. Each year the Council shall appoint four or three Board members as needed to fill vacancies. No person shall hold appointment as a member of the Library Board for more than two full consecutive terms, except that when the initial appointment was to fill a vacancy there may be appointment for two full consecutive terms thereafter. Any person may be appointed to the Library Board again after an interval of two years, subject to the above limit of two full consecutive terms. Board members appointed and serving at the time of the approval of this measure may fulfill the original term for which they were appointed.
- C. Honorary or ex officio members. The Board may, on its own motion, establish honorary Board positions or ex officio Board positions as the Board deems advisable under such term limitations as the Board may set.
- D. Vacancies. The position of any Trustee shall be vacated if such member moves permanently from the City, or if the Trustee is absent without due explanation from six consecutive regular meetings of the Board, except in the case of sickness or temporary absence from the City. The Mayor, with the approval of the Council, shall fill any vacancy by appointment of a new Trustee to fill the unexpired terms.

§ 12-5.2 Organization.

- A. Quorum and voting. All action by the Board shall require a majority vote of the whole number of members appointed to the Board. The removal of the Library Director, however, shall require a two-thirds vote of the Board. [Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]
- B. Compensation. Trustees shall receive no compensation for their services.
- C. Officers. The Board shall meet and elect from its members a President, a Secretary and such other officers as it deems necessary.

§ 12-5.3 Powers and duties.

The Board shall have and exercise the following powers and duties:

- A. Physical plant. To have charge, control and supervision of the Library, its appurtenances, fixtures and

rooms.

- B. Charge of affairs. To direct and control all affairs of the Library.
- C. Hiring of personnel. To employ a Library Director, and authorize the Library Director to employ such assistants and employees as may be necessary for the proper management of the Library, and fix their compensation; provided, however, that, prior to such employment, the compensation of the Library Director, assistants and employees shall have been fixed and approved by a majority of the members of the Board voting in favor thereof. **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]**
- D. Removal of personnel. To remove the Library Director, by a two-thirds vote of the Board, and provide procedures for the removal of the assistants or employees for misdemeanor, incompetence or inattention to duty; subject, however, to the provisions of Chapter 35C of the Code of Iowa. **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]**
- E. Purchases. To authorize the Library Director to select and make purchases of books, pamphlets, magazines, periodicals, papers, maps, journals, other Library materials, furniture, fixtures, stationery and supplies for the Library within budgetary limits set by the Board. **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]**
- F. Use by nonresidents. To authorize the use of the Library by nonresidents of the City and to fix charges for this privilege.
- G. Rules and regulations. To make and adopt, amend, modify or repeal bylaws, rules and regulations for the care, use, government and management of the Library and the business of the Board, and to fix and enforce penalties for violations. Copies of such bylaws, rules and regulations shall be made available to the public at the circulation desk.
- H. Expenditures. To have exclusive control of the expenditure of all funds allocated for Library purposes by the Council, and of all moneys available by gift or otherwise for the erection of Library buildings, and of all other moneys belonging to the Library, including fines and rentals collected under the rules of the Board.
- I. Budget. To make and send to the Council, following City procedures and time lines, an estimate of the amount necessary for the improvement, operation and maintenance of the Library for the coming fiscal year, the amounts expended for like purposes for the two preceding years, and the amount of income expected for the next fiscal year from sources other than taxation.
- J. Gifts. To accept gifts, in the name of the Library, of real property, personal property or mixed property, and devises and bequests, including trust funds; to administer such gifts, devises and bequests; to execute deeds and bills of sale for the conveyance of said property; and to expend the funds received from such gifts, for the improvement of the Library. **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]**
- K. Enforce the performance of conditions on gifts. To enforce the performance of conditions on gifts, donations, devises and bequests accepted by the City on behalf of the Library by action against the Council.

- L. Record of proceedings. To keep a record of its proceedings.
- M. Annual report. The Library Director, on behalf of the Board, shall make a report to the Council soon after the close of the fiscal year. This report shall contain statements as to the condition of the Library.

§ 12-5.4 Contracting with other libraries.

The Board has power to contract with other libraries in accordance with the following:

- A. Contracting. The Board may contract with any other city, town, school corporation, township, county or with the trustees of a county library district for the use of the Library by their respective residents. Such a contract between the Board and a county shall supersede all contracts between the Board and townships or school corporations outside of cities or towns in that county. All of the contracts mentioned in this subsection shall provide for the rate of tax to be levied by the other city, town, school corporation, township, county or county library district.
- B. Termination. Such a contract may be terminated at any time by mutual consent of the contracting parties. It also may be terminated by a majority vote of the electors represented by either of the contracting parties. Such a termination proposition shall be submitted to the electors by the governing body of a contracting party on a written petition of not less than 5% in number of the electors who voted for Governor in the territory of the contracting party at the last general election. The petition must be presented to the governing body not less than 40 days before the election. The proposition may be submitted at any election provided by law that is held in the territory of the party seeking to terminate the contract.

§ 12-5.5 Nonresident use.

The Board may authorize the use of the Library by persons not residents of the City in any one or more of the following ways:

- A. Lending. By lending the books or other materials of the Library to nonresidents on the same terms and conditions as to residents of the City, or county, or upon payment of a special nonresident Library fee.
- B. Depository. By establishing depositories of Library books or other materials to be loaned to nonresidents.
- C. Bookmobiles. By establishing bookmobiles or a traveling library so that books or other Library materials may be loaned to nonresidents.
- D. Branch Library. By establishing branch libraries for lending books or other Library materials to nonresidents.

§ 12-5.6 Library account.

[Ord. No. 19-01]

All money appropriated by the Council from the general fund for the operation and maintenance of the Library shall be set aside in an account for the Library. Expenditures shall be paid for only on orders of the Board, signed by its President (or Vice President in the absence of the President) or the Secretary. The warrant-writing officer is the City Treasurer.

Chapter 195 Library

[HISTORY: Adopted by the City Council of the City of Marion as Ch. 21, §§ 21.01, 21.10, 21.11 and 21.12, of the 2000 Code. Amendments noted where applicable.]

§ 195-1 **Establishment of Public Library.**

There is hereby established a free public library for the use of residents of the City, to be known as the "Marion Public Library." It is referred to in this chapter as the "Library."

§ 195-2 **Injury to books or property.**

It is unlawful for a person willfully, maliciously or wantonly to tear, deface, mutilate, injure or destroy, in whole or in part, any newspaper, periodical, book, map, pamphlet, chart, picture or other property belonging to the Library or reading room.

§ 195-3 **Theft.**

No person shall take possession or control of property of the Library with the intent to deprive the Library thereof.

§ 195-4 **Notice posted.**

There shall be posted in clear public view within the Library notices informing the public of the following:

- A. Failure to return. Failure to return Library materials for two months or more after the date the person agreed to return the Library materials, or failure to return Library equipment for one month or more after the date the person agreed to return the Library equipment, is evidence of intent to deprive the owner, provided a reasonable attempt, including the mailing by restricted certified mail of notice that such material or equipment is overdue and criminal actions will be taken, has been made to reclaim the materials or equipment.
- B. Detention and search. Persons concealing Library materials may be detained and searched pursuant to law.