



# AGENDA

## Library Board

5:00 PM - Monday, September 16, 2024

Library, 1101 6th Avenue

This meeting is being recorded.

This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 831 0791 4735. A link is also provided at [www.cityofmarion.org](http://www.cityofmarion.org). Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Page

### CALL TO ORDER

### AGENDA APPROVAL

Motion to approve agenda as presented.

### INTRODUCTION OF GUESTS

### PUBLIC FORUM

*This time is set aside for comments from the public. Please understand that the Library Board of Trustees will not take any action on your comments at this time due to requirements of the Open Meetings Law but may do so at a future meeting.*

*You will have five minutes to address the Board.*

### MINUTES

Motion to approve the August 2024 Meeting minutes.

[Library-Minutes-August 12 2024 DRAFT](#)

4 - 7

### REPORTS

Friends of the Marion Public Library Report

Marion Public Library Foundation Report

Board Continuing Education

Art Advisory Committee Report

Finance Committee Report

Personnel Committee Report

Director's Report

8 - 90

- Budget Update
- Statistics Highlights
- General Department Updates
- MLN Updates

[Directors Report September 16 2024](#)

[Budget Performance Report July 2024 FINAL](#)

[Budget Performance Report August 2024 FINAL](#)

[Accumulated Transaction Listing July 2024 FINAL](#)

[Open PO Report - August 2024](#)

Policy Committee Report

91 - 104

- Attendance Policy
- Circulation Policy
- Financial Policy and Procedures
- Interlibrary Loan (ILL) Policy
- Internet Policy
- Laptop & Tablet Loan Policy
- Programming Policy
- Public Participation Policy
- Volunteer Policy

[Circulation Policy 9-2024](#)

[Financial Policy and Procedures 9-2024](#)

[Interlibrary Loan \(ILL\) Policy 9-2024](#)

[Internet Policy 9-2024](#)

[Laptop & Tablet Loan Policy 9-2024](#)

[Programming Policy 9-2024](#)

[Public Participation Policy 9-2024](#)

[Volunteer Policy 9-2024](#)

Motion to accept all reports as presented. (Action requested - Approval Requested)

**REGULAR AGENDA**

1. State Library Board of *Trustee's Handbook* Ch. 4 (Discussion) 105 - 163
2. Library Board Operating Guidelines (Action Requested - Approval Requested)
3. Bookmobile Presentation
  - a. Staff Presentation and Discussion
  - b. Bookmobile Punch List (Action Requested - Receive and File)
  - c. Launch Schedule (Discussion and Direction Requested)
4. Library Board of Trustees Open Seat (Update - No Action Requested)
5. Strategic Plan (Discussion and Direction Requested)
6. Library Spotlight - Brooklyn Coburn (No Action Requested)

[Ch. 4 - Iowa Library Trustee's Handbook 2021 Edition](#)

[Library Board Operating Guidelines 9-2024](#)

[Bookmobile Presentation](#)

[Bookmobile Inspection Report](#)

[Strat Plan - New Content 091024](#)

[MPL Strategic Plan - Part 1](#)

[City of Marion Strategic Plan 2023-2025](#)

**ADJOURN**



# MINUTES

## Library Board

5:00 PM - Monday, August 12, 2024  
Library, 1101 6th Avenue

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*\*Minutes are in draft format until approved at the next meeting\**

The Library Board of the City of Marion, Linn County, Iowa met on Monday, August 12, 2024, at 5:00 PM, with the following members present:

- PRESENT: In Person: Jack Zumwalt, Sandy Rosenberger, Okpara Rice, Kim Rose, Ross McIntyre, Chelsea Nunn, Melissa Alexander, Kelsey Logan, Nancy Miller, Bob Hoyt  
Via Zoom: None
- ABSENT: Susan Kling, Cara Briggs Farmer, and Seth Moomey
- STAFF PRESENT: Bill Carroll, James Teahen, Kimberly Cowger, Sue Gerth, Kylee Pusteoska, Bob Reynolds
- FRIENDS REP: Natalie Esparza
- GUESTS PRESENT: In Person: Nick Tharalson, Cheryl Kiburz  
Via Zoom: Sally Reck, Christine Brodrech

### CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Board President, Ross McIntyre.

### AGENDA APPROVAL

Motion to approve agenda as presented.

Moved by Rose, seconded by Rice, to approve the agenda as presented.

Approved unanimously

### INTRODUCTION OF GUESTS

Friends of the Marion Public Library Introduction and Dolly Parton Imagination Library (DPIL) Presentation (Discussion and Q & A to follow)

Cheryl Kiburz showed a presentation about the Dolly Parton Imagination Library to the Board that she and Hilery Livengood will use as a tool to approach donors about the program.

Board members asked questions.

### PUBLIC FORUM

No comments

## **MINUTES**

Motion to approve the July 2024 Meeting minutes.

Moved by Rosenberger, seconded by Rose, to approve the July 2024 Meeting Minutes as presented.

Approved unanimously

## **REPORTS**

### Friends of the Marion Public Library Report

- Natalie Esparza told the Board about a fundrasier that will be happening at La Cantina in Marion all day on Thursday, August 15. 10% of sales that day will be donated the Friends of the Marion Public Library.

### Marion Public Library Foundation Report

- Bill Carroll presented in place of Hilery Livengood.
- \$5,000 Grant was received from Collins for Bookmobile materials.
- \$1,100 in memorial donations for Mary Lensing were received for the Bookmobile.
- The CAT Grant has been closed out.

### Board Continuing Education

- Bill Carroll let Board Members know that the State Library's Continuing Education tool, IA Learns, will be migrating to a new system called Workday Learning. Those that already have an IA Learns account should receive instructions on how to log in once the migration takes place. Those that do not currently have an IA Learns account are encouraged to sign up for a Workday Learning account once it's available.
- The only Continuing Education to report from the past month was the Book Club discussion of the *Iowa Library Trustee's Handbook* at the July 2024 meeting.

### Art Advisory Committee Report

- No report.

### Finance Committee

- No report.

### Personnel Committee Report

- No report.

### Director's Report

- General Department Updates - The inspection of our Bookmobile is set for September 10. If all goes well with the inspection, delivery will happen after that.

### Policy Committee Report

- Policy Committee did not meet.

Motion to accept all reports as presented. (Action requested)

Moved by Rice, seconded by Zumwalt, to accept all Reports as presented.

Approved unanimously

## **REGULAR AGENDA**

1. State Library Board of *Trustee's Handbook* Ch. 2 - 3 (Discussion)

- Each month this fiscal year, The *Iowa Library Trustee's Handbook* will be discussed at Board Meetings to fulfil a question on the Accreditation Application that asks if we have a "Chapter-by-chapter discussion of the current *Iowa Library Trustee's Handbook* at regularly scheduled board meetings."
- Board Members discussed Chapters 2 - 3. The most notable Public Library Standard mentioned was "**Standard #8 [Tier 1]:** All members of the library board of trustees participate in a variety of board development training each year. The recommended average is five hours per year per trustee."
- Chelsea Nunn requested suggestions on Continuing Education to take.
- Jack Zumwalt asked if the work the Board did on Strategic Planning counts as Continuing Education. Bill Carroll said he will find out.

2. Purchase Approval - Envisionware Renewal (Action Requested)

- This agreement covers the management of most of the technology in the Library.

Moved by Rice, seconded by Nunn, to approve purchase of the Envisionware Renewal.

Approved unanimously

3. Committee Appointments (Action Requested)

- Art Committee - Nancy Miller, Cara Briggs Farmer, Kelsey Logan, Karen Hoyt, Francis (Fuf) Renfor, Sally Reck, Sandy Rosenberger, and Melissa Alexander
- Finance Committee - Kim Rose, Chelsea Nunn, Okpara Rice
- Policy Committee - Jack Zumwalt, Seth Moomey, Cara Briggs Farmer, Bob Hoyt, Nancy Miller

Moved by Logan, seconded by Rose, to approve Committee Appointments as presented, with the addition of Sandy Rosenberger and Melissa Alexander to the Art Committee.

Approved unanimously

4. Meeting Day for Monthly Library Board of Trustees Meeting (Discussion and Action Requested)

- Board Meetings currently take place on the second Monday of the month.
- Bill Carroll asked the Board to consider moving the meeting date to the third Monday of the month. City Finance Budget reports are rarely ever finalized by the second Monday of the month. Staff have often had difficulties compiling statistics so early in the month.
- All Board members in attendance agreed that the change would be fine, except Ross McIntyre who mentioned it might be an issue for him. It was decided to go ahead with the change and re-evaluate in six months to see how well it works.

Moved by Zumwalt, seconded by Rosenberger, to approve moving the Library Board of Trustees monthly meeting day to the third Monday of each month, starting in September 2024.

Approved unanimously

5. Accumulated Transaction Listing Report (Discussion and Action Requested)

- The inclusion of this report in the Board Packet contributes to the packet being very lengthy.
- Several Board members agreed that this report is overwhelming and hard to follow.

Moved by Rice, seconded by Nunn, to remove the Accumulated Transaction Listing Report from the Board Packet.

Approved unanimously

6. Library Board Operating Guidelines (Discussion and Action Requested; Initial Consideration)

- Article III, Section 4 needs to be updated to reflect that Committee appointments have changed from a two-year term to a one-year term.
- This will be voted on at the next Board Meeting.

7. Attendance Policy - Supplemental Personnel Policy (Action Requested)

- This policy was sent to City HR for review in 2021 and has been tabled ever since.
- Bill Carroll recommends rescinding this policy and adopting the City's Attendance Policy.

Moved by Zumwalt, seconded by Rose, to rescind the current Supplemental Personnel Attendance Policy.

Approved unanimously

8. Fall Into Marion Parade (Discussion)

- Ross McIntyre mentioned it would be good for the Library to have a presence in City Events such as the Fall Into Marion Parade. Though he recognizes the Library does not have budget or staff able to participate this year, he suggested next year we might make it a priority. This would likely require volunteer commitment from Board Members.
- Ross and Kelsey Logan were going to discuss after the meeting the possibility of doing something for this year's parade.

**ADJOURN**

Moved by Rice, seconded by Zumwalt, to adjourn at 6:17 p.m.

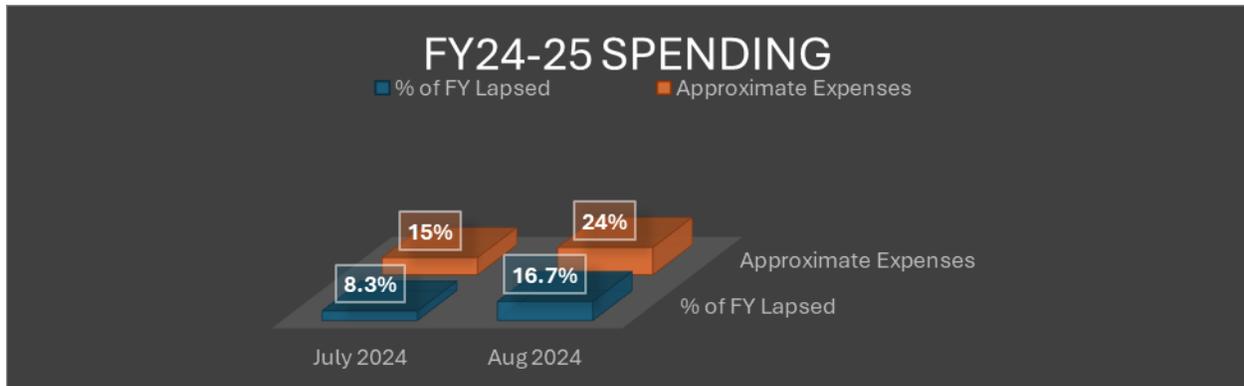
Approved unanimously

Respectfully submitted by:  
Kimberly Cowger, Administrative Assistant

### Director's Report for the Library Board of Trustees Meeting on Monday, September 16, 2024

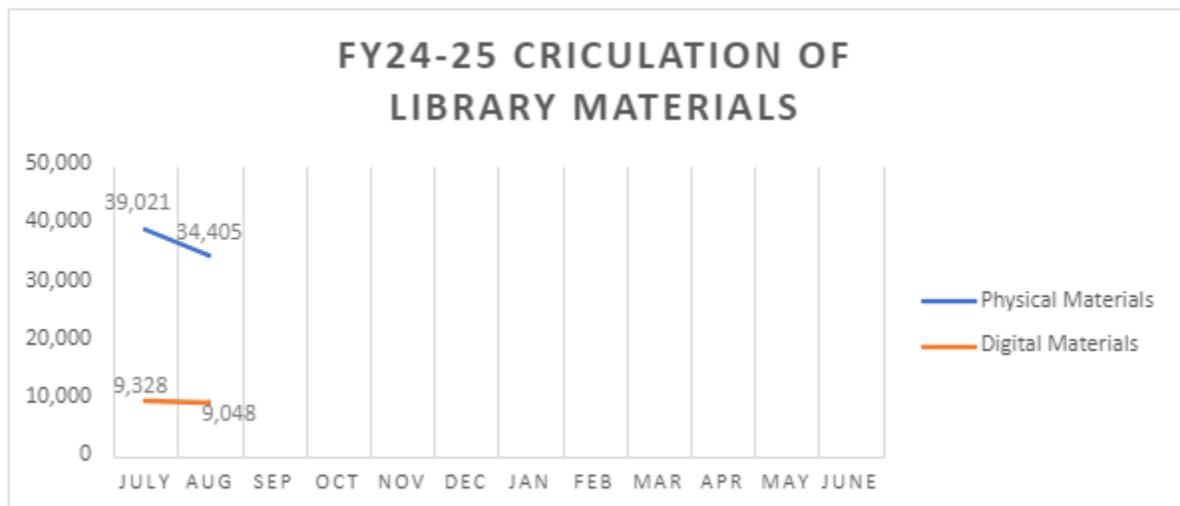
#### Budget Update:

- The current fiscal year has lapsed approximately 16.7% through August 31, 2024.
- As of the August 31, 2024 budget report, approximately 24% of the library's budget has been expended for the year. This is slightly higher at the beginning of the fiscal year due to several annual contracts being paid for the year.
- Final copies of July's reports are included in the packet this month as they were unavailable for the previous meeting.

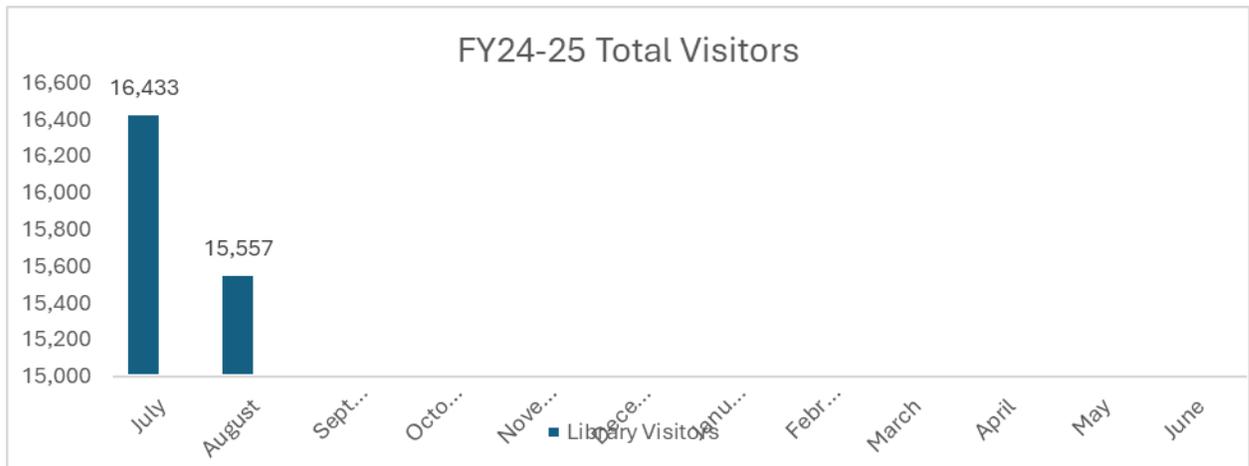


- As of August 31, 2024 draft budget report, revenue received increased to approximately 24% received for the fiscal year.

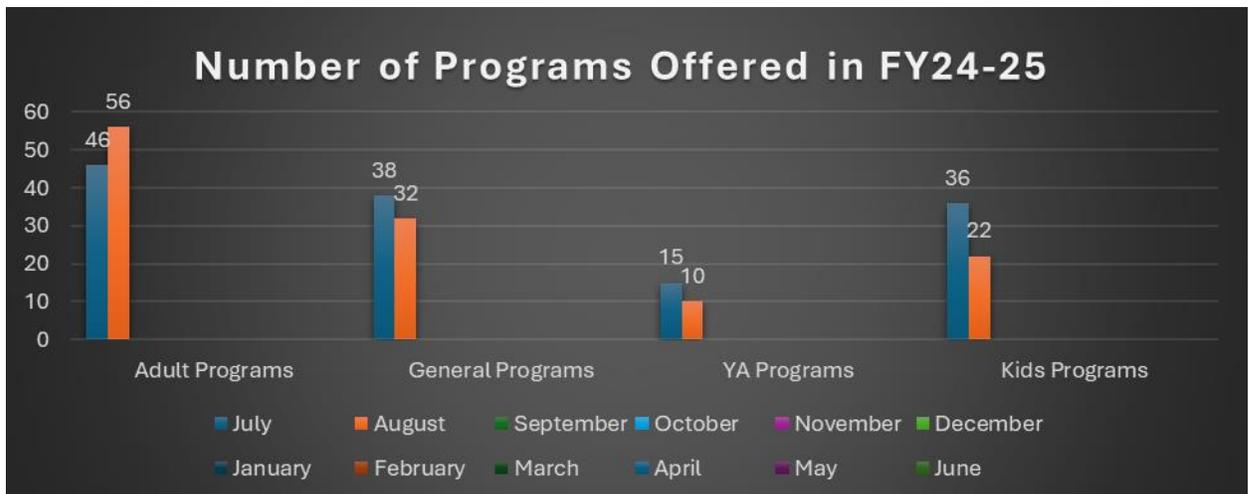
#### Statistics Highlights:



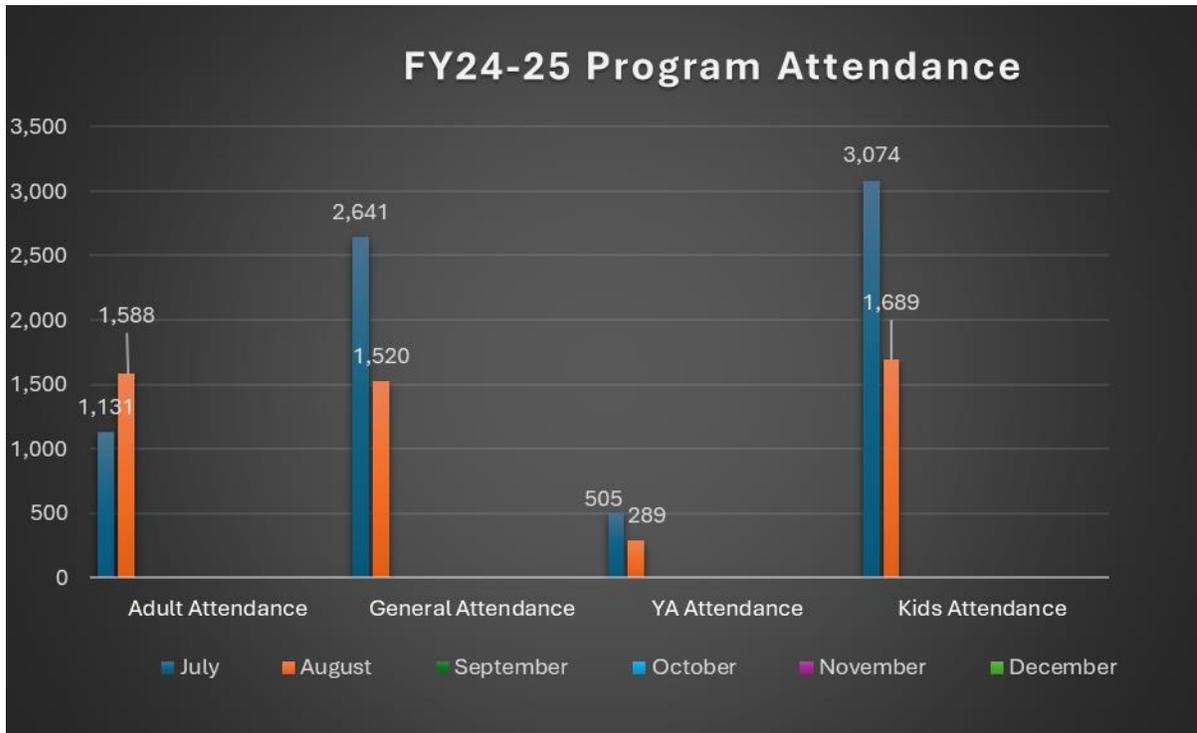
- For August 2024, circulation of physical items decreased approximately 11.8% from the previous month, having 34,405 items checked out. Circulation of physical items for the month decreased approximately 14.3% when compared with the previous year.
- For August 2024, circulation of digital items decreased approximately 3.0% from the previous month.



- The gate count for August 2024 was 15,557. The August gate count was approximately 5.3% lower than July 2024. Compared with the previous year, the gate count was approximately 8.1% lower than in August 2023.



- Programming saw a slight decrease in the number of programs offered between August (120) and July (133). The number of programs offered in August 2023 was slightly more than the current year having seen 128 programs offered.



- Program attendees for August 2024 totaled 5,086 individuals. This is approximately 27.7% less than the 7,034 that attended programs in July. Compared with August 2023, which saw 4,719 attendees for programs, there was an approximate increase for the current year of 7.8%.

**General Department Updates:**

- **Library Administration**
  - Work on a draft of the strategic plan continues. A final draft will likely be provided to the Library Board at the October 2024 Board meeting.
  - Recruitment has been completed for the in-house patron services team lead position and Edwina (Eddie) Higgins has been promoted into that position.
  - End of year reporting documentation continues to be organized for FY 24 and is due to the State Library by October 31, 2024.
  - The compilation and drafting of the FY 24 annual report has been finalized and is in the process of being manufactured. The report will be presented to the Library Board at an upcoming meeting.
  - Budget planning for FY 26 continues and the library submitted replacement asset requests as well as several capital improvement project (CIP) requests to the city. CIPs requested for FY 26 include:
    - Sign holders and shelving equipment for the children’s area and baking pan collection.

- Furniture for the children’s interactive play area.
- Additional security cameras for the library’s meeting rooms.
- **Marketing and special Events update from Ashley Osborn**
  - Marketing
    - Marketing projects in the work for August include updating nonfiction signage in the Youth Collection, creating educational signage for the Youth Programming Room, and designing the library’s Strategic Plan.
    - Bob and Sydney attended Vernon Middle School’s Start School Right event on August 8, and Becca and Ashley attended Marion Home School Assistance Program’s STEAM event on August 28.
    - Updated quotes for a bookmobile wrap continue to be in progress from several vendors.
    - Open rates for all email newsletters from MPL continue to stay above industry standards and have open rates ranging from 33 – 37%.
  - Meetings & Special Events
    - 59 reservations were made for August. 54/59 reservations were completed.
      - Boardroom: 22 reservations
      - Community Room: 7 reservations
      - Community Room A: 14 reservations
      - Community Room B: 10 reservations
      - Outdoor Reading Terrace: 1 reservation
  - Media Mentions
    - August 27: Adult Book Fair ([KGAN](#)).
- **Patron Services update from Bob Reynolds**
  - There were 7 Patron Incidents in July. These were behavior policy breaks.
  - Rural Linn County circulation and Open Access circulation were down compared to the previous month. This is seen in comparison to a slight decrease in overall circulation as school came back in session.
  - Study Room usage decreased from the previous month. This is likely due to a portion of patrons getting ready to go back to school.
- **Programming update from Kylee Pusteoska**
  - We hosted 306 patrons at our end of SLP ice cream social. The photo booth we set-up was super popular, along with coloring sheets and prize drawings.
  - We participated in National Night Out, along with other city departments including Police and Parks and Rec. We were able to visit with 166 residents.
  - Our storytimes were exceptionally busy for August since both CRPL and Hiawatha did not have storytimes for the month of August.
  - Our Library Speakers Consortium views were at close to an all-time high with 1,128 views outside of the 3 live events throughout the month.

- **Reader's Advisory & Collections update from Sue Gerth**
  - Sue is cataloging and Miranda is processing books for the bookmobile collection.
  - Sue continues to order items for the bookmobile.
  - Last month we added more puzzles and games to the Marketplace.
  - Sue is working with Ashley on the final signage for the children's non-fiction area.
- **IT and Building Maintenance from James Teahen**
  - During the month of August there were a total of 24 internal technology/facilities help tickets that came in. Of the 24 tickets 13 of them were due to various technical issues that came up (public computers offline after updates, slow connectivity, wireless issues, gaming issues on AWE computers). and 11 were for facilities (toilets constantly flushing, replace lightbulbs).

**Metro Library Network (MLN) Updates:**

- MLN Library Directors met in Marion on August 28, 2024.
- A brief update on the progress of the joint three-way ILS procurement committee was provided.
- Additional service updates were provided by all three directors.
- The next scheduled meeting is set for October 16, 2024, in Cedar Rapids. The September meeting has been cancelled due to several scheduling conflicts.



# Budget Performance Report

Fiscal Year to Date 07/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund <b>101 - General Fund</b>										
<b>REVENUE</b>										
Department <b>410 - Library</b>										
<i>Intergovernmental</i>										
<b>4420</b>	<b>State Contributions</b>									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
4420.06	State Contributions Enrich Iowa - Direct Aid	10,500.00	.00	10,500.00	.00	.00	.00	10,500.00	0	.00
	<b>4420 - State Contributions Totals</b>	<b>\$10,500.00</b>	<b>\$0.00</b>	<b>\$10,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,500.00</b>	<b>0%</b>	<b>\$0.00</b>
4424	Enrich Iowa - Open Access	62,000.00	.00	62,000.00	.00	.00	.00	62,000.00	0	.00
4425	Enrich Iowa - InterLibrary Loan	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>4440</b>	<b>Local Grants/Contributions</b>									
4440.01	Local Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4440 - Local Grants/Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
4441	County Borrowers	55,000.00	.00	55,000.00	.00	.00	.00	55,000.00	0	.00
4442	Contracting Cities	36,000.00	.00	36,000.00	.00	.00	.00	36,000.00	0	124.76
	<i>Intergovernmental Totals</i>	<b>\$163,500.00</b>	<b>\$0.00</b>	<b>\$163,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$163,500.00</b>	<b>0%</b>	<b>\$124.76</b>
<i>Charges for Service</i>										
4504	Copy Charges	5,000.00	.00	5,000.00	811.24	.00	811.24	4,188.76	16	438.05
4505	Lost/Damaged and Paid	6,000.00	.00	6,000.00	1,176.35	.00	1,176.35	4,823.65	20	373.94
4506	Fax Revenues	.00	.00	.00	9.00	.00	9.00	(9.00)	+++	.00
4509	Rental - Community Room	4,000.00	.00	4,000.00	1,760.00	.00	1,760.00	2,240.00	44	500.00
	<i>Charges for Service Totals</i>	<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>\$3,756.59</b>	<b>\$0.00</b>	<b>\$3,756.59</b>	<b>\$11,243.41</b>	<b>25%</b>	<b>\$1,311.99</b>
<i>Misc Revenues</i>										
<b>4702</b>	<b>Penalties/Fines</b>									
4702.03	Penalties/Fines Other	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
	<b>4702 - Penalties/Fines Totals</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>0%</b>	<b>\$0.00</b>
4704	Misc Revenues	6,600.00	.00	6,600.00	1,536.61	.00	1,536.61	5,063.39	23	134.84
<b>4708</b>	<b>Other Contributions</b>									
4708.01	Other Contributions General	35,503.00	.00	35,503.00	35,503.00	.00	35,503.00	.00	100	.00
	<b>4708 - Other Contributions Totals</b>	<b>\$35,503.00</b>	<b>\$0.00</b>	<b>\$35,503.00</b>	<b>\$35,503.00</b>	<b>\$0.00</b>	<b>\$35,503.00</b>	<b>\$0.00</b>	<b>100%</b>	<b>\$0.00</b>
4709	Fuel Tax Refunds	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Misc Revenues Totals</i>	<b>\$42,203.00</b>	<b>\$0.00</b>	<b>\$42,203.00</b>	<b>\$37,039.61</b>	<b>\$0.00</b>	<b>\$37,039.61</b>	<b>\$5,163.39</b>	<b>88%</b>	<b>\$134.84</b>
	Department <b>410 - Library Totals</b>	<b>\$220,703.00</b>	<b>\$0.00</b>	<b>\$220,703.00</b>	<b>\$40,796.20</b>	<b>\$0.00</b>	<b>\$40,796.20</b>	<b>\$179,906.80</b>	<b>18%</b>	<b>\$1,571.59</b>
	<b>REVENUE TOTALS</b>	<b>\$220,703.00</b>	<b>\$0.00</b>	<b>\$220,703.00</b>	<b>\$40,796.20</b>	<b>\$0.00</b>	<b>\$40,796.20</b>	<b>\$179,906.80</b>	<b>18%</b>	<b>\$1,571.59</b>
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Salaries</i>										
6010	Regular Full-Time Salaries	955,546.00	.00	955,546.00	66,827.44	.00	66,827.44	888,718.56	7	65,489.26
6020	Regular Part-Time Salaries	571,282.00	.00	571,282.00	33,128.55	.00	33,128.55	538,153.45	6	34,577.92
6030	Hourly Wages - Temporary/Seasonal	.00	.00	.00	.00	.00	.00	.00	+++	.00
6040	Overtime Pay	.00	.00	.00	.00	.00	.00	.00	+++	.00

Page 1 of 168



# Budget Performance Report

Fiscal Year to Date 07/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
Salaries										
6050	Benefits Payout	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Salaries Totals</i>	\$1,526,828.00	\$0.00	\$1,526,828.00	\$99,955.99	\$0.00	\$99,955.99	\$1,426,872.01	7%	\$100,067.18
<i>Employee Benefits/Costs</i>										
6110	FICA	73,548.00	.00	73,548.00	6,153.01	.00	6,153.01	67,394.99	8	6,174.80
6120	Medicare	22,383.00	.00	22,383.00	1,439.06	.00	1,439.06	20,943.94	6	1,444.10
6130	IPERS	126,856.00	.00	126,856.00	9,420.98	.00	9,420.98	117,435.02	7	9,353.79
6150	Health Insurance	163,431.00	.00	163,431.00	10,928.18	.00	10,928.18	152,502.82	7	12,820.25
6151	Wellness Program	308.00	.00	308.00	24.05	.00	24.05	283.95	8	25.90
6152	Life Insurance	1,545.00	.00	1,545.00	120.65	.00	120.65	1,424.35	8	124.07
6153	Long Term Disability	3,735.00	.00	3,735.00	301.49	.00	301.49	3,433.51	8	287.20
6154	Dental Insurance	3,604.00	.00	3,604.00	271.20	.00	271.20	3,332.80	8	300.40
6160	Worker's Compensation	873.00	.00	873.00	215.49	.00	215.49	657.51	25	271.37
6170	Unemployment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6180	Allowances	7,920.00	.00	7,920.00	330.00	.00	330.00	7,590.00	4	660.00
6190	Education Stipend	9,000.00	.00	9,000.00	750.00	.00	750.00	8,250.00	8	750.00
	<i>Employee Benefits/Costs Totals</i>	\$413,203.00	\$0.00	\$413,203.00	\$29,954.11	\$0.00	\$29,954.11	\$383,248.89	7%	\$32,211.88
<i>Staff Development</i>										
6199	Tuition Reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	.00
6210	Dues/Membership	3,825.00	.00	3,825.00	.00	.00	.00	3,825.00	0	.00
6220	Subscriptions/Education Materials	750.00	.00	750.00	.00	.00	.00	750.00	0	.00
6230	Training/Conference Registrations	8,125.00	.00	8,125.00	.00	.00	.00	8,125.00	0	.00
6240	Travel Expenses	5,000.00	.00	5,000.00	555.46	.00	555.46	4,444.54	11	2,701.66
6260	Employee Health Screenings	420.00	.00	420.00	.00	.00	.00	420.00	0	.00
	<i>Staff Development Totals</i>	\$18,120.00	\$0.00	\$18,120.00	\$555.46	\$0.00	\$555.46	\$17,564.54	3%	\$2,701.66
<i>Repair/Maintenance/Utilities</i>										
6310	Building Maintenance & Repairs	61,700.00	.00	61,700.00	1,139.46	.00	1,139.46	60,560.54	2	395.57
6320	Grounds Maintenance & Repairs	1,250.00	.00	1,250.00	200.00	.00	200.00	1,050.00	16	.00
6331	Vehicle Maintenance	3,200.00	.00	3,200.00	.00	.00	.00	3,200.00	0	.00
6350	Other Equipment Repairs	2,150.00	.00	2,150.00	.00	.00	.00	2,150.00	0	940.00
6371	Electric/Gas Utility Expense	109,425.00	.00	109,425.00	7,645.53	.00	7,645.53	101,779.47	7	7,566.17
6373	Communications Utility Expenses	5,520.00	.00	5,520.00	1,253.33	.00	1,253.33	4,266.67	23	456.81
6374	Water/Sewer Utility Expenses	1,980.00	.00	1,980.00	.00	.00	.00	1,980.00	0	.00
	<i>Repair/Maintenance/Utilities Totals</i>	\$185,225.00	\$0.00	\$185,225.00	\$10,238.32	\$0.00	\$10,238.32	\$174,986.68	6%	\$9,358.55
<i>Contractual Services</i>										
6402	Advertising/Publications	8,798.00	.00	8,798.00	.00	.00	.00	8,798.00	0	22.11
6403	Outsourced Labor Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6408	General Insurance	80,683.00	.00	80,683.00	84,247.11	.00	84,247.11	(3,564.11)	104	59,764.79



# Budget Performance Report

Fiscal Year to Date 07/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
Contractual Services										
6409	Credit Card Merchant Fees	1,320.00	.00	1,320.00	148.45	.00	148.45	1,171.55	11	122.09
6411	Contracts - Legal Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6413	Contracts - 28E	144,900.00	.00	144,900.00	143,430.32	.00	143,430.32	1,469.68	99	.00
6416	Contracts - Real Estate Rental	.00	.00	.00	.00	.00	.00	.00	+++	.00
6419	Contracts - Technology Service	101,127.00	.00	101,127.00	23,604.29	4,224.00	23,604.29	73,298.71	28	5,975.49
6423	Contracts - Janitorial Services	54,480.00	.00	54,480.00	4,480.00	.00	4,480.00	50,000.00	8	5,910.00
6424	Contracts - Office Equipment	14,400.00	.00	14,400.00	223.21	.00	223.21	14,176.79	2	223.21
6425	Contracts - Building Maintenance	35,530.00	.00	35,530.00	845.00	.00	845.00	34,685.00	2	153.00
6426	Contracts - Grounds Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	9,600.00	.00	9,600.00	329.60	.00	329.60	9,270.40	3	576.80
<i>Contractual Services Totals</i>		\$450,838.00	\$0.00	\$450,838.00	\$257,307.98	\$4,224.00	\$257,307.98	\$189,306.02	58%	\$72,747.49
Commodities										
6502	Promotional Items	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	.00
6506	Office Supplies	8,250.00	.00	8,250.00	26.86	.00	26.86	8,223.14	0	323.64
6507	Operational Supplies	45,365.00	.00	45,365.00	828.71	.00	828.71	44,536.29	2	2,418.60
6508	Postage/Shipping	10,200.00	.00	10,200.00	501.92	.00	501.92	9,698.08	5	848.27
6510	Forms/Printing Services	8,950.00	.00	8,950.00	.00	.00	.00	8,950.00	0	.00
6511	Janitorial Supplies	10,600.00	.00	10,600.00	286.62	.00	286.62	10,313.38	3	13.35
6513	Vehicle Operating Supplies	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
6514	Medical Supplies	2,295.00	.00	2,295.00	.00	.00	.00	2,295.00	0	.00
6560	Pre-Employment Screening	434.00	.00	434.00	.00	.00	.00	434.00	0	.00
6580	Technology	2,850.00	.00	2,850.00	.00	.00	.00	2,850.00	0	.00
6590	Events & Meetings	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
6599	Misc Commodities/Expenses	5,200.00	.00	5,200.00	.00	.00	.00	5,200.00	0	.00
<i>Commodities Totals</i>		\$106,144.00	\$0.00	\$106,144.00	\$1,644.11	\$0.00	\$1,644.11	\$104,499.89	2%	\$3,603.86
Capital Outlay										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	.00
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	109.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	1,867.97
6717	Small Project Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>6718 Library Materials</b>										
6718.01	Library Materials Adult Materials	75,560.00	.00	75,560.00	8,224.13	.00	8,224.13	67,335.87	11	3,085.71
6718.02	Library Materials Young Adult Materials	8,000.00	.00	8,000.00	782.90	.00	782.90	7,217.10	10	229.95
6718.03	Library Materials Children's Materials	54,500.00	.00	54,500.00	4,221.46	.00	4,221.46	50,278.54	8	4,161.15
6718.04	Library Materials Audio Materials	32,500.00	.00	32,500.00	.00	.00	.00	32,500.00	0	4,135.34



# Budget Performance Report

Fiscal Year to Date 07/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 101 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Capital Outlay</i>										
<b>6718</b>	<b>Library Materials</b>									
6718.05	Library Materials Video Materials	16,000.00	.00	16,000.00	496.37	.00	496.37	15,503.63	3	2,280.75
6718.06	Library Materials Downloadable Books	10,000.00	.00	10,000.00	1,121.15	.00	1,121.15	8,878.85	11	880.31
6718.07	Library Materials Downloadable Media	50,000.00	.00	50,000.00	5,440.72	.00	5,440.72	44,559.28	11	13,032.82
6718.08	Library Materials Other	44,217.00	.00	44,217.00	11,461.88	.00	11,461.88	32,755.12	26	16,432.76
6718.09	Library Materials Electronic Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>6718 - Library Materials Totals</b>		<b>\$290,777.00</b>	<b>\$0.00</b>	<b>\$290,777.00</b>	<b>\$31,748.61</b>	<b>\$0.00</b>	<b>\$31,748.61</b>	<b>\$259,028.39</b>	<b>11%</b>	<b>\$44,238.79</b>
<i>Capital Outlay Totals</i>		<i>\$298,777.00</i>	<i>\$0.00</i>	<i>\$298,777.00</i>	<i>\$31,748.61</i>	<i>\$0.00</i>	<i>\$31,748.61</i>	<i>\$267,028.39</i>	<i>11%</i>	<i>\$46,215.76</i>
<i>Transfers</i>										
<b>6910</b>	<b>Transfers Out</b>									
6910.02	Transfers Out To Equipment Reserve Fund	.00	.00	.00	.00	.00	.00	.00	+++	.00
6910.08	Transfers Out To Employee Benefits	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>6910 - Transfers Out Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<i>Transfers Totals</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
Department <b>410 - Library Totals</b>		<b>\$2,999,135.00</b>	<b>\$0.00</b>	<b>\$2,999,135.00</b>	<b>\$431,404.58</b>	<b>\$4,224.00</b>	<b>\$431,404.58</b>	<b>\$2,563,506.42</b>	<b>15%</b>	<b>\$266,906.38</b>
<b>EXPENSE TOTALS</b>		<b>\$2,999,135.00</b>	<b>\$0.00</b>	<b>\$2,999,135.00</b>	<b>\$431,404.58</b>	<b>\$4,224.00</b>	<b>\$431,404.58</b>	<b>\$2,563,506.42</b>	<b>15%</b>	<b>\$266,906.38</b>
Fund <b>101 - General Fund Totals</b>										
<b>REVENUE TOTALS</b>		<b>220,703.00</b>	<b>.00</b>	<b>220,703.00</b>	<b>40,796.20</b>	<b>.00</b>	<b>40,796.20</b>	<b>179,906.80</b>	<b>18%</b>	<b>1,571.59</b>
<b>EXPENSE TOTALS</b>		<b>2,999,135.00</b>	<b>.00</b>	<b>2,999,135.00</b>	<b>431,404.58</b>	<b>4,224.00</b>	<b>431,404.58</b>	<b>2,563,506.42</b>	<b>15%</b>	<b>266,906.38</b>
Fund <b>101 - General Fund Totals</b>		<b>(\$2,778,432.00)</b>	<b>\$0.00</b>	<b>(\$2,778,432.00)</b>	<b>(\$390,608.38)</b>	<b>(\$4,224.00)</b>	<b>(\$390,608.38)</b>	<b>(\$2,383,599.62)</b>		<b>(\$265,334.79)</b>
<b>Fund 105 - Equipment Reserve Fund</b>										
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Commodities</i>										
6580	Technology	10,660.00	.00	10,660.00	.00	.00	.00	10,660.00	0	1,261.99
<i>Commodities Totals</i>		<i>\$10,660.00</i>	<i>\$0.00</i>	<i>\$10,660.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$10,660.00</i>	<i>0%</i>	<i>\$1,261.99</i>
<i>Capital Outlay</i>										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
6717	Small Project Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Capital Outlay Totals</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
Department <b>410 - Library Totals</b>		<b>\$10,660.00</b>	<b>\$0.00</b>	<b>\$10,660.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,660.00</b>	<b>0%</b>	<b>\$1,261.99</b>
<b>EXPENSE TOTALS</b>		<b>\$10,660.00</b>	<b>\$0.00</b>	<b>\$10,660.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,660.00</b>	<b>0%</b>	<b>\$1,261.99</b>

Page 16 of 168



# Budget Performance Report

Fiscal Year to Date 07/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 105 - Equipment Reserve Fund Totals										
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	10,660.00	.00	10,660.00	.00	.00	.00	10,660.00	0%	1,261.99
Fund 105 - Equipment Reserve Fund Totals										
		(\$10,660.00)	\$0.00	(\$10,660.00)	\$0.00	\$0.00	\$0.00	(\$10,660.00)		(\$1,261.99)
Fund 130 - Special Revenue										
REVENUE										
Department 410 - Library										
Intergovernmental										
<b>4400</b>	<b>Federal Grants/Contributions</b>									
4400.01	Federal Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4400 - Federal Grants/Contributions Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>4420</b>	<b>State Contributions</b>									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
4420.06	State Contributions Enrich Iowa - Direct Aid	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4420 - State Contributions Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Intergovernmental Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Misc Revenues</i>										
<b>4701</b>	<b>Donations</b>									
4701.01	Donations General	20,000.00	.00	20,000.00	5,841.23	.00	5,841.23	14,158.77	29	2,200.53
	<b>4701 - Donations Totals</b>	\$20,000.00	\$0.00	\$20,000.00	\$5,841.23	\$0.00	\$5,841.23	\$14,158.77	29%	\$2,200.53
<b>4708</b>	<b>Other Contributions</b>									
4708.01	Other Contributions General	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
	<b>4708 - Other Contributions Totals</b>	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%	\$0.00
	<i>Misc Revenues Totals</i>	\$30,000.00	\$0.00	\$30,000.00	\$5,841.23	\$0.00	\$5,841.23	\$24,158.77	19%	\$2,200.53
	Department <b>410 - Library Totals</b>	\$30,000.00	\$0.00	\$30,000.00	\$5,841.23	\$0.00	\$5,841.23	\$24,158.77	19%	\$2,200.53
	<b>REVENUE TOTALS</b>	\$30,000.00	\$0.00	\$30,000.00	\$5,841.23	\$0.00	\$5,841.23	\$24,158.77	19%	\$2,200.53
EXPENSE										
Department 410 - Library										
Staff Development										
6240	Travel Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Staff Development Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Repair/Maintenance/Utilities</i>										
6310	Building Maintenance & Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Repair/Maintenance/Utilities Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Contractual Services</i>										
6402	Advertising/Publications	.00	.00	.00	.00	.00	.00	.00	+++	.00
6409	Contracts - Other Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Contractual Services Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Commodities</i>										
6500	Events & Meetings	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00

Page 17 of 168



# Budget Performance Report

Fiscal Year to Date 07/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 130 - Special Revenue</b>										
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Commodities</i>										
6599	Misc Commodities/Expenses	30,000.00	.00	30,000.00	7,740.13	.00	7,740.13	22,259.87	26	.00
<i>Commodities Totals</i>		\$32,500.00	\$0.00	\$32,500.00	\$7,740.13	\$0.00	\$7,740.13	\$24,759.87	24%	\$0.00
<i>Capital Outlay</i>										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Transfers</i>										
<b>6910 Transfers Out</b>										
6910.01	Transfers Out To General Fund	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>6910 - Transfers Out Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Transfers Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department <b>410 - Library Totals</b>		\$32,500.00	\$0.00	\$32,500.00	\$7,740.13	\$0.00	\$7,740.13	\$24,759.87	24%	\$0.00
<b>EXPENSE TOTALS</b>		\$32,500.00	\$0.00	\$32,500.00	\$7,740.13	\$0.00	\$7,740.13	\$24,759.87	24%	\$0.00
Fund <b>130 - Special Revenue Totals</b>										
<b>REVENUE TOTALS</b>		30,000.00	.00	30,000.00	5,841.23	.00	5,841.23	24,158.77	19%	2,200.53
<b>EXPENSE TOTALS</b>		32,500.00	.00	32,500.00	7,740.13	.00	7,740.13	24,759.87	24%	.00
Fund <b>130 - Special Revenue Totals</b>		(\$2,500.00)	\$0.00	(\$2,500.00)	(\$1,898.90)	\$0.00	(\$1,898.90)	(\$601.10)		\$2,200.53
<b>Fund 301 - Capital Projects</b>										
<b>REVENUE</b>										
Department <b>410 - Library</b>										
<i>Intergovernmental</i>										
<b>4400 Federal Grants/Contributions</b>										
4400.01	Federal Grants/Contributions General	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	.00
<b>4400 - Federal Grants/Contributions Totals</b>		\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0%	\$0.00
<b>4420 State Contributions</b>										
4420.01	State Contributions General	.00	.00	.00	(16,499.29)	.00	(16,499.29)	16,499.29	+++	.00
<b>4420 - State Contributions Totals</b>		\$0.00	\$0.00	\$0.00	(\$16,499.29)	\$0.00	(\$16,499.29)	\$16,499.29	+++	\$0.00
<b>4440 Local Grants/Contributions</b>										
4440.01	Local Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>4440 - Local Grants/Contributions Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Intergovernmental Totals</i>		\$100,000.00	\$0.00	\$100,000.00	(\$16,499.29)	\$0.00	(\$16,499.29)	\$116,499.29	-16%	\$0.00
<i>Misc Revenues</i>										
<b>4701 Donations</b>										
4701.01	Donations General	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>4701 - Donations Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



# Budget Performance Report

Fiscal Year to Date 07/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 301 - Capital Projects</b>										
<b>REVENUE</b>										
Department <b>410 - Library</b>										
<i>Misc Revenues</i>										
<b>4708</b>	<b>Other Contributions</b>									
4708.01	Other Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>4708 - Other Contributions Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<i>Misc Revenues Totals</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
Department <b>410 - Library Totals</b>		<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$100,000.00</b>	<b>(\$16,499.29)</b>	<b>\$0.00</b>	<b>(\$16,499.29)</b>	<b>\$116,499.29</b>	<b>-16%</b>	<b>\$0.00</b>
Department <b>620 - Finance</b>										
<i>Intergovernmental</i>										
<b>4400</b>	<b>Federal Grants/Contributions</b>									
4400.02	Federal Grants/Contributions FEMA	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>4400 - Federal Grants/Contributions Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<b>4420</b>	<b>State Contributions</b>									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
4420.04	State Contributions FEMA	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>4420 - State Contributions Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<i>Intergovernmental Totals</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
<i>Misc Revenues</i>										
4704	Misc Revenues	.00	.00	.00	.00	.00	.00	.00	+++	.00
4710	Insurance Proceeds	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Misc Revenues Totals</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
Department <b>620 - Finance Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<b>REVENUE TOTALS</b>		<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$100,000.00</b>	<b>(\$16,499.29)</b>	<b>\$0.00</b>	<b>(\$16,499.29)</b>	<b>\$116,499.29</b>	<b>-16%</b>	<b>\$0.00</b>
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Capital Outlay</i>										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	200,000.00	.00	200,000.00	.00	.00	.00	200,000.00	0	.00
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	2,580.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
6717	Small Project Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6750	Project Costs	231,000.00	.00	231,000.00	.00	159,442.96	.00	71,557.04	69	.00
6752	Land/Right-of-Way Purchases	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Capital Outlay Totals</i>		<i>\$431,000.00</i>	<i>\$0.00</i>	<i>\$431,000.00</i>	<i>\$0.00</i>	<i>\$159,442.96</i>	<i>\$0.00</i>	<i>\$271,557.04</i>	<i>37%</i>	<i>\$2,580.00</i>
Department <b>410 - Library Totals</b>		<b>\$431,000.00</b>	<b>\$0.00</b>	<b>\$431,000.00</b>	<b>\$0.00</b>	<b>\$159,442.96</b>	<b>\$0.00</b>	<b>\$271,557.04</b>	<b>37%</b>	<b>\$2,580.00</b>
Department <b>620 - Finance</b>										
<i>Staff Development</i>										
6230	Training/Conference Registrations	.00	.00	.00	.00	.00	.00	.00	+++	.00



# Budget Performance Report

Fiscal Year to Date 07/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 301	<b>Capital Projects</b>									
	<b>EXPENSE</b>									
	Department 620 - Finance									
	Staff Development									
6240	Travel Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Staff Development Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>	<u>\$0.00</u>
	Repair/Maintenance/Utilities									
6310	Building Maintenance & Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6320	Grounds Maintenance & Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6332	Vehicle Repairs - Internal	.00	.00	.00	.00	.00	.00	.00	+++	.00
6333	Vehicle Repairs - External	.00	.00	.00	.00	.00	.00	.00	+++	.00
6334	Tires	.00	.00	.00	.00	.00	.00	.00	+++	.00
6350	Other Equipment Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6371	Electric/Gas Utility Expense	.00	.00	.00	.00	.00	.00	.00	+++	.00
6373	Communications Utility Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
6374	Water/Sewer Utility Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Repair/Maintenance/Utilities Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>	<u>\$0.00</u>
	Contractual Services									
6403	Outsourced Labor Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6411	Contracts - Legal Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6415	Contracts - Equipment Rental	.00	.00	.00	.00	.00	.00	.00	+++	.00
6416	Contracts - Real Estate Rental	.00	.00	.00	.00	.00	.00	.00	+++	.00
6419	Contracts - Technology Service	.00	.00	.00	.00	.00	.00	.00	+++	.00
6423	Contracts - Janitorial Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6425	Contracts - Building Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
6426	Contracts - Grounds Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
6427	Grant/Rebate Program	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	.00	.00	.00	.00	47,201.25	.00	(47,201.25)	+++	231.25
	<i>Contractual Services Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$47,201.25</u>	<u>\$0.00</u>	<u>(\$47,201.25)</u>	<u>+++</u>	<u>\$231.25</u>
	Commodities									
6504	Small Equipment/Tools	.00	.00	.00	.00	.00	.00	.00	+++	.00
6506	Office Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6507	Operational Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6508	Postage/Shipping	.00	.00	.00	.00	.00	.00	.00	+++	.00
6509	Traffic Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6510	Forms/Printing Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6511	Janitorial Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6513	Vehicle Operating Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6514	Medical Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6524	Street Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6526	Forestry Maintenance Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00



# Budget Performance Report

Fiscal Year to Date 07/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 301 - Capital Projects										
<b>EXPENSE</b>										
Department 620 - Finance										
Commodities										
6527	Park Maintenance Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6590	Events & Meetings	.00	.00	.00	.00	.00	.00	.00	+++	.00
6599	Misc Commodities/Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Commodities Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Capital Outlay										
6710	Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	.00
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
6716	Trees	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>6718</b>	<b>Library Materials</b>									
6718.01	Library Materials Adult Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.02	Library Materials Young Adult Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.03	Library Materials Children's Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.04	Library Materials Audio Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.05	Library Materials Video Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.06	Library Materials Downloadable Books	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.07	Library Materials Downloadable Media	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.09	Library Materials Electronic Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>6718 - Library Materials Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
6750	Project Costs	1,200,000.00	.00	1,200,000.00	.00	.00	.00	1,200,000.00	0	.00
6751	Bond Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Capital Outlay Totals</i>		\$1,200,000.00	\$0.00	\$1,200,000.00	\$0.00	\$0.00	\$0.00	\$1,200,000.00	0%	\$0.00
Department 620 - Finance Totals		\$1,200,000.00	\$0.00	\$1,200,000.00	\$0.00	\$47,201.25	\$0.00	\$1,152,798.75	4%	\$231.25
<b>EXPENSE TOTALS</b>		\$1,631,000.00	\$0.00	\$1,631,000.00	\$0.00	\$206,644.21	\$0.00	\$1,424,355.79	13%	\$2,811.25
Fund 301 - Capital Projects Totals										
<b>REVENUE TOTALS</b>		100,000.00	.00	100,000.00	(16,499.29)	.00	(16,499.29)	116,499.29	-16%	.00
<b>EXPENSE TOTALS</b>		1,631,000.00	.00	1,631,000.00	.00	206,644.21	.00	1,424,355.79	13%	2,811.25
Fund 301 - Capital Projects Totals		(\$1,531,000.00)	\$0.00	(\$1,531,000.00)	(\$16,499.29)	(\$206,644.21)	(\$16,499.29)	(\$1,307,856.50)		(\$2,811.25)
Grand Totals										
<b>REVENUE TOTALS</b>		350,703.00	.00	350,703.00	30,138.14	.00	30,138.14	320,564.86	9%	3,772.12
<b>EXPENSE TOTALS</b>		4,673,295.00	.00	4,673,295.00	439,144.71	210,868.21	439,144.71	4,023,282.08	14%	270,979.62
Grand Totals		(\$4,322,592.00)	\$0.00	(\$4,322,592.00)	(\$409,006.57)	(\$210,868.21)	(\$409,006.57)	(\$3,702,717.22)		(\$267,207.50)



# Budget Performance Report

Fiscal Year to Date 07/31/24

Include Rollup Account and Rollup to Account



# Budget Performance Report

Fiscal Year to Date 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund <b>101 - General Fund</b>										
<b>REVENUE</b>										
Department <b>410 - Library</b>										
<i>Intergovernmental</i>										
<b>4420</b>	<b>State Contributions</b>									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
4420.06	State Contributions Enrich Iowa - Direct Aid	10,500.00	.00	10,500.00	.00	.00	.00	10,500.00	0	.00
	<b>4420 - State Contributions Totals</b>	<b>\$10,500.00</b>	<b>\$0.00</b>	<b>\$10,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,500.00</b>	<b>0%</b>	<b>\$0.00</b>
4424	Enrich Iowa - Open Access	62,000.00	.00	62,000.00	.00	.00	.00	62,000.00	0	.00
4425	Enrich Iowa - InterLibrary Loan	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>4440</b>	<b>Local Grants/Contributions</b>									
4440.01	Local Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4440 - Local Grants/Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
4441	County Borrowers	55,000.00	.00	55,000.00	.00	.00	.00	55,000.00	0	.00
4442	Contracting Cities	36,000.00	.00	36,000.00	9,990.49	.00	9,990.49	26,009.51	28	124.76
	<i>Intergovernmental Totals</i>	<b>\$163,500.00</b>	<b>\$0.00</b>	<b>\$163,500.00</b>	<b>\$9,990.49</b>	<b>\$0.00</b>	<b>\$9,990.49</b>	<b>\$153,509.51</b>	<b>6%</b>	<b>\$124.76</b>
<i>Charges for Service</i>										
4504	Copy Charges	5,000.00	.00	5,000.00	877.53	.00	1,688.77	3,311.23	34	1,002.00
4505	Lost/Damaged and Paid	6,000.00	.00	6,000.00	656.19	.00	1,832.54	4,167.46	31	900.23
4506	Fax Revenues	.00	.00	.00	4.75	.00	13.75	(13.75)	+++	.00
4509	Rental - Community Room	4,000.00	.00	4,000.00	862.50	.00	2,622.50	1,377.50	66	1,562.50
	<i>Charges for Service Totals</i>	<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>\$2,400.97</b>	<b>\$0.00</b>	<b>\$6,157.56</b>	<b>\$8,842.44</b>	<b>41%</b>	<b>\$3,464.73</b>
<i>Misc Revenues</i>										
<b>4702</b>	<b>Penalties/Fines</b>									
4702.03	Penalties/Fines Other	100.00	.00	100.00	.00	.00	.00	100.00	0	94.97
	<b>4702 - Penalties/Fines Totals</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>0%</b>	<b>\$94.97</b>
4704	Misc Revenues	6,600.00	.00	6,600.00	386.00	.00	1,922.61	4,677.39	29	623.84
<b>4708</b>	<b>Other Contributions</b>									
4708.01	Other Contributions General	35,503.00	.00	35,503.00	.00	.00	35,503.00	.00	100	.00
	<b>4708 - Other Contributions Totals</b>	<b>\$35,503.00</b>	<b>\$0.00</b>	<b>\$35,503.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$35,503.00</b>	<b>\$0.00</b>	<b>100%</b>	<b>\$0.00</b>
4709	Fuel Tax Refunds	.00	.00	.00	.00	.00	.00	.00	+++	1.98
	<i>Misc Revenues Totals</i>	<b>\$42,203.00</b>	<b>\$0.00</b>	<b>\$42,203.00</b>	<b>\$386.00</b>	<b>\$0.00</b>	<b>\$37,425.61</b>	<b>\$4,777.39</b>	<b>89%</b>	<b>\$720.79</b>
	Department <b>410 - Library Totals</b>	<b>\$220,703.00</b>	<b>\$0.00</b>	<b>\$220,703.00</b>	<b>\$12,777.46</b>	<b>\$0.00</b>	<b>\$53,573.66</b>	<b>\$167,129.34</b>	<b>24%</b>	<b>\$4,310.28</b>
	<b>REVENUE TOTALS</b>	<b>\$220,703.00</b>	<b>\$0.00</b>	<b>\$220,703.00</b>	<b>\$12,777.46</b>	<b>\$0.00</b>	<b>\$53,573.66</b>	<b>\$167,129.34</b>	<b>24%</b>	<b>\$4,310.28</b>
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Salaries</i>										
6010	Regular Full-Time Salaries	955,546.00	.00	955,546.00	102,499.93	.00	169,327.37	786,218.63	18	130,628.56
6020	Regular Part-Time Salaries	571,282.00	.00	571,282.00	55,121.21	.00	88,249.76	483,032.24	15	68,374.76
6030	Hourly Wages - Temporary/Seasonal	.00	.00	.00	.00	.00	.00	.00	+++	.00
6040	Overtime Pay	.00	.00	.00	.00	.00	.00	.00	+++	.00

Page 1 of 168



# Budget Performance Report

Fiscal Year to Date 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
Salaries										
6050	Benefits Payout	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Salaries Totals</i>	\$1,526,828.00	\$0.00	\$1,526,828.00	\$157,621.14	\$0.00	\$257,577.13	\$1,269,250.87	17%	\$199,003.32
<i>Employee Benefits/Costs</i>										
6110	FICA	73,548.00	.00	73,548.00	9,718.27	.00	15,871.28	57,676.72	22	12,279.44
6120	Medicare	22,383.00	.00	22,383.00	2,272.82	.00	3,711.88	18,671.12	17	2,871.80
6130	IPERS	126,856.00	.00	126,856.00	14,864.61	.00	24,285.59	102,570.41	19	18,635.02
6150	Health Insurance	163,431.00	.00	163,431.00	10,928.18	.00	21,856.36	141,574.64	13	25,640.50
6151	Wellness Program	308.00	.00	308.00	24.05	.00	48.10	259.90	16	51.80
6152	Life Insurance	1,545.00	.00	1,545.00	120.65	.00	241.30	1,303.70	16	248.14
6153	Long Term Disability	3,735.00	.00	3,735.00	301.49	.00	602.98	3,132.02	16	574.40
6154	Dental Insurance	3,604.00	.00	3,604.00	271.20	.00	542.40	3,061.60	15	600.80
6160	Worker's Compensation	873.00	.00	873.00	92.32	.00	307.81	565.19	35	387.67
6170	Unemployment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6180	Allowances	7,920.00	.00	7,920.00	330.00	.00	660.00	7,260.00	8	1,320.00
6190	Education Stipend	9,000.00	.00	9,000.00	750.00	.00	1,500.00	7,500.00	17	1,500.00
	<i>Employee Benefits/Costs Totals</i>	\$413,203.00	\$0.00	\$413,203.00	\$39,673.59	\$0.00	\$69,627.70	\$343,575.30	17%	\$64,109.57
<i>Staff Development</i>										
6199	Tuition Reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	.00
6210	Dues/Membership	3,825.00	.00	3,825.00	135.00	.00	135.00	3,690.00	4	.00
6220	Subscriptions/Education Materials	750.00	.00	750.00	.00	.00	.00	750.00	0	.00
6230	Training/Conference Registrations	8,125.00	.00	8,125.00	460.00	.00	460.00	7,665.00	6	.00
6240	Travel Expenses	5,000.00	.00	5,000.00	1,910.98	.00	2,466.44	2,533.56	49	2,782.36
6260	Employee Health Screenings	420.00	.00	420.00	.00	.00	.00	420.00	0	.00
	<i>Staff Development Totals</i>	\$18,120.00	\$0.00	\$18,120.00	\$2,505.98	\$0.00	\$3,061.44	\$15,058.56	17%	\$2,782.36
<i>Repair/Maintenance/Utilities</i>										
6310	Building Maintenance & Repairs	61,700.00	.00	61,700.00	2,190.14	.00	3,329.60	58,370.40	5	1,375.21
6320	Grounds Maintenance & Repairs	1,250.00	.00	1,250.00	80.50	.00	280.50	969.50	22	.00
6331	Vehicle Maintenance	3,200.00	.00	3,200.00	.00	.00	.00	3,200.00	0	.00
6350	Other Equipment Repairs	2,150.00	.00	2,150.00	130.00	.00	130.00	2,020.00	6	940.00
6371	Electric/Gas Utility Expense	109,425.00	.00	109,425.00	8,954.96	.00	16,600.49	92,824.51	15	16,082.62
6373	Communications Utility Expenses	5,520.00	.00	5,520.00	417.89	.00	1,671.22	3,848.78	30	913.62
6374	Water/Sewer Utility Expenses	1,980.00	.00	1,980.00	195.67	.00	195.67	1,784.33	10	157.19
	<i>Repair/Maintenance/Utilities Totals</i>	\$185,225.00	\$0.00	\$185,225.00	\$11,969.16	\$0.00	\$22,207.48	\$163,017.52	12%	\$19,468.64
<i>Contractual Services</i>										
6402	Advertising/Publications	8,798.00	.00	8,798.00	1,548.00	.00	1,548.00	7,250.00	18	1,620.11
6403	Outsourced Labor Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6408	General Insurance	80,683.00	.00	80,683.00	.00	.00	84,247.11	(3,564.11)	104	59,764.79

Page 2 of 168



# Budget Performance Report

Fiscal Year to Date 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
Contractual Services										
6409	Credit Card Merchant Fees	1,320.00	.00	1,320.00	157.62	.00	306.07	1,013.93	23	233.80
6411	Contracts - Legal Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6413	Contracts - 28E	144,900.00	.00	144,900.00	.00	.00	143,430.32	1,469.68	99	143,430.32
6416	Contracts - Real Estate Rental	.00	.00	.00	.00	.00	.00	.00	+++	.00
6419	Contracts - Technology Service	101,127.00	.00	101,127.00	19,026.28	1,872.60	42,630.57	56,623.83	44	23,245.21
6423	Contracts - Janitorial Services	54,480.00	.00	54,480.00	4,480.00	.00	8,960.00	45,520.00	16	5,910.00
6424	Contracts - Office Equipment	14,400.00	.00	14,400.00	223.21	.00	446.42	13,953.58	3	446.42
6425	Contracts - Building Maintenance	35,530.00	.00	35,530.00	169.75	.00	1,014.75	34,515.25	3	721.00
6426	Contracts - Grounds Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	9,600.00	.00	9,600.00	278.10	.00	607.70	8,992.30	6	885.80
<i>Contractual Services Totals</i>		\$450,838.00	\$0.00	\$450,838.00	\$25,882.96	\$1,872.60	\$283,190.94	\$165,774.46	63%	\$236,257.45
Commodities										
6502	Promotional Items	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	9.95
6506	Office Supplies	8,250.00	.00	8,250.00	262.82	.00	289.68	7,960.32	4	596.00
6507	Operational Supplies	45,365.00	.00	45,365.00	2,025.50	.00	2,854.21	42,510.79	6	4,274.87
6508	Postage/Shipping	10,200.00	.00	10,200.00	443.11	.00	945.03	9,254.97	9	49.03
6510	Forms/Printing Services	8,950.00	.00	8,950.00	288.95	.00	288.95	8,661.05	3	47.54
6511	Janitorial Supplies	10,600.00	.00	10,600.00	883.56	.00	1,170.18	9,429.82	11	416.37
6513	Vehicle Operating Supplies	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
6514	Medical Supplies	2,295.00	.00	2,295.00	145.41	.00	145.41	2,149.59	6	.00
6560	Pre-Employment Screening	434.00	.00	434.00	.00	.00	.00	434.00	0	.00
6580	Technology	2,850.00	.00	2,850.00	93.28	.00	93.28	2,756.72	3	2,446.87
6590	Events & Meetings	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	54.90
6599	Misc Commodities/Expenses	5,200.00	.00	5,200.00	.00	.00	.00	5,200.00	0	.00
<i>Commodities Totals</i>		\$106,144.00	\$0.00	\$106,144.00	\$4,142.63	\$0.00	\$5,786.74	\$100,357.26	5%	\$7,895.53
Capital Outlay										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	.00
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	109.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	1,867.97
6717	Small Project Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>6718 Library Materials</b>										
6718.01	Library Materials Adult Materials	75,560.00	.00	75,560.00	7,081.89	.00	15,306.02	60,253.98	20	11,031.25
6718.02	Library Materials Young Adult Materials	8,000.00	.00	8,000.00	846.61	.00	1,629.51	6,370.49	20	14,276.22
6718.03	Library Materials Children's Materials	54,500.00	.00	54,500.00	2,250.29	.00	6,471.75	48,028.25	12	9,942.27
6718.04	Library Materials Audio Materials	32,500.00	.00	32,500.00	3,905.44	.00	3,905.44	28,594.56	12	5,673.84



# Budget Performance Report

Fiscal Year to Date 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - General Fund										
EXPENSE										
Department 410 - Library										
Capital Outlay										
<b>6718</b>	<b>Library Materials</b>									
6718.05	Library Materials Video Materials	16,000.00	.00	16,000.00	2,443.05	.00	2,939.42	13,060.58	18	4,095.71
6718.06	Library Materials Downloadable Books	10,000.00	.00	10,000.00	1,195.63	.00	2,316.78	7,683.22	23	1,929.96
6718.07	Library Materials Downloadable Media	50,000.00	.00	50,000.00	5,609.25	.00	11,049.97	38,950.03	22	17,266.23
6718.08	Library Materials Other	44,217.00	.00	44,217.00	6,817.10	.00	18,278.98	25,938.02	41	16,695.05
6718.09	Library Materials Electronic Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>6718 - Library Materials Totals</b>		<b>\$290,777.00</b>	<b>\$0.00</b>	<b>\$290,777.00</b>	<b>\$30,149.26</b>	<b>\$0.00</b>	<b>\$61,897.87</b>	<b>\$228,879.13</b>	<b>21%</b>	<b>\$80,910.53</b>
<i>Capital Outlay Totals</i>		<i>\$298,777.00</i>	<i>\$0.00</i>	<i>\$298,777.00</i>	<i>\$30,149.26</i>	<i>\$0.00</i>	<i>\$61,897.87</i>	<i>\$236,879.13</i>	<i>21%</i>	<i>\$82,887.50</i>
Transfers										
<b>6910</b>	<b>Transfers Out</b>									
6910.02	Transfers Out To Equipment Reserve Fund	.00	.00	.00	.00	.00	.00	.00	+++	.00
6910.08	Transfers Out To Employee Benefits	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>6910 - Transfers Out Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<i>Transfers Totals</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
Department 410 - Library Totals		\$2,999,135.00	\$0.00	\$2,999,135.00	\$271,944.72	\$1,872.60	\$703,349.30	\$2,293,913.10	24%	\$612,404.37
<b>EXPENSE TOTALS</b>		<b>\$2,999,135.00</b>	<b>\$0.00</b>	<b>\$2,999,135.00</b>	<b>\$271,944.72</b>	<b>\$1,872.60</b>	<b>\$703,349.30</b>	<b>\$2,293,913.10</b>	<b>24%</b>	<b>\$612,404.37</b>
Fund 101 - General Fund Totals										
REVENUE TOTALS		220,703.00	.00	220,703.00	12,777.46	.00	53,573.66	167,129.34	24%	4,310.28
EXPENSE TOTALS		2,999,135.00	.00	2,999,135.00	271,944.72	1,872.60	703,349.30	2,293,913.10	24%	612,404.37
Fund 101 - General Fund Totals		(\$2,778,432.00)	\$0.00	(\$2,778,432.00)	(\$259,167.26)	(\$1,872.60)	(\$649,775.64)	(\$2,126,783.76)		(\$608,094.09)
Fund 105 - Equipment Reserve Fund										
EXPENSE										
Department 410 - Library										
Commodities										
6580	Technology	10,660.00	.00	10,660.00	.00	.00	.00	10,660.00	0	1,261.99
<i>Commodities Totals</i>		<i>\$10,660.00</i>	<i>\$0.00</i>	<i>\$10,660.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$10,660.00</i>	<i>0%</i>	<i>\$1,261.99</i>
Capital Outlay										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
6717	Small Project Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Capital Outlay Totals</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
Department 410 - Library Totals		\$10,660.00	\$0.00	\$10,660.00	\$0.00	\$0.00	\$0.00	\$10,660.00	0%	\$1,261.99
<b>EXPENSE TOTALS</b>		<b>\$10,660.00</b>	<b>\$0.00</b>	<b>\$10,660.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,660.00</b>	<b>0%</b>	<b>\$1,261.99</b>

Page 26 of 168



# Budget Performance Report

Fiscal Year to Date 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 105 - Equipment Reserve Fund Totals										
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	10,660.00	.00	10,660.00	.00	.00	.00	10,660.00	0%	1,261.99
Fund 105 - Equipment Reserve Fund Totals										
		(\$10,660.00)	\$0.00	(\$10,660.00)	\$0.00	\$0.00	\$0.00	(\$10,660.00)		(\$1,261.99)
Fund 130 - Special Revenue										
REVENUE										
Department 410 - Library										
Intergovernmental										
<b>4400</b>	<b>Federal Grants/Contributions</b>									
4400.01	Federal Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4400 - Federal Grants/Contributions Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>4420</b>	<b>State Contributions</b>									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
4420.06	State Contributions Enrich Iowa - Direct Aid	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4420 - State Contributions Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<i>Intergovernmental Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Misc Revenues</i>										
<b>4701</b>	<b>Donations</b>									
4701.01	Donations General	20,000.00	.00	20,000.00	5,601.27	.00	11,442.50	8,557.50	57	11,802.53
	<b>4701 - Donations Totals</b>	\$20,000.00	\$0.00	\$20,000.00	\$5,601.27	\$0.00	\$11,442.50	\$8,557.50	57%	\$11,802.53
<b>4708</b>	<b>Other Contributions</b>									
4708.01	Other Contributions General	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
	<b>4708 - Other Contributions Totals</b>	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%	\$0.00
	<i>Misc Revenues Totals</i>	\$30,000.00	\$0.00	\$30,000.00	\$5,601.27	\$0.00	\$11,442.50	\$18,557.50	38%	\$11,802.53
	Department <b>410 - Library Totals</b>	\$30,000.00	\$0.00	\$30,000.00	\$5,601.27	\$0.00	\$11,442.50	\$18,557.50	38%	\$11,802.53
	<b>REVENUE TOTALS</b>	\$30,000.00	\$0.00	\$30,000.00	\$5,601.27	\$0.00	\$11,442.50	\$18,557.50	38%	\$11,802.53
EXPENSE										
Department 410 - Library										
Staff Development										
6240	Travel Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Staff Development Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Repair/Maintenance/Utilities</i>										
6310	Building Maintenance & Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Repair/Maintenance/Utilities Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Contractual Services</i>										
6402	Advertising/Publications	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Contractual Services Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Commodities</i>										
6500	Events & Meetings	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00

Page 27 of 168



# Budget Performance Report

Fiscal Year to Date 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 130 - Special Revenue</b>										
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Commodities</i>										
6599	Misc Commodities/Expenses	30,000.00	.00	30,000.00	6,839.02	.00	14,579.15	15,420.85	49	9,163.40
	<i>Commodities Totals</i>	<b>\$32,500.00</b>	<b>\$0.00</b>	<b>\$32,500.00</b>	<b>\$6,839.02</b>	<b>\$0.00</b>	<b>\$14,579.15</b>	<b>\$17,920.85</b>	<b>45%</b>	<b>\$9,163.40</b>
<i>Capital Outlay</i>										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Capital Outlay Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<i>Transfers</i>										
<b>6910</b>	<b>Transfers Out</b>									
6910.01	Transfers Out To General Fund	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>6910 - Transfers Out Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Transfers Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	Department <b>410 - Library Totals</b>	<b>\$32,500.00</b>	<b>\$0.00</b>	<b>\$32,500.00</b>	<b>\$6,839.02</b>	<b>\$0.00</b>	<b>\$14,579.15</b>	<b>\$17,920.85</b>	<b>45%</b>	<b>\$9,163.40</b>
	<b>EXPENSE TOTALS</b>	<b>\$32,500.00</b>	<b>\$0.00</b>	<b>\$32,500.00</b>	<b>\$6,839.02</b>	<b>\$0.00</b>	<b>\$14,579.15</b>	<b>\$17,920.85</b>	<b>45%</b>	<b>\$9,163.40</b>
Fund <b>130 - Special Revenue Totals</b>										
	<b>REVENUE TOTALS</b>	30,000.00	.00	30,000.00	5,601.27	.00	11,442.50	18,557.50	38%	11,802.53
	<b>EXPENSE TOTALS</b>	32,500.00	.00	32,500.00	6,839.02	.00	14,579.15	17,920.85	45%	9,163.40
	Fund <b>130 - Special Revenue Totals</b>	<b>(\$2,500.00)</b>	<b>\$0.00</b>	<b>(\$2,500.00)</b>	<b>(\$1,237.75)</b>	<b>\$0.00</b>	<b>(\$3,136.65)</b>	<b>\$636.65</b>		<b>\$2,639.13</b>
<b>Fund 301 - Capital Projects</b>										
<b>REVENUE</b>										
Department <b>410 - Library</b>										
<i>Intergovernmental</i>										
<b>4400</b>	<b>Federal Grants/Contributions</b>									
4400.01	Federal Grants/Contributions General	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	.00
	<b>4400 - Federal Grants/Contributions Totals</b>	<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100,000.00</b>	<b>0%</b>	<b>\$0.00</b>
<b>4420</b>	<b>State Contributions</b>									
4420.01	State Contributions General	.00	.00	.00	.00	.00	(16,499.29)	16,499.29	+++	.00
	<b>4420 - State Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$16,499.29)</b>	<b>\$16,499.29</b>	<b>+++</b>	<b>\$0.00</b>
<b>4440</b>	<b>Local Grants/Contributions</b>									
4440.01	Local Grants/Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>4440 - Local Grants/Contributions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
	<i>Intergovernmental Totals</i>	<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$16,499.29)</b>	<b>\$116,499.29</b>	<b>-16%</b>	<b>\$0.00</b>
<i>Misc Revenues</i>										
<b>4701</b>	<b>Donations</b>									
4701.01	Donations General	.00	.00	.00	.00	.00	.00	.00	+++	144,895.00
	<b>4701 - Donations Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$144,895.00</b>



# Budget Performance Report

Fiscal Year to Date 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 301 - Capital Projects</b>										
<b>REVENUE</b>										
Department <b>410 - Library</b>										
<i>Misc Revenues</i>										
<b>4708</b>	<b>Other Contributions</b>									
4708.01	Other Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>4708 - Other Contributions Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<i>Misc Revenues Totals</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$144,895.00</i>
Department <b>410 - Library Totals</b>		<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$16,499.29)</b>	<b>\$116,499.29</b>	<b>-16%</b>	<b>\$144,895.00</b>
Department <b>620 - Finance</b>										
<i>Intergovernmental</i>										
<b>4400</b>	<b>Federal Grants/Contributions</b>									
4400.02	Federal Grants/Contributions FEMA	.00	.00	.00	.00	.00	.00	.00	+++	7,350,937.47
<b>4400 - Federal Grants/Contributions Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$7,350,937.47</b>
<b>4420</b>	<b>State Contributions</b>									
4420.01	State Contributions General	.00	.00	.00	.00	.00	.00	.00	+++	.00
4420.04	State Contributions FEMA	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>4420 - State Contributions Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
<i>Intergovernmental Totals</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$7,350,937.47</i>
<i>Misc Revenues</i>										
4704	Misc Revenues	.00	.00	.00	.00	.00	.00	.00	+++	.00
4710	Insurance Proceeds	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Misc Revenues Totals</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>+++</i>	<i>\$0.00</i>
Department <b>620 - Finance Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$7,350,937.47</b>
<b>REVENUE TOTALS</b>		<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$16,499.29)</b>	<b>\$116,499.29</b>	<b>-16%</b>	<b>\$7,495,832.47</b>
<b>EXPENSE</b>										
Department <b>410 - Library</b>										
<i>Capital Outlay</i>										
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	200,000.00	.00	200,000.00	.00	.00	.00	200,000.00	0	.00
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	2,580.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
6717	Small Project Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6750	Project Costs	231,000.00	.00	231,000.00	150.00	159,442.96	150.00	71,407.04	69	14,177.83
6752	Land/Right-of-Way Purchases	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Capital Outlay Totals</i>		<i>\$431,000.00</i>	<i>\$0.00</i>	<i>\$431,000.00</i>	<i>\$150.00</i>	<i>\$159,442.96</i>	<i>\$150.00</i>	<i>\$271,407.04</i>	<i>37%</i>	<i>\$16,757.83</i>
Department <b>410 - Library Totals</b>		<b>\$431,000.00</b>	<b>\$0.00</b>	<b>\$431,000.00</b>	<b>\$150.00</b>	<b>\$159,442.96</b>	<b>\$150.00</b>	<b>\$271,407.04</b>	<b>37%</b>	<b>\$16,757.83</b>
Department <b>620 - Finance</b>										
<i>Staff Development</i>										
6830	Training/Conference Registrations	.00	.00	.00	.00	.00	.00	.00	+++	.00

Page 29 of 168



# Budget Performance Report

Fiscal Year to Date 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 301	<b>Capital Projects</b>									
	<b>EXPENSE</b>									
	Department 620 - Finance									
	Staff Development									
6240	Travel Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Staff Development Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	<u>\$0.00</u>
	Repair/Maintenance/Utilities									
6310	Building Maintenance & Repairs	.00	.00	.00	.00	.00	.00	.00	+++	2,803.76
6320	Grounds Maintenance & Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6332	Vehicle Repairs - Internal	.00	.00	.00	.00	.00	.00	.00	+++	.00
6333	Vehicle Repairs - External	.00	.00	.00	.00	.00	.00	.00	+++	.00
6334	Tires	.00	.00	.00	.00	.00	.00	.00	+++	.00
6350	Other Equipment Repairs	.00	.00	.00	.00	.00	.00	.00	+++	.00
6371	Electric/Gas Utility Expense	.00	.00	.00	.00	.00	.00	.00	+++	.00
6373	Communications Utility Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
6374	Water/Sewer Utility Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Repair/Maintenance/Utilities Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	+++	<u>\$2,803.76</u>
	Contractual Services									
6403	Outsourced Labor Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6411	Contracts - Legal Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6415	Contracts - Equipment Rental	.00	.00	.00	.00	.00	.00	.00	+++	.00
6416	Contracts - Real Estate Rental	.00	.00	.00	.00	.00	.00	.00	+++	.00
6419	Contracts - Technology Service	.00	.00	.00	.00	.00	.00	.00	+++	.00
6423	Contracts - Janitorial Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6425	Contracts - Building Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
6426	Contracts - Grounds Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
6427	Grant/Rebate Program	.00	.00	.00	.00	.00	.00	.00	+++	.00
6499	Contracts - Other Services	.00	.00	.00	370.00	77,900.15	370.00	(78,270.15)	+++	231.25
	<i>Contractual Services Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$370.00</u>	<u>\$77,900.15</u>	<u>\$370.00</u>	<u>(\$78,270.15)</u>	+++	<u>\$231.25</u>
	Commodities									
6504	Small Equipment/Tools	.00	.00	.00	.00	.00	.00	.00	+++	.00
6506	Office Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6507	Operational Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6508	Postage/Shipping	.00	.00	.00	.00	.00	.00	.00	+++	.00
6509	Traffic Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6510	Forms/Printing Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
6511	Janitorial Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6513	Vehicle Operating Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6514	Medical Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6514	Street Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6526	Forestry Maintenance Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00



# Budget Performance Report

Fiscal Year to Date 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 301 - Capital Projects										
<b>EXPENSE</b>										
Department 620 - Finance										
Commodities										
6527	Park Maintenance Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
6590	Events & Meetings	.00	.00	.00	.00	.00	.00	.00	+++	.00
6599	Misc Commodities/Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Commodities Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Capital Outlay										
6710	Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	.00
6711	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	.00
6712	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6713	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6714	Technology Hardware/Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
6715	Software	.00	.00	.00	.00	.00	.00	.00	+++	.00
6716	Trees	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>6718</b>	<b>Library Materials</b>									
6718.01	Library Materials Adult Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.02	Library Materials Young Adult Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.03	Library Materials Children's Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.04	Library Materials Audio Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.05	Library Materials Video Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.06	Library Materials Downloadable Books	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.07	Library Materials Downloadable Media	.00	.00	.00	.00	.00	.00	.00	+++	.00
6718.09	Library Materials Electronic Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>6718 - Library Materials Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
6750	Project Costs	1,200,000.00	.00	1,200,000.00	.00	.00	.00	1,200,000.00	0	.00
6751	Bond Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Capital Outlay Totals</i>	\$1,200,000.00	\$0.00	\$1,200,000.00	\$0.00	\$0.00	\$0.00	\$1,200,000.00	0%	\$0.00
	Department 620 - Finance Totals	\$1,200,000.00	\$0.00	\$1,200,000.00	\$370.00	\$77,900.15	\$370.00	\$1,121,729.85	7%	\$3,035.01
	<b>EXPENSE TOTALS</b>	\$1,631,000.00	\$0.00	\$1,631,000.00	\$520.00	\$237,343.11	\$520.00	\$1,393,136.89	15%	\$19,792.84
Fund 301 - Capital Projects Totals										
	<b>REVENUE TOTALS</b>	100,000.00	.00	100,000.00	.00	.00	(16,499.29)	116,499.29	-16%	7,495,832.47
	<b>EXPENSE TOTALS</b>	1,631,000.00	.00	1,631,000.00	520.00	237,343.11	520.00	1,393,136.89	15%	19,792.84
Fund 301 - Capital Projects Totals		(\$1,531,000.00)	\$0.00	(\$1,531,000.00)	(\$520.00)	(\$237,343.11)	(\$17,019.29)	(\$1,276,637.60)		\$7,476,039.63
Grand Totals										
	<b>REVENUE TOTALS</b>	350,703.00	.00	350,703.00	18,378.73	.00	48,516.87	302,186.13	14%	7,511,945.28
	<b>EXPENSE TOTALS</b>	4,673,295.00	.00	4,673,295.00	279,303.74	239,215.71	718,448.45	3,715,630.84	20%	642,622.60
	Grand Totals	(\$4,322,592.00)	\$0.00	(\$4,322,592.00)	(\$260,925.01)	(\$239,215.71)	(\$669,931.58)	(\$3,413,444.71)		\$6,869,322.68



# Budget Performance Report

Fiscal Year to Date 08/31/24

Include Rollup Account and Rollup to Account



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	<b>101.410.4420.01</b>	<b>State Contributions General</b>						Balance To Date:	\$0.00
					Account	<b>State Contributions General</b>	Totals	\$0.00	\$0.00
G/L Account Number	<b>101.410.4420.06</b>	<b>State Contributions Enrich Iowa - Direct Aid</b>						Balance To Date:	\$0.00
					Account	<b>State Contributions Enrich Iowa - Direct Aid</b>	Totals	\$0.00	\$0.00
G/L Account Number	<b>101.410.4424</b>	<b>Enrich Iowa - Open Access</b>						Balance To Date:	\$0.00
					Account	<b>Enrich Iowa - Open Access</b>	Totals	\$0.00	\$0.00
G/L Account Number	<b>101.410.4425</b>	<b>Enrich Iowa - InterLibrary Loan</b>						Balance To Date:	\$0.00
					Account	<b>Enrich Iowa - InterLibrary Loan</b>	Totals	\$0.00	\$0.00
G/L Account Number	<b>101.410.4440.01</b>	<b>Local Grants/Contributions General</b>						Balance To Date:	\$0.00
					Account	<b>Local Grants/Contributions General</b>	Totals	\$0.00	\$0.00
G/L Account Number	<b>101.410.4441</b>	<b>County Borrowers</b>						Balance To Date:	\$0.00
					Account	<b>County Borrowers</b>	Totals	\$0.00	\$0.00
G/L Account Number	<b>101.410.4442</b>	<b>Contracting Cities</b>						Balance To Date:	\$0.00
					Account	<b>Contracting Cities</b>	Totals	\$0.00	\$0.00
G/L Account Number	<b>101.410.4504</b>	<b>Copy Charges</b>						Balance To Date:	\$0.00
07/01/2024	2025-00000058	JE	RA	Revenue Collection Payment Post	Collections			2.10	(2.10)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000217	2025-00000048	Special Revenue - Coffee Bar \$2.00 Self-Serve Copies \$2.10 Misc - Tote Bag \$2.00 Lost & Paid \$22.98			Marion Library Credit Card	07/01/2024		29.08	(2.10)
							Total	\$29.08	(\$2.10)
07/02/2024	2025-00000058	JE	RA	Revenue Collection Payment Post	Collections			.25	(2.35)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000218	2025-00000049	Self-Serve Copies \$2.65 Lost & Paid \$63.93 Room Reservation \$225.00 Refund - Lost & Paid -\$31.00 Misc - MakerSpace Supplies \$8.00			Marion Library Credit Card	07/02/2024		268.58	(2.65)
							Total	\$268.58	(\$2.65)
07/02/2024	2025-00000058	JE	RA	Revenue Collection Payment Post	Collections			2.40	(4.75)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000218	2025-00000049	Self-Serve Copies \$2.65 Lost & Paid \$63.93 Room Reservation \$225.00 Refund - Lost & Paid -\$31.00 Misc - MakerSpace Supplies \$8.00			Marion Library Credit Card	07/02/2024		268.58	(2.65)
							Total	\$268.58	(\$2.65)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4504 Copy Charges</b>								Balance To Date:	\$0.00
07/03/2024	2025-00000058	JE	RA	Revenue Collection Payment Post	Collections			.30	(5.05)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000219	2025-00000050	Self-Serve Copies \$0.30 Meeting Room Reservations \$175.00 Lost & Paid Library Materials \$24.95			Marion Library Credit Card	07/03/2024		200.25	(.30)
							Total	\$200.25	(\$0.30)
07/05/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			1.20	(6.25)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000309	2025-00000085	Copies \$2.40			Marion Library Credit Card	07/05/2024		2.40	(2.40)
							Total	\$2.40	(\$2.40)
07/05/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			.20	(6.45)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000309	2025-00000085	Copies \$2.40			Marion Library Credit Card	07/05/2024		2.40	(2.40)
							Total	\$2.40	(\$2.40)
07/05/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			1.00	(7.45)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000309	2025-00000085	Copies \$2.40			Marion Library Credit Card	07/05/2024		2.40	(2.40)
							Total	\$2.40	(\$2.40)
07/06/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			2.00	(9.45)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000310	2025-00000086	Copies \$4.60 Lost & Paid \$6.99			Marion Library Credit Card	07/06/2024		11.59	(4.60)
							Total	\$11.59	(\$4.60)
07/06/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			2.60	(12.05)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000310	2025-00000086	Copies \$4.60 Lost & Paid \$6.99			Marion Library Credit Card	07/06/2024		11.59	(4.60)
							Total	\$11.59	(\$4.60)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4504 Copy Charges</b>								Balance To Date:	\$0.00
07/08/2024	2025-0000066	JE	RA	Revenue Collection Payment Post	Collections			.53	(12.58)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000313	2025-0000088	Copies \$4.53 Lost & Paid \$52.98 Self-Serve Copies \$5.40 Room Rental\$25 Misc - Earbuds \$1			Marion Library Credit Card	07/08/2024		88.91	(9.93)
							Total	\$88.91	(\$9.93)
07/08/2024	2025-0000066	JE	RA	Revenue Collection Payment Post	Collections			.20	(12.78)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000313	2025-0000088	Copies \$4.53 Lost & Paid \$52.98 Self-Serve Copies \$5.40 Room Rental\$25 Misc - Earbuds \$1			Marion Library Credit Card	07/08/2024		88.91	(9.93)
							Total	\$88.91	(\$9.93)
07/08/2024	2025-0000066	JE	RA	Revenue Collection Payment Post	Collections			3.30	(16.08)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000313	2025-0000088	Copies \$4.53 Lost & Paid \$52.98 Self-Serve Copies \$5.40 Room Rental\$25 Misc - Earbuds \$1			Marion Library Credit Card	07/08/2024		88.91	(9.93)
							Total	\$88.91	(\$9.93)
07/08/2024	2025-0000066	JE	RA	Revenue Collection Payment Post	Collections			3.80	(19.88)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000313	2025-0000088	Copies \$4.53 Lost & Paid \$52.98 Self-Serve Copies \$5.40 Room Rental\$25 Misc - Earbuds \$1			Marion Library Credit Card	07/08/2024		88.91	(9.93)
							Total	\$88.91	(\$9.93)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4504 Copy Charges</b>								Balance To Date:	\$0.00
07/08/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			2.10	(21.98)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000313	2025-00000088	Copies \$4.53 Lost & Paid \$52.98 Self-Serve Copies \$5.40 Room Rental\$25 Misc - Earbuds \$1		Marion Library Credit Card		07/08/2024		88.91	(9.93)
							Total	\$88.91	(\$9.93)
07/09/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			5.60	(27.58)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000314	2025-00000089	Self-Serve Copies \$13.55 Copies \$1.00		Marion Library Credit Card		07/09/2024		14.55	(14.55)
							Total	\$14.55	(\$14.55)
07/09/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			.70	(28.28)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000314	2025-00000089	Self-Serve Copies \$13.55 Copies \$1.00		Marion Library Credit Card		07/09/2024		14.55	(14.55)
							Total	\$14.55	(\$14.55)
07/09/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			.30	(28.58)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000314	2025-00000089	Self-Serve Copies \$13.55 Copies \$1.00		Marion Library Credit Card		07/09/2024		14.55	(14.55)
							Total	\$14.55	(\$14.55)
07/09/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			.60	(29.18)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000314	2025-00000089	Self-Serve Copies \$13.55 Copies \$1.00		Marion Library Credit Card		07/09/2024		14.55	(14.55)
							Total	\$14.55	(\$14.55)
07/09/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			1.00	(30.18)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000314	2025-00000089	Self-Serve Copies \$13.55 Copies \$1.00		Marion Library Credit Card		07/09/2024		14.55	(14.55)
							Total	\$14.55	(\$14.55)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4504 Copy Charges</b>							Balance To Date:		\$0.00
07/09/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			.25	(30.43)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000314	2025-00000089	Self-Serve Copies \$13.55 Copies \$1.00			Marion Library Credit Card	07/09/2024		14.55	(14.55)
							Total	\$14.55	(\$14.55)
07/09/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			5.10	(35.53)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000314	2025-00000089	Self-Serve Copies \$13.55 Copies \$1.00			Marion Library Credit Card	07/09/2024		14.55	(14.55)
							Total	\$14.55	(\$14.55)
07/09/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			1.00	(36.53)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000314	2025-00000089	Self-Serve Copies \$13.55 Copies \$1.00			Marion Library Credit Card	07/09/2024		14.55	(14.55)
							Total	\$14.55	(\$14.55)
07/10/2024	2025-00000041	JE	RA	Revenue Collection Payment Post	Collections			10.70	(47.23)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000156	2025-00000038	Lost & Paid \$30.00 Copies \$10.70 Fax \$3.50 Misc - MakerSpace Supplies \$8.70 Misc - Earbuds \$3.00 Self-Serve Copies \$69.45			Marion Library Cash Registers	07/10/2024		125.35	(80.15)
							Total	\$125.35	(\$80.15)
07/10/2024	2025-00000041	JE	RA	Revenue Collection Payment Post	Collections			69.45	(116.68)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000156	2025-00000038	Lost & Paid \$30.00 Copies \$10.70 Fax \$3.50 Misc - MakerSpace Supplies \$8.70 Misc - Earbuds \$3.00 Self-Serve Copies \$69.45			Marion Library Cash Registers	07/10/2024		125.35	(80.15)
							Total	\$125.35	(\$80.15)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4504 Copy Charges</b>							Balance To Date:		\$0.00
07/10/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			6.10	(122.78)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000315	2025-00000090	Self-Serve Copies \$26.30 Copies \$0.70 Room Rental \$100 Misc - MakerSpace Supplies \$2.30			Marion Library Credit Card	07/10/2024		129.30	(27.00)
							Total	\$129.30	(\$27.00)
07/10/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			6.20	(128.98)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000315	2025-00000090	Self-Serve Copies \$26.30 Copies \$0.70 Room Rental \$100 Misc - MakerSpace Supplies \$2.30			Marion Library Credit Card	07/10/2024		129.30	(27.00)
							Total	\$129.30	(\$27.00)
07/10/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			5.50	(134.48)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000315	2025-00000090	Self-Serve Copies \$26.30 Copies \$0.70 Room Rental \$100 Misc - MakerSpace Supplies \$2.30			Marion Library Credit Card	07/10/2024		129.30	(27.00)
							Total	\$129.30	(\$27.00)
07/10/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			8.50	(142.98)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000315	2025-00000090	Self-Serve Copies \$26.30 Copies \$0.70 Room Rental \$100 Misc - MakerSpace Supplies \$2.30			Marion Library Credit Card	07/10/2024		129.30	(27.00)
							Total	\$129.30	(\$27.00)
07/10/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			.70	(143.68)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000315	2025-00000090	Self-Serve Copies \$26.30 Copies \$0.70 Room Rental \$100 Misc - MakerSpace Supplies \$2.30			Marion Library Credit Card	07/10/2024		129.30	(27.00)
							Total	\$129.30	(\$27.00)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4504 Copy Charges</b>							Balance To Date:		\$0.00
07/11/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			.60	(144.28)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000473	2025-00000146	Self-Serve Copies \$0.60 Lost & Paid \$29.98			Marion Library Credit Card	07/11/2024		30.58	(.60)
							Total	\$30.58	(\$0.60)
07/12/2024	2025-00000061	JE	RA	Revenue Collection Payment Post	Collections			3.20	(147.48)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000265	2025-00000073	Lost & Paid \$20.00 Copies \$3.20 Misc - MakerSpace Supplies \$1.60 Misc - Earbuds \$2.00 Self-Serve Copies \$69.65			Marion Library Cash Registers	07/12/2024		96.45	(72.85)
							Total	\$96.45	(\$72.85)
07/12/2024	2025-00000061	JE	RA	Revenue Collection Payment Post	Collections			69.65	(217.13)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000265	2025-00000073	Lost & Paid \$20.00 Copies \$3.20 Misc - MakerSpace Supplies \$1.60 Misc - Earbuds \$2.00 Self-Serve Copies \$69.65			Marion Library Cash Registers	07/12/2024		96.45	(72.85)
							Total	\$96.45	(\$72.85)
07/13/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			4.20	(221.33)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000483	2025-00000149	Self-Serve Copies \$7.40 Lost & Paid \$15.30 Copies \$12.50			Marion Library Credit Card	07/13/2024		35.20	(19.90)
							Total	\$35.20	(\$19.90)
07/13/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			1.90	(223.23)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000483	2025-00000149	Self-Serve Copies \$7.40 Lost & Paid \$15.30 Copies \$12.50			Marion Library Credit Card	07/13/2024		35.20	(19.90)
							Total	\$35.20	(\$19.90)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4504 Copy Charges</b>							Balance To Date:		\$0.00
07/13/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			.40	(223.63)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000483	2025-00000149	Self-Serve Copies \$7.40 Lost & Paid \$15.30 Copies \$12.50		Marion Library Credit Card		07/13/2024	35.20	(19.90)	
							Total	\$35.20	(\$19.90)
07/13/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			.90	(224.53)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000483	2025-00000149	Self-Serve Copies \$7.40 Lost & Paid \$15.30 Copies \$12.50		Marion Library Credit Card		07/13/2024	35.20	(19.90)	
							Total	\$35.20	(\$19.90)
07/13/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			12.50	(237.03)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000483	2025-00000149	Self-Serve Copies \$7.40 Lost & Paid \$15.30 Copies \$12.50		Marion Library Credit Card		07/13/2024	35.20	(19.90)	
							Total	\$35.20	(\$19.90)
07/14/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			100.00	(337.03)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000484	2025-00000156	Copies		Marion Library Credit Card		07/14/2024	115.00	(115.00)	
							Total	\$115.00	(\$115.00)
07/14/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			15.00	(352.03)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000484	2025-00000156	Copies		Marion Library Credit Card		07/14/2024	115.00	(115.00)	
							Total	\$115.00	(\$115.00)
07/16/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			.10	(352.13)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000486	2025-00000158	Room Rental \$362.50 Lost & Paid \$10 Copies \$0.10 Misc - MakerSpace Supplies - Quilt Kit \$100 Self-Serve Copies \$1.50		Marion Library Credit Card		07/16/2024	474.10	(1.60)	
							Total	\$474.10	(\$1.60)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4504 Copy Charges</b>							Balance To Date:		\$0.00
07/16/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			1.50	(353.63)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000486	2025-00000158	Room Rental \$362.50 Lost & Paid \$10 Copies \$0.10 Misc - MakerSpace Supplies - Quilt Kit \$100 Self-Serve Copies \$1.50			Marion Library Credit Card	07/16/2024	474.10	(1.60)	
							Total	\$474.10	(\$1.60)
07/17/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			6.00	(359.63)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000488	2025-00000159	Copies \$13.50 Lost & Paid \$19.99 Self-Serve Copies \$12.10 Refund - Lost & Paid -\$16.99 Refund - Room Rental -\$100			Marion Library Credit Card	07/17/2024	(71.40)	(25.60)	
							Total	(\$71.40)	(\$25.60)
07/17/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			7.50	(367.13)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000488	2025-00000159	Copies \$13.50 Lost & Paid \$19.99 Self-Serve Copies \$12.10 Refund - Lost & Paid -\$16.99 Refund - Room Rental -\$100			Marion Library Credit Card	07/17/2024	(71.40)	(25.60)	
							Total	(\$71.40)	(\$25.60)
07/17/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			1.10	(368.23)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000488	2025-00000159	Copies \$13.50 Lost & Paid \$19.99 Self-Serve Copies \$12.10 Refund - Lost & Paid -\$16.99 Refund - Room Rental -\$100			Marion Library Credit Card	07/17/2024	(71.40)	(25.60)	
							Total	(\$71.40)	(\$25.60)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4504 Copy Charges</b>							Balance To Date:		\$0.00
07/17/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			9.90	(378.13)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000488	2025-00000159	Copies \$13.50 Lost & Paid \$19.99 Self-Serve Copies \$12.10 Refund - Lost & Paid -\$16.99 Refund - Room Rental -\$100			Marion Library Credit Card	07/17/2024	(71.40)	(25.60)	
							Total	(\$71.40)	(\$25.60)
07/17/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			.60	(378.73)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000488	2025-00000159	Copies \$13.50 Lost & Paid \$19.99 Self-Serve Copies \$12.10 Refund - Lost & Paid -\$16.99 Refund - Room Rental -\$100			Marion Library Credit Card	07/17/2024	(71.40)	(25.60)	
							Total	(\$71.40)	(\$25.60)
07/17/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			.50	(379.23)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000488	2025-00000159	Copies \$13.50 Lost & Paid \$19.99 Self-Serve Copies \$12.10 Refund - Lost & Paid -\$16.99 Refund - Room Rental -\$100			Marion Library Credit Card	07/17/2024	(71.40)	(25.60)	
							Total	(\$71.40)	(\$25.60)
07/18/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			.25	(379.48)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000620	2025-00000202	Self-Serve Copies \$3.75 Lost & Paid \$42.98 Copies \$71.20			Marion Library Credit Card	07/18/2024	117.93	(74.95)	
							Total	\$117.93	(\$74.95)
07/18/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			.30	(379.78)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000620	2025-00000202	Self-Serve Copies \$3.75 Lost & Paid \$42.98 Copies \$71.20			Marion Library Credit Card	07/18/2024	117.93	(74.95)	
							Total	\$117.93	(\$74.95)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4504 Copy Charges</b>							Balance To Date:		\$0.00
07/18/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			19.40	(399.18)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000620	2025-00000202	Self-Serve Copies \$3.75 Lost & Paid \$42.98 Copies \$71.20			Marion Library Credit Card	07/18/2024		117.93	(74.95)
							Total	\$117.93	(\$74.95)
07/18/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			51.50	(450.68)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000620	2025-00000202	Self-Serve Copies \$3.75 Lost & Paid \$42.98 Copies \$71.20			Marion Library Credit Card	07/18/2024		117.93	(74.95)
							Total	\$117.93	(\$74.95)
07/18/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			.50	(451.18)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000620	2025-00000202	Self-Serve Copies \$3.75 Lost & Paid \$42.98 Copies \$71.20			Marion Library Credit Card	07/18/2024		117.93	(74.95)
							Total	\$117.93	(\$74.95)
07/18/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			3.00	(454.18)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000620	2025-00000202	Self-Serve Copies \$3.75 Lost & Paid \$42.98 Copies \$71.20			Marion Library Credit Card	07/18/2024		117.93	(74.95)
							Total	\$117.93	(\$74.95)
07/19/2024	2025-00000086	JE	RA	Revenue Collection Payment Post	Collections			3.40	(457.58)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000464	2025-00000139	Lost & Paid \$19.49 Copies \$3.40 Fax \$2.75 Misc - Earbuds \$6.00 Misc - Tote Bags \$4.00 Self-Serve Copies \$71.70			Marion Library Cash Registers	07/19/2024		107.34	(75.10)
							Total	\$107.34	(\$75.10)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4504 Copy Charges</b>							Balance To Date:		\$0.00
07/19/2024	2025-00000086	JE	RA	Revenue Collection Payment Post	Collections			71.70	(529.28)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000464	2025-00000139	Lost & Paid \$19.49 Copies \$3.40 Fax \$2.75 Misc - Earbuds \$6.00 Misc - Tote Bags \$4.00 Self-Serve Copies \$71.70			Marion Library Cash Registers	07/19/2024		107.34	(75.10)
							Total	\$107.34	(\$75.10)
07/19/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			4.00	(533.28)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000622	2025-00000203	Copies \$16.60 Refund - Lost & Paid -\$22.99			Marion Library Credit Card	07/19/2024		(6.39)	(16.60)
							Total	(\$6.39)	(\$16.60)
07/19/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			10.30	(543.58)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000622	2025-00000203	Copies \$16.60 Refund - Lost & Paid -\$22.99			Marion Library Credit Card	07/19/2024		(6.39)	(16.60)
							Total	(\$6.39)	(\$16.60)
07/19/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			1.50	(545.08)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000622	2025-00000203	Copies \$16.60 Refund - Lost & Paid -\$22.99			Marion Library Credit Card	07/19/2024		(6.39)	(16.60)
							Total	(\$6.39)	(\$16.60)
07/19/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			.60	(545.68)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000622	2025-00000203	Copies \$16.60 Refund - Lost & Paid -\$22.99			Marion Library Credit Card	07/19/2024		(6.39)	(16.60)
							Total	(\$6.39)	(\$16.60)
07/19/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			.20	(545.88)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000622	2025-00000203	Copies \$16.60 Refund - Lost & Paid -\$22.99			Marion Library Credit Card	07/19/2024		(6.39)	(16.60)
							Total	(\$6.39)	(\$16.60)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4504 Copy Charges</b>							Balance To Date:		\$0.00
07/20/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			1.50	(547.38)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000623	2025-00000204	Self-Serve Copies \$5.90 Copies \$1.10 Lost & Paid \$28.00		Marion Library Credit Card		07/20/2024	35.00	(7.00)	
							Total	\$35.00	(\$7.00)
07/20/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			4.40	(551.78)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000623	2025-00000204	Self-Serve Copies \$5.90 Copies \$1.10 Lost & Paid \$28.00		Marion Library Credit Card		07/20/2024	35.00	(7.00)	
							Total	\$35.00	(\$7.00)
07/20/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			1.10	(552.88)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000623	2025-00000204	Self-Serve Copies \$5.90 Copies \$1.10 Lost & Paid \$28.00		Marion Library Credit Card		07/20/2024	35.00	(7.00)	
							Total	\$35.00	(\$7.00)
07/21/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			1.90	(554.78)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000624	2025-00000205	Copies \$1.90 Room Rental \$62.50		Marion Library Credit Card		07/21/2024	64.40	(1.90)	
							Total	\$64.40	(\$1.90)
07/22/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			.40	(555.18)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000625	2025-00000206	Copies \$3.90 Lost & Paid \$107.97 Room Rental \$125		Marion Library Credit Card		07/22/2024	236.87	(3.90)	
							Total	\$236.87	(\$3.90)
07/22/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			3.10	(558.28)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000625	2025-00000206	Copies \$3.90 Lost & Paid \$107.97 Room Rental \$125		Marion Library Credit Card		07/22/2024	236.87	(3.90)	
							Total	\$236.87	(\$3.90)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4504 Copy Charges</b>							Balance To Date:		\$0.00
07/22/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			.40	(558.68)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000625	2025-00000206	Copies \$3.90 Lost & Paid \$107.97 Room Rental \$125		Marion Library Credit Card	07/22/2024	236.87	(3.90)		
							Total	\$236.87	(\$3.90)
07/23/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			8.60	(567.28)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000626	2025-00000207	Room Rental \$150 Copies \$8.60 Self-Serve Copies \$2.00		Marion Library Credit Card	07/23/2024	160.60	(10.60)		
							Total	\$160.60	(\$10.60)
07/23/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			.50	(567.78)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000626	2025-00000207	Room Rental \$150 Copies \$8.60 Self-Serve Copies \$2.00		Marion Library Credit Card	07/23/2024	160.60	(10.60)		
							Total	\$160.60	(\$10.60)
07/23/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			1.50	(569.28)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000626	2025-00000207	Room Rental \$150 Copies \$8.60 Self-Serve Copies \$2.00		Marion Library Credit Card	07/23/2024	160.60	(10.60)		
							Total	\$160.60	(\$10.60)
07/23/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			1.50	(569.28)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000626	2025-00000207	Room Rental \$150 Copies \$8.60 Self-Serve Copies \$2.00		Marion Library Credit Card	07/23/2024	160.60	(10.60)		
							Total	\$160.60	(\$10.60)
07/24/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			6.50	(575.78)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000627	2025-00000208	Copies \$8.70 Self-Serve Copies \$4.40 Lost & Paid \$19.98		Marion Library Credit Card	07/24/2024	33.08	(13.10)		
							Total	\$33.08	(\$13.10)
07/24/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			2.00	(577.78)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000627	2025-00000208	Copies \$8.70 Self-Serve Copies \$4.40 Lost & Paid \$19.98		Marion Library Credit Card	07/24/2024	33.08	(13.10)		
							Total	\$33.08	(\$13.10)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4504 Copy Charges</b>								Balance To Date:	\$0.00
07/24/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			2.20	(579.98)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000627	2025-00000208	Copies \$8.70 Self-Serve Copies \$4.40 Lost & Paid \$19.98			Marion Library Credit Card	07/24/2024		33.08	(13.10)
							Total	\$33.08	(\$13.10)
07/24/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			2.40	(582.38)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000627	2025-00000208	Copies \$8.70 Self-Serve Copies \$4.40 Lost & Paid \$19.98			Marion Library Credit Card	07/24/2024		33.08	(13.10)
							Total	\$33.08	(\$13.10)
07/25/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			3.00	(585.38)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000810	2025-00000268	Misc - MakerSpace Supplies - Quilt Kit \$100.00 Self-Serve Copies \$3.00 Lost & Paid \$6.99 Copies \$1.30			Marion Library Credit Card	07/25/2024		111.29	(4.30)
							Total	\$111.29	(\$4.30)
07/25/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			1.20	(586.58)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000810	2025-00000268	Misc - MakerSpace Supplies - Quilt Kit \$100.00 Self-Serve Copies \$3.00 Lost & Paid \$6.99 Copies \$1.30			Marion Library Credit Card	07/25/2024		111.29	(4.30)
							Total	\$111.29	(\$4.30)
07/25/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			.10	(586.68)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000810	2025-00000268	Misc - MakerSpace Supplies - Quilt Kit \$100.00 Self-Serve Copies \$3.00 Lost & Paid \$6.99 Copies \$1.30			Marion Library Credit Card	07/25/2024		111.29	(4.30)
							Total	\$111.29	(\$4.30)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4504 Copy Charges</b>							Balance To Date:		\$0.00
07/26/2024	2025-00000114	JE	RA	Revenue Collection Payment Post	Collections			59.91	(646.59)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000617	2025-00000199	Lost & Paid/Damage \$77.97 Copies \$59.91 Fax \$2.75 Misc - MakerSpace \$4 Misc - Earbuds \$3 Misc - Tote Bags \$2 Self-Serve Copies \$60.45			Marion Library Cash Registers	07/26/2024		210.08	(120.36)
							Total	\$210.08	(\$120.36)
07/26/2024	2025-00000114	JE	RA	Revenue Collection Payment Post	Collections			60.45	(707.04)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000617	2025-00000199	Lost & Paid/Damage \$77.97 Copies \$59.91 Fax \$2.75 Misc - MakerSpace \$4 Misc - Earbuds \$3 Misc - Tote Bags \$2 Self-Serve Copies \$60.45			Marion Library Cash Registers	07/26/2024		210.08	(120.36)
							Total	\$210.08	(\$120.36)
07/27/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			.50	(707.54)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000813	2025-00000270	Self-Serve Copies \$23.40 Copies \$3.80			Marion Library Credit Card	07/27/2024		27.20	(27.20)
							Total	\$27.20	(\$27.20)
07/27/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			.50	(708.04)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000813	2025-00000270	Self-Serve Copies \$23.40 Copies \$3.80			Marion Library Credit Card	07/27/2024		27.20	(27.20)
							Total	\$27.20	(\$27.20)
07/27/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			9.50	(717.54)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000813	2025-00000270	Self-Serve Copies \$23.40 Copies \$3.80			Marion Library Credit Card	07/27/2024		27.20	(27.20)
							Total	\$27.20	(\$27.20)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4504 Copy Charges</b>								Balance To Date:	\$0.00
07/27/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			10.00	(727.54)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000813	2025-00000270	Self-Serve Copies \$23.40 Copies \$3.80		Marion Library Credit Card		07/27/2024		27.20	(27.20)
							Total	\$27.20	(\$27.20)
07/27/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			3.80	(731.34)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000813	2025-00000270	Self-Serve Copies \$23.40 Copies \$3.80		Marion Library Credit Card		07/27/2024		27.20	(27.20)
							Total	\$27.20	(\$27.20)
07/27/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			2.40	(733.74)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000813	2025-00000270	Self-Serve Copies \$23.40 Copies \$3.80		Marion Library Credit Card		07/27/2024		27.20	(27.20)
							Total	\$27.20	(\$27.20)
07/27/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			.50	(734.24)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000813	2025-00000270	Self-Serve Copies \$23.40 Copies \$3.80		Marion Library Credit Card		07/27/2024		27.20	(27.20)
							Total	\$27.20	(\$27.20)
07/28/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			.10	(734.34)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000814	2025-00000271	Copies		Marion Library Credit Card		07/28/2024		.10	(.10)
							Total	\$0.10	(\$0.10)
07/29/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			4.40	(738.74)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000815	2025-00000272	Self-Serve Copies \$4.40 Copies \$0.50 Lost & Paid \$41.99		Marion Library Credit Card		07/29/2024		46.89	(42.90)
							Total	\$46.89	(\$42.90)
07/29/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			.30	(739.04)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000815	2025-00000272	Self-Serve Copies \$4.40 Copies \$0.50 Lost & Paid \$41.99		Marion Library Credit Card		07/29/2024		46.89	(42.90)
							Total	\$46.89	(\$42.90)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>101.410.4504 Copy Charges</b>							Balance To Date:		\$0.00	
07/29/2024	2025-0000139	JE	RA	Revenue Collection Payment Post	Collections			.20	(739.24)	
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000815	2025-00000272	Self-Serve Copies \$4.40 Copies \$0.50 Lost & Paid \$41.99			Marion Library Credit Card	07/29/2024	46.89	(42.90)		
							Total	\$46.89	(\$42.90)	
07/29/2024	2025-0000139	JE	RA	Revenue Collection Payment Post	Collections			38.00	(777.24)	
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000815	2025-00000272	Self-Serve Copies \$4.40 Copies \$0.50 Lost & Paid \$41.99			Marion Library Credit Card	07/29/2024	46.89	(42.90)		
							Total	\$46.89	(\$42.90)	
07/30/2024	2025-0000139	JE	RA	Revenue Collection Payment Post	Collections			1.00	(778.24)	
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000816	2025-00000273	Self-Serve Copies			Marion Library Credit Card	07/30/2024	1.00	(1.00)		
							Total	\$1.00	(\$1.00)	
07/31/2024	2025-0000139	JE	RA	Revenue Collection Payment Post	Collections			3.00	(781.24)	
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000817	2025-00000274	Copies \$33.00 Room Rental \$35.00			Marion Library Credit Card	07/31/2024	68.00	(33.00)		
							Total	\$68.00	(\$33.00)	
07/31/2024	2025-0000139	JE	RA	Revenue Collection Payment Post	Collections			30.00	(811.24)	
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000817	2025-00000274	Copies \$33.00 Room Rental \$35.00			Marion Library Credit Card	07/31/2024	68.00	(33.00)		
							Total	\$68.00	(\$33.00)	
							Month <b>July 2024</b> Totals	\$0.00	\$811.24	(\$811.24)
							Account <b>Copy Charges</b> Totals	\$0.00	\$811.24	(\$811.24)
G/L Account Number <b>101.410.4505 Lost/Damaged and Paid</b>							Balance To Date:		\$0.00	
07/01/2024	2025-0000058	JE	RA	Revenue Collection Payment Post	Collections			22.98	(22.98)	
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000217	2025-00000048	Special Revenue - Coffee Bar \$2.00 Self-Serve Copies \$2.10 Misc - Tote Bag \$2.00 Lost & Paid \$22.98			Marion Library Credit Card	07/01/2024	29.08	(22.98)		
							Total	\$29.08	(\$22.98)	



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4505 Lost/Damaged and Paid</b>							Balance To Date:		\$0.00
07/02/2024	2025-00000058	JE	RA	Revenue Collection Payment Post	Collections			53.93	(76.91)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000218	2025-00000049	Self-Serve Copies \$2.65 Lost & Paid \$63.93 Room Reservation \$225.00 Refund - Lost & Paid -\$31.00 Misc - MakerSpace Supplies \$8.00			Marion Library Credit Card	07/02/2024		268.58	(32.93)
							Total	\$268.58	(\$32.93)
07/02/2024	2025-00000058	JE	RA	Revenue Collection Payment Post	Collections			10.00	(86.91)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000218	2025-00000049	Self-Serve Copies \$2.65 Lost & Paid \$63.93 Room Reservation \$225.00 Refund - Lost & Paid -\$31.00 Misc - MakerSpace Supplies \$8.00			Marion Library Credit Card	07/02/2024		268.58	(32.93)
							Total	\$268.58	(\$32.93)
07/02/2024	2025-00000058	JE	RA	Revenue Collection Payment Post	Collections		31.00		(55.91)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000218	2025-00000049	Self-Serve Copies \$2.65 Lost & Paid \$63.93 Room Reservation \$225.00 Refund - Lost & Paid -\$31.00 Misc - MakerSpace Supplies \$8.00			Marion Library Credit Card	07/02/2024		268.58	31.00
							Total	\$268.58	\$31.00
07/03/2024	2025-00000030	JE	RA	Revenue Collection Payment Post	Collections			517.90	(573.81)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000054	2025-00000017	FY24 Fines and Fees for Lost or Damaged Library Materials from CRPL to MPL			City of Cedar Rapids	07/03/2024		517.90	(517.90)
							Total	\$517.90	(\$517.90)
07/03/2024	2025-00000058	JE	RA	Revenue Collection Payment Post	Collections			24.95	(598.76)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000219	2025-00000050	Self-Serve Copies \$0.30 Meeting Room Reservations \$175.00 Lost & Paid Library Materials \$24.95			Marion Library Credit Card	07/03/2024		200.25	(24.95)
							Total	\$200.25	(\$24.95)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4505 Lost/Damaged and Paid</b>							Balance To Date:		\$0.00
07/06/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			6.99	(605.75)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>		<i>Dist. Amount</i>
2025-00000310	2025-00000086	Copies \$4.60 Lost & Paid \$6.99		Marion Library Credit Card		07/06/2024	11.59		(6.99)
							Total	\$11.59	(\$6.99)
07/07/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			15.00	(620.75)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>		<i>Dist. Amount</i>
2025-00000312	2025-00000087	Lost & Paid \$65.00		Marion Library Credit Card		07/07/2024	65.00		(65.00)
							Total	\$65.00	(\$65.00)
07/07/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			50.00	(670.75)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>		<i>Dist. Amount</i>
2025-00000312	2025-00000087	Lost & Paid \$65.00		Marion Library Credit Card		07/07/2024	65.00		(65.00)
							Total	\$65.00	(\$65.00)
07/08/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			22.99	(693.74)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>		<i>Dist. Amount</i>
2025-00000313	2025-00000088	Copies \$4.53 Lost & Paid \$52.98 Self-Serve Copies \$5.40 Room Rental\$25 Misc - Earbuds \$1		Marion Library Credit Card		07/08/2024	88.91		(52.98)
							Total	\$88.91	(\$52.98)
07/08/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			10.00	(703.74)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>		<i>Dist. Amount</i>
2025-00000313	2025-00000088	Copies \$4.53 Lost & Paid \$52.98 Self-Serve Copies \$5.40 Room Rental\$25 Misc - Earbuds \$1		Marion Library Credit Card		07/08/2024	88.91		(52.98)
							Total	\$88.91	(\$52.98)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4505 Lost/Damaged and Paid</b>								Balance To Date:	\$0.00
07/08/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			19.99	(723.73)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000313	2025-00000088	Copies \$4.53 Lost & Paid \$52.98 Self-Serve Copies \$5.40 Room Rental\$25 Misc - Earbuds \$1			Marion Library Credit Card	07/08/2024		88.91	(52.98)
							Total	\$88.91	(\$52.98)
07/10/2024	2025-00000041	JE	RA	Revenue Collection Payment Post	Collections			30.00	(753.73)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000156	2025-00000038	Lost & Paid \$30.00 Copies \$10.70 Fax \$3.50 Misc - MakerSpace Supplies \$8.70 Misc - Earbuds \$3.00 Self-Serve Copies \$69.45			Marion Library Cash Registers	07/10/2024		125.35	(30.00)
							Total	\$125.35	(\$30.00)
07/11/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			5.99	(759.72)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000473	2025-00000146	Self-Serve Copies \$0.60 Lost & Paid \$29.98			Marion Library Credit Card	07/11/2024		30.58	(29.98)
							Total	\$30.58	(\$29.98)
07/11/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			23.99	(783.71)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000473	2025-00000146	Self-Serve Copies \$0.60 Lost & Paid \$29.98			Marion Library Credit Card	07/11/2024		30.58	(29.98)
							Total	\$30.58	(\$29.98)
07/12/2024	2025-00000061	JE	RA	Revenue Collection Payment Post	Collections			20.00	(803.71)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000265	2025-00000073	Lost & Paid \$20.00 Copies \$3.20 Misc - MakerSpace Supplies \$1.60 Misc - Earbuds \$2.00 Self-Serve Copies \$69.65			Marion Library Cash Registers	07/12/2024		96.45	(20.00)
							Total	\$96.45	(\$20.00)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4505 Lost/Damaged and Paid</b>							Balance To Date:		\$0.00
07/12/2024	2025-00000061	JE	RA	Revenue Collection Payment Post	Collections			30.00	(833.71)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000266	2025-00000074	Damaged & Paid Library Materials		Mable Lee Kramer-Callas	07/12/2024		30.00	(30.00)	
							Total	\$30.00	(\$30.00)
07/13/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			15.30	(849.01)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000483	2025-00000149	Self-Serve Copies \$7.40 Lost & Paid \$15.30 Copies \$12.50		Marion Library Credit Card	07/13/2024		35.20	(15.30)	
							Total	\$35.20	(\$15.30)
07/15/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			24.96	(873.97)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000485	2025-00000157	Lost & Paid \$24.96 Room Rental \$125		Marion Library Credit Card	07/15/2024		149.96	(24.96)	
							Total	\$149.96	(\$24.96)
07/16/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			10.00	(883.97)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000486	2025-00000158	Room Rental \$362.50 Lost & Paid \$10 Copies \$0.10 Misc - MakerSpace Supplies - Quilt Kit \$100 Self-Serve Copies \$1.50		Marion Library Credit Card	07/16/2024		474.10	(10.00)	
							Total	\$474.10	(\$10.00)
07/17/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			9.99	(893.96)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000488	2025-00000159	Copies \$13.50 Lost & Paid \$19.99 Self-Serve Copies \$12.10 Refund - Lost & Paid -\$16.99 Refund - Room Rental -\$100		Marion Library Credit Card	07/17/2024		(71.40)	(3.00)	
							Total	(\$71.40)	(\$3.00)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4505 Lost/Damaged and Paid</b>								Balance To Date:	\$0.00
07/17/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections		16.99		(876.97)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000488	2025-00000159	Copies \$13.50 Lost & Paid \$19.99 Self-Serve Copies \$12.10 Refund - Lost & Paid -\$16.99 Refund - Room Rental -\$100		Marion Library Credit Card		07/17/2024	(71.40)	16.99	
							Total	(\$71.40)	\$16.99
07/17/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			10.00	(886.97)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000488	2025-00000159	Copies \$13.50 Lost & Paid \$19.99 Self-Serve Copies \$12.10 Refund - Lost & Paid -\$16.99 Refund - Room Rental -\$100		Marion Library Credit Card		07/17/2024	(71.40)	(3.00)	
							Total	(\$71.40)	(\$3.00)
07/18/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			10.00	(896.97)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000620	2025-00000202	Self-Serve Copies \$3.75 Lost & Paid \$42.98 Copies \$71.20		Marion Library Credit Card		07/18/2024	117.93	(42.98)	
							Total	\$117.93	(\$42.98)
07/18/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			32.98	(929.95)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000620	2025-00000202	Self-Serve Copies \$3.75 Lost & Paid \$42.98 Copies \$71.20		Marion Library Credit Card		07/18/2024	117.93	(42.98)	
							Total	\$117.93	(\$42.98)
07/19/2024	2025-00000086	JE	RA	Revenue Collection Payment Post	Collections			19.49	(949.44)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000464	2025-00000139	Lost & Paid \$19.49 Copies \$3.40 Fax \$2.75 Misc - Earbuds \$6.00 Misc - Tote Bags \$4.00 Self-Serve Copies \$71.70		Marion Library Cash Registers		07/19/2024	107.34	(19.49)	
							Total	\$107.34	(\$19.49)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4505 Lost/Damaged and Paid</b>								Balance To Date:	\$0.00
07/19/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections		22.99		(926.45)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2025-00000622	2025-00000203	Copies \$16.60 Refund - Lost & Paid -\$22.99			Marion Library Credit Card		07/19/2024	(6.39)	22.99
							Total	(\$6.39)	\$22.99
07/20/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			28.00	(954.45)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2025-00000623	2025-00000204	Self-Serve Copies \$5.90 Copies \$1.10 Lost & Paid \$28.00			Marion Library Credit Card		07/20/2024	35.00	(28.00)
							Total	\$35.00	(\$28.00)
07/22/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			69.99	(1,024.44)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2025-00000625	2025-00000206	Copies \$3.90 Lost & Paid \$107.97 Room Rental \$125			Marion Library Credit Card		07/22/2024	236.87	(107.97)
							Total	\$236.87	(\$107.97)
07/22/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			37.98	(1,062.42)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2025-00000625	2025-00000206	Copies \$3.90 Lost & Paid \$107.97 Room Rental \$125			Marion Library Credit Card		07/22/2024	236.87	(107.97)
							Total	\$236.87	(\$107.97)
07/24/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			19.98	(1,082.40)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2025-00000627	2025-00000208	Copies \$8.70 Self-Serve Copies \$4.40 Lost & Paid \$19.98			Marion Library Credit Card		07/24/2024	33.08	(19.98)
							Total	\$33.08	(\$19.98)
07/25/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			6.99	(1,089.39)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2025-00000810	2025-00000268	Misc - MakerSpace Supplies - Quilt Kit \$100.00 Self-Serve Copies \$3.00 Lost & Paid \$6.99 Copies \$1.30			Marion Library Credit Card		07/25/2024	111.29	(6.99)
							Total	\$111.29	(\$6.99)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4505 Lost/Damaged and Paid</b>							Balance To Date:		\$0.00
07/26/2024	2025-00000114	JE	RA	Revenue Collection Payment Post	Collections			77.97	(1,167.36)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000617	2025-00000199	Lost & Paid/Damage \$77.97 Copies \$59.91 Fax \$2.75 Misc - MakerSpace \$4 Misc - Earbuds \$3 Misc - Tote Bags \$2 Self-Serve Copies \$60.45			Marion Library Cash Registers	07/26/2024		210.08	(77.97)
							Total	\$210.08	(\$77.97)
07/26/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			5.00	(1,172.36)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000811	2025-00000269	Lost & Paid Library Materials			Marion Library Credit Card	07/26/2024		5.00	(5.00)
							Total	\$5.00	(\$5.00)
07/29/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			3.99	(1,176.35)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000815	2025-00000272	Self-Serve Copies \$4.40 Copies \$0.50 Lost & Paid \$41.99			Marion Library Credit Card	07/29/2024		46.89	(3.99)
							Total	\$46.89	(\$3.99)
Month <b>July 2024</b> Totals							\$70.98	\$1,247.33	(\$1,176.35)
Account <b>Lost/Damaged and Paid</b> Totals							\$70.98	\$1,247.33	(\$1,176.35)
G/L Account Number <b>101.410.4506 Fax Revenues</b>							Balance To Date:		\$0.00
07/10/2024	2025-00000041	JE	RA	Revenue Collection Payment Post	Collections			3.50	(3.50)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000156	2025-00000038	Lost & Paid \$30.00 Copies \$10.70 Fax \$3.50 Misc - MakerSpace Supplies \$8.70 Misc - Earbuds \$3.00 Self-Serve Copies \$69.45			Marion Library Cash Registers	07/10/2024		125.35	(3.50)
							Total	\$125.35	(\$3.50)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4506 Fax Revenues</b>								Balance To Date:	\$0.00
07/19/2024	2025-00000086	JE	RA	Revenue Collection Payment Post	Collections			2.75	(6.25)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000464	2025-00000139	Lost & Paid \$19.49 Copies \$3.40 Fax \$2.75 Misc - Earbuds \$6.00 Misc - Tote Bags \$4.00 Self-Serve Copies \$71.70			Marion Library Cash Registers	07/19/2024		107.34	(2.75)
							Total	\$107.34	(\$2.75)
07/26/2024	2025-00000114	JE	RA	Revenue Collection Payment Post	Collections			2.75	(9.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000617	2025-00000199	Lost & Paid/Damage \$77.97 Copies \$59.91 Fax \$2.75 Misc - MakerSpace \$4 Misc - Earbuds \$3 Misc - Tote Bags \$2 Self-Serve Copies \$60.45			Marion Library Cash Registers	07/26/2024		210.08	(2.75)
							Total	\$210.08	(\$2.75)
Month <b>July 2024</b> Totals							\$0.00	\$9.00	(\$9.00)
Account <b>Fax Revenues</b> Totals							\$0.00	\$9.00	(\$9.00)
G/L Account Number <b>101.410.4509 Rental - Community Room</b>								Balance To Date:	\$0.00
07/02/2024	2025-00000058	JE	RA	Revenue Collection Payment Post	Collections			125.00	(125.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000218	2025-00000049	Self-Serve Copies \$2.65 Lost & Paid \$63.93 Room Reservation \$225.00 Refund - Lost & Paid -\$31.00 Misc - MakerSpace Supplies \$8.00			Marion Library Credit Card	07/02/2024		268.58	(225.00)
							Total	\$268.58	(\$225.00)
07/02/2024	2025-00000058	JE	RA	Revenue Collection Payment Post	Collections			100.00	(225.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000218	2025-00000049	Self-Serve Copies \$2.65 Lost & Paid \$63.93 Room Reservation \$225.00 Refund - Lost & Paid -\$31.00 Misc - MakerSpace Supplies \$8.00			Marion Library Credit Card	07/02/2024		268.58	(225.00)
							Total	\$268.58	(\$225.00)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4509 Rental - Community Room</b>							Balance To Date:		\$0.00
07/03/2024	2025-00000058	JE	RA	Revenue Collection Payment Post	Collections			75.00	(300.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2025-00000219	2025-00000050	Self-Serve Copies \$0.30 Meeting Room Reservations \$175.00 Lost & Paid Library Materials \$24.95			Marion Library Credit Card		07/03/2024	200.25	(175.00)
							Total	\$200.25	(\$175.00)
07/03/2024	2025-00000058	JE	RA	Revenue Collection Payment Post	Collections			100.00	(400.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2025-00000219	2025-00000050	Self-Serve Copies \$0.30 Meeting Room Reservations \$175.00 Lost & Paid Library Materials \$24.95			Marion Library Credit Card		07/03/2024	200.25	(175.00)
							Total	\$200.25	(\$175.00)
07/08/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			25.00	(425.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2025-00000313	2025-00000088	Copies \$4.53 Lost & Paid \$52.98 Self-Serve Copies \$5.40 Room Rental\$25 Misc - Earbuds \$1			Marion Library Credit Card		07/08/2024	88.91	(25.00)
							Total	\$88.91	(\$25.00)
07/10/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			100.00	(525.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2025-00000315	2025-00000090	Self-Serve Copies \$26.30 Copies \$0.70 Room Rental \$100 Misc - MakerSpace Supplies \$2.30			Marion Library Credit Card		07/10/2024	129.30	(100.00)
							Total	\$129.30	(\$100.00)
07/12/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			175.00	(700.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2025-00000474	2025-00000147	Room Rental \$175 Misc - Tote Bags \$2			Marion Library Credit Card		07/12/2024	177.00	(175.00)
							Total	\$177.00	(\$175.00)
07/15/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			125.00	(825.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2025-00000485	2025-00000157	Lost & Paid \$24.96 Room Rental \$125			Marion Library Credit Card		07/15/2024	149.96	(125.00)
							Total	\$149.96	(\$125.00)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4509 Rental - Community Room</b>							Balance To Date:		\$0.00
07/16/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			300.00	(1,125.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000486	2025-00000158	Room Rental \$362.50 Lost & Paid \$10 Copies \$0.10 Misc - MakerSpace Supplies - Quilt Kit \$100 Self-Serve Copies \$1.50			Marion Library Credit Card	07/16/2024		474.10	(362.50)
							Total	\$474.10	(\$362.50)
07/16/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			62.50	(1,187.50)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000486	2025-00000158	Room Rental \$362.50 Lost & Paid \$10 Copies \$0.10 Misc - MakerSpace Supplies - Quilt Kit \$100 Self-Serve Copies \$1.50			Marion Library Credit Card	07/16/2024		474.10	(362.50)
							Total	\$474.10	(\$362.50)
07/17/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections		100.00		(1,087.50)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000488	2025-00000159	Copies \$13.50 Lost & Paid \$19.99 Self-Serve Copies \$12.10 Refund - Lost & Paid -\$16.99 Refund - Room Rental -\$100			Marion Library Credit Card	07/17/2024		(71.40)	100.00
							Total	(\$71.40)	\$100.00
07/19/2024	2025-00000086	JE	RA	Revenue Collection Payment Post	Collections			125.00	(1,212.50)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000465	2025-00000140	Community Room B rental on October 5, 2024. Reserved by Krystal James, check from Nathaniel James. 319-721-5068 irish2u17@gmail.com			Nathaniel James (and Krystal James)	07/19/2024		125.00	(125.00)
							Total	\$125.00	(\$125.00)
07/21/2024	2025-00000107	JE	RA	Revenue Collection Payment Post	Collections			62.50	(1,275.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000624	2025-00000205	Copies \$1.90 Room Rental \$62.50			Marion Library Credit Card	07/21/2024		64.40	(62.50)
							Total	\$64.40	(\$62.50)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>101.410.4509 Rental - Community Room</b>							Balance To Date:		\$0.00	
07/22/2024	2025-0000107	JE	RA	Revenue Collection Payment Post	Collections			125.00	(1,400.00)	
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000625	2025-00000206	Copies \$3.90 Lost & Paid \$107.97 Room Rental \$125		Marion Library Credit Card	07/22/2024		236.87	(125.00)		
							Total	\$236.87	(\$125.00)	
07/23/2024	2025-0000107	JE	RA	Revenue Collection Payment Post	Collections			50.00	(1,450.00)	
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000626	2025-00000207	Room Rental \$150 Copies \$8.60 Self-Serve Copies \$2.00		Marion Library Credit Card	07/23/2024		160.60	(150.00)		
							Total	\$160.60	(\$150.00)	
07/23/2024	2025-0000107	JE	RA	Revenue Collection Payment Post	Collections			100.00	(1,550.00)	
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000626	2025-00000207	Room Rental \$150 Copies \$8.60 Self-Serve Copies \$2.00		Marion Library Credit Card	07/23/2024		160.60	(150.00)		
							Total	\$160.60	(\$150.00)	
07/26/2024	2025-0000114	JE	RA	Revenue Collection Payment Post	Collections			175.00	(1,725.00)	
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000618	2025-00000200	Room Rental on October 16th, 20234 Reserved for Neighbor Insurance by: Jennifer Dunn 319-373-4307 jenn@neighborinsurance.com		Jennifer Dunn	07/26/2024		175.00	(175.00)		
							Total	\$175.00	(\$175.00)	
07/31/2024	2025-0000139	JE	RA	Revenue Collection Payment Post	Collections			35.00	(1,760.00)	
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>		
2025-00000817	2025-00000274	Copies \$33.00 Room Rental \$35.00		Marion Library Credit Card	07/31/2024		68.00	(35.00)		
							Total	\$68.00	(\$35.00)	
							Month <b>July 2024</b> Totals	\$100.00	\$1,860.00	(\$1,760.00)
Account <b>Rental - Community Room</b> Totals							\$100.00	\$1,860.00	(\$1,760.00)	
G/L Account Number <b>101.410.4702.03 Penalties/Fines Other</b>							Balance To Date:		\$0.00	
Account <b>Penalties/Fines Other</b> Totals							\$0.00	\$0.00	\$0.00	



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4704 Misc Revenues</b>							Balance To Date:		\$0.00
07/01/2024	2025-00000058	JE	RA	Revenue Collection Payment Post	Collections			2.00	(2.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000217	2025-00000048	Special Revenue - Coffee Bar \$2.00 Self-Serve Copies \$2.10 Misc - Tote Bag \$2.00 Lost & Paid \$22.98			Marion Library Credit Card	07/01/2024		29.08	(2.00)
							Total	\$29.08	(\$2.00)
07/02/2024	2025-00000058	JE	RA	Revenue Collection Payment Post	Collections			8.00	(10.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000218	2025-00000049	Self-Serve Copies \$2.65 Lost & Paid \$63.93 Room Reservation \$225.00 Refund - Lost & Paid -\$31.00 Misc - MakerSpace Supplies \$8.00			Marion Library Credit Card	07/02/2024		268.58	(8.00)
							Total	\$268.58	(\$8.00)
07/08/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			1.00	(11.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000313	2025-00000088	Copies \$4.53 Lost & Paid \$52.98 Self-Serve Copies \$5.40 Room Rental\$25 Misc - Earbuds \$1			Marion Library Credit Card	07/08/2024		88.91	(1.00)
							Total	\$88.91	(\$1.00)
07/10/2024	2025-00000041	JE	RA	Revenue Collection Payment Post	Collections			8.70	(19.70)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000156	2025-00000038	Lost & Paid \$30.00 Copies \$10.70 Fax \$3.50 Misc - MakerSpace Supplies \$8.70 Misc - Earbuds \$3.00 Self-Serve Copies \$69.45			Marion Library Cash Registers	07/10/2024		125.35	(11.70)
							Total	\$125.35	(\$11.70)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4704 Misc Revenues</b>								Balance To Date:	\$0.00
07/10/2024	2025-00000041	JE	RA	Revenue Collection Payment Post	Collections			3.00	(22.70)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000156	2025-00000038	Lost & Paid \$30.00 Copies \$10.70 Fax \$3.50 Misc - MakerSpace Supplies \$8.70 Misc - Earbuds \$3.00 Self-Serve Copies \$69.45			Marion Library Cash Registers	07/10/2024		125.35	(11.70)
							Total	\$125.35	(\$11.70)
07/10/2024	2025-00000066	JE	RA	Revenue Collection Payment Post	Collections			2.30	(25.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000315	2025-00000090	Self-Serve Copies \$26.30 Copies \$0.70 Room Rental \$100 Misc - MakerSpace Supplies \$2.30			Marion Library Credit Card	07/10/2024		129.30	(2.30)
							Total	\$129.30	(\$2.30)
07/12/2024	2025-00000061	JE	RA	Revenue Collection Payment Post	Collections			1.60	(26.60)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000265	2025-00000073	Lost & Paid \$20.00 Copies \$3.20 Misc - MakerSpace Supplies \$1.60 Misc - Earbuds \$2.00 Self-Serve Copies \$69.65			Marion Library Cash Registers	07/12/2024		96.45	(3.60)
							Total	\$96.45	(\$3.60)
07/12/2024	2025-00000061	JE	RA	Revenue Collection Payment Post	Collections			2.00	(28.60)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000265	2025-00000073	Lost & Paid \$20.00 Copies \$3.20 Misc - MakerSpace Supplies \$1.60 Misc - Earbuds \$2.00 Self-Serve Copies \$69.65			Marion Library Cash Registers	07/12/2024		96.45	(3.60)
							Total	\$96.45	(\$3.60)
07/12/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			2.00	(30.60)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000474	2025-00000147	Room Rental \$175 Misc - Tote Bags \$2			Marion Library Credit Card	07/12/2024		177.00	(2.00)
							Total	\$177.00	(\$2.00)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4704 Misc Revenues</b>								Balance To Date:	\$0.00
07/16/2024	2025-00000090	JE	RA	Revenue Collection Payment Post	Collections			100.00	(130.60)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000486	2025-00000158	Room Rental \$362.50 Lost & Paid \$10 Copies \$0.10 Misc - MakerSpace Supplies - Quilt Kit \$100 Self-Serve Copies \$1.50			Marion Library Credit Card	07/16/2024		474.10	(100.00)
							Total	\$474.10	(\$100.00)
07/19/2024	2025-00000086	JE	RA	Revenue Collection Payment Post	Collections			6.00	(136.60)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000464	2025-00000139	Lost & Paid \$19.49 Copies \$3.40 Fax \$2.75 Misc - Earbuds \$6.00 Misc - Tote Bags \$4.00 Self-Serve Copies \$71.70			Marion Library Cash Registers	07/19/2024		107.34	(10.00)
							Total	\$107.34	(\$10.00)
07/19/2024	2025-00000086	JE	RA	Revenue Collection Payment Post	Collections			4.00	(140.60)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000464	2025-00000139	Lost & Paid \$19.49 Copies \$3.40 Fax \$2.75 Misc - Earbuds \$6.00 Misc - Tote Bags \$4.00 Self-Serve Copies \$71.70			Marion Library Cash Registers	07/19/2024		107.34	(10.00)
							Total	\$107.34	(\$10.00)
07/19/2024	2025-00000086	JE	RA	Revenue Collection Payment Post	Collections			100.00	(240.60)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000490	2025-00000160	Home Book Program Postage January-June 2024			Friends of the Marion Public Library	07/19/2024		1,284.26	(1,284.26)
							Total	\$1,284.26	(\$1,284.26)
07/19/2024	2025-00000086	JE	RA	Revenue Collection Payment Post	Collections			1,184.26	(1,424.86)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000490	2025-00000160	Home Book Program Postage January-June 2024			Friends of the Marion Public Library	07/19/2024		1,284.26	(1,284.26)
							Total	\$1,284.26	(\$1,284.26)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.4704 Misc Revenues</b>								Balance To Date:	\$0.00
07/25/2024	2025-00000139	JE	RA	Revenue Collection Payment Post	Collections			100.00	(1,524.86)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000810	2025-00000268	Misc - MakerSpace Supplies - Quilt Kit \$100.00 Self-Serve Copies \$3.00 Lost & Paid \$6.99 Copies \$1.30			Marion Library Credit Card	07/25/2024		111.29	(100.00)
							Total	\$111.29	(\$100.00)
07/26/2024	2025-00000114	JE	RA	Revenue Collection Payment Post	Collections			4.00	(1,528.86)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000617	2025-00000199	Lost & Paid/Damage \$77.97 Copies \$59.91 Fax \$2.75 Misc - MakerSpace \$4 Misc - Earbuds \$3 Misc - Tote Bags \$2 Self-Serve Copies \$60.45			Marion Library Cash Registers	07/26/2024		210.08	(9.00)
							Total	\$210.08	(\$9.00)
07/26/2024	2025-00000114	JE	RA	Revenue Collection Payment Post	Collections			3.00	(1,531.86)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000617	2025-00000199	Lost & Paid/Damage \$77.97 Copies \$59.91 Fax \$2.75 Misc - MakerSpace \$4 Misc - Earbuds \$3 Misc - Tote Bags \$2 Self-Serve Copies \$60.45			Marion Library Cash Registers	07/26/2024		210.08	(9.00)
							Total	\$210.08	(\$9.00)
07/26/2024	2025-00000114	JE	RA	Revenue Collection Payment Post	Collections			2.00	(1,533.86)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000617	2025-00000199	Lost & Paid/Damage \$77.97 Copies \$59.91 Fax \$2.75 Misc - MakerSpace \$4 Misc - Earbuds \$3 Misc - Tote Bags \$2 Self-Serve Copies \$60.45			Marion Library Cash Registers	07/26/2024		210.08	(9.00)
							Total	\$210.08	(\$9.00)
07/31/2024	2025-00000180	JE	GL	FY25 Cash Drawer Reconciliation Adjustment - Library	Staci Vigil	Miscellaneous - Miscellaneous		2.75	(1,536.61)



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>101.410.4704 Misc Revenues</b>							Balance To Date:		\$0.00	
							Month <b>July 2024</b> Totals	\$0.00	\$1,536.61	(\$1,536.61)
							Account <b>Misc Revenues</b> Totals	\$0.00	\$1,536.61	(\$1,536.61)
G/L Account Number <b>101.410.4708.01 Other Contributions General</b>							Balance To Date:		\$0.00	
07/26/2024	2025-00000114	JE	RA	Revenue Collection Payment Post	Collections			35,503.00	(35,503.00)	
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000662	2025-00000220	Reimburse for Library Foundation Director Salary			Marion Public Library Foundation		07/26/2024	35,503.00	(35,503.00)	
							Total	\$35,503.00	(\$35,503.00)	
							Month <b>July 2024</b> Totals	\$0.00	\$35,503.00	(\$35,503.00)
							Account <b>Other Contributions General</b> Totals	\$0.00	\$35,503.00	(\$35,503.00)
G/L Account Number <b>101.410.4709 Fuel Tax Refunds</b>							Balance To Date:		\$0.00	
							Account <b>Fuel Tax Refunds</b> Totals	\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.4802.10 Transfer In From Special Revenue</b>							Balance To Date:		\$0.00	
							Account <b>Transfer In From Special Revenue</b> Totals	\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6010 Regular Full-Time Salaries</b>							Balance To Date:		\$0.00	
07/05/2024	2025-00000024	JE	HR	Payroll Post BW Bi-Weekly 2202414	Payroll Post		32,745.07		32,745.07	
07/19/2024	2025-00000064	JE	HR	Payroll Post BW Bi-Weekly 2202415	Payroll Post		34,082.37		66,827.44	
							Month <b>July 2024</b> Totals	\$66,827.44	\$0.00	\$66,827.44
							Account <b>Regular Full-Time Salaries</b> Totals	\$66,827.44	\$0.00	\$66,827.44
G/L Account Number <b>101.410.6020 Regular Part-Time Salaries</b>							Balance To Date:		\$0.00	
07/05/2024	2025-00000024	JE	HR	Payroll Post BW Bi-Weekly 2202414	Payroll Post		16,740.57		16,740.57	
07/19/2024	2025-00000064	JE	HR	Payroll Post BW Bi-Weekly 2202415	Payroll Post		16,387.98		33,128.55	
							Month <b>July 2024</b> Totals	\$33,128.55	\$0.00	\$33,128.55
							Account <b>Regular Part-Time Salaries</b> Totals	\$33,128.55	\$0.00	\$33,128.55
G/L Account Number <b>101.410.6030 Hourly Wages - Temporary/Seasonal</b>							Balance To Date:		\$0.00	
							Account <b>Hourly Wages - Temporary/Seasonal</b> Totals	\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6040 Overtime Pay</b>							Balance To Date:		\$0.00	
							Account <b>Overtime Pay</b> Totals	\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6050 Benefits Payout</b>							Balance To Date:		\$0.00	
							Account <b>Benefits Payout</b> Totals	\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6110 FICA</b>							Balance To Date:		\$0.00	
07/05/2024	2025-00000024	JE	HR	Payroll Post BW Bi-Weekly 2202414	Payroll Post		3,033.92		3,033.92	
07/19/2024	2025-00000064	JE	HR	Payroll Post BW Bi-Weekly 2202415	Payroll Post		3,119.09		6,153.01	
							Month <b>July 2024</b> Totals	\$6,153.01	\$0.00	\$6,153.01
							Account <b>FICA</b> Totals	\$6,153.01	\$0.00	\$6,153.01



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>101.410.6120 Medicare</b>								Balance To Date:	\$0.00	
07/05/2024	2025-00000024	JE	HR	Payroll Post BW Bi-Weekly 2202414	Payroll Post		709.59		709.59	
07/19/2024	2025-00000064	JE	HR	Payroll Post BW Bi-Weekly 2202415	Payroll Post		729.47		1,439.06	
							Month <b>July 2024</b> Totals	\$1,439.06	\$0.00	\$1,439.06
							Account <b>Medicare</b> Totals	\$1,439.06	\$0.00	\$1,439.06
G/L Account Number <b>101.410.6130 IPERS</b>								Balance To Date:	\$0.00	
07/05/2024	2025-00000024	JE	HR	Payroll Post BW Bi-Weekly 2202414	Payroll Post		4,671.47		4,671.47	
07/19/2024	2025-00000064	JE	HR	Payroll Post BW Bi-Weekly 2202415	Payroll Post		4,749.51		9,420.98	
							Month <b>July 2024</b> Totals	\$9,420.98	\$0.00	\$9,420.98
							Account <b>IPERS</b> Totals	\$9,420.98	\$0.00	\$9,420.98
G/L Account Number <b>101.410.6150 Health Insurance</b>								Balance To Date:	\$0.00	
07/05/2024	2025-00000024	JE	HR	Payroll Post BW Bi-Weekly 2202414	Payroll Post		10,928.18		10,928.18	
							Month <b>July 2024</b> Totals	\$10,928.18	\$0.00	\$10,928.18
							Account <b>Health Insurance</b> Totals	\$10,928.18	\$0.00	\$10,928.18
G/L Account Number <b>101.410.6151 Wellness Program</b>								Balance To Date:	\$0.00	
07/05/2024	2025-00000024	JE	HR	Payroll Post BW Bi-Weekly 2202414	Payroll Post		24.05		24.05	
							Month <b>July 2024</b> Totals	\$24.05	\$0.00	\$24.05
							Account <b>Wellness Program</b> Totals	\$24.05	\$0.00	\$24.05
G/L Account Number <b>101.410.6152 Life Insurance</b>								Balance To Date:	\$0.00	
07/05/2024	2025-00000024	JE	HR	Payroll Post BW Bi-Weekly 2202414	Payroll Post		120.65		120.65	
							Month <b>July 2024</b> Totals	\$120.65	\$0.00	\$120.65
							Account <b>Life Insurance</b> Totals	\$120.65	\$0.00	\$120.65
G/L Account Number <b>101.410.6153 Long Term Disability</b>								Balance To Date:	\$0.00	
07/05/2024	2025-00000024	JE	HR	Payroll Post BW Bi-Weekly 2202414	Payroll Post		301.49		301.49	
							Month <b>July 2024</b> Totals	\$301.49	\$0.00	\$301.49
							Account <b>Long Term Disability</b> Totals	\$301.49	\$0.00	\$301.49
G/L Account Number <b>101.410.6154 Dental Insurance</b>								Balance To Date:	\$0.00	
07/05/2024	2025-00000024	JE	HR	Payroll Post BW Bi-Weekly 2202414	Payroll Post		271.20		271.20	
							Month <b>July 2024</b> Totals	\$271.20	\$0.00	\$271.20
							Account <b>Dental Insurance</b> Totals	\$271.20	\$0.00	\$271.20



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.6160 Worker's Compensation</b>								Balance To Date:	\$0.00
07/01/2024	2025-00000018	JE	AP	Invoice Payment Batch Post	Accounts Payable		215.49		215.49
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
INV90371	Iowa Municipalities Workers' Comp Assoc (IMWCA)			Monthly Premium (25% of annual premium)	06/01/2024	Check	234730	15,901.25	215.49
							Total	\$15,901.25	\$215.49
Month <b>July 2024</b> Totals							\$215.49	\$0.00	\$215.49
Account <b>Worker's Compensation</b> Totals							\$215.49	\$0.00	\$215.49
G/L Account Number <b>101.410.6170 Unemployment</b>								Balance To Date:	\$0.00
Account <b>Unemployment</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6180 Allowances</b>								Balance To Date:	\$0.00
07/05/2024	2025-00000024	JE	HR	Payroll Post BW Bi-Weekly 2202414	Payroll Post		330.00		330.00
Month <b>July 2024</b> Totals							\$330.00	\$0.00	\$330.00
Account <b>Allowances</b> Totals							\$330.00	\$0.00	\$330.00
G/L Account Number <b>101.410.6190 Education Stipend</b>								Balance To Date:	\$0.00
07/05/2024	2025-00000024	JE	HR	Payroll Post BW Bi-Weekly 2202414	Payroll Post		750.00		750.00
Month <b>July 2024</b> Totals							\$750.00	\$0.00	\$750.00
Account <b>Education Stipend</b> Totals							\$750.00	\$0.00	\$750.00
G/L Account Number <b>101.410.6199 Tuition Reimbursement</b>								Balance To Date:	\$0.00
Account <b>Tuition Reimbursement</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6210 Dues/Membership</b>								Balance To Date:	\$0.00
Account <b>Dues/Membership</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6220 Subscriptions/Education Materials</b>								Balance To Date:	\$0.00
Account <b>Subscriptions/Education Materials</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6230 Training/Conference Registrations</b>								Balance To Date:	\$0.00
Account <b>Training/Conference Registrations</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6240 Travel Expenses</b>								Balance To Date:	\$0.00
07/12/2024	2025-00000038	JE	AP	Invoice Payment Batch Post	Accounts Payable		512.04		512.04
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
2025-00000138	Bill Carroll			Travel - American Library Assn Conf- San Diego, CA - 6/27-7/3/24	07/07/2024	Check	234856	512.04	512.04
							Total	\$512.04	\$512.04



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.6240 Travel Expenses</b>								Balance To Date:	\$0.00
07/19/2024	2025-00000074	JE	AP	Invoice Payment Batch Post	Accounts Payable		43.42		555.46
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
2025-00000194	Kylee Pusteoska			Travel - Viking Sewing Center - Vinton, IA - 07/11/24	07/11/2024	Check	235004	43.42	43.42
							Total	\$43.42	\$43.42
Month <b>July 2024</b> Totals							\$555.46	\$0.00	\$555.46
Account <b>Travel Expenses</b> Totals							\$555.46	\$0.00	\$555.46
G/L Account Number <b>101.410.6260 Employee Health Screenings</b>								Balance To Date:	\$0.00
							\$0.00	\$0.00	\$0.00
Account <b>Employee Health Screenings</b> Totals								\$0.00	\$0.00
G/L Account Number <b>101.410.6310 Building Maintenance &amp; Repairs</b>								Balance To Date:	\$0.00
07/02/2024	2025-00000020	JE	AP	Invoice Payment Batch Post	Accounts Payable		700.16		700.16
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
51322	Menards			Shelving for Bookmobile Materials in Receiving Room	06/16/2024	Check	234798	70.08	70.08
51408	Menards			Shelving brackets for Bookmobile Materials in Receiving Room	06/17/2024	Check	234798	19.14	19.14
6340287122	Vestis Services, LLC			Library rug/mat cleaning/exchange	06/18/2024	Check	234836	45.46	45.46
1QPFTGP97RG7	Amazon Capital Services, Inc			Receiving Room Mail/Package Shelving	05/22/2024	Check	234739	189.98	189.98
8665	Acoustics by Washburn			Acoustical ceiling repairs - labor and materials	06/13/2024	Check	234735	160.00	160.00
9761	Pipe Pro Inc			Repair on Compressor for HVAC Chiller	06/21/2024	Check	234812	215.50	215.50
							Total	\$700.16	\$700.16
07/02/2024	2025-00000020	JE	AP	Invoice Payment Batch Post	Accounts Payable			38.61	661.55
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
51407	Menards			Return of wrong size brackets for shelving in Receiving Room	06/17/2024	Check	234798	(38.61)	(38.61)
							Total	(\$38.61)	(\$38.61)
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		529.91		1,191.46
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
6340292731	Vestis Services, LLC			Library rug/mat cleaning/exchange	07/02/2024	Check	234985	45.46	45.46
19LMTCMR64QJ	Amazon Capital Services, Inc			Lysol, Febreze, and Chair leg floor protectors	07/05/2024	Check	234865	37.94	18.99
6340289913	Vestis Services, LLC			Library rug/mat cleaning/exchange	06/25/2024	Check	234985	45.46	45.46
21481	Enneking Plumbing & Heating Inc			Flush Valve Replacement on Adult toilet in Family Restroom	07/03/2024	Check	234896	318.00	318.00
M272838	Marion Iron Co			Materials for Terrace Railing Repair done by Public Services	06/06/2024	Check	234936	50.00	50.00



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
								Balance To Date:	\$0.00	
G/L Account Number	<b>101.410.6310 Building Maintenance &amp; Repairs</b>								1,191.46	
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		529.91		1,191.46	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
7459JUL2024	Culligan of Marion			Water softener salt delivery and refill 5/31/2024	07/01/2024	Check	234889	52.00	52.00	
							Total	\$548.86	\$529.91	
07/18/2024	2025-00000157	JE	AP	Change AP Invoice Post	Change AP			52.00	1,139.46	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
7459JUL2024	Culligan of Marion			Water softener salt delivery and refill 5/31/2024	07/01/2024	Check	234889	52.00	(52.00)	
							Total	\$52.00	(\$52.00)	
							Month <b>July 2024</b> Totals	\$1,230.07	\$90.61	\$1,139.46
							Account <b>Building Maintenance &amp; Repairs</b> Totals	\$1,230.07	\$90.61	\$1,139.46
								Balance To Date:	\$0.00	
G/L Account Number	<b>101.410.6320 Grounds Maintenance &amp; Repairs</b>								200.00	
07/15/2024	2025-00000051	JE	AP	A/P Invoice Entry	Accounts Payable		200.00		200.00	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
(I) PC - 220	P-Card Default Account			DDM Irrigation - Start up of Library Irrigation System	06/10/2024	EFT	2440	200.00	200.00	
9388JUN2024	JP Morgan Chase Bank N.A.			Purchasing Card - June 2024	06/20/2024	EFT	2440	20,362.07		
							Total	\$20,562.07	\$200.00	
							Month <b>July 2024</b> Totals	\$200.00	\$0.00	\$200.00
							Account <b>Grounds Maintenance &amp; Repairs</b> Totals	\$200.00	\$0.00	\$200.00
								Balance To Date:	\$0.00	
								Account <b>Vehicle Maintenance</b> Totals	\$0.00	\$0.00
								Balance To Date:	\$0.00	
								Account <b>Other Equipment Repairs</b> Totals	\$0.00	\$0.00
								Balance To Date:	\$0.00	
G/L Account Number	<b>101.410.6371 Electric/Gas Utility Expense</b>								7,311.46	
07/19/2024	2025-00000074	JE	AP	Invoice Payment Batch Post	Accounts Payable		7,311.46		7,311.46	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
2025JUL2024	Alliant Energy			1101 6th Ave Electric Usage (Acct #5898961908)	07/03/2024	Check	234997	7,311.46	7,311.46	
							Total	\$7,311.46	\$7,311.46	



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>101.410.6371 Electric/Gas Utility Expense</b>							Balance To Date:		\$0.00	
07/26/2024	2025-00000110	JE	AP	Invoice Payment Batch Post	Accounts Payable		334.07		7,645.53	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
406965	WoodRiver Energy LLC			Gas - Customer ID 13616	07/18/2024	Check	235017	2,804.48	334.07	
							Total	\$2,804.48	\$334.07	
							Month <b>July 2024</b> Totals	\$7,645.53	\$0.00	\$7,645.53
							Account <b>Electric/Gas Utility Expense</b> Totals	\$7,645.53	\$0.00	\$7,645.53
G/L Account Number <b>101.410.6373 Communications Utility Expenses</b>							Balance To Date:		\$0.00	
07/19/2024	2025-00000074	JE	AP	Invoice Payment Batch Post	Accounts Payable		1,253.33		1,253.33	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
9968424187	Verizon Wireless			Cellular Charges (Shared Data Acct #1) - (06/07/24 - 07/06/24)	07/06/2024	Check	235005	5,133.11	417.89	
9963485034	Verizon Wireless			Cellular Charges (Shared Data Acct #1) - (04/07/24 - 05/06/24)	05/06/2024	Check	235005	(5,457.75)	417.73	
9965990103	Verizon Wireless			Cellular Charges (Shared Data Acct #1) - (05/07/24 - 06/06/24)	06/06/2024	Check	235005	5,314.75	417.71	
							Total	\$4,990.11	\$1,253.33	
							Month <b>July 2024</b> Totals	\$1,253.33	\$0.00	\$1,253.33
							Account <b>Communications Utility Expenses</b> Totals	\$1,253.33	\$0.00	\$1,253.33
G/L Account Number <b>101.410.6374 Water/Sewer Utility Expenses</b>							Balance To Date:		\$0.00	
							Account <b>Water/Sewer Utility Expenses</b> Totals	\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6402 Advertising/Publications</b>							Balance To Date:		\$0.00	
							Account <b>Advertising/Publications</b> Totals	\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6403 Outsourced Labor Services</b>							Balance To Date:		\$0.00	
							Account <b>Outsourced Labor Services</b> Totals	\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6408 General Insurance</b>							Balance To Date:		\$0.00	
07/12/2024	2025-00000048	JE	AP	A/P Invoice Entry	Accounts Payable		81,341.91		81,341.91	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
808JUL2024	Iowa Communities Assurance Pool (ICAP)			FY25 General Insurance	07/01/2024	EFT	2437	496,467.47	81,341.91	
							Total	\$496,467.47	\$81,341.91	
07/12/2024	2025-00000050	JE	AP	A/P Invoice Entry	Accounts Payable		2,905.20		84,247.11	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
23619	PDCM Insurance			FY25 - General Insurance Risk Management Fee	12/27/2023	EFT	2439	36,000.00	2,905.20	
							Total	\$36,000.00	\$2,905.20	
							Month <b>July 2024</b> Totals	\$84,247.11	\$0.00	\$84,247.11
							Account <b>General Insurance</b> Totals	\$84,247.11	\$0.00	\$84,247.11



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
<b>G/L Account Number 101.410.6409 Credit Card Merchant Fees</b>								Balance To Date:	\$0.00
07/03/2024	2025-00000043	JE	AP	A/P Invoice Entry	Accounts Payable		148.45		148.45
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>			<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
4546JUN2024	Elavon	Library Credit Card Merchant Fees - 06/01/2024 - 06/30/2024			06/30/2024	EFT	2428	148.45	148.45
Total								\$148.45	\$148.45
Month <b>July 2024</b> Totals							\$148.45	\$0.00	\$148.45
Account <b>Credit Card Merchant Fees</b> Totals							\$148.45	\$0.00	\$148.45
<b>G/L Account Number 101.410.6411 Contracts - Legal Services</b>								Balance To Date:	\$0.00
Account <b>Contracts - Legal Services</b> Totals							\$0.00	\$0.00	\$0.00
<b>G/L Account Number 101.410.6413 Contracts - 28E</b>								Balance To Date:	\$0.00
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		143,430.32		143,430.32
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>			<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
10306679	City of Cedar Rapids	FY25 28E Agreement for Metro Library Network Shared Resources			06/19/2024	Check	234880	143,430.32	143,430.32
Total								\$143,430.32	\$143,430.32
Month <b>July 2024</b> Totals							\$143,430.32	\$0.00	\$143,430.32
Account <b>Contracts - 28E</b> Totals							\$143,430.32	\$0.00	\$143,430.32
<b>G/L Account Number 101.410.6416 Contracts - Real Estate Rental</b>								Balance To Date:	\$0.00
Account <b>Contracts - Real Estate Rental</b> Totals							\$0.00	\$0.00	\$0.00
<b>G/L Account Number 101.410.6419 Contracts - Technology Service</b>								Balance To Date:	\$0.00
07/02/2024	2025-00000020	JE	AP	Invoice Payment Batch Post	Accounts Payable		23,017.31		23,017.31
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>			<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
13378	Environmental Control Solutions	Library HVAC Control System Maintenance and upkeep Contract			07/01/2024	Check	234771	16,200.00	16,200.00
10306677	City of Cedar Rapids	Hotspots April 1 - June 1, 2024			06/19/2024	Check	234757	1,297.96	1,297.96
32254	Zoobean, Inc	Beanstack Premium Reading Program Subscription 7/1/24-6/30/25			06/01/2024	Check	234839	1,440.00	1,440.00
3332	Java Connections, LLC	Laptop Kiosk Software Lic & Hardware Plan 7/15/5/24-7/14/25			06/06/2024	Check	234787	3,955.50	3,955.50
INV71852	Ark Data Centers	Compliant Cloud, CPI Increase, Backup Services (7/1/24-7/31/24)			06/15/2024	Check	234741	10,237.73	123.85
Total								\$33,131.19	\$23,017.31
07/15/2024	2025-00000051	JE	AP	A/P Invoice Entry	Accounts Payable		298.98		23,316.29
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>			<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
9388JUN2024	JP Morgan Chase Bank N.A.	Purchasing Card - June 2024			06/20/2024	EFT	2440	20,362.07	
(I) PC - 214	P-Card Default Account	Insightful - Employee Monitoring Monthly Fee 5/28-6/28/2024			05/29/2024	EFT	2440	8.00	8.00
(I) PC - 211	P-Card Default Account	Gravity Forms - Annual Subscription			05/27/2024	EFT	2440	59.00	59.00

Page 72 of 163



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>101.410.6419 Contracts - Technology Service</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000051	JE	AP	A/P Invoice Entry	Accounts Payable		298.98		23,316.29	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
(I) PC - 210	P-Card Default Account			MakeMusic.com - Software for Recording Studio	05/21/2024	EFT	2440	99.00	99.00	
(I) PC - 219	P-Card Default Account			Adobe - Monthly Software fee for Bill Carroll - 6/2/24-7/1/24	06/03/2024	EFT	2440	19.99	19.99	
(I) PC - 218	P-Card Default Account			Adobe - Monthly Software fee for Kimberly Cowger - 6/2/24-7/1/24	06/03/2024	EFT	2440	19.99	19.99	
(I) PC - 222	Volgistics, Inc.			Volunteer Management Software 6/21/24-7/20/24	06/17/2024	EFT	2440	93.00	93.00	
							Total	\$20,661.05	\$298.98	
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		288.00		23,604.29	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
698802	Iowa Communications Network			Network Service for past month 06/01/24 - 06/30/24	07/09/2024	Check	234913	288.00	288.00	
							Total	\$288.00	\$288.00	
							Month <b>July 2024</b> Totals	\$23,604.29	\$0.00	\$23,604.29
Account <b>Contracts - Technology Service</b> Totals							\$23,604.29	\$0.00	\$23,604.29	
G/L Account Number <b>101.410.6423 Contracts - Janitorial Services</b>								Balance To Date:	\$0.00	
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		4,480.00		4,480.00	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
Inv213873	Office Pride (aka OP Cedar Rapids)			Monthly Cleaning Services	07/01/2024	Check	234947	4,480.00	4,480.00	
							Total	\$4,480.00	\$4,480.00	
							Month <b>July 2024</b> Totals	\$4,480.00	\$0.00	\$4,480.00
Account <b>Contracts - Janitorial Services</b> Totals							\$4,480.00	\$0.00	\$4,480.00	
G/L Account Number <b>101.410.6424 Contracts - Office Equipment</b>								Balance To Date:	\$0.00	
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		223.21		223.21	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
INV1566940	E.O. Johnson Co., Inc			Copier Rental Fees and Service (7/12/24-8/11/24))	07/01/2024	Check	234891	2,417.12	223.21	
							Total	\$2,417.12	\$223.21	
							Month <b>July 2024</b> Totals	\$223.21	\$0.00	\$223.21
Account <b>Contracts - Office Equipment</b> Totals							\$223.21	\$0.00	\$223.21	



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>101.410.6425 Contracts - Building Maintenance</b>								Balance To Date:	\$0.00	
07/02/2024	2025-00000020	JE	AP	Invoice Payment Batch Post	Accounts Payable		78.00		78.00	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
61546867	Presto-X			1101 6th Avenue Service (06/06)	06/06/2024	Check	234814	78.00	78.00	
							Total	\$78.00	\$78.00	
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		715.00		793.00	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
62671431	Presto-X			1101 6th Avenue Service (07/02)	07/02/2024	Check	234951	78.00	78.00	
13106	Folding Partition Services, Inc			Community Room Partition Wall Maintenance 7/3/24	07/03/2024	Check	234901	490.00	490.00	
24884	Hawkeye Communication/Fandel Alarm			Fire Alarm Monitoring - 6 buildings July - September	07/01/2024	Check	234905	594.00	147.00	
							Total	\$1,162.00	\$715.00	
07/18/2024	2025-00000157	JE	AP	Change AP Invoice Post	Change AP		52.00		845.00	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
7459JUL2024	Culligan of Marion			Water softener salt delivery and refill 5/31/2024	07/01/2024	Check	234889	52.00	52.00	
							Total	\$52.00	\$52.00	
							Month <b>July 2024</b> Totals	\$845.00	\$0.00	\$845.00
Account <b>Contracts - Building Maintenance</b> Totals							\$845.00	\$0.00	\$845.00	
G/L Account Number <b>101.410.6426 Contracts - Grounds Maintenance</b>								Balance To Date:	\$0.00	
Account <b>Contracts - Grounds Maintenance</b> Totals							\$0.00	\$0.00	\$0.00	
G/L Account Number <b>101.410.6499 Contracts - Other Services</b>								Balance To Date:	\$0.00	
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		329.60		329.60	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
6128010	Unique Management Services Inc			Monthly Placements June 2024	07/01/2024	Check	234981	329.60	329.60	
							Total	\$329.60	\$329.60	
							Month <b>July 2024</b> Totals	\$329.60	\$0.00	\$329.60
Account <b>Contracts - Other Services</b> Totals							\$329.60	\$0.00	\$329.60	
G/L Account Number <b>101.410.6502 Promotional Items</b>								Balance To Date:	\$0.00	
Account <b>Promotional Items</b> Totals							\$0.00	\$0.00	\$0.00	



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>101.410.6506 Office Supplies</b>								Balance To Date:	\$0.00	
07/02/2024	2025-00000020	JE	AP	Invoice Payment Batch Post	Accounts Payable		26.86		26.86	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
1W1CX6JV4Q61	Amazon Capital Services, Inc			Rechargeable Batteries and Ball Pump for Library of Things	06/20/2024	Check	234739	31.45	26.86	
							Total	\$31.45	\$26.86	
							Month <b>July 2024</b> Totals	\$26.86	\$0.00	\$26.86
							Account <b>Office Supplies</b> Totals	\$26.86	\$0.00	\$26.86
G/L Account Number <b>101.410.6507 Operational Supplies</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000051	JE	AP	A/P Invoice Entry	Accounts Payable		719.10		719.10	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
(I) PC - 213	P-Card Default Account			Little Caesars - Pizza for Teen Program	05/27/2024	EFT	2440	108.64	108.64	
(I) PC - 217	P-Card Default Account			Sweetopia - Teen Program Cookie Supplies	05/30/2024	EFT	2440	45.98	45.98	
(I) PC - 216	P-Card Default Account			The Quilting Connection - MakerSpace Supplies for Quilting	05/30/2024	EFT	2440	383.94	383.94	
(I) PC - 215	Capital One (Walmart)			Walmart - Adult Programming Supplies - Drinks and Food	05/29/2024	EFT	2440	48.94	48.94	
(I) PC - 221	Capital One (Walmart)			Walmart - Adult Programming Supplies for Library Cooking Club	06/11/2024	EFT	2440	131.60	131.60	
9388JUN2024	JP Morgan Chase Bank N.A.			Purchasing Card - June 2024	06/20/2024	EFT	2440	20,362.07		
							Total	\$21,081.17	\$719.10	
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		109.61		828.71	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
1F3MVQYHLMC1	Amazon Capital Services, Inc			Kids Programming - Wooden Blocks Puzzle	07/08/2024	Check	234865	19.99	19.99	
1DXXQ36XQWLT	Amazon Capital Services, Inc			MakerSpace Equipment - 3D Print Removal Tool Kit	07/09/2024	Check	234865	14.99	14.99	
1Q6TLPTHJ4HM	Amazon Capital Services, Inc			Library of Things Items: Tape Measure, Game Bands, Zip Lock Bags	06/26/2024	Check	234865	47.29	38.73	
1XRPM1MLKVDJ	Amazon Capital Services, Inc			Summer Library Program Supplies: Popcorn for Movie Days	06/27/2024	Check	234865	35.90	35.90	
							Total	\$118.17	\$109.61	
							Month <b>July 2024</b> Totals	\$828.71	\$0.00	\$828.71
							Account <b>Operational Supplies</b> Totals	\$828.71	\$0.00	\$828.71



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
<b>G/L Account Number 101.410.6508 Postage/Shipping</b>								Balance To Date:	\$0.00
07/26/2024	2025-00000110	JE	AP	Invoice Payment Batch Post	Accounts Payable		501.92		501.92
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
2025-00000221	US Postal Service (Hasler)			0000138828 Postage 06/20/2024 - 7/23/2024	07/23/2024	Check	235015	2,000.00	501.92
							Total	\$2,000.00	\$501.92
Month <b>July 2024</b> Totals							\$501.92	\$0.00	\$501.92
Account <b>Postage/Shipping</b> Totals							\$501.92	\$0.00	\$501.92
G/L Account Number <b>101.410.6510 Forms/Printing Services</b>								Balance To Date:	\$0.00
Account <b>Forms/Printing Services</b> Totals							\$0.00	\$0.00	\$0.00
<b>G/L Account Number 101.410.6511 Janitorial Supplies</b>								Balance To Date:	\$0.00
07/02/2024	2025-00000020	JE	AP	Invoice Payment Batch Post	Accounts Payable		90.17		90.17
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
65021	Office Express			Toilet Paper	06/17/2024	Check	234805	52.43	52.43
19WTLT11DPGD	Amazon Capital Services, Inc			Foaming Hand Soap	06/14/2024	Check	234739	37.74	37.74
							Total	\$90.17	\$90.17
Month <b>July 2024</b> Totals							\$286.62	\$0.00	\$286.62
Account <b>Janitorial Supplies</b> Totals							\$286.62	\$0.00	\$286.62
G/L Account Number <b>101.410.6513 Vehicle Operating Supplies</b>								Balance To Date:	\$0.00
Account <b>Vehicle Operating Supplies</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6514 Medical Supplies</b>								Balance To Date:	\$0.00
Account <b>Medical Supplies</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6560 Pre-Employment Screening</b>								Balance To Date:	\$0.00
Account <b>Pre-Employment Screening</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6580 Technology</b>								Balance To Date:	\$0.00
Account <b>Technology</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6590 Events &amp; Meetings</b>								Balance To Date:	\$0.00
Account <b>Events &amp; Meetings</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6599 Misc Commodities/Expenses</b>								Balance To Date:	\$0.00
Account <b>Misc Commodities/Expenses</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6711 Furniture</b>								Balance To Date:	\$0.00



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
							Account <b>Furniture</b> Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>101.410.6712 Equipment</b>							Balance To Date:	\$0.00	
							Account <b>Equipment</b> Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>101.410.6713 Office Equipment</b>							Balance To Date:	\$0.00	
							Account <b>Office Equipment</b> Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>101.410.6714 Technology Hardware/Equipment</b>							Balance To Date:	\$0.00	
							Account <b>Technology Hardware/Equipment</b> Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>101.410.6715 Software</b>							Balance To Date:	\$0.00	
							Account <b>Software</b> Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>101.410.6717 Small Project Costs</b>							Balance To Date:	\$0.00	
							Account <b>Small Project Costs</b> Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>101.410.6718.01 Library Materials Adult Materials</b>							Balance To Date:	\$0.00	
07/02/2024	2025-0000020	JE	AP	Invoice Payment Batch Post	Accounts Payable		5,397.72		5,397.72	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
S82388936	Ingram Library Services			Adult & Young Adult Library Materials	06/16/2024	Check	234779	2,512.74	2,153.14	
S82472072	Ingram Library Services			Adult & Young Adult Library Materials	06/23/2024	Check	234779	3,303.79	3,244.58	
							Total	\$5,816.53	\$5,397.72	
07/18/2024	2025-0000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		2,826.41		8,224.13	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
1CRYX9YHK1WY	Amazon Capital Services, Inc			Adult Materials	07/07/2024	Check	234865	40.98	40.98	
S82641781	Ingram Library Services			Adult & Young Adult Library Materials	07/07/2024	Check	234912	1,604.08	1,430.81	
S82566749	Ingram Library Services			Adult & Young Adult Library Materials	06/30/2024	Check	234912	1,545.44	1,354.62	
							Total	\$3,190.50	\$2,826.41	
							Month <b>July 2024</b> Totals	\$8,224.13	\$0.00	\$8,224.13
							Account <b>Library Materials Adult Materials</b> Totals	\$8,224.13	\$0.00	\$8,224.13
G/L Account Number	<b>101.410.6718.02 Library Materials Young Adult Materials</b>							Balance To Date:	\$0.00	
07/02/2024	2025-0000020	JE	AP	Invoice Payment Batch Post	Accounts Payable		418.81		418.81	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
S82472072	Ingram Library Services			Adult & Young Adult Library Materials	06/23/2024	Check	234779	3,303.79	59.21	
S82388936	Ingram Library Services			Adult & Young Adult Library Materials	06/16/2024	Check	234779	2,512.74	359.60	
							Total	\$5,816.53	\$418.81	
07/18/2024	2025-0000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		364.09		782.90	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
S82566749	Ingram Library Services			Adult & Young Adult Library Materials	06/30/2024	Check	234912	1,545.44	190.82	
S82641781	Ingram Library Services			Adult & Young Adult Library Materials	07/07/2024	Check	234912	1,604.08	173.27	
							Total	\$3,149.52	\$364.09	
							Month <b>July 2024</b> Totals	\$782.90	\$0.00	\$782.90
							Account <b>Library Materials Young Adult Materials</b> Totals	\$782.90	\$0.00	\$782.90



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>101.410.6718.03 Library Materials Children's Materials</b>							Balance To Date:		\$0.00
07/02/2024	2025-00000020	JE	AP	Invoice Payment Batch Post	Accounts Payable		3,223.66		3,223.66
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
B6796999	Brodart Co			Children's Library Materials	05/29/2024	Check	234746	324.21	324.21
B6797015	Brodart Co			Children's Library Materials	05/29/2024	Check	234746	13.56	13.56
B6798813	Brodart Co			Children's Library Materials	06/03/2024	Check	234746	140.71	140.71
B6798938	Brodart Co			Children's Library Materials	06/03/2024	Check	234746	36.39	36.39
B6803165	Brodart Co			Children's Library Materials	06/12/2024	Check	234746	232.23	232.23
B6805750	Brodart Co			Children's Library Materials	06/18/2024	Check	234746	84.33	84.33
B6805838	Brodart Co			Children's Library Materials	06/18/2024	Check	234746	11.46	11.46
B6805974	Brodart Co			Children's Library Materials	06/18/2024	Check	234746	167.13	167.13
B6806665	Brodart Co			Children's Library Materials	06/19/2024	Check	234746	207.55	207.55
B6806666	Brodart Co			Children's Library Materials	06/19/2024	Check	234746	415.53	415.53
B6806723	Brodart Co			Children's Library Materials	06/19/2024	Check	234746	53.69	53.69
B6806725	Brodart Co			Children's Library Materials	06/19/2024	Check	234746	161.99	161.99
B6806756	Brodart Co			Children's Library Materials	06/19/2024	Check	234746	617.10	617.10
B6806786	Brodart Co			Children's Library Materials	06/19/2024	Check	234746	159.28	159.28
B6806804	Brodart Co			Children's Library Materials	06/19/2024	Check	234746	14.11	14.11
B6806808	Brodart Co			Children's Library Materials	06/19/2024	Check	234746	14.11	14.11
B6806809	Brodart Co			Children's Library Materials	06/19/2024	Check	234746	19.50	19.50
B6806855	Brodart Co			Children's Library Materials	06/19/2024	Check	234746	15.06	15.06
B6807687	Brodart Co			Children's Library Materials	06/20/2024	Check	234746	24.92	24.92
B6807694	Brodart Co			Children's Library Materials	06/20/2024	Check	234746	270.05	270.05
B6807762	Brodart Co			Children's Library Materials	06/20/2024	Check	234746	179.24	179.24
B6807862	Brodart Co			Children's Library Materials	06/20/2024	Check	234746	44.04	44.04
B6807867	Brodart Co			Children's Library Materials	06/20/2024	Check	234746	17.47	17.47
							Total	\$3,223.66	\$3,223.66
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		997.80		4,221.46
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
B6808404	Brodart Co			Children's Library Materials	06/21/2024	Check	234876	36.10	36.10
B6808640	Brodart Co			Children's Library Materials	06/21/2024	Check	234876	22.82	22.82
B6809152	Brodart Co			Children's Library Materials	06/24/2024	Check	234876	205.06	205.06
B6809159	Brodart Co			Children's Library Materials	06/24/2024	Check	234876	48.54	48.54
B6809259	Brodart Co			Children's Library Materials	06/24/2024	Check	234876	15.71	15.71
B6809260	Brodart Co			Children's Library Materials	06/24/2024	Check	234876	172.54	172.54
B6809261	Brodart Co			Children's Library Materials	06/24/2024	Check	234876	13.01	13.01
B6809262	Brodart Co			Children's Library Materials	06/24/2024	Check	234876	20.38	20.38
B6810356	Brodart Co			Children's Library Materials	06/25/2024	Check	234876	93.87	93.87
B6810414	Brodart Co			Children's Library Materials	06/25/2024	Check	234876	19.50	19.50
B6812063	Brodart Co			Children's Library Materials	06/27/2024	Check	234876	27.15	27.15
B6812067	Brodart Co			Children's Library Materials	06/27/2024	Check	234876	255.43	255.43

Page 78 of 163



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>101.410.6718.03 Library Materials Children's Materials</b>								Balance To Date:	\$0.00	
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		997.80		4,221.46	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
B6812074	Brodart Co			Children's Library Materials	06/27/2024	Check	234876	53.03	53.03	
B6812075	Brodart Co			Children's Library Materials	06/27/2024	Check	234876	14.66	14.66	
							Total	\$997.80	\$997.80	
							Month <b>July 2024</b> Totals	\$4,221.46	\$0.00	\$4,221.46
Account <b>Library Materials Children's Materials</b> Totals							\$4,221.46	\$0.00	\$4,221.46	
G/L Account Number <b>101.410.6718.04 Library Materials Audio Materials</b>								Balance To Date:	\$0.00	
Account <b>Library Materials Audio Materials</b> Totals							\$0.00	\$0.00	\$0.00	
G/L Account Number <b>101.410.6718.05 Library Materials Video Materials</b>								Balance To Date:	\$0.00	
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		496.37		496.37	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
505709548	Midwest Tape			DVDs	07/02/2024	Check	234943	380.52	380.52	
505709750	Midwest Tape			DVDs	07/02/2024	Check	234943	32.63	32.63	
505687205	Midwest Tape			DVDs	06/28/2024	Check	234943	38.24	38.24	
505687207	Midwest Tape			DVDs	06/28/2024	Check	234943	44.98	44.98	
							Total	\$496.37	\$496.37	
							Month <b>July 2024</b> Totals	\$496.37	\$0.00	\$496.37
Account <b>Library Materials Video Materials</b> Totals							\$496.37	\$0.00	\$496.37	
G/L Account Number <b>101.410.6718.06 Library Materials Downloadable Books</b>								Balance To Date:	\$0.00	
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		1,121.15		1,121.15	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
505701728	Midwest Tape			Hoopla Comics, Ebooks, Movies, TV, Audiobooks, Music	06/30/2024	Check	234943	5,999.87	1,121.15	
							Total	\$5,999.87	\$1,121.15	
							Month <b>July 2024</b> Totals	\$1,121.15	\$0.00	\$1,121.15
Account <b>Library Materials Downloadable Books</b> Totals							\$1,121.15	\$0.00	\$1,121.15	
G/L Account Number <b>101.410.6718.07 Library Materials Downloadable Media</b>								Balance To Date:	\$0.00	
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		5,440.72		5,440.72	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
505701728	Midwest Tape			Hoopla Comics, Ebooks, Movies, TV, Audiobooks, Music	06/30/2024	Check	234943	5,999.87	4,878.72	
406389PPU	Kanopy LLC			Pay Per Use Videos--Downloadable Media	06/30/2024	Check	234919	562.00	562.00	
							Total	\$6,561.87	\$5,440.72	
							Month <b>July 2024</b> Totals	\$5,440.72	\$0.00	\$5,440.72
Account <b>Library Materials Downloadable Media</b> Totals							\$5,440.72	\$0.00	\$5,440.72	



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>101.410.6718.08 Library Materials Other</b>								Balance To Date:	\$0.00	
07/02/2024	2025-00000020	JE	AP	Invoice Payment Batch Post	Accounts Payable		6,868.00		6,868.00	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
10002333351	EBSCO Information Services			Information Services Database Subscriptions - 7/1/24 - 6/30/25	06/14/2024	Check	234768	3,968.00	3,968.00	
9998	Niche Academy LLC			Niche Academy Online Subscription 2024-2025	07/01/2024	Check	234802	2,900.00	2,900.00	
							Total	\$6,868.00	\$6,868.00	
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		4,593.88		11,461.88	
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
104976	Library Ideas LLC			iVox Books - Children's Library Materials	12/14/2023	Check	234927	43.08	43.08	
1XCHXJ31NTJR	Amazon Capital Services, Inc			Library of Things - Metal Detector (Part Special Revenue)	07/08/2024	Check	234865	85.73	17.73	
70831137	ProQuest LLC			Fold3 Library Edition Database Subscription 7/1/2024-6/30/2025	07/01/2024	Check	234953	1,658.82	1,658.82	
70831219	ProQuest LLC			Ancestry Library Database Subscription 7/1/2024-6/30/2025	07/01/2024	Check	234953	2,124.25	2,124.25	
25010	State Library of Iowa			FY25 OCLC CatExperss Subscription Fees	07/10/2024	Check	234970	750.00	750.00	
							Total	\$4,661.88	\$4,593.88	
							Month <b>July 2024</b> Totals	\$11,461.88	\$0.00	\$11,461.88
							Account <b>Library Materials Other</b> Totals	\$11,461.88	\$0.00	\$11,461.88
G/L Account Number <b>101.410.6718.09 Library Materials Electronic Materials</b>								Balance To Date:	\$0.00	
							Account <b>Library Materials Electronic Materials</b> Totals	\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6910.02 Transfers Out To Equipment Reserve Fund</b>								Balance To Date:	\$0.00	
							Account <b>Transfers Out To Equipment Reserve Fund</b> Totals	\$0.00	\$0.00	\$0.00
G/L Account Number <b>101.410.6910.08 Transfers Out To Employee Benefits</b>								Balance To Date:	\$0.00	
							Account <b>Transfers Out To Employee Benefits</b> Totals	\$0.00	\$0.00	\$0.00
							Department <b>Library</b> Totals	\$431,666.17	\$41,057.79	
							Fund <b>General Fund</b> Totals	\$431,666.17	\$41,057.79	



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	<b>105.410.4802.01</b>	<b>Transfer In From General Fund</b>						Balance To Date:	\$0.00
			Account	<b>Transfer In From General Fund</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>105.410.6580</b>	<b>Technology</b>						Balance To Date:	\$0.00
			Account	<b>Technology</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>105.410.6711</b>	<b>Furniture</b>						Balance To Date:	\$0.00
			Account	<b>Furniture</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>105.410.6712</b>	<b>Equipment</b>						Balance To Date:	\$0.00
			Account	<b>Equipment</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>105.410.6713</b>	<b>Office Equipment</b>						Balance To Date:	\$0.00
			Account	<b>Office Equipment</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>105.410.6714</b>	<b>Technology Hardware/Equipment</b>						Balance To Date:	\$0.00
			Account	<b>Technology Hardware/Equipment</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>105.410.6715</b>	<b>Software</b>						Balance To Date:	\$0.00
			Account	<b>Software</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>105.410.6717</b>	<b>Small Project Costs</b>						Balance To Date:	\$0.00
			Account	<b>Small Project Costs</b>	Totals		\$0.00	\$0.00	\$0.00
				Department	<b>Library</b>	Totals	\$0.00	\$0.00	
			Fund	<b>Equipment Reserve Fund</b>	Totals		\$0.00	\$0.00	



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	<b>130.410.4400.01</b>	<b>Federal Grants/Contributions General</b>						Balance To Date:	\$0.00
				Account	<b>Federal Grants/Contributions General</b>	Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>130.410.4420.01</b>	<b>State Contributions General</b>						Balance To Date:	\$0.00
				Account	<b>State Contributions General</b>	Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>130.410.4420.06</b>	<b>State Contributions Enrich Iowa - Direct Aid</b>						Balance To Date:	\$0.00
				Account	<b>State Contributions Enrich Iowa - Direct Aid</b>	Totals	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>130.410.4701.01</b>	<b>Donations General</b>						Balance To Date:	\$0.00
07/01/2024	2025-0000058	JE	RA	Revenue Collection Payment Post	Collections			2.00	(2.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000217	2025-00000048	Special Revenue - Coffee Bar \$2.00 Self-Serve Copies \$2.10 Misc - Tote Bag \$2.00 Lost & Paid \$22.98		Marion Library Credit Card	07/01/2024		29.08	(2.00)	
						Total	\$29.08	(\$2.00)	
07/10/2024	2025-0000041	JE	RA	Revenue Collection Payment Post	Collections			18.00	(20.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000157	2025-00000039	Special Revenue - Coffee Bar Cash Sales thru 7/3/2024		Marion Library Coffee Bar	07/10/2024		18.00	(18.00)	
						Total	\$18.00	(\$18.00)	
07/12/2024	2025-0000061	JE	RA	Revenue Collection Payment Post	Collections			10.00	(30.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000267	2025-00000075	Special Revenue - Coffee Bar Cash Sales thru 7/10/2024		Marion Library Coffee Bar	07/12/2024		10.00	(10.00)	
						Total	\$10.00	(\$10.00)	
07/19/2024	2025-0000086	JE	RA	Revenue Collection Payment Post	Collections			16.00	(46.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000466	2025-00000141	Special Revenue - Coffee Bar Cash Sales thru 7/17/2024		Marion Library Coffee Bar	07/19/2024		16.00	(16.00)	
						Total	\$16.00	(\$16.00)	
07/19/2024	2025-0000086	JE	RA	Revenue Collection Payment Post	Collections			5,771.23	(5,817.23)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>	
2025-00000467	2025-00000143	Special Revenue - Donation for Library Materials for the Bookmobile. Funds from Makers Market held by Friends of the Marion Public Library in September 2023.		Friends of the Marion Public Library	07/19/2024		5,771.23	(5,771.23)	
						Total	\$5,771.23	(\$5,771.23)	



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>130.410.4701.01 Donations General</b>								Balance To Date:	\$0.00
07/26/2024	2025-00000114	JE	RA	Revenue Collection Payment Post	Collections			24.00	(5,841.23)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2025-00000619	2025-00000201	Special Revenue - Coffee Bar Cash Sales thru 7/24/2024			Marion Library Coffee Bar		07/26/2024	24.00	(24.00)
							Total	\$24.00	(\$24.00)
Month <b>July 2024</b> Totals							\$0.00	\$5,841.23	(\$5,841.23)
Account <b>Donations General</b> Totals							\$0.00	\$5,841.23	(\$5,841.23)
G/L Account Number <b>130.410.4708.01 Other Contributions General</b>								Balance To Date:	\$0.00
Account <b>Other Contributions General</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>130.410.6240 Travel Expenses</b>								Balance To Date:	\$0.00
Account <b>Travel Expenses</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>130.410.6310 Building Maintenance &amp; Repairs</b>								Balance To Date:	\$0.00
Account <b>Building Maintenance &amp; Repairs</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>130.410.6402 Advertising/Publications</b>								Balance To Date:	\$0.00
Account <b>Advertising/Publications</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>130.410.6499 Contracts - Other Services</b>								Balance To Date:	\$0.00
Account <b>Contracts - Other Services</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>130.410.6590 Events &amp; Meetings</b>								Balance To Date:	\$0.00
Account <b>Events &amp; Meetings</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>130.410.6599 Misc Commodities/Expenses</b>								Balance To Date:	\$0.00
07/02/2024	2025-00000020	JE	AP	Invoice Payment Batch Post	Accounts Payable		4.59		4.59
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>			<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
1W1CX6JV4Q61	Amazon Capital Services, Inc	Rechargeable Batteries and Ball Pump for Library of Things			06/20/2024	Check	234739	31.45	4.59
							Total	\$31.45	\$4.59
07/15/2024	2025-00000051	JE	AP	A/P Invoice Entry	Accounts Payable		4,598.98		4,603.57
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>			<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
9388JUN2024	JP Morgan Chase Bank N.A.	Purchasing Card - June 2024			06/20/2024	EFT	2440	20,362.07	
(I) PC - 212	P-Card Default Account	OMTech Laser - Laser Etcher - Alliant Energy MakerSpace Grant			05/27/2024	EFT	2440	4,598.98	4,598.98
							Total	\$24,961.05	\$4,598.98
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		3,136.56		7,740.13
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>			<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
1XCHXJ31NTJR	Amazon Capital Services, Inc	Library of Things - Metal Detector (Part Special Revenue)			07/08/2024	Check	234865	85.73	68.00
114578	Library Ideas LLC	Special Revenue - Library STEM Materials - Fiero Code Database			07/01/2024	Check	234927	2,995.00	2,995.00
3028154	Aramark Refreshment Services, LLC	Special Revenue--Coffee Bar Quarterly Water Filter			07/02/2024	Check	234868	65.00	65.00

Page 83 of 163  
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# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>130.410.6599 Misc Commodities/Expenses</b>								Balance To Date:	\$0.00
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		3,136.56		7,740.13
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
1Q6TLPTHJ4HM	Amazon Capital Services, Inc			Library of Things Items: Tape Measure, Game Bands, Zip Lock Bags	06/26/2024	Check	234865	47.29	8.56
							Total	\$3,193.02	\$3,136.56
Month <b>July 2024</b> Totals							\$7,740.13	\$0.00	\$7,740.13
Account <b>Misc Commodities/Expenses</b> Totals							\$7,740.13	\$0.00	\$7,740.13
G/L Account Number <b>130.410.6711 Furniture</b>								Balance To Date:	\$0.00
Account <b>Furniture</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>130.410.6714 Technology Hardware/Equipment</b>								Balance To Date:	\$0.00
Account <b>Technology Hardware/Equipment</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>130.410.6715 Software</b>								Balance To Date:	\$0.00
Account <b>Software</b> Totals							\$0.00	\$0.00	\$0.00
G/L Account Number <b>130.410.6910.01 Transfers Out To General Fund</b>								Balance To Date:	\$0.00
Account <b>Transfers Out To General Fund</b> Totals							\$0.00	\$0.00	\$0.00
Department <b>Library</b> Totals							\$7,740.13	\$5,841.23	
Fund <b>Special Revenue</b> Totals							\$7,740.13	\$5,841.23	



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	<b>301.410.4400.01 Federal Grants/Contributions General</b>							Balance To Date:	\$0.00
					Account	<b>Federal Grants/Contributions General Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.410.4420.01 State Contributions General</b>							Balance To Date:	\$0.00
07/18/2024	2025-00000059	JE	AP	Invoice Payment Batch Post	Accounts Payable		16,499.29		16,499.29
				410 000001.003 - FACS-18-034 - Library Project & Land Acquisition, Design & Construction					
<i>Invoice Number</i>	<i>Vendor</i>		<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>		<i>Amount</i>	<i>Dist. Amount</i>
2025-00000166	Iowa Economic Development Authority		Partial return of Library CAT grant funds	07/05/2024	Check	234995		16,499.29	16,499.29
							Total	\$16,499.29	\$16,499.29
						Month <b>July 2024</b> Totals	\$16,499.29	\$0.00	\$16,499.29
					Account	<b>State Contributions General Totals</b>	\$16,499.29	\$0.00	\$16,499.29
G/L Account Number	<b>301.410.4440.01 Local Grants/Contributions General</b>							Balance To Date:	\$0.00
					Account	<b>Local Grants/Contributions General Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.410.4701.01 Donations General</b>							Balance To Date:	\$0.00
					Account	<b>Donations General Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.410.4708.01 Other Contributions General</b>							Balance To Date:	\$0.00
					Account	<b>Other Contributions General Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.410.6711 Furniture</b>							Balance To Date:	\$0.00
					Account	<b>Furniture Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.410.6712 Equipment</b>							Balance To Date:	\$0.00
					Account	<b>Equipment Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.410.6713 Office Equipment</b>							Balance To Date:	\$0.00
					Account	<b>Office Equipment Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.410.6714 Technology Hardware/Equipment</b>							Balance To Date:	\$0.00
					Account	<b>Technology Hardware/Equipment Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.410.6715 Software</b>							Balance To Date:	\$0.00
					Account	<b>Software Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.410.6717 Small Project Costs</b>							Balance To Date:	\$0.00
					Account	<b>Small Project Costs Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.410.6750 Project Costs</b>							Balance To Date:	\$0.00
					Account	<b>Project Costs Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.410.6752 Land/Right-of-Way Purchases</b>							Balance To Date:	\$0.00
					Account	<b>Land/Right-of-Way Purchases Totals</b>	\$0.00	\$0.00	\$0.00
					Department	<b>Library Totals</b>	\$16,499.29	\$0.00	



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	<b>301.620.4400.02</b>	<b>Federal Grants/Contributions FEMA</b>						Balance To Date:	\$0.00
			Account	<b>Federal Grants/Contributions FEMA</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.4420.01</b>	<b>State Contributions General</b>						Balance To Date:	\$0.00
			Account	<b>State Contributions General</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.4420.04</b>	<b>State Contributions FEMA</b>						Balance To Date:	\$0.00
			Account	<b>State Contributions FEMA</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.4704</b>	<b>Misc Revenues</b>						Balance To Date:	\$0.00
			Account	<b>Misc Revenues</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.4710</b>	<b>Insurance Proceeds</b>						Balance To Date:	\$0.00
			Account	<b>Insurance Proceeds</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.4801</b>	<b>Bond Proceeds</b>						Balance To Date:	\$0.00
			Account	<b>Bond Proceeds</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6230</b>	<b>Training/Conference Registrations</b>						Balance To Date:	\$0.00
			Account	<b>Training/Conference Registrations</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6240</b>	<b>Travel Expenses</b>						Balance To Date:	\$0.00
			Account	<b>Travel Expenses</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6310</b>	<b>Building Maintenance &amp; Repairs</b>						Balance To Date:	\$0.00
			Account	<b>Building Maintenance &amp; Repairs</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6320</b>	<b>Grounds Maintenance &amp; Repairs</b>						Balance To Date:	\$0.00
			Account	<b>Grounds Maintenance &amp; Repairs</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6332</b>	<b>Vehicle Repairs - Internal</b>						Balance To Date:	\$0.00
			Account	<b>Vehicle Repairs - Internal</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6333</b>	<b>Vehicle Repairs - External</b>						Balance To Date:	\$0.00
			Account	<b>Vehicle Repairs - External</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6334</b>	<b>Tires</b>						Balance To Date:	\$0.00
			Account	<b>Tires</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6350</b>	<b>Other Equipment Repairs</b>						Balance To Date:	\$0.00
			Account	<b>Other Equipment Repairs</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6371</b>	<b>Electric/Gas Utility Expense</b>						Balance To Date:	\$0.00
			Account	<b>Electric/Gas Utility Expense</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6373</b>	<b>Communications Utility Expenses</b>						Balance To Date:	\$0.00
			Account	<b>Communications Utility Expenses</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6374</b>	<b>Water/Sewer Utility Expenses</b>						Balance To Date:	\$0.00
			Account	<b>Water/Sewer Utility Expenses</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6403</b>	<b>Outsourced Labor Services</b>						Balance To Date:	\$0.00
			Account	<b>Outsourced Labor Services</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6411</b>	<b>Contracts - Legal Services</b>						Balance To Date:	\$0.00
			Account	<b>Contracts - Legal Services</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6415</b>	<b>Contracts - Equipment Rental</b>						Balance To Date:	\$0.00
			Account	<b>Contracts - Equipment Rental</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6416</b>	<b>Contracts - Real Estate Rental</b>						Balance To Date:	\$0.00
			Account	<b>Contracts - Real Estate Rental</b>	Totals		\$0.00	\$0.00	\$0.00



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	<b>301.620.6419</b>	<b>Contracts - Technology Service</b>						Balance To Date:	\$0.00
			Account	<b>Contracts - Technology Service</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6423</b>	<b>Contracts - Janitorial Services</b>						Balance To Date:	\$0.00
			Account	<b>Contracts - Janitorial Services</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6425</b>	<b>Contracts - Building Maintenance</b>						Balance To Date:	\$0.00
			Account	<b>Contracts - Building Maintenance</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6426</b>	<b>Contracts - Grounds Maintenance</b>						Balance To Date:	\$0.00
			Account	<b>Contracts - Grounds Maintenance</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6427</b>	<b>Grant/Rebate Program</b>						Balance To Date:	\$0.00
			Account	<b>Grant/Rebate Program</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6499</b>	<b>Contracts - Other Services</b>						Balance To Date:	\$0.00
			Account	<b>Contracts - Other Services</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6504</b>	<b>Small Equipment/Tools</b>						Balance To Date:	\$0.00
			Account	<b>Small Equipment/Tools</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6506</b>	<b>Office Supplies</b>						Balance To Date:	\$0.00
			Account	<b>Office Supplies</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6507</b>	<b>Operational Supplies</b>						Balance To Date:	\$0.00
			Account	<b>Operational Supplies</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6508</b>	<b>Postage/Shipping</b>						Balance To Date:	\$0.00
			Account	<b>Postage/Shipping</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6509</b>	<b>Traffic Supplies</b>						Balance To Date:	\$0.00
			Account	<b>Traffic Supplies</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6510</b>	<b>Forms/Printing Services</b>						Balance To Date:	\$0.00
			Account	<b>Forms/Printing Services</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6511</b>	<b>Janitorial Supplies</b>						Balance To Date:	\$0.00
			Account	<b>Janitorial Supplies</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6513</b>	<b>Vehicle Operating Supplies</b>						Balance To Date:	\$0.00
			Account	<b>Vehicle Operating Supplies</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6514</b>	<b>Medical Supplies</b>						Balance To Date:	\$0.00
			Account	<b>Medical Supplies</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6524</b>	<b>Street Supplies</b>						Balance To Date:	\$0.00
			Account	<b>Street Supplies</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6526</b>	<b>Forestry Maintenance Supplies</b>						Balance To Date:	\$0.00
			Account	<b>Forestry Maintenance Supplies</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6527</b>	<b>Park Maintenance Supplies</b>						Balance To Date:	\$0.00
			Account	<b>Park Maintenance Supplies</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6590</b>	<b>Events &amp; Meetings</b>						Balance To Date:	\$0.00
			Account	<b>Events &amp; Meetings</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6599</b>	<b>Misc Commodities/Expenses</b>						Balance To Date:	\$0.00
			Account	<b>Misc Commodities/Expenses</b>	Totals		\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6710</b>	<b>Vehicles</b>						Balance To Date:	\$0.00
			Account	<b>Vehicles</b>	Totals		\$0.00	\$0.00	\$0.00



# Accumulated Transaction Listing

G/L Date Range 07/01/24 - 07/31/24

Include Sub Ledger Detail

Include Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	<b>301.620.6711</b>	<b>Furniture</b>						Balance To Date:	\$0.00
					Account	<b>Furniture Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6712</b>	<b>Equipment</b>						Balance To Date:	\$0.00
					Account	<b>Equipment Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6713</b>	<b>Office Equipment</b>						Balance To Date:	\$0.00
					Account	<b>Office Equipment Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6714</b>	<b>Technology Hardware/Equipment</b>						Balance To Date:	\$0.00
					Account	<b>Technology Hardware/Equipment Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6715</b>	<b>Software</b>						Balance To Date:	\$0.00
					Account	<b>Software Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6716</b>	<b>Trees</b>						Balance To Date:	\$0.00
					Account	<b>Trees Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6718.01</b>	<b>Library Materials Adult Materials</b>						Balance To Date:	\$0.00
					Account	<b>Library Materials Adult Materials Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6718.02</b>	<b>Library Materials Young Adult Materials</b>						Balance To Date:	\$0.00
					Account	<b>Library Materials Young Adult Materials Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6718.03</b>	<b>Library Materials Children's Materials</b>						Balance To Date:	\$0.00
					Account	<b>Library Materials Children's Materials Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6718.04</b>	<b>Library Materials Audio Materials</b>						Balance To Date:	\$0.00
					Account	<b>Library Materials Audio Materials Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6718.05</b>	<b>Library Materials Video Materials</b>						Balance To Date:	\$0.00
					Account	<b>Library Materials Video Materials Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6718.06</b>	<b>Library Materials Downloadable Books</b>						Balance To Date:	\$0.00
					Account	<b>Library Materials Downloadable Books Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6718.07</b>	<b>Library Materials Downloadable Media</b>						Balance To Date:	\$0.00
					Account	<b>Library Materials Downloadable Media Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6718.09</b>	<b>Library Materials Electronic Materials</b>						Balance To Date:	\$0.00
					Account	<b>Library Materials Electronic Materials Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6750</b>	<b>Project Costs</b>						Balance To Date:	\$0.00
					Account	<b>Project Costs Totals</b>	\$0.00	\$0.00	\$0.00
G/L Account Number	<b>301.620.6751</b>	<b>Bond Costs</b>						Balance To Date:	\$0.00
					Account	<b>Bond Costs Totals</b>	\$0.00	\$0.00	\$0.00
					Department	<b>Finance Totals</b>	\$0.00	\$0.00	
					Fund	<b>Capital Projects Totals</b>	\$16,499.29	\$0.00	
						<b>Grand Totals</b>	\$455,905.59	\$46,899.02	



# Open Purchase Order Report

As of G/L Date 08/31/24

Report by Department - Purchase Order Number  
Detail Listing

Department **35 Library**

<b>Purchase Order</b>	2020-0000018	<b>Department</b>	35 Library	<b>G/L Date</b>	08/12/2019	<b>Amount</b>	15,200.00
<b>Description</b>	Mobile Library Consulting Package	<b>Vendor</b>	1638 - Specialty Vehicle Services, LLC	<b>Deliver by Date</b>		<b>Voided</b>	.00
<b>Type</b>	Standard		Specialty Vehicle Services	<b>Printed Date</b>	08/21/2019	<b>Discounted</b>	.00
<b>Status</b>	Open		3312 W. Sycamore St	<b>Completed Date</b>		<b>Expensed</b>	11,400.00
<b>Bill To Location</b>	LIBRARY - Library		FRANKLIN, WI 53132	<b>Expiration Date</b>		<b>Remaining</b>	3,800.00
<b>Assigned To Buyer</b>						<b>Encumbered</b>	3,800.00
<b>Resolution Number</b>	27682						

Item 1	<i>Description</i>	Misc Project Costs - Mobile Library Consulting Package	<i>Vendor Part Number</i>		<i>Amount</i>	15,200.00
	<i>Quantity</i>	1.0000	<i>Contract Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Ship To Location</i>	LIBRARY - Library	<i>Discounted</i>	.00
	<i>Price per Unit</i>	15,200.00	<i>1099 Item</i>	Yes	<i>Expensed</i>	11,400.00
	<i>Discount</i>	0%	<i>Tavable</i>	No	<i>Remaining</i>	3,800.00
	<i>Status</i>	Open	<i>Confirming</i>	No	<i>Encumbered</i>	3,800.00
	<i>G/L Account</i>	301.410.6750 (Project Costs)	<i>Project</i>	FACS 18 043 (Mobile Library)	<i>Amount</i>	
					<i>Expensed</i>	11,400.00
					<i>Encumbered</i>	3,800.00

<b>Purchase Order</b>	2022-00000158	<b>Department</b>	35 Library	<b>G/L Date</b>	04/01/2022	<b>Amount</b>	416,889.20
<b>Description</b>	Marion Library Bookmobile/Mobile Library	<b>Vendor</b>	2107 - TechOps Speciality Vehicles, LLC	<b>Deliver by Date</b>		<b>Voided</b>	.00
<b>Type</b>	Blanket		TechOps Speciality Vehicles, LLC	<b>Printed Date</b>	04/08/2022	<b>Discounted</b>	.00
<b>Status</b>	Open		218A Log Canoe Circle	<b>Completed Date</b>		<b>Expensed</b>	261,246.24
<b>Bill To Location</b>	LIBRARY - Library		STEVENSVILLE, MD 21666	<b>Expiration Date</b>		<b>Remaining</b>	155,642.96
<b>Assigned To Buyer</b>						<b>Encumbered</b>	155,642.96
<b>Resolution Number</b>	30467; CO #1 Res 30869, CO #2 Res 31786						

Item 1	<i>Description</i>	Misc Project Costs - Marion Library Bookmobile/Mobile Library	<i>Vendor Part Number</i>		<i>Amount</i>	416,889.20
	<i>Quantity</i>	1.0000	<i>Contract Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Ship To Location</i>	LIBRARY - Library	<i>Discounted</i>	.00
	<i>Price per Unit</i>	416,889.20	<i>1099 Item</i>	No	<i>Expensed</i>	261,246.24
	<i>Discount</i>	0%	<i>Tavable</i>	No	<i>Remaining</i>	155,642.96
	<i>Status</i>	Open	<i>Confirming</i>	No	<i>Encumbered</i>	155,642.96
	<i>G/L Account</i>	301.410.6750 (Project Costs)	<i>Project</i>	FACS 18 043 (Mobile Library)	<i>Amount</i>	
					<i>Expensed</i>	261,246.24
					<i>Encumbered</i>	155,642.96

Department <b>35 Library</b> Totals	Purchase Orders	2	<b>Amount</b>	\$432,089.20
			<b>Voided</b>	\$0.00
			<b>Discounted</b>	\$0.00
			<b>Expensed</b>	\$272,646.24



# Open Purchase Order Report

As of G/L Date 08/31/24

Report by Department - Purchase Order Number

Detail Listing

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			Remaining	\$159,442.96
			Encumbered	\$159,442.96
Grand Totals	Purchase Orders	2	Amount	\$432,089.20
			Voided	\$0.00
			Discounted	\$0.00
			Expensed	\$272,646.24
			Remaining	\$159,442.96
			Encumbered	\$159,442.96

Scope of Policy			
<i>Scope:</i>	Use of library cards, loan periods and material recovery process	<i>Effective Date:</i>	Effective- <del>Revised</del> <u>7/8/16</u> /2024

Provisions			
<b>I. Library Card Eligibility</b>			
1. Those eligible for a Metro library card include:			
<ul style="list-style-type: none"> <li>• Marion residents.</li> <li>• Residents of Cedar Rapids and Hiawatha, other Linn County communities with public libraries, and other Iowa communities with public libraries that participate in the State’s Open Access program.</li> <li>• Individuals whose city or county has contracted for service with our library.</li> </ul>			
2. Those eligible for a Quick card include:			
<ul style="list-style-type: none"> <li>• Any visitor to a physical library location.</li> </ul>			
<b>II. Library Card Owner Responsibilities</b>			
1. Card owners and caregivers of minors are responsible for all items checked out on their cards.			
2. Patrons are encouraged to bring their cards to the library for the most efficient service. Library staff may ask for verification or identification before checkout to a person who has forgotten their library card.			
3. Patrons are responsible for notifying the library of any change of home address, email address, phone number, and if their card is lost. The card owner assumes full responsibility for damage, loss, or theft of library materials and for violation of any copyright regulations. The library assumes no responsibility for damage to equipment used with audio-visual material borrowed from the library.			
<b>III. Library Card Types &amp; Issuing Guidelines</b>			
1. The Metro Library Network (MLN) offers two different types of library cards: Metro and Quick. Each has distinct benefits and expectations; patrons can visit the library’s website or ask a staff person for details.			
2. Library card applications for Metro cards for children from birth through age 13 must be signed by a parent or legal guardian. Both child and guardian must be present.			
3. Without a current I.D., patrons can get a Quick Library Card that limits checkouts to no more than three items, limits holds to five.			
4. Anyone from Marion, Cedar Rapids, Hiawatha, a contracting community, or from another Linn County community so long as that community has a public library that participates in Open Access, is eligible for a Metro card.			
5. Any visitor to a physical library location can be issued a Quick card without I.D. or proof of address.			

## IV. Loan Periods

Material	Checkout Period	Renewals	Checkout Limit	Holds
Audiobook	21 days	2 renewals	Unlimited	Limit of 50
Bikes	Within the day*	Not renewable	1 bike	Not holdable
Binge Boxes - DVD	7 days	2 renewals	20 items	Limit of 50
Blu-Rays	7 days	2 renewals	20 items	Limit of 50
Book Bags	21 days	2 renewals	Unlimited	Limit of 50
Book Club Kits	35 days	Not renewable	Unlimited	Limit of 50
Books	21 days	2 renewals	Unlimited	Limit of 50
Cake Pans	7 days	1 renewal	Unlimited	Not holdable
DVD - Fiction	7 days	2 renewals	20 items	Limit of 50
DVD - Non-Fiction	21 days	2 renewals	20 items	Limit of 50
DVD - TV Shows	7 days	2 renewals	20 items	Limit of 50
Games	7 days	1 renewal	Unlimited	Not holdable
Interlibrary Loan	Varies	Varies	10 items	Limit of 10
Laptop & Tablets	2 hours	Not renewable	1 item	Not holdable
LaunchPads	21 days	2 renewals	1 item	Limit of 50
Library of Things	14 days	2 renewals	1 item	Limit of 1
Magazines	21 days	2 renewals	Unlimited	Limit of 50
Misc Kits (STEAM, ELK, etc)	21 days	2 renewals	2 items	Limit of 2
Playaway Book Packs	21 days	2 renewals	Unlimited	Limit of 50
Playaways	21 days	2 renewals	Unlimited	Limit of 50
Puzzles	21 days	Not renewable	Unlimited	Not holdable
Quick Picks	10 days	Not renewable	5 items	Not holdable
ReadAlouds (Wonderbooks)	21 days	2 renewals	Unlimited	Limit of 50
Turntables	7 days	Not renewable	1 item	Not holdable
Video Games	7 days	Not renewable	3 items	Limit of 50
Vinyl	7 days	Not renewable	2 items	Not holdable

\*Bikes must be returned within operating hours of the library on the same day they are checked out.

## V. Material Recovery Process

1. Our library holds Intellectual Freedom, Privacy, and Equity as our Guiding Principles. To ensure the free and open exchange of ideas and equitable access to all our citizens, the Marion Public Library does not charge overdue fines on library materials. The Board of Trustees empowers library staff to set clear procedures, send regular reminders, and create a sense of belonging and commitment with our patrons to ensure materials are used by our community and returned in a timely manner.
2. The library will charge patrons replacement costs for items not returned and a fee to cover the cost of processing (Refer to Materials Fees and Replacement Costs Policy for borrowing timelines). The library will charge fees as an economic disincentive to waste or to recover the cost of certain, targeted services. On occasion, the library will charge for extraordinary or specialized services to raise revenue that supports foundational services.
3. A courtesy phone call, written reminder, or email notice about overdue materials will be made after materials are three, 10, and 20 days past the due date. The responsibility to return materials rests with the borrower. The amount of fees assessed is determined by the type of material checked out, not by the type of card an

individual holds. Items not returned within 35 days will result in replacement fees being charged to the patron's library card.

4. Checkout privileges will be temporarily suspended when the amount owed to the Marion, Cedar Rapids or Hiawatha public libraries reaches \$20.00. Checkout privileges are reinstated when materials are returned, or all replacement fees have been paid.

## VI. Payment of Fees

1. Patrons who pay for lost materials and then subsequently find the materials within two months may be granted a refund.
2. Cardholders who have recovery fees totaling \$25 or more will receive up to three notices. If there is no response, borrowers will be subject to action by Unique National Collections. Cardholders who are reported to Unique National Collections will be assessed a \$10.00 non-negotiable collection fee in addition to any replacement costs and/or fees. Unique's program will include up to three written notices and two phone calls. Once reported to Unique, patrons are required to pay the total amount owed which includes the \$10 referral fee. Patron circulation privileges are restored once all replacement fees have been paid.
3. The Code of Iowa Chapter 714.5 Library materials and equipment -- unpurchased merchandise -- evidence of intention, states, in part: "The fact that a person fails to return library materials for two months or more after the date the person agreed to return the library materials, or fails to return library equipment for one month or more after the date the person agreed to return the library equipment, is evidence of intent to deprive the owner. . ." The library shall comply with the provisions and procedures outlined in the Iowa Code and its supplements, including the filing of a criminal complaint, if necessary, to assure that materials borrowed from the Marion Public Library are returned.

# Financial Policy and Procedures



Scope of Policy			
<i>Scope:</i>	Financial policy and procedures for the operation of the library	<i>Effective Date:</i>	Revised <del>49/816</del> /2024

Provisions	
I.	Chapter 12-5.1 – 12-5.6 of the Marion Municipal Code contains the legal description of the duties and responsibilities of the Library Board, including particularly Section 12-5.3, item E (Purchases), and Section 12-5.3, item H (Expenditures).
II.	All purchases by the library are made in accordance with the City of Marion’s Purchasing Policy and Procedures. Invoice batches are approved electronically by either the <u>Library Director or their designee</u> <del>Library Director or Library Deputy Director</del> using the City of Marion’s finance software. Payment is approved through a schedule of bills by City Council.
III.	<u>All revenues and expenditures...</u> <del>All transactions</del> are reviewed by the Library Board Treasurer and made available to the Library board via monthly board packets.

# Interlibrary Loan (ILL) Policy



Scope of Policy			
<i>Scope:</i>	Requesting a Loan from Another Library Outside the Metro Library Network	<i>Effective Date:</i>	Revised 9/ <del>11</del> 16/20232024

Provisions	
<b>I. Borrowing</b>	
<p>1. The Marion Public Library offers Interlibrary Loan (ILL) service to all patrons. The patron must have a current Metro Library <del>or Metro Lite library</del> card in good standing with outstanding charges below \$20.</p> <p>There is a limit of 5 ILL requests at a time. The Library will not make ILL requests for books that the Library already owns, unless the patron needs it for a book club.</p>	
<p>2. To offset postage charges, there will be a \$5 charge for an item borrowed from an out-of-state library. Additional fees for borrowed material may be charged by the lending library. The patron will be notified of any fees before the item is ordered. Fees are payable when the item is picked up.</p>	
<p>3. A staff member will notify the patron when the requested item arrives. ILL items must be picked up at the Marion Public Library. If the item is not picked up, it will be returned to the lending library by the due date and the patron's library card will be assessed any pre-approved fees charged by the lending library.</p>	
<p>4. Due dates are determined by the lending library. Renewals may be possible at the discretion of the lending library. Please call the Marion Library with enough notice to allow staff to contact the lending library with renewal requests.</p>	
<p>5. Patrons will be charged for replacement costs of any ILL materials that are 30 days overdue.</p>	
<p>6. The Library cannot request microfilm.</p>	
<b>II. Lending</b>	
<p>1. The Library lend items requested by other libraries in accordance with statewide policies established by the State of Iowa Libraries Online (SILO).</p>	
<p>2. The Library does not loan any material that we have owned for fewer than six months.</p>	
<p>3. In accordance with ILL contracts, the Library does not charge other libraries for the use of our books. The Library reserve the right to charge for large quantities of photocopies.</p>	

Scope of Policy			
<i>Scope:</i>	Provisions for using the internet in the library	<i>Effective Date:</i>	Revised <del>89/1416/2023</del> 2024

General Policy/Purpose
The Marion Public Library provides computer workstations for free public access. Use of the internet via the library's wireless network is also bound by this policy. The library does not control specific information on the internet. Parents or guardians are responsible for the internet information selected and/or accessed by their children. Parents or guardians are advised to supervise their children's internet sessions.

Provisions
<p><b>I. Using the Internet</b></p> <ol style="list-style-type: none"> <li>1. Computer users can log in directly at any available internet computer. Guest passes are available upon request.</li> <li>2. The library offers free wireless internet access to patrons with wireless-enabled laptop computers or handheld devices. There is no time limit for Wi-Fi access.</li> <li>3. Library staff are trained to assist with library equipment and resources. <del>Staff may, but might</del> not be able to help with personal devices. The library does not accept liability for patron equipment.</li> <li>4. Earbuds or headphones must be used if the computer's speakers are turned on. The library has earbuds available for purchase at the Information and Reference Desks.</li> <li>5. Internet sessions on library computers are 90 minutes. Sessions are automatically extended by the library's automated reservation system provided there are available computers.</li> <li>6. Patrons who wish to use web-based email or other online profiles must register and maintain their own accounts.</li> <li>7. Anything downloaded to the library's computers will be automatically deleted after patron logs off.</li> <li>8. No more than two persons may use an internet computer at the same time.</li> <li>9. Internet computers may be unavailable or limited due to library use or unforeseen problems.</li> <li>10. Black and white and color printing are available for a nominal fee. Payment is due before printing.</li> </ol> <p><b>II. Internet Restrictions</b></p> <ol style="list-style-type: none"> <li>1. The use of the internet in the library must be for legal and ethical purposes. Examples of unacceptable purposes include, but are not limited to, the following: <ul style="list-style-type: none"> <li>• The Copyright Law of the United States (Title 17 of the United States Code) governs the downloading and reproduction of copyrighted material. The person using the library's computers is liable for any infringement. The library reserves the right to refuse a download or print job if, in its judgement, fulfillment of the order would involve violation of copyright law.</li> <li>• Receiving or displaying text or graphics that may reasonably be construed as indecent or obscene. Iowa</li> </ul> </li> </ol>

Code, Chapter 728.2, “Dissemination and exhibition of obscene materials to minors” states: “Any person who knowingly disseminates or exhibits obscene materials to a minor, **including the exhibition of obscene material so that it can be observed by a minor** on or off the premises where it is displayed, is guilty of a public offense and shall upon conviction be guilty of a serious misdemeanor.”

- Destruction of or damage to equipment, software, or data belonging to the library.
- Violation of computer system security and/or system configuration.
- Violation of another user’s right to privacy.

While respecting individual users’ rights to privacy, the library staff reserves the right to monitor use of computer workstations to ensure compliance with this policy.

2. The library makes no guarantee, either expressed or implied, with respect to the availability, quality or content of the information on the internet. Users are encouraged to evaluate the validity of information accessed, either on their own or with the assistance of library staff.

### III. Information Collection & Policy Violation

1. Information is collected on usage of public computers in the Marion Public Library. The library’s PC Reservation System retains only information on the patron barcode, computer reserved, and the date and time of every public computer session. These records are accessible to law enforcement agencies with a valid court order.
2. Patrons found to be violating any of the restrictions will be asked to log off of their internet session immediately and the patron’s card may be barred from internet access (including checking out laptops or tablets) for 30 days or longer.

# Laptop and Tablet Loan Policy

Scope of Policy			
<i>Scope:</i>	Provisions for borrowing laptop computers and tablets for use in the library	<i>Effective Date:</i>	Revised <del>89/1416/2023</del> <u>2024</u>

**General Policy/Purpose**

The Marion Public Library provides laptop computers and tablets for patron use. Use of the internet via the library's wireless network is also bound by this policy. The Library is not responsible for any loss or damage to patrons' data or media due to hardware, software, electrical surge or failure, or any other cause while the patron is using library computer equipment.

- Provisions**
- I. Laptop Checkout Guidelines**
1. Patrons checking out laptops and tablets must be 18 years of age or older
  2. Patron must hold a valid library card in good standing. Patrons holding Quick Cards cannot check out laptops.
  3. Laptops and tablets will be available on a first-come, first-served basis. Staff will not take reservations or keep waiting lists for laptops.
  4. A mouse and power cord may be available for use with laptops and are available at the Reference Desk on a first-come, first-served basis. Patrons are welcome to use their own accessories.
- II. In-Library Usage Guidelines**
1. Library-loaned laptop computers and tablets may only be used in the library for a period of up to two (2) hours. Additional time may be granted by staff based on availability.
  2. Laptops and tablets may not be removed from the building. Removal of a device from the library constitutes theft.
  3. Patrons are responsible for the safe return of the device or any damage while it is checked out to them. This may include drinks or food spilled on the device, damage due to drops, or other preventable damage.
  4. Laptops and tablets should not be left unattended under any circumstances.
  5. Patrons should be aware that wireless connections in the library are not secure. They should take appropriate precautions with personal information while using library computers.
  6. Earbuds or headphones must be used if the computer's speakers are turned on. The library has earbuds available for purchase at the Information and Reference Desks.
  7. Fully charged laptops and tablets typically have several hours of battery life. The Library cannot guarantee the device will be usable for the full two-hour checkout period. It is the user's responsibility to save data in the case of battery failure.
  8. The Library reserves the right to restrict or terminate use privileges of any patron who is misusing or abusing library equipment or not acting in accordance with library policy.

9. Patrons who use library laptops and tablets agree to abide by the library's Internet Policy.

### III. Laptop Check In, Damage, and Theft Guidelines

1. Laptops and tablets must be returned to their respective kiosks and be checked in before the patron leaves the library.
2. If a laptop or tablet is damaged or stolen, the patron is responsible for the replacement cost, including setup charges (\$1,000).
3. Documents saved to the hard drives of library devices will be automatically deleted when returned to the kiosk. It is the responsibility of the user to provide a data storage method compatible with the device.

### IV. Laptop Software & Staff Assistance

1. The laptops and tablets are equipped with software that restores the device to its initial state when restarted.
2. Software available on the laptops includes popular browsers and the Microsoft Office suite (Word, Excel, PowerPoint). Anything downloaded to the library's computers will be automatically deleted after a patron logs off.
3. If time permits, library staff may assist users. Library staff is trained to assist with library equipment and resources, but may not be able to help with personal devices. The library does not accept liability for patron equipment.

Scope of Policy			
<i>Scope:</i>	All employees and community members seeking to partner with the library on an event or program.	<i>Effective Date:</i>	<del>Revised</del> <u>Reviewed</u> <del>11/9/16</del> / <del>2023</del> <u>2024</u>

General Policy/Purpose
<p>Library programs are planned public activities that are initiated or presented in partnership by the Library and take place at the Library, at locations in the community, or online. Library programs include, but are not limited to: book talks, demonstrations, discussion groups, film showings, interactive presentations, lectures, panel discussions, performances, puppet shows, readings, story times, tours, training sessions, tutorials, and workshops.</p> <p>This policy applies only to programming for which the Library is a partner, and does not apply to programs or events hosted by meeting room users.</p>

Provisions
<p><b>I. Programming Purpose &amp; General Guidelines</b></p> <ol style="list-style-type: none"> <li>1. The purpose of Library programming is to: <ul style="list-style-type: none"> <li>• Encourage the use of the Library and its resources.</li> <li>• Promote literacy, acquisition of skills, and a life-long love of reading and learning.</li> <li>• Present information on issues of current interest.</li> <li>• Foster cultural awareness, civic engagement and discussion.</li> <li>• Facilitate the sharing of local talent, knowledge and expertise.</li> <li>• Inspire personal enjoyment through social engagement opportunities.</li> </ul> </li> <li>2. The Library does not assume responsibility for damages, personal injury, illness or theft arriving from participation in any program, or in any facility, or at any location where a program is held. The library does not assume responsibility for the supervision of minors attending programs.</li> <li>3. Programs will be evaluated based on data collected from the audience, program partner(s), and staff.</li> <li>4. In the case of film programs, the Motion Picture Association of America ratings may be provided for information only. It is the responsibility of parents or legal guardians, not Library staff, to guide use of the library and its resources and services. In the case of video game programs, games purchased or played with will be chosen in consideration with ratings from the Entertainment Software Rating Board for program attendees, but library staff will not prevent attendees from playing a game based on content.</li> </ol> <p><b>II. Programming Partnerships</b></p> <ol style="list-style-type: none"> <li>1. The Library encourages and welcomes program proposals from individuals and community groups. When a community group, agency, or individual approaches the Library with a programming request, the Library will consider partnership based on the following criteria: <ul style="list-style-type: none"> <li>• The program fulfills the purpose of a Library program, as defined above.</li> <li>• The program supports the Library’s mission and strategic priorities.</li> <li>• The resources needed to accomplish the program are available and accessible.</li> </ul> </li> <li>2. Programming partners are expected to actively participate in the development, promotion, presentation, and</li> </ol>

evaluation of programs.

3. The Library's role in a programming partnership includes but is not limited to: facilitating and approving program design, furnishing appropriate space and equipment, coordinating promotion, and offering supplementary Library resources

### III. Programming Content

1. The Library's goal in programming is to connect members of our community with a wide variety of ideas and perspectives. Program content is determined by the presenters.
2. The Library is not obligated to represent multiple and/or opposing viewpoints within any one program or series. The Library welcomes the opportunity for other viewpoints to be represented in a separate program or series.
3. Presentation of a program does not constitute the Library's endorsement of the content or views expressed by participants.

### IV. Charges, Sales, and Fundraising

1. Most Library programs will be offered free of charge. Some programs may have an associated cost for materials.
2. Library programs must be non-commercial in nature. Although a businessperson or other professional expert may present a program, the information may not promote their specific business interest. Collection of attendees' personal information for the development of mailing lists is not permitted.
3. Fundraising and sales during events are permitted with prior approval in the following circumstances:
  - For fundraising to benefit the Library by the Friends of the Marion Public Library, Marion Public Library Foundation or the Library itself.
  - For sale of items created by authors and artists responsible for the content of a Library program.

Exceptions to the above may be made at the discretion of the Library Board.

### V. Attendance

1. All programs must be open to the public.
2. Every attempt will be made to accommodate all who wish to attend a program. Programs designed for a general audience have no age restrictions.
3. Attendance may be limited if the number of participants reaches the room capacity established by the Marion Fire Department.
4. When safety or the nature of a program requires it, attendance will be determined on a first-come, first-served basis or by pre-registration.
5. Programs designed for specific audiences may have attendance restrictions or requirements based on age.

### VI. Expressions of Concern

1. The Marion Public Library Director and the Board of Trustees welcome feedback from patrons. Any concerns will be handled promptly and courteously.

## VII. References

This policy has been developed in concert with the following American Library Association Guidance Documents: Libraries: An American Value, *Library Bill of Rights*, and Freedom to View.

# Public Participation Policy



## Scope of Policy

*Scope:* Public Participation in Library Board Meetings

*Effective Date:* Revised ~~7/9/2016~~/2023/2024

## General Policy/Purpose

There is an opportunity at Library Board meetings for public comment. Public participation is not required in public meetings and shall be limited to public comment portions of the agenda. In other words, the public is principally there to observe the proceedings of the Board, not to participate in the Board meeting.

## Provisions

### I. Board Meeting Guidelines for Visitors

1. Separate seating is available for visitors to Library Board meetings, usually around the perimeter of the room.
2. The visitor will be recognized and introduced by the President during the public comment period. After recognition by the President, the visitor will state name, address, and group affiliation (if applicable), and speak for a maximum of five minutes.
3. The Board will not take immediate action on or discuss issues raised during the public comment portion of the meeting agenda. However, the Board may ask questions for clarification.
4. If a response or action is needed, it will come after the Board has had time to deliberate the issue at a subsequent meeting or seek additional information. Items brought up in the public comment section may be added to a future agenda for deliberation or discussion.

### II. Open And Closed Session Guidelines

1. Library Board meetings are meetings conducted in public. Library Board meetings are open, which means that the public is able to attend.
2. All meetings shall be held in open session unless closed sessions are held as expressly permitted by State law. (Code of Iowa, Sec. 21.3). The public cannot attend closed sessions.
3. A closed session may be held only by affirmative vote of either two-thirds of the body or all of the members present at the meeting and in accordance with chapter 21 of the Code of Iowa. (Code of Iowa, Sec. 21.5).

Scope of Policy			
<i>Scope:</i>	Volunteer Application Process and Expectations	<i>Effective Date:</i>	<del>Revised-Reviewed</del> 9/1116/20232024

Provisions			
<p><b>I. General Volunteer Provisions</b></p> <ol style="list-style-type: none"> <li>1. A strong volunteer network is essential for helping to expand and enhance library services.</li> <li>2. The library will not discriminate against a qualified potential volunteer on the basis of age, color, creed, disability, familial status, gender identity, lawful source of income, marital status, national origin, race, religion, sex or sexual orientation.</li> <li>3. Based on the needs of the library and the availability of the volunteer, we cannot assure that volunteer work will be available for everyone who wants it.</li> </ol> <p><b>II. Applying to be a Volunteer</b></p> <ol style="list-style-type: none"> <li>1. When applying to volunteer at the Marion Public Library, volunteers will:                     <ul style="list-style-type: none"> <li>• Complete the online application at the Marion Public Library website.</li> <li>• Read and understand the library’s volunteer handbook.</li> <li>• Receive an informal library orientation upon beginning their volunteer duties.</li> <li>• Be dependable and punctual. The library relies upon volunteers to do their assigned tasks. If unable to fulfill their obligations, volunteers should contact the volunteer liaison as soon as possible.</li> <li>• Be at least 16 years old. Those younger than 16 are welcome to inquire about possible opportunities.</li> </ul> </li> </ol> <p>Groups looking for one-time volunteer opportunities are encouraged to apply to volunteer as well.</p> <p><b>III. Job Expectations</b></p> <ol style="list-style-type: none"> <li>1. When volunteering at the Marion Public Library, volunteers:                     <ul style="list-style-type: none"> <li>• Are to be treated as co-workers, with respect and fairness.</li> <li>• Are to be provided with meaningful assignments and receive effective supervision and guidance.</li> <li>• Will be assigned work duties based on library needs.</li> <li>• Agree to perform their assigned duties to the best of their abilities.</li> <li>• Agree to support the mission of the library.</li> <li>• Represent the library and are thus expected to act professionally when dealing with patrons and patron issues and to abide by library policies (including the Confidentiality of Library Records and Behavior Guidelines policies).</li> <li>• Should find an appropriate staff person if approached by patrons for assistance.</li> <li>• Are required to sign in and out each time they report to work. The library keeps records of volunteer hours, in recognition of community support for the library.</li> <li>• Over the age of 18 must pass a background check.</li> <li>• Will be required to always wear a name tag.</li> <li>• Must follow staff dress code.</li> </ul> </li> </ol>			



## Chapter 4: Hiring a Library Director

Your job as a library board member is to make sure the library is well managed. To do that, the board hires a qualified director to manage the day-to-day operations of the library. Before hiring a library director, the entire board should have a good grasp of the work that public library directors do. Your library director is the department head of a city service who has many responsibilities.

### What Do Public Library Directors Do?

- ❖ Act as a professional and technical advisor to the library board of trustees on policy, finances, planning, library performance, laws affecting libraries
- ❖ Hire and supervise staff
- ❖ Implement and interpret board policy to staff and the public
- ❖ Administer the library budget
- ❖ Develop the collection (“collection” is everything the library has on hand for its customers: books, DVDs, CDs, magazines, newspapers, subscriptions to electronic resources, puppets and more)
- ❖ Manage library services and programming
- ❖ Supervise outreach services to the community
- ❖ Manage and maintain the physical facility, computer technology, the library’s automation system, and other equipment
- ❖ Represent the library in the community by promoting its services and programs
- ❖ Instruct users how to access, evaluate, and use information resources

As you can see by the list of responsibilities, hiring a library director is one of the most

important duties of the library board.

In small cities with few or no other library staff, the library director serves customers directly and may also:

- ❖ Provide preschool story time to build early literacy skills in young children
- ❖ Help students find resources to complete school assignments
- ❖ Help readers find a good book
- ❖ Answer reference questions from patrons
- ❖ And yes... check out books!

To ensure that the most qualified candidate is hired, it is critical that the library board follow standard hiring procedures as outlined on the following pages.

### **Conduct a Preliminary Assessment**

The board must reach consensus on what they want a new director to accomplish and what qualifications are needed in a director for the library at this point in time. In order to do this, the board needs to discuss the following questions:

- ❖ What is the role of the library in the community?
- ❖ Have community needs changed? Has the library kept pace?
- ❖ What direction does the library need to go?
- ❖ What qualifications are needed in the next director?
- ❖ What is the reason for the job opening?
- ❖ Was the previous director dissatisfied? Why?
- ❖ Was the board dissatisfied with the previous director? Why?

### **Develop a Timeline**

A timeline should be established to include the following tasks:

- ❖ Appointing the search committee (should be less than a quorum).
- ❖ Reviewing the current job description and updating if necessary.
- ❖ Writing the job advertisement and sending it through various communication channels (library website, city website, local / area newspapers, State Library Job

List posting, etc).

- ❖ Determining the deadline for applications.
- ❖ Reviewing the applications and deciding on persons to interview.
- ❖ Determining interview schedule and questions.
- ❖ Determining the time needed for the board to make a decision and offer the job to the candidate.
  - ❖ Determining the timeframe for the candidate to respond.

### **Set up the Search Committee**

The board as a whole can function as the search committee. An alternative is to form a committee of board members and staff to review the applications and recommend candidates for the board to interview. If the board decides to appoint a subcommittee, the subcommittee must meet in open sessions as long as it is doing deliberative work. If a search committee is appointed, be sure the duties of the committee and the deadlines are clear.

Applications for public positions are confidential documents under **Iowa Code 22.7(18)**, so protect applicants' identities by referring to them as "Candidate A, Candidate B," etc. during this stage of the process in open meetings. Deciding whether or not a subcommittee meeting has to be an open meeting is complicated and often turns on the specific facts of a particular meeting, refer to the **Iowa Public Information Board** (515-725-1781) with questions.

### **Review and Update the Job Description**

The job description should indicate the minimum requirements for education and work experience. The job description should also include any desirable areas of expertise and technology competencies (online learning experience, website experience, social media use, etc.). All minimum requirements and desirable qualifications must be job related and should be delineated as required vs. preferred. The board should not hire a person with less than the minimum requirements.

Obtain a copy of the current job description from the current library director, the acting director, or the city. (If no written job description exists, the board will need to write one before continuing with the hiring process.) Review it to ensure that it meets current requirements including:

- ❖ Minimum requirement for education and previous work experience
- ❖ Primary management duties

- ❖ Desirable areas of expertise including technology skills
- ❖ Salary and benefits
- ❖ Probationary period
- ❖ Physical and environmental requirements of the job

### **Determine Salary and Benefits**

The first step in achieving pay commensurate with the work performed, referred to as “pay equity,” is to understand the job duties and responsibilities. It may help to re-read the list at the beginning of this chapter titled “What Do Public Library Directors Do?”

In small towns, the library director’s position might be comparable to the city clerk. In larger cities, the library director’s job will compare more favorably with another city department head. Another valid job comparison to make is to compare the education requirements and job responsibilities of the library director with that of school district personnel or county government workers.

Too often the work of library directors and staff is not well understood, too often undervalued and unfairly compensated for the complex level of management expectations. In other words, many library directors (and staff) receive lower pay than other city employees who do comparable work, who also supervise staff, and who also have considerable management duties and education requirements.

A caution: library boards and directors often ask about salaries of directors in nearby towns of similar size. While that can be useful information, it should not be the sole basis for making decisions on library director and staff salaries. The reason is that low pay is a common fact among library employees. So comparing to other libraries’ salary scales often results in comparing to equally low salaries that don’t adequately compensate for the work performed.

### **Advertise the Position**

The job description should be used to write the job advertisement; in turn, the advertisement should be as comprehensive as possible. Provide a fair summary of the position, the required education, experience, and skills needed, and the desirable areas of expertise and work experience. Include the salary range and benefits, a brief description of the library and community, where to send applications, and application deadline. Request a resume and professional references.

Integral to providing equal employment opportunities is a practice of openly advertising all available positions. Many city governments have policies regarding how city employment must be advertised so that all applicable laws are being followed. The city

might also require consistent employment applications for city jobs. If your city has a human resources department, check there first before placing ads, or check with city hall.

While there is no state statute or regulation that explicitly mandates such advertising, the “veterans’ preference” law in **Iowa Code 35C.1** requires cities to post a public notice of the application deadline to fill a public job at least ten days prior to that deadline. The spirit of the “veterans’ preference” law ensures that everyone has an equal opportunity to work for the government; that the best candidates have been sought for all public positions; that only the most qualified people work at all levels of government; and that when applicant qualifications are equal in every other way, veterans are the preferred candidates.

The job advertisement should be publicized widely. If the library board is considering hiring a director with a master’s degree in Library Science, then notify library schools or purchase an online ad through the American Library Association. If you decide to place print ads in professional journals such as *American Libraries* and *Library Journal*, check publication deadlines and see how those deadlines fit within your timeline. In addition to advertising in local newspapers, you are welcome to send your notice to the [State Library Job List](#) to be posted at no cost.

### **Review the Applications**

Many times, the city will receive the applications to ensure all requirements are complete, then send the applications to the library board. If your city has an HR department, use them to ensure all laws are followed. As applications arrive, each should be marked with the date of arrival to determine whether it falls within your timeline. Before applications are reviewed, evaluation criteria should be developed and used to rank them. It is helpful to develop a form that can be used by each member of the search committee; the form ensures a consistent screening and an easy way to compare each applicant’s qualifications to the requirements of the position.

The board must discuss applications in open session when determining which candidates will be contacted for an interview. Once the board has chosen which applicants will be interviewed, each of those candidates should be notified that they are a finalist and that the list of finalists may (or will, depending upon the particular city’s practice) become public. Some candidates may opt to drop out if they feel that their present jobs or working relationships would be compromised or endangered once their applications for different jobs become public. If a candidate agrees to be interviewed, again confirm whether a closed interview is required by law.

### **Interview Process**

Interviews should be conducted in “stand alone” sessions—not regular board meetings—in which the interviews are the only business before the board. If an interview is conducted during a closed session in accordance with **Iowa Code 21.5**, be sure the board

follows the laws in subsections 2, 3, 4 and 5, especially those pertaining to recording and documenting the closed session.

Prior to the interviews, the search committee should provide all candidates an information packet that could include but is not limited to: the library mission statement; planning document; recent budgets; community demographics; employers, shopping, schools, churches, recreation, higher education, and any other information that will inform candidates about the library and community.

Develop a list of questions to be asked of every candidate interviewed. And be sure to apply the questions consistently, even if the interview team is familiar with the candidates. Typical questions to cover in the interviews are questions about the candidate's prior management experience, their library service philosophy, their staff supervision experience, their technology competencies, etc. Check with your city to see if there are any required questions for city employment. **NOTE:** It is illegal to ask certain questions of candidates, such as marital status, age, family plans, etc. For more about interviewing see [Iowa Workforce Development's Successful Interviewing Guide](#).

As part of the interview, arrange a tour of the library, a meeting with staff, and an opportunity for the candidate to learn about the community.

### **Evaluate the Candidates**

During the interview process, it's helpful to use your page of interview questions to record candidate responses and search committee impressions. Once all of the finalists have been interviewed, the search committee can then compare their notes, discussing and ranking the finalists. Some qualifications to consider in ranking candidates are:

- ❖ Library service attitude and philosophy; enthusiasm for librarianship
- ❖ Knowledge of foundational library principles such as intellectual freedom, patron privacy, etc.
- ❖ Knowledge of current library trends and literature
- ❖ Direct yet thorough responses to questions
- ❖ Evidence that the applicant has done some research for the position
- ❖ Ability to explain how their experience and talent can be used as library director
- ❖ Understanding the role of trustees; successful record of working with boards and community leaders
- ❖ Successful record of staff supervision

- ❖ Comfort level with technology, automation systems, online learning, social media, etc.
- ❖ Experience being involved in the community and comfort level with public relations
- ❖ Commitment to continuing education for self; support of continuing education for staff and board

Check references before offering the position to a candidate. When calling references, agreed-upon questions should be asked with space on the questionnaire to record responses. The search committee may want to seek out references other than those provided by the applicants. Be aware: some employers will only verify such things as dates of employment and last salary earned.

### **Make the Hiring Decision**

Finally, decide if one or more of the candidates should be offered the job or if the search needs to be reopened. The top candidate should be offered the position by telephone. When a candidate accepts the position, follow up with a letter of agreement indicating date employment begins, salary, benefits, etc. The board may want to consider a formal employment contract. Soon after the job offer has been accepted, notify the other candidates.

For further information and to follow all applicable hiring laws, refer to the [Legal & Library Law](#) webpage on the State Library website.

Scope of Policy			
<i>Scope:</i>	Mission, Vision, Commitments, Bylaws and Guiding Documentation for Operation of the Library Board	<i>Effective Date:</i>	Revised <del>95/163</del> /2024

Table of Contents	
<b>Sections</b>	
1.	<b>Mission, Vision, Commitments</b>
2.	<b>Library Board Bylaws</b>
3.	<b>Library Bill of Rights</b>
4.	<b>Freedom to Read</b>
5.	<b>Freedom to View</b>
6.	<b>Statement on Labelling</b>
7.	<b>Statement of Ethics for Library Trustees</b>
8.	<b>Library Ordinance</b>

## Section 1: MISSION & VISION

### **Mission:**

**Ignite possibilities**

### **Vision:**

**Our library is the spark, lighting the way for imagination, growth, learning and connection for our community**

### **Our Commitments to Our Community and Each Other:**

- **We welcome all**
- **We strive to remove barriers**
- **We encourage curiosity and learning**
- **We listen and respond**
- **We celebrate**
- **We build strong relationships**

## Section 2: BYLAWS OF THE MARION PUBLIC LIBRARY BOARD OF TRUSTEES

### ARTICLE I GENERAL

All provisions of the Municipal City Code (City Administration, Chapter 12-5.1 – 12-5.6) shall govern this Board.

### ARTICLE II MEMBERSHIP

Section 1 The Board will consist of eleven members: citizens and residents of the city who are at least 18 years old, appointed by the Mayor with approval of the City Council.

Section 2 Term of Office. All appointments shall be for four (4) years, from July 1 following appointment, except appointments to fill vacancies. Each year Council shall appoint 4 or 3 Board members as needed to fill vacancies. No person shall hold appointment as a member of the Library Board for more than two (2) full consecutive terms, except that when the initial appointment was to fill a vacancy there may be appointment for two (2) full consecutive terms thereafter. Any person may be appointed to the Library Board again after an interval of two (2) years, subject to the above limit of two (2) full consecutive terms.

Section 3 Vacancies will be filled by the Mayor, with approval of the council, for an unexpired term.

Section 4 All actions by the Board shall require a majority vote of the members present. The removal of a Library Director, however, shall require a two-thirds vote of the Board membership.

Section 5 The Board treasurer will sign all purchase orders before they are submitted for payment. In the absence of the treasurer, the Board president or vice-president will sign the purchase orders.

Section 6 The Board may establish honorary Board positions or ex officio Board positions.

### ARTICLE III OFFICERS AND COMMITTEES

Section 1 Officers of this Board shall consist of a president, vice-president, treasurer and secretary. They shall perform such duties as are usually connected with these offices.

Section 2 Terms of office shall be for one year, beginning in July or until successors have been elected.

Section 3 The Marion Public Library Board of Trustees shall maintain four standing committees: the Policy Committee, the Personnel Committee, the Finance Committee, and the Executive Committee to serve the following permanent and continuing functions.

3A The Policy Committee is established to review both internal and public library policies and recommend changes to the full Board. The Library Director shall serve on this committee as advisor.

3B The Personnel Committee is established to review the performance of the Library Director, and to report on performance and make salary recommendations to the full

Board.

3C The Finance Committee is established to review the expenditures of the library and to work with the Library Director to prepare the library annual budget.

3D The Executive Committee is established to review select upcoming items for consideration by the entire Board and work with the Library Director to research and recommend potential courses of action.

Section 4 Committee members are appointed by the Board president to serve a ~~two~~one-year term, beginning in July ~~of even-numbered years~~. Committee members shall choose a chairperson. Each member of the board shall serve on at least one standing committee.

Section 5 Ad hoc committees shall be created and members appointed by the Board president as needed for specified purposes and terms.

## **ARTICLE IV MEETINGS**

Section 1 Meetings of the Marion Public Library Board shall be held monthly at a time and date to be selected by the Board.

Section 2 All meetings of the Marion Public Library Board are conducted according to Roberts Rules of Order.

Section 3 Absence from six consecutive meetings with no acceptable explanation shall be cause for removal from the Board.

Section 4 Public notice of the monthly meetings shall be provided by the Library Director.

Section 5 Special meetings of the Board may be called by the president.

Section 6 All meetings of the Board are open to the public, except those that qualify for closed session according to the Code of Iowa, Section 21.5.

## **ARTICLE V ATTENDANCE AT MEETINGS VIA ELECTRONIC COMMUNICATIONS**

Section 1 A quorum must be present as required by statute for a valid meeting to occur.

Section 2 Board members may attend a meeting by video or audio conference.

Section 3 If for any reason the remote access malfunctions before the adjournment of the meeting, the meeting shall continue.

## **ARTICLE VI AMENDMENTS TO THE BYLAWS**

Section 1 These Bylaws may be amended at any time.

Section 2 Proposed amendments must be presented one month before final action by the Board.

Section 3 Approval of changes in the Bylaws shall be by a majority vote of those present.

**ARTICLE VII LIBRARY DIRECTOR'S RESPONSIBILITIES TO THE BOARD**

The Director shall prepare monthly and annual reports, showing as fully as possible the progress of the library during the preceding period. The Director shall attend the meetings of the Board. The Director shall discharge such other duties as may be assigned by the Board. The Director shall select and make purchases for the library within budgetary limits set by the Board in accordance with City policy.

## Section 3: LIBRARY BILL OF RIGHTS

**The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.**

- I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
- II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
- III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
- IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
- V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.
- VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Adopted June 18, 1948. Amended February 2, 1961; June 28, 1967; and January 23, 1980, inclusion of "age" reaffirmed January 23, 1996, by the ALA Council.

## Section 4: THE FREEDOM TO READ

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove or limit access to reading materials, to censor content in schools, to label “controversial” views, to distribute lists of “objectionable” books or authors, and to purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to counter threats to safety or national security, as well as to avoid the subversion of politics and the corruption of morals. We, as individuals devoted to reading and as librarians and publishers responsible for disseminating ideas, wish to assert the public interest in the preservation of the freedom to read.

Most attempts at suppression rest on a denial of the fundamental premise of democracy: that the ordinary individual, by exercising critical judgment, will select the good and reject the bad. We trust Americans to recognize propaganda and misinformation, and to make their own decisions about what they read and believe. We do not believe they are prepared to sacrifice their heritage of a free press in order to be “protected” against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

These efforts at suppression are related to a larger pattern of pressures being brought against education, the press, art and images, films, broadcast media, and the Internet. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy or unwelcome scrutiny by government officials.

Such pressure toward conformity is perhaps natural to a time of accelerated change. And yet suppression is never more dangerous than in such a time of social tension. Freedom has given the United States the elasticity to endure strain. Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it the less able to deal with controversy and difference.

Now as always in our history, reading is among our greatest freedoms. The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.

We believe that free communication is essential to the preservation of a free society and a creative culture. We believe that these pressures toward conformity present the danger of limiting the range and variety of inquiry and expression on which our democracy and our culture depend. We believe that every American community must jealously guard the freedom to publish and to circulate, in order to preserve its own freedom to read. We believe that publishers and librarians have a profound responsibility to give validity to that freedom to read by making it possible for the readers to choose freely from a variety of offerings. The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany

these rights.

**We therefore affirm these propositions:**

- 1. It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.***

Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

- 2. Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.***

Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

- 3. It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.***

No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

- 4. There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.***

To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for which they are not yet prepared. In these matters values differ, and values cannot be

legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

- 5. *It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.***

The ideal of labeling presupposes the existence of individuals or groups with wisdom to determine by authority what is good or bad for others. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.

- 6. *It is the responsibility of publishers and librarians, as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.***

It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally collide with those of another individual or group. In a free society, individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to its freely associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and the inoffensive. Further, democratic societies are more safe, free, and creative when the free flow of public information is not restricted by governmental prerogative or self-censorship.

- 7. *It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.***

The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of the freedom to read requires of all publishers and librarians the utmost of their faculties, and deserves of all Americans the fullest of their support.

**We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of the written word. We do so because we believe that it is possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that the suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.**

# Library Board Operation

This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers.

Adopted June 25, 1953; revised January 28, 1972, January 16, 1991, July 12, 2000, June 30, 2004, by the ALA Council and the AAP Freedom to Read Committee.

A Joint Statement by: American Library Association of American Publishers

## Section 5: FREEDOM TO VIEW STATEMENT

The FREEDOM TO VIEW, along with the freedom to speak, to hear, and to read, is protected by the [First Amendment to the Constitution of the United States](#). In a free society, there is no place for censorship of any medium of expression. Therefore these principles are affirmed:

1. To provide the broadest access to film, video, and other audiovisual materials because they are a means for the communication of ideas. Liberty of circulation is essential to insure the constitutional guarantee of freedom of expression.
2. To protect the confidentiality of all individuals and institutions using film, video, and other audiovisual materials.
3. To provide film, video, and other audiovisual materials which represent a diversity of views and expression. Selection of a work does not constitute or imply agreement with or approval of the content.
4. To provide a diversity of viewpoints without the constraint of labeling or prejudging film, video, or other audiovisual materials on the basis of the moral, religious, or political beliefs of the producer or filmmaker or on the basis of controversial content.
5. To contest vigorously, by all lawful means, every encroachment upon the public's freedom to view.

This statement was originally drafted by the Freedom to View Committee of the American Film and Video Association (formerly the Educational Film Library Association) and was adopted by the AFVA Board of Directors in February 1979. This statement was updated and approved by the AFVA Board of Directors in 1989.

Endorsed January 10, 1990, by the ALA Council

## Section 6: LABELING AND RATING SYSTEMS

### An Interpretation of the LIBRARY BILL OF RIGHTS

Libraries do not advocate the ideas found in their collections or in resources accessible through the library. The presence of books and other resources in a library does not indicate endorsement of their contents by the library. Likewise, providing access to digital information does not indicate endorsement or approval of that information by the library. Labeling and rating systems present distinct challenges to these intellectual freedom principles.

Many organizations use or devise rating systems as a means of advising either their members or the general public regarding the organization's opinions of the contents and suitability or appropriate age for use of certain books, films, recordings, websites, games, or other materials. The adoption, enforcement, or endorsement of any of these rating systems by a library violates the American Library Association's *Library Bill of Rights* and may be unconstitutional. If enforcement of labeling or rating systems is mandated by law, the library should seek legal advice regarding the law's applicability to library operations.

Viewpoint-neutral directional labels are a convenience designed to save time. These are different in intent from attempts to prejudice or discourage users or restrict their access to resources. Labeling as an attempt to prejudice attitudes is a censor's tool. The American Library Association opposes labeling as a means of predisposing people's attitudes toward library resources.

Prejudicial labels are designed to restrict access, based on a value judgment that the content, language, or themes of the resource, or the background or views of the creator(s) of the resource, render it inappropriate or offensive for all or certain groups of users. The prejudicial label is used to warn, discourage, or prohibit users or certain groups of users from accessing the resource. Such labels sometimes are used to place materials in restricted locations where access depends on staff intervention.

Viewpoint-neutral directional aids facilitate access by making it easier for users to locate resources. Users may choose to consult or ignore the directional aids at their own discretion.

Directional aids can have the effect of prejudicial labels when their implementation becomes proscriptive rather than descriptive. When directional aids are used to forbid access or to suggest moral or doctrinal endorsement, the effect is the same as prejudicial labeling.

Libraries sometimes acquire resources that include ratings as part of their packaging. Librarians should not endorse the inclusion of such rating systems; however, removing or destroying the ratings—if placed there by, or with permission of, the copyright holder—could constitute expurgation (see "Expurgation of Library Materials: An Interpretation of the *Library Bill of Rights*"). In addition, the inclusion of ratings on bibliographic records in library catalogs is a violation of the *Library Bill of Rights*.

Prejudicial labeling and ratings presuppose the existence of individuals or groups with wisdom to determine by authority what is appropriate or inappropriate for others. They presuppose that individuals must be directed in making up their minds about the ideas they examine. The fact that libraries do not advocate or

## Library Board Operation

use proscriptive labels and rating systems does not preclude them from answering questions about them. The American Library Association affirms the rights of individuals to form their own opinions about resources they choose to read or view.

Adopted July 13, 1951, by the ALA Council; amended June 25, 1971; July 1, 1981; June 26, 1990; January 19, 2005; July 15, 2009; July 1, 2014.

## Section 7: PUBLIC LIBRARY TRUSTEE ETHICS STATEMENT

### Official Statement from United for Libraries

Public library Trustees are accountable for the resources of the library as well as to see that the library provides the best possible service to its community.



Every Trustee makes a personal commitment to contribute the time and energy to faithfully carry out his/her duties and responsibilities effectively and with absolute truth, honor and integrity.

- Trustees shall respect the opinions of their colleagues and not be critical or disrespectful when they disagree or oppose a viewpoint different than their own.
- Trustees shall comply with all the laws, rules and regulations that apply to them and to their library.
- Trustees, in fulfilling their responsibilities, shall not be swayed by partisan interests, public pressure or fear of criticism.
- Trustees shall not engage in discrimination of any kind and shall uphold library patrons' rights to privacy in the use of library resources.
- Trustees must distinguish clearly in their actions and statements between their personal philosophies and attitudes and those of the library, acknowledging and supporting the formal position of the Board even if they disagree.
- Trustees must respect the confidential nature of library business and not disclose such information to anyone. Trustees must also be aware of and in compliance with Freedom of Information laws
- Trustees must avoid situations in which personal interests might be served or financial benefits gained as a result of their position or access to privileged library information, for either themselves or others.
- A Trustee shall immediately disqualify him/herself whenever the appearance of or a conflict of interest exists.
- Trustees shall not use their position to gain unwarranted privileges or advantages for themselves or others from the library or from those who do business with the library.
- Trustees shall not interfere with the management responsibilities of the director or the supervision of library staff.
- Trustees shall support the efforts of librarians in resisting censorship of library materials by groups or individuals.

# Library Board Operation



Signature \_\_\_\_\_ Date \_\_\_\_\_

*Approved by the United for Libraries Board in January 2012*

## Section 8: LIBRARY ORDINANCE

### Article V LIBRARY BOARD OF TRUSTEES

[Adopted as Ch. 21, §§ 21.02 through 21.09, of the 2000 Code]

#### § 12-5.1 Composition.

**[Ord. No. 20-04; amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]**

- A. Members. The Mayor, with the approval of the Council, shall appoint 11 persons to constitute a Board of Library Trustees. The Mayor shall appoint bona fide citizens and residents of the City over the age of 18.
- B. Term of office. All appointments shall be for four years, from July 1 following appointment, except appointments to fill vacancies. Each year the Council shall appoint four or three Board members as needed to fill vacancies. No person shall hold appointment as a member of the Library Board for more than two full consecutive terms, except that when the initial appointment was to fill a vacancy there may be appointment for two full consecutive terms thereafter. Any person may be appointed to the Library Board again after an interval of two years, subject to the above limit of two full consecutive terms. Board members appointed and serving at the time of the approval of this measure may fulfill the original term for which they were appointed.
- C. Honorary or ex officio members. The Board may, on its own motion, establish honorary Board positions or ex officio Board positions as the Board deems advisable under such term limitations as the Board may set.
- D. Vacancies. The position of any Trustee shall be vacated if such member moves permanently from the City, or if the Trustee is absent without due explanation from six consecutive regular meetings of the Board, except in the case of sickness or temporary absence from the City. The Mayor, with the approval of the Council, shall fill any vacancy by appointment of a new Trustee to fill the unexpired terms.

#### § 12-5.2 Organization.

- A. Quorum and voting. All action by the Board shall require a majority vote of the whole number of members appointed to the Board. The removal of the Library Director, however, shall require a two-thirds vote of the Board. **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]**
- B. Compensation. Trustees shall receive no compensation for their services.
- C. Officers. The Board shall meet and elect from its members a President, a Secretary and such other officers as it deems necessary.

#### § 12-5.3 Powers and duties.

The Board shall have and exercise the following powers and duties:

- A. Physical plant. To have charge, control and supervision of the Library, its appurtenances, fixtures and

rooms.

- B. Charge of affairs. To direct and control all affairs of the Library.
- C. Hiring of personnel. To employ a Library Director, and authorize the Library Director to employ such assistants and employees as may be necessary for the proper management of the Library, and fix their compensation; provided, however, that, prior to such employment, the compensation of the Library Director, assistants and employees shall have been fixed and approved by a majority of the members of the Board voting in favor thereof. **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]**
- D. Removal of personnel. To remove the Library Director, by a two-thirds vote of the Board, and provide procedures for the removal of the assistants or employees for misdemeanor, incompetence or inattention to duty; subject, however, to the provisions of Chapter 35C of the Code of Iowa. **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]**
- E. Purchases. To authorize the Library Director to select and make purchases of books, pamphlets, magazines, periodicals, papers, maps, journals, other Library materials, furniture, fixtures, stationery and supplies for the Library within budgetary limits set by the Board. **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]**
- F. Use by nonresidents. To authorize the use of the Library by nonresidents of the City and to fix charges for this privilege.
- G. Rules and regulations. To make and adopt, amend, modify or repeal bylaws, rules and regulations for the care, use, government and management of the Library and the business of the Board, and to fix and enforce penalties for violations. Copies of such bylaws, rules and regulations shall be made available to the public at the circulation desk.
- H. Expenditures. To have exclusive control of the expenditure of all funds allocated for Library purposes by the Council, and of all moneys available by gift or otherwise for the erection of Library buildings, and of all other moneys belonging to the Library, including fines and rentals collected under the rules of the Board.
- I. Budget. To make and send to the Council, following City procedures and time lines, an estimate of the amount necessary for the improvement, operation and maintenance of the Library for the coming fiscal year, the amounts expended for like purposes for the two preceding years, and the amount of income expected for the next fiscal year from sources other than taxation.
- J. Gifts. To accept gifts, in the name of the Library, of real property, personal property or mixed property, and devises and bequests, including trust funds; to administer such gifts, devises and bequests; to execute deeds and bills of sale for the conveyance of said property; and to expend the funds received from such gifts, for the improvement of the Library. **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]**
- K. Enforce the performance of conditions on gifts. To enforce the performance of conditions on gifts, donations, devises and bequests accepted by the City on behalf of the Library by action against the Council.

- L. Record of proceedings. To keep a record of its proceedings.
- M. Annual report. The Library Director, on behalf of the Board, shall make a report to the Council soon after the close of the fiscal year. This report shall contain statements as to the condition of the Library.

## § 12-5.4 Contracting with other libraries.

The Board has power to contract with other libraries in accordance with the following:

- A. Contracting. The Board may contract with any other city, town, school corporation, township, county or with the trustees of a county library district for the use of the Library by their respective residents. Such a contract between the Board and a county shall supersede all contracts between the Board and townships or school corporations outside of cities or towns in that county. All of the contracts mentioned in this subsection shall provide for the rate of tax to be levied by the other city, town, school corporation, township, county or county library district.
- B. Termination. Such a contract may be terminated at any time by mutual consent of the contracting parties. It also may be terminated by a majority vote of the electors represented by either of the contracting parties. Such a termination proposition shall be submitted to the electors by the governing body of a contracting party on a written petition of not less than 5% in number of the electors who voted for Governor in the territory of the contracting party at the last general election. The petition must be presented to the governing body not less than 40 days before the election. The proposition may be submitted at any election provided by law that is held in the territory of the party seeking to terminate the contract.

## § 12-5.5 Nonresident use.

The Board may authorize the use of the Library by persons not residents of the City in any one or more of the following ways:

- A. Lending. By lending the books or other materials of the Library to nonresidents on the same terms and conditions as to residents of the City, or county, or upon payment of a special nonresident Library fee.
- B. Depository. By establishing depositories of Library books or other materials to be loaned to nonresidents.
- C. Bookmobiles. By establishing bookmobiles or a traveling library so that books or other Library materials may be loaned to nonresidents.
- D. Branch Library. By establishing branch libraries for lending books or other Library materials to nonresidents.

## § 12-5.6 Library account.

**[Ord. No. 19-01]**

All money appropriated by the Council from the general fund for the operation and maintenance of the Library shall be set aside in an account for the Library. Expenditures shall be paid for only on orders of the Board, signed by its President (or Vice President in the absence of the President) or the Secretary. The warrant-writing officer is the City Treasurer.

## Chapter 195 Library

**[HISTORY: Adopted by the City Council of the City of Marion as Ch. 21, §§ 21.01, 21.10, 21.11 and 21.12, of the 2000 Code. Amendments noted where applicable.]**

### § 195-1 **Establishment of Public Library.**

There is hereby established a free public library for the use of residents of the City, to be known as the "Marion Public Library." It is referred to in this chapter as the "Library."

### § 195-2 **Injury to books or property.**

It is unlawful for a person willfully, maliciously or wantonly to tear, deface, mutilate, injure or destroy, in whole or in part, any newspaper, periodical, book, map, pamphlet, chart, picture or other property belonging to the Library or reading room.

### § 195-3 **Theft.**

No person shall take possession or control of property of the Library with the intent to deprive the Library thereof.

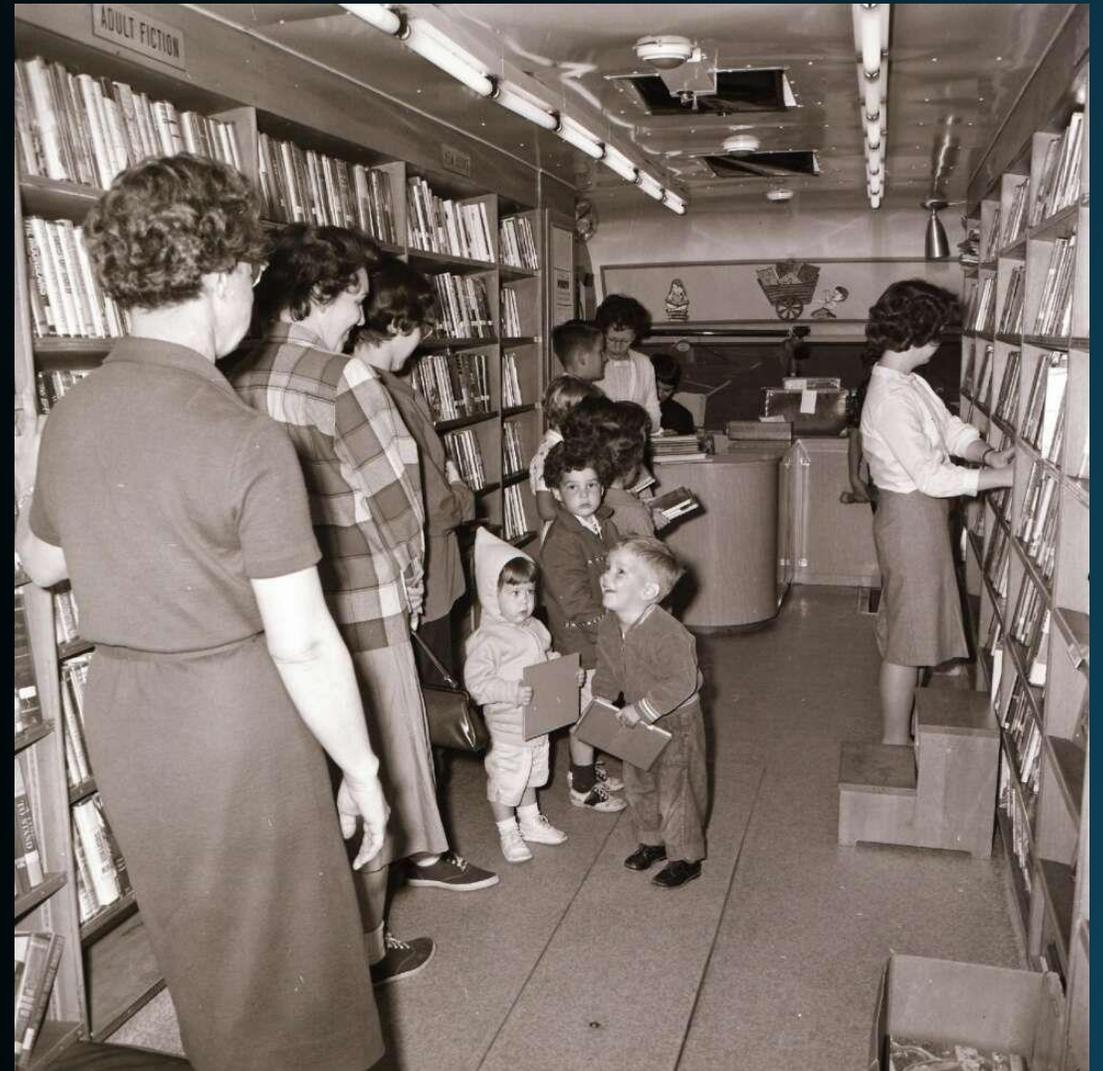
### § 195-4 **Notice posted.**

There shall be posted in clear public view within the Library notices informing the public of the following:

- A. Failure to return. Failure to return Library materials for two months or more after the date the person agreed to return the Library materials, or failure to return Library equipment for one month or more after the date the person agreed to return the Library equipment, is evidence of intent to deprive the owner, provided a reasonable attempt, including the mailing by restricted certified mail of notice that such material or equipment is overdue and criminal actions will be taken, has been made to reclaim the materials or equipment.
- B. Detention and search. Persons concealing Library materials may be detained and searched pursuant to law.

# The Marion Public Library Bookmobile

Bringing the library  
to the public!

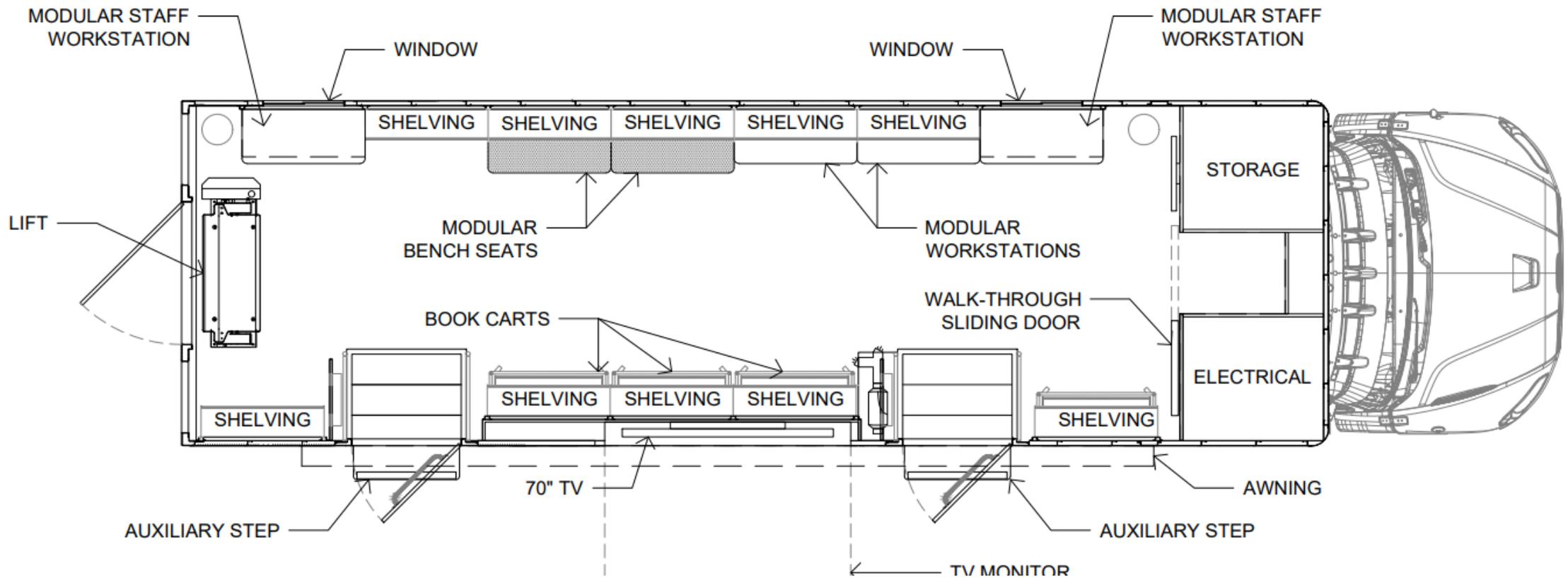




## The Cedar Rapids Bookmobiles ran from 1952-1983

In 1962, they accounted for 35% of the system's total annual circulation

In 1966 surrounding communities, including Marion, contracted with CRPL for service.



# TechOps Specialty Vehicle

34' long, 8' wide and 12' tall and can hold approximately 1,500 items

3,000 items designated solely for bookmobile. Estimated collection will be 50% kids, 20% YA, and 30% adult, approximately. Collection will adjust as needed.

Specialty Vehicle Services  
conducted inspection on  
September 10, 2024

Once project is fully  
completed, vehicle will be  
delivered to Marion Public  
Works- estimated by the end  
of September





Upon receipt, Bookmobile will be brought to a local vendor to be wrapped

MPL will submit design requirements to design firm who will then create design, after which vehicle will be wrapped-completion by mid October

Upon wrap completion,  
vehicle will be stocked  
with bookmobile-  
dedicated collection

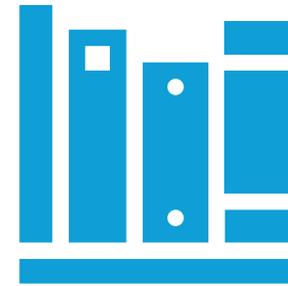
Staff will be trained on  
vehicle operation, site  
set-up and tear down,  
and circulation  
procedures



# Bookmobile Goals



To give the members of our community equitable access, awareness, and use of the Marion Public Library. As well as meet diverse community needs through community outreach and involvement.



Patron introduction and reintroduction to library services and offerings. Conduct outreach services to connect and empower members of our community.

# Bookmobile Challenges

---

Initial limited hours of operation, both per week and portion of the day.

---

Staff training and availability of staff trained to be on and operate bookmobile for a full schedule.

---

Likelihood of inclement weather during significant portion of the year.

# Routes Overview

Crawl, walk, run



October 2024 to 2025: 2 days per week consisting of 3 stops per day. Emphasis on visibility and publicity



2025 into 2026: 5 days per week, consisting of 3 full day and 2 half day(am) routes. Focus on both summer activity centers (Lowe, pool) and high- volume housing areas

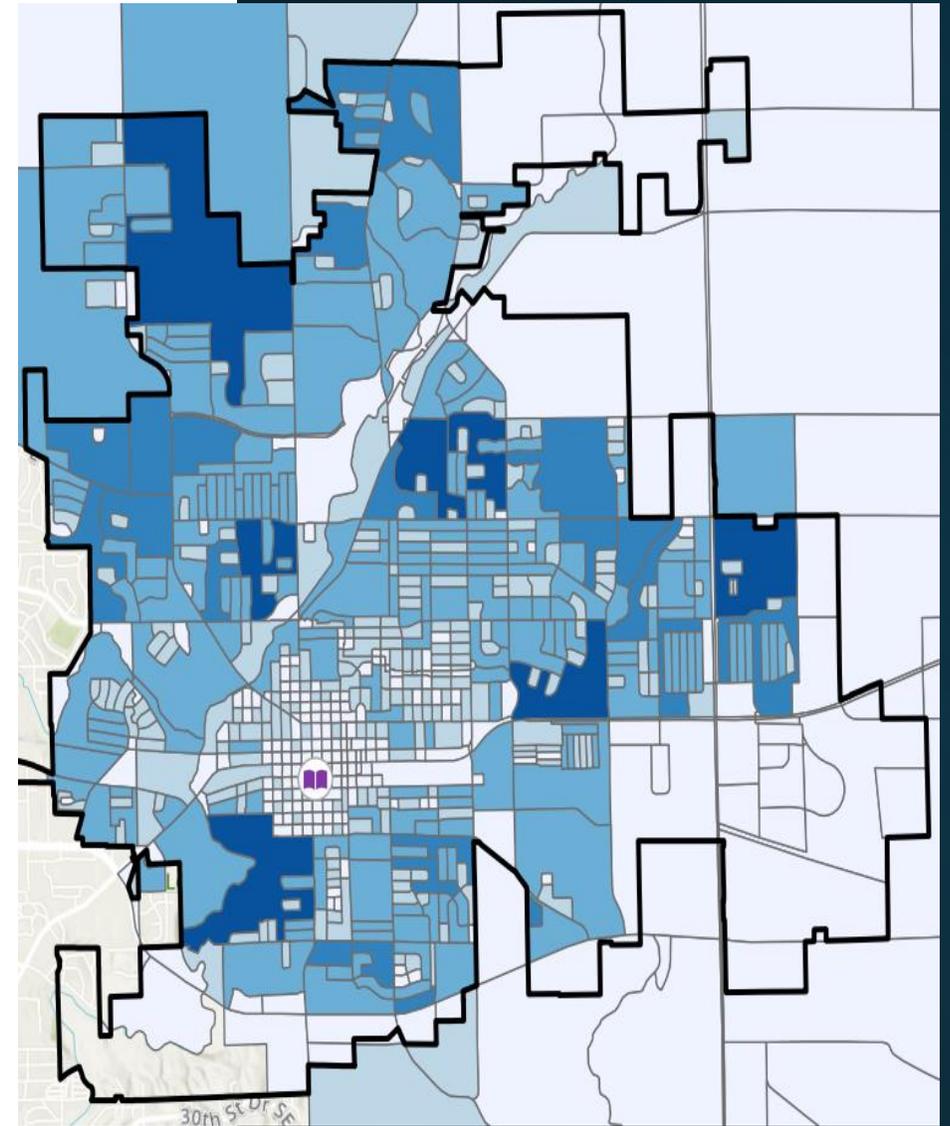


12-18 months post initial launch: 5 days per week, all full day. Incorporation of library programming for all age groups

Initial routes will focus on high-traffic, high-visibility areas as a winter launch is likely

Bookmobile will have its own page on MPL website with schedule and map, as well as promotional and informational content

Route Stops pending Memoranda of Understanding from hosts before finalization



Through inclusion and equity, we can remove barriers to library access

As Marion strives to Reach Higher, we must also endeavor to lift up





September 10, 2024

Bill Carroll  
 Marion Public Library  
 1101 6<sup>th</sup> Avenue  
 Marion, IA 52304

Re: Vehicle Inspection Report

Dear Mr. Carroll,

Please accept this document as my report of findings from inspections of your new outreach vehicle, conducted September 10, 2024, at the TechOps Specialty Vehicles facility in Stevensville, MD. Your vehicle was inspected and tested for specification adherence, regulatory adherence, contractual adherence, and craftsmanship.

During the inspections, the following items were identified along with associated notes and/or remedies.

<u>Section</u>	<u>Discrepancy</u>	<u>Notes</u>
1.3.1.2	Weight ticket not available	Weigh upon entry into IA and provide copy
2.3.9	Ground clearance at battery box only 9"	Discuss correction options with client
3.1.1.7.1	Auxiliary steps not consistent height with interior stepwell.	Lower mounting surface 1"
3.1.1.7.3	Contrast strip non applied to front edge of auxiliary step	Apply yellow or white strip to front edge
3.1.8.3	Side windows not emergency egress	Discuss options with client
3.2.6.4	No flooring remnants present	Provide as available
3.2.14.5	Acore book bins not present	Drop ship from Acore
3.2.14.7	Acore hanging bag rods not present	Drop ship from Acore
3.2.14.12.1	Worksurface support brackets not hinged	Correct per discussion
3.2.14.14.3	Open shelf not present at rear desk	Fabricate and supply
3.3.6	Inverter not programmed	Complete programming as discussed
3.3.7	Auto generator start inoperable	Diagnose and repair
3.4.20	Diesel fired air heater inoperable	Diagnose and repair
4.5	Awning randomly retracting 1/2 distance and/or in wrong rotation	Diagnose and repair
A.	Step tread at front door coming loose from structure	Mechanically fasten per discussion
B.	Taillights not operating properly	Diagnose and repair

"YOUR PARTNER FOR THE ROAD AHEAD!"

3312 W SYCAMORE STREET  
 FRANKLIN, WI 53132  
 262.679.9096  
 VEHICLESUCCESS.COM



C.	Backup alarm not operating properly	Diagnose and repair
----	-------------------------------------	---------------------

I must begin by saying I found this vehicle very well built and the overall quality of the fit, finish and wiring good. There were a few issues noted, but I fully expect they will be fully corrected prior to delivery.

In my opinion, the largest discrepancy was the reduced ground clearance noted above. As I mentioned during our call, I believe 9" may be adequate for your routes, but I again look forward to your feedback. Of additional note was the lack of egress style windows, which are not required by any regulations, but your feedback on this item is also desired.

During a post-inspection meeting with the TechOps team, some corrective actions were determined, and I was assured that all items would be corrected to our satisfaction. I am recommending a virtual verification meeting with the TechOps team to confirm corrections prior to delivery.

It is unfortunate that this vehicle inspection revealed a few issues that need attention but based on the level of attention and craftsmanship put into this vehicle by the TechOps team, I am confident that the finished vehicle will perform very well for your staff and communities for many years to come.

As always simply let me know if you have any questions regarding this report. I look forward to your receipt of the vehicle and thank you once again for your trust in SVS during this very important project!

Sincerely,

A handwritten signature in blue ink, appearing to read 'Michael Swendrowski'.

Michael Swendrowski  
*President*

*Cc: Gunnar Schimoler, TechOps Specialty Vehicles*

**Marion Public Library  
2025 – 2028 Strategic Plan**

**LETTER**

Dear Marion Public Library Community,

If we have learned anything over the last couple of years, it is that our community is resilient, ready for the future while mindful of our past. With this in mind, it is our joy to share our library's strategic plan for 2025 - 2028.

This plan reflects the priorities of our community as informed by residents, focus groups, staff, and more. Each of these goals was formed with you – our patrons – in mind. We hope this document helps you to see our shared goals and the steps we will take to achieve them.

Crafting a strategic plan is important in two ways: it impacts our staff and volunteers, and it also impacts our patrons and supporters. Our strategic goals are a result of thinking about the past, present, and future needs of library services, and how we can position ourselves to be Marion's best possible community resource.

We are excited to grow with you in the coming years, and we hope you are, too. Thank you for your support of our library!

Bill Carroll  
Library Director

Ross McIntyre  
President, Library Board of Trustees

**LIBRARY MISSION & VISION**

**Mission:** To ensure equitable access to all, enhance community engagement, and elevate the experience for all library visitors.

**Vision:** To be Marion's community center, which facilitates community engagement and provides informational and creative resources that contribute to a high quality of life.

**PROCESS RECAP**

The library partnered with Eunice Riesberg from the State Library of Iowa to facilitate and guide the library through the strategic planning process. This included soliciting input from a Community Planning Committee composed of library patrons, community members, and area leaders, as well as soliciting input from a staff planning session. The Board met in

Spring 2024 to review input and draft a set of strategic initiatives, and the Board formally adopted the plan in the fall.

The library would like to acknowledge all individuals who participated in the strategic planning process under the leadership of its Board of Trustees. The Board would also like to acknowledge the leadership and dedication of former Library Board President, Sally Reck, during this process.



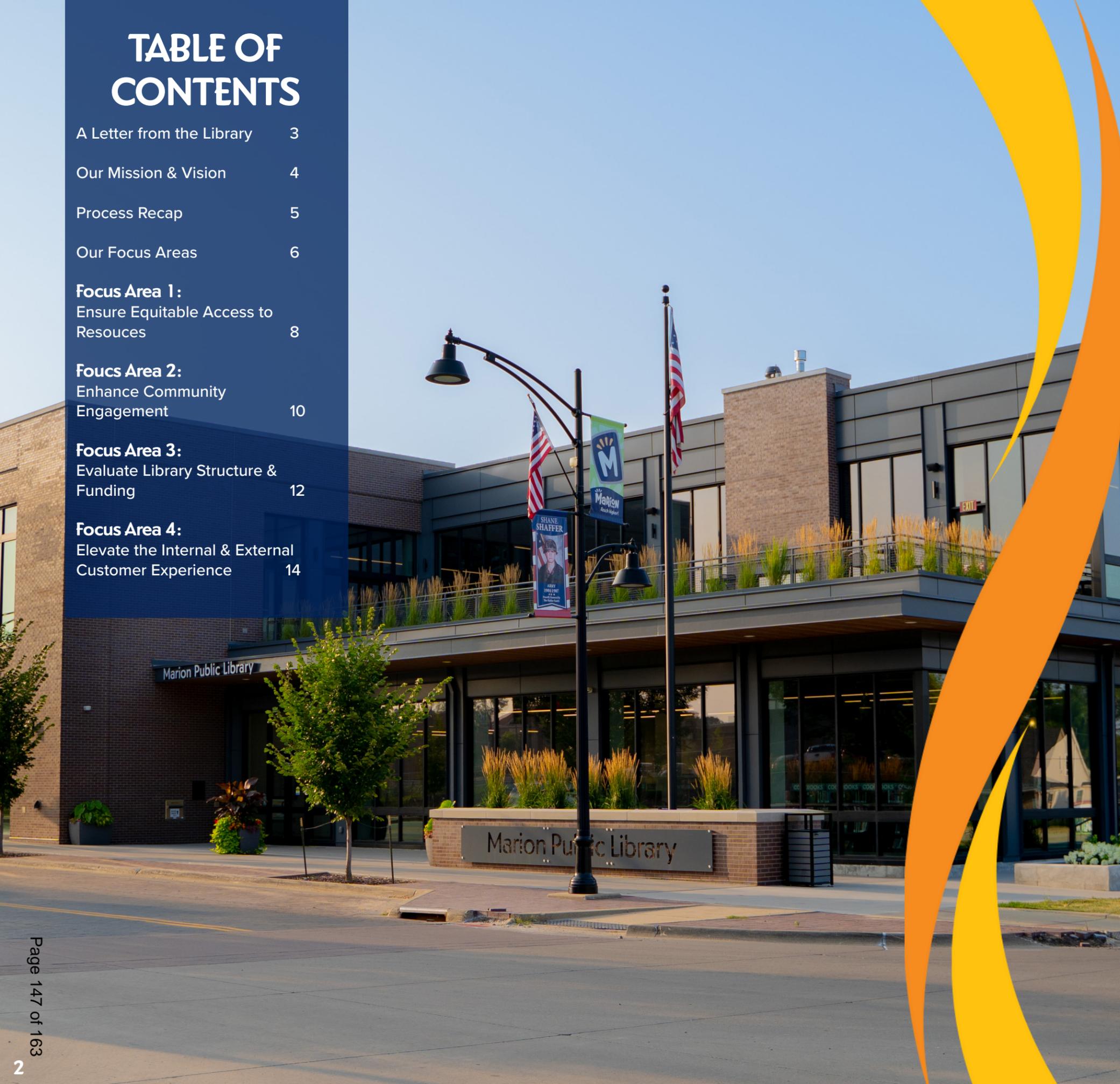
**MARION**  
Public Library

# 2025 - 2028 Strategic Plan

Marion Public Library

# TABLE OF CONTENTS

A Letter from the Library	3
Our Mission & Vision	4
Process Recap	5
Our Focus Areas	6
<b>Focus Area 1:</b> Ensure Equitable Access to Resources	8
<b>Focus Area 2:</b> Enhance Community Engagement	10
<b>Focus Area 3:</b> Evaluate Library Structure & Funding	12
<b>Focus Area 4:</b> Elevate the Internal & External Customer Experience	14



# A LETTER FROM THE LIBRARY

Dear Marion Public Library Community,

If we have learned anything over the last couple of years, it is that our community is resilient, ready for the future while mindful of our past. With this in mind, it is our joy to share our library's strategic plan for 2025 - 2028.



*Bill Carroll*

This plan reflects the priorities of our community as informed by residents, focus groups, staff, and more. Each of these goals was formed with you – our patrons – in mind. We hope this document helps you to see our shared goals and the steps we will take to achieve them.



*Ross McIntyre*

Crafting a strategic plan is important in two ways: it impacts our staff and volunteers, and it also impacts our patrons and supporters. Our strategic goals are a result of thinking about the past, present, and future needs of library services, and how we can position ourselves to be Marion's best possible community resource.

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**Bill Carroll**  
Library Director

**Ross McIntyre**  
President, Library Board of Trustees

# OUR MISSION AND VISION

Located in Uptown Marion, the Marion Public Library serves readers, creators, learners, and dreamers of all ages. The library attracts thousands of residents annually through programming activities, community events, and a variety of service offerings.



## Mission

To ensure equitable access to all, enhance community engagement, and elevate the experience for all library visitors.



## Vision

To be Marion's community center, which facilitates community engagement and provides informational and creative resources that contribute to a high quality of life.

# PROCESS RECAP

The library partnered with Eunice Riesberg from the State Library of Iowa to facilitate and guide the library through the strategic planning process. This included soliciting input from a Community Planning Committee composed of library patrons, community members, and area leaders, as well as soliciting input from a staff planning session. The Board met in Spring 2024 to review input and draft a set of strategic initiatives, and the Board formally adopted the plan in the fall.

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## Current Board Members

Ross McIntyre, President  
Susan Kling, Vice President  
Jack Zumwalt, Secretary  
Kim Rose, Treasurer  
Melissa Alexander, Board Member  
Cara Briggs Farmer, Board Member

Bob Hoyt, Honorary Board Member  
Kelsey Logan, Board Member  
Nancy Miller, ex officio  
Chelsea Nunn, Board Member  
Okpara Rice, Board Member  
Sandy Rosenberger, Board Member



# OUR FOCUS AREAS

The four focus areas of the library's strategic plan are a result of the collective input of our community. Each focus area contains objectives and strategies that will guide staff, volunteers, and partners into the future with purpose and clarity.



## Ensure Equitable Access to Resources

Ensuring equitable access to resources creates an environment where all residents can access and benefit from the library's services and materials.



## Evaluate Library Infrastructure & Funding

Through assessing both physical and financial resources, the library can identify needs and make informed decisions to support operations effectively and sustainably.



## Enhance Community Engagement

By offering services that reflect our community's interests, the library plays a vital role as a center for learning, culture, and civic participation.



## Elevate the Internal & External Customer Experience

Having a dual approach to elevate customer service creates a positive and productive atmosphere within the library, and ensures patrons have a meaningful and satisfying experience.





# ENSURE EQUITABLE ACCESS TO RESOURCES

Ensuring equitable access to resources creates an environment where all residents can access and benefit from the library's services and materials.

Objectives	Strategies	Proposed Completion Date
Remove barriers to access, language and communication	Expand language resources through a translation partnership	2025
	Increase utilization of visual signage for accessibility	2025
	Research opportunities to offer scholarships for MakerSpace use	2026
	Continue and expand specialized training for library staff	2025
Engage community and increase library access through bookmobile	Engage non-library users in library services	2025
	Reach out to and increase library use by underserved residents	2026
	Extend library's reach in areas with limited mobility and accessibility	2026
	Equip bookmobile to be a mobile hotspot	2025
	Increase partnerships with community organizations as route stops	2025
Offer digital/physical collections and resources	Provide educational materials to educate library users on offerings	2025
	Explore introduction of dyslexia-friendly/accessible materials	2026



# ENHANCE COMMUNITY ENGAGEMENT

By offering services that reflect our community's interests, the library plays a vital role as a center for learning, culture, and civic participation.

Objectives	Strategies	Proposed Completion Date
Create opportunities for new community partnerships	Develop ongoing partnerships with area school districts	2026
	Create a library programming partnership agreement and process for external partners	2025
	Explore feasibility for a city and/or community-wide book program	2027
	Develop a year-round reading program	2027
	Explore intergenerational collaboration and mentoring opportunities for patrons	2026
Foster existing partnerships & relationships	Broaden community outreach through Board and volunteer involvement	2025
	Increase reach with partners to support workforce skills development and employment assistance	2028
	Increase volunteer engagement to support literacy efforts	2026
Increase patron engagement with library programs, services, and initiatives	Develop a comprehensive marketing plan to inform, educate, and excite community about library offerings	2026
	Promote and increase library card sign-ups	2025
	Honor and share Marion's culture and history through library offerings	2028
	Expand accessibility of reader's advisory knowledge and tools to patrons and staff	2027





Reach higher!

# 2023-2025 Strategic Plan



# TABLE OF CONTENTS

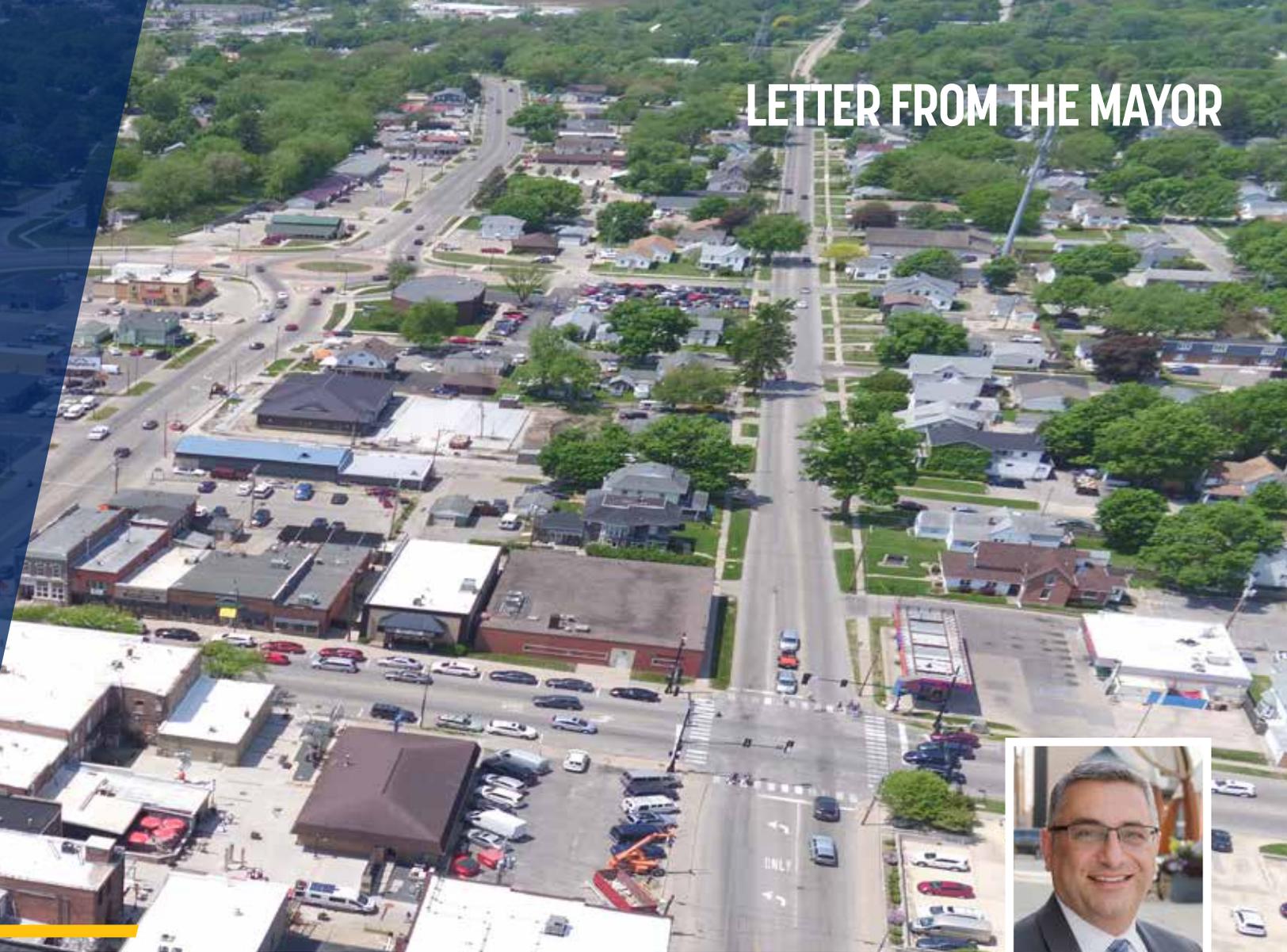
Process Recap	2
Letter from the Mayor	3
City Vision and Guiding Principles	4
Focus Areas	5
<b>Focus Area 1:</b> Vibrant Community	6
<b>Focus Area 2:</b> Efficient & Effective Government	7
<b>Focus Area 3:</b> Community & Economic Development	8
<b>Focus Area 4:</b> Sustainable Infrastructure & Services	9
<b>Focus Area 5:</b> Safe Community	10
<b>Focus Area 6:</b> Team Marion	11

## PROCESS

The City of Marion partnered with Monica Allen of Insight Performance Management to update the Strategic Plan for fiscal years 2023-2025. The leadership team and City Council met in June 2022 to revisit the plan. This was done to align with the onboarding of new Council members and teammates, reflect the latest Community Survey results and ultimately integrate with the budget process. City Council adopted the budget and new Strategic Plan concurrently in March 2023.



# LETTER FROM THE MAYOR



Dear Friends,

I am pleased to share with you the 2023-2025 Strategic Plan for the City of Marion.

This plan reflects the collective priorities of our community and is informed by data collected through our biennial community survey, resident feedback, our City team and City Council members.

It represents our vision and efforts to make Marion the best place in Iowa to raise a family and grow a business.

Within the pages of this document, you will come to understand our shared areas of focus and the path we intend to take to get there.

It also includes a firm commitment to diversity, equity, inclusion and belonging. Our City's staff have developed the implementation strategies for this plan through a lens that ensures fairness and preserves the dignity of all people.

In addition, a new focus area has been added. "Team Marion" takes our commitment to our workforce a step further and more explicitly defines our people strategy.

Thank you for taking the time to read this document and share in our vision. I hope you'll agree that we have much to celebrate and a bright future ahead.

Let's keep reaching higher, together!

Nicolas AbouAssaly  
Mayor

# CITY VISION AND GUIDING PRINCIPLES

## EQUITY STATEMENT

Diversity, equity and inclusion are principles that bind us together to create a community where everyone belongs. The City of Marion is fully dedicated to addressing systems of inequity while building an accessible community where people of all cultures and identities can thrive. The City expects that its employees embrace this vision of inclusion and will strongly encourage its residents and community partners to do the same. By fulfilling this commitment, the City of Marion envisions a community that is inclusive and preserves the dignity of all people.



## Vision

Marion is an innovative city with vibrant neighborhoods and abundant opportunities for all.



## Brand Promise

Marion is the best place in Iowa to raise a family and grow a business. Here, we reach higher!



## Guiding Principles

The City of Marion commits to the following:

- Acting with integrity
- Being accountable to the community and each other
- Fostering a collaborative work environment





# FOCUS AREAS

**Vibrant Community** To have a community that is accessible, attractive and open to all members and visitors, and that aligns with having a high quality of life in Marion.

**Efficient & Effective Government** To have all-encompassing internal support functions and departments in alignment with the focus areas.

**Community & Economic Development** To have a community that provides excellent job opportunities, attracts and retains quality businesses, and engages in partnerships and services that allow for ongoing growth in Marion.

**Sustainable Infrastructure & Services** To invest in roads, water, trees and sewer, and create a long-term approach to maintaining the physical infrastructure for residents and visitors.

**Safe Community** To have a community where all residents, businesses and visitors feel safe.

**Team Marion** To implement a clearly defined people strategy that attracts, engages, develops and retains employees to achieve the City's mission of Reaching Higher!



**GOALS & OBJECTIVES**

**VIBRANT COMMUNITY**



To have a community that is accessible, attractive and open to all members and visitors, and that aligns with having a high quality of life in Marion.

Goals	Objectives	Proposed Completion Date
<b>1.1</b> Make Marion a regional, cultural and entertainment destination for residents and visitors	Construct and operationalize the Central Plaza	Nov. 2024
	Acquire land for the Outdoor Aquatic Center	Dec. 2023
<b>1.2</b> Enhance educational, arts, culture and recreational opportunities (e.g. walkable trails) in the community	Roll out Library Bookmobile	March 2024
	Complete the final segment of the CeMar Trail	Oct. 2025
<b>1.3</b> Preserve the historical character of the city	Develop Caboose Linear Park	May 2024
	Develop a plan for implementing the Indian Creek Master Plan	May 2024
	Support and incentivize historical sustainability of commercial and housing stock	Oct. 2024
<b>1.4</b> Enhance accessibility for residents and visitors through transit, sidewalk and other mobility-focused programs	Develop a Community-Wide Wayfinding System Master Plan	Dec. 2023
	Develop plans for the next phase of 7th Avenue Reconstruction & Streetscape - 12th-22nd Streets	Oct. 2026
	Launch Public Wi-Fi in high-traffic parks and the Central Plaza	Nov. 2024
	Evaluate the future of the Marion Municipal Airport - C-17	TBD



## EFFICIENT & EFFECTIVE GOVERNMENT

To have all-encompassing internal support functions and departments in alignment with the focus areas.

Goals	Objectives	Proposed Completion Date
<b>2.1</b> Capitalize on new and existing operational strategies to maximize opportunities and reduce risk	Implement a Procurement Card program	Jan. 2024
	Use software to create a budget document that meets GFOA Distinguished Budget Presentation Award standards	July 2024
	Implement Community Development software	April 2024
<b>2.2</b> Broaden partnerships internally and externally within the community through collaborative shared services frameworks	Centralize workers compensation, property and liability claims reporting and policy administration	Sept. 2025
	Establish schedule for regular City policy review	Oct. 2023
	Renew 28E wastewater treatment agreement with Cedar Rapids	June 2024
	Update the Linn County Metro Hazard Mitigation Plan	July 2024





## COMMUNITY & ECONOMIC DEVELOPMENT

To have a community that provides excellent job opportunities, attracts and retains quality businesses, and engages in partnerships and services that allow for ongoing growth in Marion.

Goals	Objectives	Proposed Completion Date
<b>3.1</b> Support sustainable business growth to diversify the City's tax base	Complete Uptown Marion Parking Study	Jan. 2024
	Complete Tower Terrace Road segment from C Avenue to Alburnett Road	Sept. 2025
<b>3.2</b> Ensure Marion's growth is guided by planning principles and develops in a sustainable and resilient manner	Complete update of the Marion Comprehensive Plan	March 2025
	Complete Alburnett Road Extension	Nov. 2025
	Implement a housing/rental rehab program using ARPA funds	Aug. 2026



# SUSTAINABLE INFRASTRUCTURE & SERVICES

To invest in roads, water, trees and sewer and create a long-term approach to maintaining the physical infrastructure for residents and visitors.

Goals	Objectives	Proposed Completion Date
<b>4.1</b> Implement and maintain sustainable infrastructure for streets, sanitary and storm sewers, trees and water	Develop Stormwater Master Plan	Oct. 2028
	Invest in neighborhood street and infrastructure improvements	Ongoing
<b>4.2</b> Create an environmentally conscious community	Develop Reforestation Plan for Marion	April 2024
<b>4.3</b> Implement and maintain the sustainable practices of waste management	Complete Public Services Maintenance Facility	June 2024
	Complete Solid Waste Collections Study and implement recommendations	Sept. 2024
	Construct Indian Creek Trunk Sewer Segment 7	Oct. 2024
	Construct Indian Creek Trunk Sewer Segment 11	Oct. 2026





## SAFE COMMUNITY

To have a community where all residents, businesses and visitors feel safe.

Goals	Objectives	Proposed Completion Date
<b>5.1</b> Optimize service delivery of police, fire and emergency communications	Develop and implement Emergency Operations Plan (EOP) and Continuity of Operations Plan (COOP) for Marion	Sept. 2023
	Use data collected through Public Safety Records Management System to identify trends and deploy resources	Jan. 2025
	Implement Fire Department’s community-driven strategic goals into operational work plans	Dec. 2026
<b>5.2</b> Protect lives and property through enhanced code enforcement policies and practices	Continue the roll-out of citywide parking restrictions	Ongoing
	Conduct City Hall Space Analysis and implement security plan	Sept. 2023
	Align International Code Council (ICC) Codes with Marion’s <ul style="list-style-type: none"> <li>• Adopt new Electrical Codes in 2023</li> <li>• Adopt Mechanical, Plumbing and Building Codes in 2024</li> </ul>	June 2024
	Adopt newest version of Statewide Urban and Specifications (SUDAS) program	June 2024



## TEAM MARION

To implement a clearly defined people strategy that attracts, engages, develops and retains employees to achieve the City’s mission of Reaching Higher!

Goals	Objectives	Proposed Completion Date
<b>6.1</b> Have a creative, comprehensive and scalable Human Resources infrastructure to support the goals of the City	Develop an enhanced recruitment strategy to help the City remain competitive in today’s labor market	June 2025
	Introduce succession planning and define opportunities for advancement	Dec. 2023
	Implement an industry-specific Human Resources Information System (HRIS)	June 2024
<b>6.2</b> Implement a brand framework to position Marion as an employer of choice	Complete Compensation Study (review of total compensation and benefits) and implement effective pay plan structure that is sustainable for the City	Sept. 2023
	Enhance physical and mental health of employees through wellness initiatives	Ongoing
<b>6.3</b> Optimize workforce performance through a well-designed learning environment and platform	Support Marion University training program - offer training through PDCM, IMWCA, Kirkwood Community College and local experts	Ongoing
<b>6.4</b> Enhance employee experience through a meaningful and intentional engagement model	Collaborate with employee committees (Engagement, Safety and Experience) to gather input across all aspects of the employee experience	Ongoing

## OUR COMMITMENT:

To create a culture that fosters supportive relationships to positively impact Team Marion and our community.

